

## SFY2024 Wyoming Court Supervised Treatment (CST) Program Application Instructions

### PLEASE READ ALL INSTRUCTIONS BEFORE COMPLETING THIS APPLICATION

These instructions are for SFY 2024 applications. Please read carefully so the application is completed accurately. If you have questions, contact Alicia Johnson: 307-777-6885, or email [cstprogram@wyo.gov](mailto:cstprogram@wyo.gov). The application contains three (3) documents. Please fill out every section completely.

- (I) Instructions
- (II) Application
- (III) Budget Justification Worksheet

This application and materials are not a guarantee of contract or funding. An incomplete application will result in no contract being awarded. Any program that has not met all contract deliverables from the current contract year will not be eligible for a contract in SFY24. **As a Court Supervised Treatment Program applying for State of Wyoming funds, you are required to adhere to requirements in the Court Supervised Treatment Programs Act (Wyo. Stat. § 7-13-1601 through Wyo. Stat. § 7-13-1616), all current State Rules and Regulations (Mental Health and Substance Use Disorder Services Rules Chapters 1-6), and any policies and procedures set by the Wyoming Department of Health, Behavioral Health Division.**

### Special Instructions:

- If you are applying for funding for more than one (1) program, you must complete a separate application for each program.
- Do not put sections onto separate pages. Allow each section to utilize the same page if there is room in order to save space and printing costs. Use only the space provided.
- Budget and Budget Justification Spreadsheet: Fill in all projected dollar amounts by line item. Provide an explanation for each on the Justification spreadsheet, including surcharge. If you do not intend to utilize surcharge, please indicate that in the Justification spreadsheet next to the surcharge amount. Provide your best estimates and if an award is granted, we will collect a finalized budget by June 30, 2023. The total match must meet or exceed twenty-five (25) percent of the total amount awarded.
- Matching funds letters should be grouped together into one (1) scanned document rather than several separate documents.

### Application Deadline: February 1, 2023 - 5pm MDT

Send all completed application documents via email to [cstprogram@wyo.gov](mailto:cstprogram@wyo.gov). All information and attachments included in the application must be submitted in the order they appear in the application. Applications that do not follow the format will be deemed to be “incomplete” and returned to the applicant.

Save the completed application and budget attachment using the file name: court-name grant app (or budget) FY24. (e.g. **AlbanyCountyCSTProgram grant app FY24**). Documents that do not follow the file naming convention will be deemed “incomplete” and returned to the applicant.

**All applications should be sent electronically via email.** If you are experiencing technical difficulties, please contact Alicia. All documents must arrive no later than 5:00 pm on February 1, 2023.

**Section 1. Program Type, Mission, Goals**

Official Program Name: **Laramie County DUI Court**

1. Program Type:

- Adult Drug Court
- Juvenile Drug Court
- DUI Court
- Tribal Healing to Wellness Court
- Reentry Drug Court
- Veterans Treatment Court
- Federal District Drug Court
- Family Dependency Treatment Court
- Back on TRAC
- Other (Please specify):

2. Use the following space for Program Mission Statement and Goals (see W.S. §7-13-1603(b))

The mission of the Laramie County DUI Court is to use a comprehensive coordinated, and proactive approach in order to reduce the threat impaired drivers place on our community. By utilizing a wide-ranging and dynamic approach, we will effectively reduce the number of repeat impaired driving offenders on our streets.

The Laramie County DUI Court Goals Are:

- I. To provide sentencing options to Laramie County Circuit Court to administer certain cases stemming from Driving Under the Influence convictions and utilize continuing judicial oversight, supervised probation, and comprehensive treatment.
- II. To reduce alcohol related offenses in Laramie County while promoting offender accountability and responsibility.
- III. To promote effective agency interaction and coordination of resources among criminal justice agencies, governmental agencies, and community organizations.

**Section 2. Funding Request**

Please list number of slots requesting state funds to support in FY24.

	No. of Slots	Cost per Slot	Total
Adult	30	\$ 9,354.66	\$ 280,639.80
Juvenile		\$ 14,716.84	\$

<b>Total State Funding Request</b>	<b>\$ 280,639.80</b>
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### Section 3. Program Data to Support Request

The CST Program will provide the number of unique participants served for FY20-FY23 (Dec. 31, 2023), amount of unspent funds for FY22, recidivism rates for FY22 and FY23 through Dec. 31, 2023, and retention rates for FY22 through Dec. 31, 2023.

OPTIONAL: Use the following space to share any important information/circumstances regarding unique participant numbers, retention, and recidivism rates:

**The DUI Court lost its main referral source when the Laramie County DA's office asked Cheyenne PD to prosecute all of their DUI cases through Municipal Court. Since the last grant cycle the DUI Court has worked extremely hard to get the Municipal Court, and the City of Cheyenne involved in our program. The City Attorney's office lead prosecutor, and the Municipal Courthave refer 40% of the DUI Court participants and the City prosecutor is the prosecutor on the DUI Court Team. Although we are still experiencing some "growing pains," we are moving in the right direction.**

**I have also met with the Laramie County District Attorney-Elect, who is a supporter of the treatment court programs and she is open to working with all of the treatment courts and is planning on ensuring her office is making referrals to DUI Court.**

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### Section 4. Funding Sources, Practices, Fiscal Agent

#### Program Funding and Fees

1. Is the program currently receiving federal funds (for FY23)?  Yes  No
  - a. If yes, list the name of grant and amount received:  
**We are receiving some American Rescue Plan Act funds as a pass through from the Laramie County. The funds have been used to send DUI Court Team members to NADCP training, to purchase incentives, and to fund an independent program review.**
2. Will the program apply for other federal funds in FY24?  Yes  No
3. Does the program intend to request funding to aid in CARF accreditation?  Yes  No  
*If the program contracts with a Community Mental Health Center who receives funding from the Behavioral Health Division, the program is not eligible to receive CARF funding.*
4. If the program will receive other supplemental funds (gifts, contributions, donations, or grants) outside of the state grant and city/county match funds, list the funding source(s) and dollar amount(s) here:

**The DUI Court may be receiving some funds from the County's share of opioid settlement funds. However, there has been no firm decision made on this issue.**

5. How much will program participants pay in CST Program fees (designate if per phase, per year, per month, other)?

**All program participants are required to pay \$50 per month after their first 30 days in the program and the fee will continue regardless of phase until the month of their graduation.**

6. What other expenses will participants be responsible for throughout the program (ex. SCRAM bracelets, drug testing, other)?

**Participants may be required to pay for SCRAM monitoring or urinalysis testing if they have had multiple relapses. Any participant that has been determined to be in need of residential treatment will be required to make payment to the residential treatment program they attend.**

7. If participants are required to pay CST-related expenses directly to any organization holding a contract or MOU with the program (treatment providers, drug testing services, etc.) how are those payments tracked and reported back to the program?

**SCRAM payments are paid directly to the program and are receipted noting the payments for SCRAM as opposed to regular program participation fees and all costs are tracked through an Excel spreadsheet maintained by the Court Coordinator. Fees collected for specialized drug testing charged to the participants by Pathfinder or the Drug Testing Center are recorded and tracked by the provider and available upon request.**

8. Is the program's fiscal/fiduciary agent on the program's governing body or board?

Yes  No

*If the fiscal/fiduciary agent is not on the governing body or board, email a signed copy of the resolution appointing the fiscal/fiduciary agent to [cstprogram@wyo.gov](mailto:cstprogram@wyo.gov) for record keeping purposes.*

9. Upon application submission, please submit the letters from the agency or agencies that committed in-kind contributions and local match funds for the upcoming year of FY24. These documents should be scanned and submitted as one (1) document.

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**Section 5. Projected Budget and Justification (Attachment A)**

*Fill out the Budget and Budget Justification Attachment A and submit with your application. (The Budget tab and Budget Justification tab are both on the same document.) Match funds must be at least 25% of your state funds request. Federal grants and any other state funds cannot be counted in your match funds.*

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### Section 6. Magistrates

1. Pursuant to W.S. 7-13-1606(d), "The application shall identify participating judges and contain a plan for the participation of judges. The plan shall be consistent with rules adopted by the department and the Supreme Court." Use the following space to provide the plan for the participation of all judges/magistrates in the program:

Judge Sean Chambers is serving as the participating judge in the Court Supervised Treatment Program known as Laramie County DUI Court pursuant to Wyo. Stat. §§7-13-1601 - 7-13-1615 and pursuant to the Wyoming Supreme Court Rules governing judicial participation in Court Supervised Treatment Programs.

Specifically, as the participating judge, Judge Chambers shall respect the separation of judicial rules as set out Wyoming Supreme Court Rules. Judge Chambers will be a member of the Laramie County DUI Court team. As a member of the DUI Court team, Judge Chambers shall not perform any judicial duties, or perform any other legal services, in a criminal or civil case from which a current or former participant was, or is a party to, or in any subsequent criminal or civil case that arises directly from the participant's conduct in the treatment program.

2. To aid the Supreme Court in compiling data to build their projected CST magistrate budgets, what is the **average number of hours per week** that a magistrate is utilized in the program?

The DUI Court program does not anticipate using a magistrate for this upcoming fiscal year.

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### Section 7. Risks/Needs Assessment Practices

1. What participant risks/needs screening and assessment processes does the program currently use? Explain the process and list all tools used.

**The DUI Court P&P Agent Salli Perryman uses the Ohio Risk Assessment System (ORAS) and the Impaired Driver Assessment (IDA) on all participants during sign up. The DUI Court Case Manager, Fernando Muzquiz and DUI Court Coordinator, are trained in using the Computerized Assessment and Referral System (CARS) which is a mental health screen specifically designed to be used on impaired drivers.**

2. What is the job title of the individual(s) conducting the screening of participants?

**Kurt Zunker, DUI Court Coordinator  
Fernando Muzquiz, DUI Court Case Manager  
Salli Perryman, DUI Court P&P Agent**

3. Use the following space to explain if the program opts to serve individuals with risk/need levels different than the best practice population and summarize this policy including if and how the groups are separated.

**The DUI Court program does not accept any individual that does not score out as being a high-risk high-need offender.**

**Section 8. Substance Use Treatment Services, Practices, Certifications**

1. Will the program hire in-house treatment providers?  Yes  No
  
  2. Will the program contract for treatment?  Yes  No  
If yes, provide the name of the provider here: **Specilaty Counseling and Consulting, LLC.**  
**4025 Rawlins St, Cheyenne, WY 82001 (307) 426-4797**
  
  3. What is the expiration date of the in-house program or contracted treatment provider's STATE CERTIFICATION?  
**7/31/2025**
  
  
  
  
  
  
  
  
  
  
  4. What is the expiration date of the treatment provider's NATIONAL ACCREDITATION?  
**2/29/2024**
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**Section 9. Mental Health Services, Practices, Certifications**

1. Does the program have a contract (or MOU) for mental health services?  
 Yes  No
  
2. Does the program refer participants to local Community Mental Health Center(s)?  
 Yes  No

Use the following space to provide the name or names of the mental health treatment providers used by the program.

**We make referrals to to Healthworks, VOA, CWCC, and to SWCC as necessary.**

3. Does the mental health provider keep the program team fully informed of all matters relevant to the treatment and program progress of all participants?  Yes  No

How is this information communicated?

The DUI Court Case Manager is primarily responsible for communicating with all outside treatment entities to check on their progress of program participants that are not receiving services from our contracted provider

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**Section 10. Training Summary**

List every program team member and every treatment provider, the training hours they have acquired in the last fiscal year (July 1, 2021 - June 30, 2022), and the title of the training. If training hours are not entered, please provide an explanation on why required hours were not obtained and the plan for completion of the hours in the next contract year. Add rows as needed. *If the training was not from an organization listed in Rule or Guideline and was not preapproved, it will not be counted for completed hours.*

Member Position	Member Name	Title of Training	Hours Received	Member Start Date
Participating Judge	Judge Sean Chambers	Governors Impaired Driving Counsel Training	12	7/1/20
Prosecuting Attorney	Morgan Cloud		0	10/1/22
Defense Attorney or <i>Guardian ad litem</i>	Carol Serelson	NADCP national training in Nashville, TN	20	1/1/06
Monitoring Officer/Probation Officer	Salli Perryman	NADCP national training in Nashville, TN	20	3/1/16
Treatment Provider Representative	Gary King	NADCP national training in Nashville, TN	20	1/1/21
Program Coordinator	Kurt Zunker	Multiple Treatment Court Webinars	15	1/1/06

**Section 11. Recidivism, Retention, Sobriety**

Court Supervised Treatment Programs contribute to the goals of reducing crime/reducing recidivism, retaining individuals for the full duration of the program, and increasing durations of sobriety prior to graduating a program. Goals for each of the three (3) target areas are set in annual contracts and in site visit reports, and the goals are based on the functionality of existing programs and averages reported in national or regional studies.

1. What method(s) does your program utilize to track recidivism?

The program tracks recidivism in two manners. The Court Coordinator tracks all arrest data on program participants and/or graduates on matters that are brought before the Laramie County Circuit

Court and Cheyenne Municipal Court. The other mechanism for tracking recidivism is the Coordinator completes a yearly recidivism study using the WyCJIS system.

2. What does your program do to retain participants in the program?

The program has narrowed the grounds for termination. The DUI Court Team will work with struggling participants and only terminate participants from the program for absconding, treatment failure (unsuccessful discharge from residential treatment), or committing a new criminal offense. Out of these termination categories, absconding the program is still the leading cause for termination.

**Section 12. Community Outreach**

Discuss community outreach activities completed by the program in FY23 to date:  
No community outreach is scheduled at the time of this grant submission.

**Section 13. Surcharge**

The amount of funding available to your county is **\$15,777.86**. Please note, this application is NOT a guarantee of funding and the amount may be subject to change. If your county serves more than one (1) program, please also include the surcharge amount desired for each program, not to exceed the total available to your county.

If granted, how will the surcharge funding be utilized?

\$7,888.93 Funding from the surcharge will be used to fund incentives, bus tokens, and for treatment services.

**Section 14. Master Contact List**

<b>Legal Name of CST Program (name used for the IRS):</b>	Laramie County DUI Court
<b>Organization Governing the Contract:</b>	Laramie County
<b>Mailing Address</b>	<b>Physical Address for FedEx of Contract</b>
309 W. 20th Street # 2300 Cheyenne, WY 82001	309 W. 20th Street #2300 Cheyenne, WY 82001

CST Program Coordinator Information: Provide contact information for the Program Coordinator.

<b>Name</b>	<b>Title</b>	<b>Mailing Address</b>	<b>Telephone</b>	<b>E-mail</b>	<b>Specific requests</b>
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*Laramie County DUI Court*

Kurt Zunker	Director	309 W. 20th Street #2300 Cheyenne, WY 82001	307-633-4530	kurt.zunker@laramiecount ywy.gov	Time with Funding panel
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**Contracting Agency and Contract Signatory Information:** Provide information for the individual who will sign the state contract and the individual who will attest their signature, if applicable. Add rows as needed.

<b>Name</b>	<b>Title</b>	<b>Mailing Address</b>	<b>Telephone</b>	<b>E-mail</b>
Troy Thompson	Chair, Laramie County Commissioners	310 W. 19 <sup>th</sup> Street Cheyenne, WY 82001	307-633-4370	troy.thompson@laramiecountywy.gov
Debra Lee	Laramie County Clerk	309 W. 20 <sup>th</sup> Street Cheyenne, WY 82001	307-633-4268	debra.lee@laramiecountywy.gov

The Attorney General and Wyoming Department of Health Director would like to limit the number of contracts with two signature pages. If you are required legally to provide an original signature to a department or attorney, list below:

Yes, I need an Original Signature for:

<b>Name</b>	<b>Purpose</b>
Debra Lee	All contracts are required to have original signatures by County policy for auditing purposes.

No, I do not need an Original Signature; an email copy will be fine.

*Laramie County DUI Court*

**Fiscal or Fiduciary Agent Information:** Provide information for the individual for the fiduciary agent for this program. Add rows as needed.

Name	Title	Mailing Address	Telephone	E-mail
Sandra Newland	Laramie County Grants Manager	310 W. 19 <sup>th</sup> Street Cheyenne, WY 82001	307-633-4201	sandra.newland@laramiecount ywy.gov

**Governing Body:** Provide information for the representatives of the governing body for this program. Add rows as needed.

<b>General Governing Body Information</b>			
<b>Governing Body Members</b>			
Name	Title	Telephone	E-mail
Troy Thompson	Chairman	307-633-4260	troy.thompson@laramieco untywy.gov
Gunnar Malm Buck Holmes	Commissioners	307-633-4260	gunnar.malm@laramiecou ntywy.gov buck.holmes@laramiecoun tywy.gov
Brian Lovett Linda Heath	Commissioners	307-633-4260	brian.lovett@laramiecount ywy.gov linda.heath@laramiecount ywy.gov

**Program Team Member Contact Information (as required by W.S. 7-13-1609(a)):** Provide the name and contact information for all Program Team Members. If their title is not what is described, add the title after their name. There must be someone for each position listed unless otherwise specified. If the program does not have all required team members, provide a plan for recruiting any missing members. Do not alter the member column titles. Add rows as needed.

Member	Name & Title	Mailing Address	Telephone	E-mail	% Weekly Staffings attended SFY 22

Laramie County DUI Court

<b>Participating Judge *</b>	Honorable Sean Chambers	309 W. 20 <sup>th</sup> Street #2300 Cheyenne, WY 82001	(307) 633-4298	scc@courts.state.wy.us	100%
<b>Substitute Judge *</b> <b>(who sits in for Participating Judge, not mandatory)</b>					
<b>Prosecuting Attorney</b>	Morgan Cloud	2101 O'Neil Ave #308 Cheyenne, WY 82001	307-637-6306	mcloud@cheyennecity.org	70%
<b>Defense Attorney or Guardian ad litem</b>	Carol Serelson	309 W. 20 <sup>th</sup> Street Cheyenne, WY 82001	307-777-7137	carol.serelson@wyo.gov	70%
<b>Monitoring Officer/Probation Officer</b>	Salli Perryman	1934 Wyott Drive Cheyenne, WY 82001	307-777-5931	salli.perryman@wyo.gov	100%
<b>Treatment Provider Representative</b>	Gary King	4025 Rawlins St, Cheyenne, WY 82001	307-426-4797	gking@specialtycounseling.com	100%
<b>Program Coordinator</b>	Kurt Zunker	309 W. 20 <sup>th</sup> Street Cheyenne, WY 82001	307-633-4530	kurt.zunker@laramiecountyy.gov	100%
<b>Other (List Title, not mandatory)</b>	Fernando Muzquiz	309 W. 20 <sup>th</sup> Street Cheyenne, WY 82001	307-633-4588	fernando.muzquiz@laramiecountyy.gov	100%

\*Can be only a District Court Judge, Circuit Court Judge or Magistrate, Municipal Court Judge or Tribal Court Judge (W.S. 7-13-1602(vii)).

*Laramie County DUI Court*

Treatment Provider(s) Organization Information: Add rows as needed.

<b>Name</b>	<b>Title</b>	<b>Mailing Address</b>	<b>Telephone</b>	<b>E-mail</b>
Gary King	Treatment Director	4025 Rawlins St, Cheyenne, WY 82001	307-426-4797	gking@specialtycounselling.com

Ancillary and Community Services Information: List all ancillary and community service provider information including information on employment providers, subcontractors, and contractors. Add rows as needed.

<b>Name of Provider(s) or Contractors</b>	<b>Address/Telephone</b>	<b>Duration of current contract (start/end dates)</b>	<b>Description of services provided</b>
Wyoming Workforce Services	5221 Yellowstone Rd, Cheyenne, WY 82009 307-777-3700	Referred as Needed	Employment Assistance
Recover Wyoming	1017 E Lincolnway, Cheyenne, WY 82001 307-421-7261	Referred as Needed	Recovery Support
Community Action of Laramie County	1920 Evans Ave, Cheyenne, WY 82001 307-635-9291	Referred as Needed	Housing Assistance

Mental health provider contact information: Add rows as needed.

<b>Name of Treatment Provider(s) or Contractors</b>	<b>Address</b>	<b>Duration of current contract (start/end dates)</b>	<b>Total \$ Amount of Contract</b>	<b>Certification Expiration Date if Applicable</b>	<b>National Accreditation Expiration Date if Applicable</b>
N/A					

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**Section 15. Assurances**

Review all assurances and make sure the required attachments (Attachment A and match fund letters) are provided with this application. **Type initials in the boxes below.**

1. This application was reviewed and approved by the Program Team and the representative from the Governing Body: Yes
  2. All attachments (application, matching funds letters, Attachment A, Contracts or MOUs) were reviewed and approved by the Program Team and the representative from the Governing Body: Yes
  3. Indicate here if the program would like a 10 minute phone call with the funding panel that will be held in March 2023, between 9:00am and 1:00pm and who will be present for the call. Date to be determined and will be provided to programs via email. Specific times will be determined after all applications are submitted. This is optional and allows you an opportunity to highlight progress in your program or circumstances influencing your funding request. Yes
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**Section 15. List of Required Attachments**

1. Letters from the agency or agencies that committed in-kind contributions and local match funds for the application year of FY24.
2. Attachment A, Budget and Budget Justification.



Law Office of  
CAROLA. SERELSON

1623 CENTRAL AVENUE, CHEYENNE, WYOMING 82001  
TEL: 307-635-4365 - FAX: 307-635-4332  
EMAIL: carolserelson@gmail.com

December 8, 2022

Kurt Zunker  
Laramie County DUI Court Program  
309 W. 20th Street  
Cheyenne, WY 82001

Dear Kurt:

I have provided at least a minimum of 14 hours per month of criminal defense and other legal advice in support of the Laramie County DUI Court program. My billing rate of \$250.00 per hour. The estimate for uncompensated services to the DUI is at least \$42,000.00 per year.

Sincerely,

A handwritten signature in blue ink that reads "Carol Serelson".

Carol A. Serelson



www.specialtycounseling.com

Date: November 21, 2022  
Re: In-Kind Match for FY-2004

Mr. Kurt Zunker.  
Director Laramie County DUI Drug Court  
309 W. 20<sup>th</sup> Street  
Cheyenne, WY 82001

Mr. Zunker:

Based on the services that Specialty Counseling & Consulting (SCC), LLC has thus far provided to the DUI Drug Court Program, it is easy to predict and anticipate for the next fiscal year that SCC will provide over \$50,000 in unreimbursed treatment and other related services for this same program. SCC is happy to provide this ongoing and needed service, and we look forward to a continued working relationship with Laramie County.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Robert A. Logan', is written over the typed name.

Robert A. Logan, LPC  
Owner/Operator  
Specialty Counseling & Consulting, LLC

Cheyenne Office 1	Cheyenne Office 2	Wheatland Office	Casper Office	Douglas Office	Fort Collins Office	Greeley Office
4025 Rawlins St. Cheyenne, WY 82001 307-426-4797	200 Dell Range Blvd. Cheyenne, WY 82001 307-426-4797	975 Gilchrist St. Wheatland, WY 82201 307-322-8122	123 W. 1 <sup>st</sup> St., Ste 705 Casper, WY. 82601 307-222-3042	1954 E. Richards St, Ste 10 Douglas, WY 82633 307-717-0002	125 Crestridge St, Ste 1 Fort Collins, CO 80525 970-942-3031	1910 56 <sup>th</sup> Ave, Ste A Greeley, CO 80634 970-942-3031

**CST Program Annual Budget -- FY2024**

<b>CST Program Name:</b>	Laramie County DUI Court		
<b>Remit Payment To:</b>	Laramie County DUI Court	<b>CST Program Contact Title:</b>	Director
<b>CST Program Address:</b>	309 W. 20th Street # 2200	<b>CST Program Email:</b>	kurt.zunker@laramiecountywv.gov
<b>CST Program City, State, Zip:</b>	Cheyenne, WY 82001	<b>CST Program Contact Phone:</b>	307-633-4530
<b>CST Program Contact:</b>	Kurt Zunker	<b>CST Program Contact Fax:</b>	307-633-4589

Please only type in peach colored boxes.  
Do not include federal funds or other state funds as match in the Budget or Budget Justification tabs.

Funding Sources & Amounts	Requested State Funds	Local Funds	In-Kind	City & County Funds	Federal Funds	Program Participant Fees	Other State Funds/Salaries	Total Match & Other Funds Available to the CST Program
Administrative	\$146,116.00	\$0.00	\$42,000.00					\$42,000.00
Training Expenses	\$300.00	\$0.00						\$0.00
Treatment and Supervision	\$134,223.80		\$50,000.00	\$28,500.00		\$6,000.00		\$84,500.00
National Accreditation								\$0.00
Drug Testing								\$0.00
Surcharge	\$7,888.93							\$0.00
<b>Line Totals</b>	<b>\$288,528.73</b>	<b>\$0.00</b>	<b>\$92,000.00</b>	<b>\$28,500.00</b>	<b>\$0.00</b>	<b>\$6,000.00</b>	<b>\$0.00</b>	<b>\$126,500.00</b>

Total State Funds Request	\$	288,528.73	Total Budget	\$	415,028.73
TOTAL MATCH USED AGAINST GRANT		\$120,500.00	Match Fund Percentage	\$	0.42

CST Program Budget Justification -- FY2024		
Date Last Updated:		Please set out what portion is state funds, match funds, and other funds; including federal grants. Justify what the budget will cover, including surcharge. If you do not intend to utilize surcharge, please indicate that in the justification box. Please explain the amount within each item as state funds, match funds, or any other funds. With applications due early this year, all budgets are estimates until
Laramie County DUI Court		
Laramie County DUI Court		
309 W. 20th Street # 2200		
Cost Description	Total Amount	<i>Please only type in peach colored boxes.</i>
Adminstrative	\$188,116.00	Salaires for Kurt Zunker, DUI Court Director, Fernando Muzquiz, DUI Court Case Manager, and Cameo Kieffer, Administrative Assistant equals a total of \$100,147.00, of which \$68,040.57 in which DOH funds will be used. Benefits include health insurance, dental insurance, life insurance, retirement security, medicare, and workers comp equals \$32,169 of which DOH funds will be used. \$250 in DOH funds will be used for office supplies. Printer cartridges and COMPAS fees will be paid using DOH funds. The DUI Court uses the SCRAM bracelet on all DUI Court participants for a total of \$12,000.00 of which DOH funds will be used. County grant management services provided by the county as an in-kind donation Carol Serelson will represent the private defense bar for the program with an in-kind donation of her services equally \$42,000.
Training Expenses	\$300.00	In State travel expenditures will use \$300 in DOH funds for in-State travel.
Treatment and Supervision	\$218,723.80	Substance Abuse treatment services are contracted to Speciatly. Total funds used will be \$164,873.80 of which \$134,233.80 in DOH funds, \$28,500.00 in County funds, and \$6,000 in participant fees will be used. Spwciality also estimates they will provide \$50,000.00 in uncompensated treatment to the DUI Court.
National Accreditation	\$0.00	
Drug Testing	\$0.00	
Surcharge	\$7,888.93	Surcharge funds will be used for incentives, transportation and for other participant related items.
<b>TOTALS</b>	<b>\$415,028.73</b>	

Adjust the row height to make all wrapped text visible

1. Select the cell or range for which you want to adjust the row height.
  2. On the **Home** tab, in the **Cells** group, click **Format**.
  3. Under **Cell Size**, do one of the following:
    - To automatically adjust the row height, click **AutoFit Row Height**.
    - To specify a row height, click **Row Height**, and then type the row height that you want in the **Row height** box.
- Tip:** You can also drag the bottom border of the row to the height that shows all wrapped text.

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE WYOMING DEPARTMENT OF HEALTH FOR THE FY-2024 WYOMING COURT SUPERVISED TREATMENT PROGRAM ON BEHALF OF THE GOVERNING BODY OF LARAMIE COUNTY, WYOMING TO REQUEST FUNDING FOR THE LARAMIE COUNTY DUI COURT PROGRAM IN THE AMOUNT OF \$288,528.73.

THE GOVERNING BODY OF LARAMIE COUNTY, WYOMING RESOLVES;

To submit a grant application to the Wyoming Department of Health for FY-2024 Wyoming Court Supervised Treatment Program Grant in the amount of \$288,528.73 to fund operations and programs of the Laramie County DUI Court; and

To commit \$28,500 in matching funds to be included in the Laramie County's FY-2024 budget; and

To Appoint Sandra Newland, or her successor in the position of the Laramie County Grants Manager, as the fiduciary agent and grant contact for Laramie County to execute and submit applications, financial reports and certifications which may be necessary for this application and grant; and

To authorize Kurt Zunker, or his successor in the position of the Director of the Laramie County Treatment Court Office, as the representative of the governing body, and to implement programs funded by this grant and to make programmatic and performance reports relating to this grant on behalf of the Laramie County Board of Commissioners.

PASSED, APPROVED AND ADOPTED THIS \_\_\_\_\_ DAY OF JANUARY, 2023.

By: \_\_\_\_\_  
Troy Thompson, Chairman

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Debra Lee, Laramie County Clerk

Date: \_\_\_\_\_

Received and Approved as to Form only By:

  
\_\_\_\_\_  
Laramie County Attorney's Office

Date: 12/27/2022