

Board of County Commissioners

Minutes of the Proceedings - Draft

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, May 5, 2026

3:30 PM

Commissioners Board Room

Roll Call/Call to Order

Present: Chairman Gunnar Malm, Vice Chairman Troy Thompson, Commissioner Linda Heath, Commissioner Don Hollingshead, Commissioner Ty Zwonitzer

Minutes

1. Consideration of the Minutes of Proceedings for April 21, 2026.

[26 - 214](#)

Attachments: [Draft Minutes April 21, 2026](#)

A motion was made by Commissioner Zwonitzer, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead, Zwonitzer

Consent Agenda

Approval of the Consent Agenda

A motion was made by Commissioner Hollingshead, seconded by Commissioner Heath, to approve the Consent Agenda. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead, Zwonitzer

2. Consideration of a services agreement between Laramie County, WY, and Symmetry Trailers, LLC, in the amount of \$23,899 to provide an 8x14 tandem axle trailer to include additional package options (power, AC, and generator) to run through June 30, 2026.

[26 - 226](#)

Attachments: [Services Agreement, Symmetry Trailers, LLC](#)

This agenda item was approved.

3. Consideration of a subgrantee agreement between Laramie County, WY, and Cheyenne Regional Medical Center for a WY Dept of Health, Public Health Division, Gambling Prevention grant, in the amount of \$65,117 for community gambling prevention and treatment services to run through June 30, 2029. [26 - 228](#)

Attachments: [Subgrantee Agreement, CRMC, Gambling Prevention Funds](#)

This agenda item was approved.

4. Consideration of the ratification of a resolution authorizing submission of a grant application to the Hope's Heart Foundation to request an AED for the Laramie County Combined Communications Center. [26 - 218](#)

Attachments: [Grant Application, Hope's Heart Foundation](#)

This agenda item was approved.

5. Consideration of the ratification of a resolution authorizing submission of a grant application to Cheyenne Regional Medical Center, General Community Benefit Grant, to request funds for the Laramie County Law Enforcement Assisted Diversion Program to minimize food insecurity of program participants in the amount of \$1,750. [26 - 237](#)

Attachments: [General Community Benefit Application, CRMC, LEAD Program](#)

This agenda item was approved.

6. Consideration of the ratification of a resolution authorizing submission of a grant application to the US Dept of Justice, Bureau of Justice Assistance, for a FY25 Adult Treatment Court Program for DUI Court to support treatment and recovery for a term of four years in the amount of \$450,000 with a match of \$150,000. [26 - 245](#)

Attachments: [Grant Application, US Dept of Justice, Adult Treatment Court](#)

This agenda item was approved.

7. Consideration of the ratification of the deletion from Public Works fixed asset inventory of a 2014 Ford F250 to be sold. [26 - 234](#)

Attachments: [Asset Deletion, Public Works, 2014 Ford F250](#)

This agenda item was approved.

8. Consideration of the ratification of the deletion from Public Works fixed asset inventory of a 2018 Ford F150 to be sold. [26 - 233](#)

Attachments: [Asset Deletion, Public Works, 2018 Ford F150](#)

This agenda item was approved.

9. Consideration of a memorandum of understanding (MOU) between the WY Livestock Board (funding agency) and Laramie County, WY, to enhance livestock law enforcement in the county. The funding agency will pay an amount not to exceed \$30,000 for services described in Section 8. The MOU term is from the effective date through Jun 30, 2028, and no payment will be made for services performed prior to the effective date. [26 - 224](#)

Attachments: [MOU, WY Livestock Board](#)

This agenda item was approved.

10. Consideration of a catering permit submitted by DeLancey Enterprises, LLC, dba Hell on Wheels Package Liquors, for an event on June 6, 2026, at Hereford Ranch. [26 - 219](#)

Attachments: [24-hour Permit, Hell on Wheels Package Liquor, June 6, 2026](#)

This agenda item was approved.

11. Consideration of a catering permit submitted by DeLancey Enterprises, LLC, dba Hell on Wheels Package Liquors, for an event on June 20, 2026, at the Archer Complex. [26 - 220](#)

Attachments: [24-hour Permit, Hell on Wheels Package Liquor, June 20, 2026](#)

This agenda item was approved.

12. Consideration of a catering permit submitted by DeLancey Enterprises, LLC, dba Hell on Wheels Package Liquors, for an event on June 26, 2026, at 2490 Torrington Rd. [26 - 221](#)

Attachments: [24-hour Permit, Hell on Wheels Package Liquor, June 26, 2026](#)

This agenda item was approved.

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13. Consideration of a catering permit submitted by Viper, Inc, dba The Den Gentleman's Club, for an event on June 27, 2026, at 8 US Hwy 85. [26 - 222](#)

Attachments: [24-Hour Permit, The Den Gentleman's Club, June 27, 2026](#)

This agenda item was approved.

14. Consideration of the following fees collected by various county entities for March 2026: County Clerk, \$137,968.60; Sheriff, \$133,747.61; Clerk of District Court, \$19,054.50; Shooting Sports, \$17,720.50; Planning & Development, \$127,277.55; Circuit Court, \$84,608.00; DUI Court, \$1,040.00; Drug Court, \$659.00. [26 - 215](#)

Attachments: [March Fees 2026](#)

This agenda item was approved.

15. Consideration of the following part-time salaries in the amount of \$50,854.10 for April 2026: Planning, \$534.96; Shooting Sports, \$6,649.92; Buildings/Maintenance, \$18,904.47; Sheriff Operations, \$2,186.10; Detention, \$22,030.70; Events, \$547.95. [26 - 216](#)

Attachments: [April Part-time Salaries 2026](#)

This agenda item was approved.

Warrants

16. Consideration of warrants in the amount of \$3,847,675.18 for April 2026. [26 - 217](#)

Attachments: [April Warrants 2026](#)

A motion was made by Commissioner Heath, seconded by Commissioner Zwonitzer, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

Resolutions

17. Consideration of a resolution giving public notice of intent for a public hearing on renewal of the franchise agreement with Bresnan Communications, LLC. [26 - 236](#)

Attachments: [Resolution, Intent for Public Hearing, Bresnan Communications, LLC, Renewal, Spectrum](#)

A motion was made by Commissioner Zwonitzer, seconded by Commissioner Hollingshead, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

18. Consideration of a resolution dividing Laramie County into six (6) election districts as required by WS 22-7-101. [26 - 242](#)

Attachments: [Resolution, Dividing Laramie County Six Election Districts](#)
[2026 Election Districts Boundary Descriptions and Maps](#)

A motion was made by Vice Chairman Thompson, seconded by Commissioner Hollingshead, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

19. Consideration of a resolution establishing a location for in-person absentee voting and counting center for Laramie County. [26 - 243](#)

Attachments: [Resolution, Location Absentee Voting and Counting Center](#)

A motion was made by Commissioner Hollingshead, seconded by Commissioner Zwonitzer, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

Grants

20. Consideration of a services agreement 0003 between Laramie County, WY, and TigerTree, Inc, in the amount of \$68,195 to purchase, plant and remove trees at Clear Creek Park to run through Sept 30, 2026. [26 - 235](#)

Attachments: [Services Agreement 0003, TigerTree, Inc](#)

A motion was made by Vice Chairman Thompson, seconded by Commissioner Hollingshead, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

21. Consideration of a resolution authorizing the submittal and acceptance of two grant applications to/from the US Dept of Transportation Federal Aviation Administration to fund the Cheyenne Regional Airport's reconstruction of the General Aviation apron and taxiway in the amount of \$5,700,000, with matching funds coming from WY Dept of Transportation and the airport. [26 - 244](#)

Attachments: [FAA Grant Applications, GA Apron and Taxiway](#)

A motion was made by Vice Chairman Thompson, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

Contract/Agreement/Leases

- 22.** Consideration of an addendum to an agreement between Laramie County, WY, and Motorola Solutions, Inc, in an amount not to exceed \$94,965.58, to provide Astro system equipment, services and training from June 15, 2026, through June 14, 2027. [26 - 239](#)

Attachments: [Addendum, Motorola Solutions, Inc](#)

A motion was made by Vice Chairman Thompson, seconded by Commissioner Hollingshead, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

- 23.** Consideration of a proposal and sourcewell cooperative agreement #020625-MOT, between Laramie County, WY, and Motorola Solutions, Inc, to upgrade Laramie County's existing MCC 7500 dispatch sites and Motorola's Command ControlCentral AXS system dispatch platform in an amount not to exceed \$837,217.79, and maintenance outyears in the amount of \$371,226.96. [26 - 240](#)

Attachments: [Proposal and Cooperative Agreement, Motorola Solutions, Inc](#)

A motion was made by Commissioner Hollingshead, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

Public Hearings/Rules & Reg's

- 24.** PUBLIC HEARING regarding rescinding the 2019 Fireworks Regulations and adopting the 2026 Laramie County Fireworks Regulations. [26 - 241](#)

Attachments: [Resolution, Adopting the 2026 CFRS Regulations](#)
[2026 Draft CFRS Regulations](#)
[2026 Adopted CFRS Regulations](#)

Matt Butler, Fire Warden, presented the resolution to rescind the 2019 Laramie County Fireworks Regulations and to adopt the 2026 Laramie County Fireworks Regulations. He reported that during the 45-day public comment period, no public comments had been received. Butler said the changes were discussed during the March 17, 2026, meeting, and he noted there are additional edits from the attorney's office.

Chairman Malm opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Malm closed the hearing.

A motion was made by Vice Chairman Thompson, seconded by Commissioner Hollingshead, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

License/Permits

Items #25, #26 and #27 were combined into one public hearing with separate motions.

- 25.** PUBLIC HEARING regarding a yearly fireworks permit submitted by Seasonal Sales, Inc, dba Artillery World, located at 237 I-25 Service Rd Bldg A.

[26 - 229](#)

Attachments: [Application, Seasonal Sales, Inc, dba Artillery World, 237 I-25 Service Rd Bldg A](#)
[Permit Conditions](#)

Matt Butler, Fire Warden, said inspections were completed for the three buildings. Caleb Wilkins, attorney for the applicant, thanked the board for the improved working relationship, and the applicant did not object to adding a condition similar to the prior Jurassic World permit.

Chairman Malm opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Malm closed the hearing.

A motion was made by Vice Chairman Thompson, seconded by Commissioner Hollingshead, that this agenda item be approved with conditions. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

- 26.** PUBLIC HEARING regarding a seasonal fireworks permit submitted by Seasonal Sales, Inc, dba Artillery World, located at 237 I-25 Service Rd Bldg B.

[26 - 230](#)

Attachments: [Application, Artillery World, 237 I-25 Service Rd Bldg B](#)
[Permit Conditions](#)

A motion was made by Vice Chairman Thompson, seconded by Commissioner Hollingshead, that this agenda item be approved with conditions. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

27. PUBLIC HEARING regarding a seasonal fireworks permit submitted by Seasonal Sales, Inc, dba Artillery World, located at 237 I-25 Service Rd Bldg C.

[26 - 231](#)

Attachments: [Application, Seasonal Sales, dba Artillery World, 237 I-25 Service Rd Bldg C Permit Conditions](#)

A motion was made by Vice Chairman Thompson, seconded by Commissioner Hollingshead, that this agenda item be approved with conditions. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

28. PUBLIC HEARING regarding a seasonal fireworks permit submitted by Wyoming Fireworks Warehouse, LLC, dba Wyoming Fireworks Warehouse, located at 12616 I-80 Service Rd.

[26 - 223](#)

Attachments: [Application, Wyoming Fireworks Warehouse, 12616 I-80 Service Rd Permit Conditions](#)

Matt Butler, Fire Warden, said inspections were completed.

Chairman Malm opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Malm closed the hearing.

A motion was made by Vice Chairman Thompson, seconded by Commissioner Zwonitzer, that this agenda item be approved with conditions. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

29. PUBLIC HEARING regarding a yearly fireworks permit submitted by Wholesale Fireworks, dba Wholesale Fireworks, located at 3229 W College Dr.

[26 - 238](#)

Attachments: [Application, Wholesale Fireworks, 3229 W College Dr Permit Conditions](#)

Matt Butler, Fire Warden, said inspections were completed.

Chairman Malm opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Malm closed the hearing.

A motion was made by Vice Chairman Thompson, seconded by Commissioner Hollingshead, that this agenda item be approved with conditions. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

Land Use: Variances/Board App./Plats

- 30.** PUBLIC HEARING regarding a vacation of Lots 1 and 2, Block 1, Afflerbach Addition, and approval of a modest plat for Afflerbach Addition, 2nd Filing, Laramie County, WY.

[26 - 225](#)

Attachments: [Laramie County School District #1 Vacation and Modest Plat, Afferbach Addition, 2nd Filing](#)

Justin Arnold, Planning, said Steil Surveying Services, LLC, on behalf of Laramie County School District #1, submitted a modest plat application for Afflerbach Addition, 2nd Filing, for a replat of Lots 1 and 2, Block 1, Afflerbach Addition. He said the subject property is located at 400 W Wallick Rd. Arnold said the purpose of the application is to combine the two lots into a 49.33-acre tract that will be the site of the new 5-6 Elementary School.

Arnold said based on evidence provided, staff recommends approval with the adoption of findings of fact a and b with one condition: The vacation of Lots 1 and 2, Block 1, Afflerbach Addition, will become effective upon the recordation of Afflerbach Addition, 2nd Filing.

Chairman Malm opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Malm closed the hearing.

A motion was made by Commissioner Hollingshead, seconded by Commissioner Heath, to approve the vacation of Lots 1 and 2, Block 1, Afflerbach Addition, and approve the modest plat for Afflerbach Addition, 2nd Filing, with one condition and adopt the findings of fact a and b of the staff report. The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

- 31.** Consideration of the postponement of a PUBLIC HEARING regarding a subdivision permit and plat for Swan Ranch Rail Park, 20th Filing, Laramie County, WY.

[26 - 227](#)

Attachments: [Postponement Subdivision Permit and Plat, Swan Ranch Park, 20th Filing](#)

Justin Arnold, Planning, requested a postponement of the item until May 19, 2026, to allow time to complete agency reviews.

Chairman Malm opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Malm closed the hearing.

A motion was made by Vice Chairman Thompson, seconded by Commissioner Hollingshead, to postpone this item until May 19, 2026.

The motion carried by the following vote:

Aye: Malm, Thompson, Heath, Hollingshead,
Zwonitzer

The meeting adjourned at 3:55 pm.

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or humanresources@laramiecountywy.gov at least two business days prior to the meeting. Per WS §18-3-516(f), access to county information can be obtained at laramiecountywy.gov.