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# LARAMIE COUNTY CLERK BOARD OF COUNTY COMMISSIONERS AGENDA ITEM PROCESSING FORM

1. DATE OF PROPOSED ACTION: February 7, 2012

2. AGENDA ITEM:    ☐ Appointments    ☐ Bids/Purchases    ☐ Claims  
  
☐ Contracts/Agreements/Leases    ☐ Grants    ☐ Land Use: Variances/Board App/Plats  
  
☐ Proclamations    ☐ Public Hearings/Rules & Reg's    ☐ Reports & Public Petitions  
  
☐ Resolutions    ☒ Other: Fixed Asset Disposal

3. DEPARTMENT:       Sheriff

APPLICANT: Dheriff's dept.

AGENT: Capt. Hillegas

4. DESCRIPTION: Consideration for approval for the Sheriff's Department to dispose of a 2006 Ford Escape by trade-in on another vehicle from Spradley Ford.

Amount	From	To
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5. DOCUMENTATION:    1    Originals and (4) four copies

<u>Commissioner</u>		<u>Clerks Use Only:</u>	<u>Signatures</u>
Humphrey	_____		County Attorney _____
Woodhouse	_____		Deputy County Attorney _____
Thompson	_____		
Action	_____		Outside Agency _____
Postponed/Tabled	_____		

120207-07

# Laramie County Government

## Fixed Asset Inventory Control System

### ASSET DELETION FORM

Tag Number: 91525 Asset Number: 4291

Asset Description: 2006 Ford Escape #9

Asset Manufacturer: Ford

Asset Model Number: Escape

Serial Number: 1FMCU96H96KC06056

Asset Type: VEH-VEHICLE Assigned Location: 205203

Deletion Code: TR-TRADE-IN Deletion Date: 02 / 29 / 2012

Sold/Traded to Whom: Spradley Ford

Asset Value: @ \$9,000.00

Voucher Number: \_\_\_\_\_ Vendor Number: \_\_\_\_\_

Acquisition Date: 10 / 30 / 2008 Acquisition Check Number: \_\_\_\_\_

Dept. Head Signature: \_\_\_\_\_ Date:    /    /   

Commissioner's Signature: Ray Woods Date:    /    /   

Attest: Debra L. Lister

### ACCOUNTING DEPARTMENT USE ONLY

Entered By: \_\_\_\_\_ Date:    /    /   

Action: \_\_\_\_\_

Print Form

COPY OF RECORD