

RESOLUTION # \_\_\_\_\_

**“RESOLUTION DELEGATING AUTHORITY FOR GENERAL ADMINISTRATIVE  
MATTERS TO THE LARAMIE COUNTY DIRECTOR OF PUBLIC WORKS”**

**WHEREAS** the Laramie County Department of Public Works have been created for the purpose of providing control, maintenance and management of various county properties, and;

**WHEREAS** pursuant to W.S. §§18-2-101 et seq. and W.S. 18-3-501 et seq., the Laramie County Board of Commissioners (Board) possesses the authority to control and administer the use, access to and administration of County property as well as to delegate such authority to the Director Laramie County Department of Public Works or their designee (hereinafter “Director”), and;

**WHEREAS** it would be in the best interest of the general welfare and benefit of the citizens of Laramie County to provide for the efficiency of administration of County owned property in and subject to the Archer P.U.D as well as to provide centralization of matters pertaining to the maintenance, upkeep and control of said property;

**IT IS THEREFORE RESOLVED**, that pursuant to W.S. §§18-2-101 et seq. that, in addition to the authority retained by the Laramie County Board of Commissioners, authority as provided herein, is delegated to Director and/or their designees of the Laramie County Department of Public Works to administer matters relating to the maintenance, upkeep, control of access and other necessary functions in regard to property within the Archer P.U.D., not otherwise under the direct supervision and control of other county agencies.

These delegated authorities include, but are not limited to: Sanitation services including septic and other sewer and/or water utility functions, mowing and general upkeep of grounds not under the control of other county agencies, supervision and direction of lessees making use of County property, to act as the primary contact point for individuals or entities involved with functions or activities commercial or otherwise on the Archer property and any other necessary function related to the maintenance, upkeep, supervision and control of access to said Archer property.

Said delegation may be modified or limited at the discretion of the Board of Commissioners as necessary.

This delegation shall include, but not be limited to, the execution of agreements with third parties for functions and purposes of carrying out the delegated authority.

The Director shall regularly consult with and advise the Board of County Commissioners of actions taken in regard to this delegated Authority.

**PRESENTED, READ AND ADOPTED** this \_\_\_\_ day of March, 2022.

BOARD OF LARAMIE COUNTY COMMISSIONERS

\_\_\_\_\_  
Chairman

ATTEST:

\_\_\_\_\_  
Debra Lee, Laramie County Clerk

\_\_\_\_\_  
Date

Reviewed and approved as to form:

\_\_\_\_\_  
Laramie County Attorney's Office

\_\_\_\_\_  
Date

2/11/22