

**LARAMIE COUNTY CLERK
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM PROCESSING FORM**

1. DATE OF PROPOSED ACTION: September 5, 2017

2. AGENDA ITEM: <input type="checkbox"/> Appointments <input type="checkbox"/> Bids/Purchases <input type="checkbox"/> Claims <input type="checkbox"/> Contracts/agreements/leases <input type="checkbox"/> Grants <input type="checkbox"/> Land Use: Variances/Board App/Plats <input type="checkbox"/> Proclamations <input type="checkbox"/> Public Hearings/Rules & Reg's <input type="checkbox"/> Reports & Public Petitions <input type="checkbox"/> Resolutions <input type="checkbox"/> Other

3. DEPARTMENT: County Clerk

APPLICANT:

AGENT: Debra Lee

4. DESCRIPTION: Consideration of the Minutes of Proceedings for August 15, 2017.

Amount \$

From

To

5. DOCUMENTATION:

Originals

Copies

All items are due into the County Clerk's office by noon the Wednesday preceeding the Board meeting. All items must be approved by the Laramie County Attorney. Board meetings are held the first and third Tuesday of each month at 3:30 p.m. For questions, call 633-4266.

Minutes of the Proceedings
Board of County Commissioners
Prepared by the Office of the Clerk of Laramie County
Laramie County Wyoming

Tuesday, August 15, 2017

170815 00 The Laramie County Commissioners met in regular session Tuesday, August 15, 2017. Those in attendance were Commissioner Troy Thompson, Chairman; Commissioner Ron Kailey, Vice-Chairman; Commissioner Linda Heath; Commissioner Amber Ash; Deputy County Attorney Gladys Ayokosok; County Clerk Debra K. Lee and Deputy County Clerk Rhonda Bush.

Those present were Sandra Newland, Laramie County Grants; David Bumann, Laramie County Public Works; Gus Lopez, Cheyenne Laramie County Health Department; Connie Sloan Cathcart, United Way of Laramie County; Jordan Evans, Laramie County GIS; Chris Wegner, Buildings; Rob Geringer, Laramie County Public Works; Jim Schell, Cheyenne Airport; Gretchen Eichstadt, Cheyenne Airport.

- 01** Commissioner Holmes moved to approve the Minutes of Proceedings for August 1, 2017. Commissioner Kailey seconded the motion, which passed unanimously.
- 02** Commissioner Heath moved to approve a request for disposal of Sheriff's Department office equipment to be scrapped or donated. Commissioner Ash seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 03** Commissioner Heath moved to approve an agreement between Laramie County and NEOGOV for online application services in the amount of \$15,091 beginning August 1, 2017, and expiring July 31, 2018. Commissioner Ash seconded the motion, which passed unanimously. The agreement is filed in central files with the County Clerk.
- 04** Commissioner Heath moved to approve an agreement between Laramie County and Pyro Trenching, LLC, for junk removal at 4706 Wright Court in the amount of \$18,798. Commissioner Ash seconded the motion, which passed unanimously. The agreement is filed in central files with the County Clerk.
- 05** Commissioner Heath moved to approve a human services agreement between Laramie County and Pine Bluffs Senior Citizens Center in the amount of \$23,500 beginning July 1, 2017, and expiring June 30, 2018. Commissioner Ash seconded the motion, which passed unanimously. The agreement is filed in central files with the County Clerk.
- 06** Commissioner Heath moved to approve a human services agreement between Laramie County and Peak Wellness in the amount of \$40,000 beginning July 1, 2017, and expiring June 30, 2018. Commissioner Ash

seconded the motion, which passed unanimously. The agreement is filed in central files with the County Clerk.

- 07** Commissioner Heath moved to approve an application for a malt beverage permit submitted by The Arc of Laramie County for the Oktoberfest fundraiser to be held September 23, 2017, at the Archer Complex. Commissioner Ash seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 08** Commissioner Heath moved to approve an amendment to an MOU (170516-02) between Laramie County, City of Cheyenne Transit Program, and the City of Cheyenne to modify the payment from \$77,500 to \$81,375 beginning July 1, 2017, and expiring June 30, 2018. Commissioner Ash seconded the motion, which passed unanimously. After obtaining all signatures, the amendment is to be filed in central files with the County Clerk.
- 09** Commissioner Heath moved to approve a human services agreement between Laramie County and United Way of Laramie County in the amount of \$125,000 beginning July 1, 2017, and expiring June 30, 2018. Commissioner Ash seconded the motion, which passed unanimously. The agreement is filed in central files with the County Clerk.
- 10** Commissioner Heath moved to approve an agreement between Laramie County and Platte County Emergency Management to provide interoperable communications equipment for the Digital Mobile Radio Project. Commissioner Ash seconded the motion, which passed unanimously. The agreement is filed in central files with the County Clerk.
- 11** Commissioner Heath moved to approve the disposal of courthouse security checkpoint inspection (x-ray) machine in the 11-02-16 property pool claim. Commissioner Ash seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 12** Sandra Newland, Grants, presented the FY 2017 Edward Byrne Memorial Justice Assistance Grant application in the amount of \$38,265 to the United States Department of Justice and to sign an MOU with the City of Cheyenne to address management of the grant award. (The Sheriff's Department will receive \$12,455 and the City of Cheyenne Police Department will receive \$25,810. Grant term is four years beginning October 1, 2016, and expiring September 30, 2020.) Chairman Thompson opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Thompson closed the hearing. Commissioner Ash moved to approve the application. Commissioner Holmes seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 13** Commissioner Holmes moved to award Big Horn Roofing, Inc., the lowest bidder, for the City of Cheyenne/Laramie County Health Department re-roofing project. Commissioner Heath seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 14** Commissioner Ash moved to approve an agreement between Laramie County and Big Horn Roofing, Inc., for the City of Cheyenne/Laramie County Health Department roof in the total amount of \$123,580 as outlined in the

Request for Proposals submitted on July 18, 2017. Commissioner Kailey seconded the motion, which passed unanimously. The agreement is filed in central files with the County Clerk.

- 15** Commissioner Ash moved to approve a resolution authorizing acceptance of an agreement with the Federal Aviation Administration to fund the Cheyenne Regional Airport Project described as "Grant Number 3-56-0005-053-2017 Construct Terminal Building" (earthwork and non-revenue producing parking lot-Phase II, final) in the amount of \$300,000. Commissioner Holmes seconded the motion, which passed unanimously. After obtaining all signatures, documentation is to be filed in central files with the County Clerk.
- 16** Commissioner Ash moved to approve a Memorandum of Understanding by and between Laramie County, City of Cheyenne, Cheyenne Board of Public Utilities, Cheyenne/Laramie County Board of Health, and Cheyenne Regional Airport Board in the amount of \$73,905 beginning January 1, 2018, and expiring January 19, 2021. Commissioner Holmes seconded the motion, which passed with Commissioner Kailey recusing himself. After obtaining all signatures, the MOU is to be filed in central files with the County Clerk.
- 17** Commissioner Ash moved to approve an agreement between Laramie County and Trane Company for a full service maintenance agreement for HVAC in the amount of \$248,699 beginning July 1, 2017, and expiring June 30, 2018. Commissioner Heath seconded the motion, which passed unanimously. The agreement is filed in central files with the County Clerk.

The meeting adjourned at 3:45 p.m.

CERTIFICATION

I, Debra K. Lee, Clerk of Laramie County, do hereby certify the above to be a true and correct copy of the Minutes of the Proceedings for Tuesday, August 15, 2017

SEAL

Approved by : _____

Debra K. Lee
County Clerk

Reviewed by : _____

Troy Thompson, Chairman
Board of County Commissioners

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources, 310 West 19th Street, Cheyenne, WY 82001, (307)633-4355 within a reasonable time.