

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE RATIFIED SUBMISSION OF A GRANT APPLICATION TO THE U.S. DEPARTMENT OF JUSTICE, OFFICE OF COMMUNITY ORIENTED POLICING SERVICES (COPS) OFFICE, FOR A FY 2023 LAW ENFORCEMENT AGENCY DE-ESCALATION GRANT ON BEHALF OF THE GOVERNING BODY OF LARAMIE COUNTY, WYOMING TO REQUEST FUNDING FOR THE LARAMIE COUNTY SHERIFF'S OFFICE IN THE AMOUNT OF \$250,000.

FOR THE PURPOSE OF: REQUESTED FUNDS WILL BE USED TO IMPLEMENT AND EXPAND DE-ESCALATION POLICIES AND ASSOCIATED TRAININGS FOR SWORN LAW ENFORCEMENT PERSONNEL AT THE LARAMIE COUNTY SHERIFF'S OFFICE.

WITNESSETH

WHEREAS, the Governing Body of Laramie County desires to participate in the U.S. Department of Justice Office of Community Oriented Policing Services Law Enforcement Agency De-escalation grant program by sponsoring this grant to assist in financing this project for the Laramie County Sheriff's Office; and

WHEREAS, the U.S. Department of Justice requires that certain criteria be met, as described in the Department of Justice rules governing the program, and to the best of our knowledge this application meets those criteria; and

WHEREAS, the Governing Body of Laramie County has been provided with preliminary cost estimates and information on the project; and

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF LARAMIE COUNTY that a grant application for \$250,000 be submitted to the U.S. Department of Justice, Office of Community Oriented Policing Services (COPS) Office for consideration of assistance in funding the Laramie County Sheriff's Office under the FY 23 Law Enforcement Agency De-escalation grant program.

BE IT FURTHER RESOLVED, that Sandra Bay, or her successor in the position of Laramie County Grants Manager, is appointed as agent of the Laramie County Board of Commissioners to execute and submit applications and certifications for these funds and to receive funds and implement the programs funded under this grant.

PASSED, APPROVED AND ADOPTED THIS 6th DAY OF JUNE 2023.

By: _____

Date: _____

Troy Thompson, Chairman

ATTEST:

Date: _____

Debra Lee, Laramie County Clerk

Received and Approved as to Form only By:

W. Wheeler

Date: 5.17.23

Laramie County Attorney's Office

Sandra Newland

From: Default <do-not-reply@ojp.usdoj.gov>
Sent: Wednesday, May 17, 2023 10:39 AM
To: Brian Kozak; Sandra Newland
Subject: Entity Application Submitted



An application for FY23 Law Enforcement Agency De-Escalation Grants - Community Policing Development Solicitation has been submitted to the COPSProgrammatic on behalf of 197732709 LARAMIE COUNTY GOVERNMENT Doing Business As at 05-17-2023 12:38 PM ET.

To view it go to:
[JustGrants](#)

For more information go to www.justicegrants.usdoj.gov
JustGrants is operated under the U.S. Department of Justice

Standard Applicant Information

Project Information

Project Title The Laramie County Sheriff's Office is applying for funds to address de-escalation tactics and training within its agency.	Proposed Project Start Date 10/1/23	Proposed Project End Date 9/30/25
Federal Estimated Funding (Federal Share) 250000.0	Applicant Estimated Funding (Non-Federal Share) 0.0	Program Income Estimated Funding 0.0
Total Estimated Funding 250000.0		

Areas Affected by Project (Cities, Counties, States, etc.)

No items

Type Of Applicant

Type of Applicant 1: Select Applicant Type:

B: County Government

Type of Applicant 2: Select Applicant Type:

—

Type of Applicant 3: Select Applicant Type:

—

Other (specify):

—

Application Submitter Contact Information

Application POC Prefix Name

Mrs.

Application POC First Name

Sandra

Application POC Middle Name

Lynn

Application POC Last Name

Newland Bay

Application POC Suffix Name

—

Organizational Affiliation

Laramie County, Wyoming

Title

Grants Manager

Email ID

sandra.newland@laramiecountywy.gov

Phone Number

307-633-4201

Fax Number

—

ORINumber

Executive Order and Delinquent Debt Information

Is Application Subject to Review by State Under Executive Order 12372? *

b. Program is subject to E.O. 12372 but has not been selected by the State for review

Is the Applicant Delinquent on Federal Debt?

No

SF424 Attachments (4)

Name	Date Added
 manifest.txt	5/4/23
 Form SF424_4_0-V4.0.pdf	5/4/23
 Form SFLLL_2_0-V2.0.pdf	5/4/23
 GrantApplication.xml	5/4/23

Authorized Representative

Law Enforcement Executive Information

Title
Sheriff

Prefix Name
Mr.

First Name Middle Name Last Name
Brian Nicholas Kozak

Suffix Name

Government Executive Information

Title
Commissioner

Prefix Name

First Name Middle Name Last Name
Troy _____ Thompson

Suffix Name

Verify Legal Name, Doing Business As, and Legal Address

Legal Name

LARAMIE COUNTY GOVERNMENT

Doing Business As**UEI**

E9DLJC1HGNQ8

Legal Address**Street 1**

310 W. 19TH STREET

Street 2

SUITE 300

City

CHEYENNE

State

WY

Zip/Postal Code

82001

Congressional District

00

Country

USA

Certification

The legal name + Doing Business As (DBA) and legal address define a unique entity in the system as represented in its entity profile. The profile legal name and address is applicable to ALL applications and awards associated to this fiscal agent.

1. If this information is correct confirm/acknowledge to continue with completion of this application.

I confirm this is the correct entity.

Signer Name

Sandra Newland

Certification Date / Time

05/17/2023 12:38 PM

2. If the information displayed does not accurately represent the legal entity applying for federal assistance:

- a. Contact your Entity Administrator.
- b. Contact the System for Award Management (SAM.gov) to update the entity legal name/address.

3. If the above information is not the entity for which this application is being submitted, Withdraw/Delete this application. Please initiate a new application in Grants.gov with using the correct UEI/SAM profile.

Proposal Abstract

*

Laramie County, on behalf of the Laramie County Sheriff's Office, is requesting \$250,000.00 to implement and expand its de-escalation policies and associated training for its 161 sworn law enforcement personnel. The Laramie County Sheriff's Office has both patrol and detention operations, including a Juvenile Service Center. Our office currently lacks a robust evidence-based de-escalation policy and practice that we feel is critical to address in a timely fashion.

Our proposal is comprehensive and looks at both deputy-level de-escalation training along with organizational support. The Laramie County Sheriff's Office is requesting grant funding to address all levels of de-escalation, including implicit bias and duty to intervene within our agency. This will be accomplished through many facets of evidence-based trainings, including Crisis Intervention Training (CIT), Force Science, Dangle Law Group Use of Force, law enforcement Jiu-Jitsu, and a train-the-trainer program. We are also requesting funds to purchase a simulator, support a citizen review board and utilize use of force tracking software. These components represent a comprehensive training plan along with data analysis to include after-action reviews and the development of community-informed policies and procedures with citizen involvement. With an inclusive approach to de-escalation training, practices, and policies, our goal is to implement a detailed de-escalation program within the Laramie County Sheriff's Office for patrol and detention

operations.

Over the two-year period of the grant, we have identified several activities to accomplish through comprehensive training and implementation. Our focus is on receiving and providing training to our agency while utilizing best practices to look at the core concepts of de-escalation, self-control, effective communications, scene assessment and management, force options, and proper use of time and distance. De-escalation is a required skill, which takes time, training, and practice. All components of our request address the ongoing need for an evolving de-escalation policy and practice within law enforcement. Without this funding, our office would not have access to the wide variety of evidence-based programs and practices surrounding de-escalation.

Data Requested with Application

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▼ FY23 CPD_DeEsc_LE_Elig

Eligibility

Please indicate if your jurisdiction is primarily considered rural, urban, or suburban.

Rural

Enter the current number of sworn officers for your agency below:

161

The following questions will be used to determine eligibility for the FY23 Law Enforcement Agency De-Escalation Training Grants - CPD solicitation.

NOTE: If you select "no" to any of the below questions, you will be considered ineligible for this solicitation and will not receive consideration for funding.

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Instructions: A law enforcement agency is established and operational if the jurisdiction has passed authorizing legislation and it has a current operating budget. Based on this definition, is your law enforcement agency established and currently operational?

Yes

Instructions: An agency with primary law enforcement authority is defined as the first responder to calls for service for all types of criminal incidents in its jurisdiction. Agencies are not considered to have primary law enforcement authority if they only respond to or investigate specific type(s) of crime(s), respond to or investigate crimes within a correctional institution, serve warrants, provide courthouse security, transport prisoners, have cases referred to them for investigation or investigational support, or only do some combination of these functions. Based on this definition, does your agency have primary law enforcement authority? [Or, if contracting to receive services, does the agency that will be providing law enforcement services have primary law enforcement authority for the population to be served?]

Yes

▼ FY23 CPA Solicitation Ques

Research and Development

Instructions: For the purposes of this solicitation, R&D as defined by 2 C.F.R. §200.87 means all research activities, both basic and applied, and all development activities that are performed by nonfederal entities. The term "research" also includes activities involving the training of individuals in research techniques where such activities use the same facilities as other research and development activities and where such activities are not included in the instruction function. "Research" is defined as a systematic study directed toward fuller scientific knowledge or understanding of the subject studied. "Development" is the systematic use of knowledge and understanding gained from research directed toward the production of useful materials, devices, systems, or methods, including design and development of prototypes and processes. Please select "yes" if any part of your project could be considered R&D or "no" if no portion of your project would support R&D.

—

Could any portion of your project be considered research and development (R&D) as defined by 2 C.F.R. §200.87?

No

Youth-Centered Project

Instructions: For the purposes of this solicitation, please select "yes" if a purpose of some or all of the activities to be carried out under (whether by the recipient, or a subrecipient at any tier) is to benefit a set of individuals under 18 years of age. NOTE: An award condition will apply to all youth-

centered awards. This condition will require recipients and subrecipients to make determinations of suitability before certain covered individuals interact with participating minors under the age of 18 years old in the course of activities funded under the award.

Could any activities under your project benefit a set of individuals under 18 years of age?

No

Training

Instructions: The COPS Office defines training as the teaching and learning activities carried out for the primary purpose of helping members of an organization other than your own acquire and apply the knowledge, skills, abilities, and attitudes needed by a particular job or organization. Training is driven by specific goals and objectives; it is not a single event but rather an ongoing process that requires continuous self-reflection and evaluation. Guides, webinars, articles, conference presentations, toolkits, podcasts, videos, blogs, and news feeds (to provide a few examples) can serve as support material in trainings or as standalone materials to increase knowledge, but on their own they are not defined as training by the COPS Office. Please select "yes" if any part of your project fits within the definition of training or "no" if no portion of your project fits within the definition of training.

Could any portion of your project be considered training?

No

U.S. Attorney's District Office

Please select your U.S. Attorney's District Office from the below drop-down options.

Wyoming

Executive/Contact Information

Please provide the name and contact information for the highest ranking Law Enforcement or Program Official and Government Executive or Financial Official for your agency or organization, please see instructions below. **LAW ENFORCEMENT EXECUTIVE/PROGRAM OFFICIAL** This position will ultimately be responsible for the programmatic management of the award. Instructions for Law Enforcement Agencies: For law enforcement agencies, the Law Enforcement Executive is the highest ranking official in the jurisdiction (Chief of Police, Sheriff, or equivalent). Before this application can be submitted, the Entity Administrator in JustGrants must invite this individual to apply for a JustGrants account with the role of Authorized Representative, and this individual must log in to JustGrants to review the application. Instructions for Non-Law Enforcement Agencies: For non-law enforcement agencies (e.g., institutions of higher education, school districts, private organizations, etc.), the Program Official is the highest-ranking official in the jurisdiction (e.g., executive director, chief executive officer, or equivalent). Please note that information for non-executive positions (e.g., clerks, trustees) is not acceptable. Before this application can be submitted, the Entity Administrator in JustGrants must invite this individual to apply for a JustGrants account with the role of Authorized Representative, and this individual must log in to JustGrants to review the application.

Title:

Sheriff

First name:

Brian

Last name:

Kozak

Phone:

307-633-4722

Email address:

brian.kozak@laramiecountywy.gov

GOVERNMENT EXECUTIVE/FINANCIAL OFFICIAL This position will ultimately be responsible for the financial management of the award. Please note that information for non-executive positions (e.g., clerks, trustees) is not acceptable. Instructions for Law Enforcement Agencies: For law enforcement agencies, this is the highest ranking government official within your jurisdiction (e.g., Superintendent, Mayor, City Administrator, or equivalent). Before this application can be submitted, the Entity Administrator in JustGrants must invite this individual to apply for a JustGrants account with the role of Authorized Representative, and this individual must log in to JustGrants to review the application. Instructions for Non-Law Enforcement Agencies and Non-Government Agencies: For non-law enforcement agencies and non-government agencies, this is the financial official

who has the authority to apply for this award on behalf of the applicant agency (e.g., Chief Financial Officer, Treasurer, or equivalent). Please note that information for non-executive positions (e.g., clerks, trustees) is not acceptable. Before this application can be submitted, the Entity Administrator In JustGrants must invite this individual to apply for a JustGrants account with the role of Authorized Representative, and this individual must log in to JustGrants to review the application.

Title:

Chairman

First name:

Troy

Last name:

Thompson

Phone:

307-633-4260

Email address:

Troy.thompson@laramiecountywy.gov

Instructions for Application Submitter Contact: Enter the application point of contact's name and contact information.

Title:

Grants Manager

First name:

Sandra

Last name:

Newland Bay

Phone:

307-633-4201

Email address:

sandra.newland@laramiecountywy.gov

Law Enforcement and Community Policing Strategy

Instructions: The following is the COPS Office definition of community policing that emphasizes the primary components of community partnerships, organizational transformation, and problem solving: Community policing is a philosophy that promotes organizational strategies that support the systematic use of partnerships and problem solving techniques to proactively address the immediate conditions that give rise to public safety issues such as crime, social disorder, and fear of crime. Please refer to the COPS Office website (<https://cops.usdoj.gov/RIC/ric.php?page=detail&id=COPS-P157>) for further information regarding this definition and its sub-elements. Please answer the following questions regarding your community support and impact on the jurisdiction.

To what extent is there community support in your jurisdiction for implementing the proposed award activities?

Moderate support

If awarded, to what extent will the award activities impact the other components of the criminal justice system in your jurisdiction?

Potentially increased impact

Explanation of Need for Financial Assistance

All applicants are required to explain their inability to address the need for this award without federal assistance. Please do so in the space below. [Please limit your response to a maximum of 250 word count.]

The Laramie County Sheriff's Office is on a restricted budget that covers both detention and patrol operations. This budget is approved by the County Commissioners on an annual basis. The items that we are requesting within the grant application are activities that would not be funded under our

Commissioners on an annual basis. The items that we are requesting within the grant application are activities that would not be funded under our normal operations budget. Our request is specific to trainings and teaching mechanisms surrounding the reduction in the use of force along with

implicit bias and duty to intervene. While these topics are important to law enforcement agencies, they are not typically supported within the budget. Our Office would not be able to implement a comprehensive de-escalation training program in a two-year period without this federal assistance.

Continuation of Support After Federal Funding Ends

Instructions: The questions in this section will be used for programs without a retention requirement to report any plans to continue the program or activity after the conclusion of federal funding.

Does your agency or organization plan to obtain necessary support and continue the program, project, or activity following the conclusion of federal support?

Yes

Please identify the source(s) of funding that your agency plans to utilize to continue the program, project, or activity following the conclusion of federal support: General funds

Yes

Issue bonds or raise taxes

No

Private sources and donations

No

Non-federal asset forfeiture funds (subject to approval from the state or local oversight agency)

No

State, local, or other non-federal grant funding

No

Fundraising efforts

No

Other

No

If "other" is selected in the above question, please provide a brief description of the source(s) of funding.

▼ FY23_CPD_DeEscLEAppQuest

Problem Identification and Project Description

Will De-Escalation Training be implemented in the proposed initiative?

Yes

If you answered yes to the question above, please describe how the training will be implemented in the proposed initiative.

Yes, de-escalation training will be implemented by our agency. We have incorporated several best practices and available trainings such as Crisis Intervention Training, and various Use of Force trainings to include Force Science, Dangle Law Group and Police Jiu-Jitsu that incorporate tactical communication. We believe de-escalation begins with professionalism and learning to communicate with the population we serve.

Will Duty to Intervene Techniques Training be implemented in the proposed initiative?

Yes

If you answered yes to the question above, please describe how the training will be implemented in the proposed initiative.

Yes, duty to intervene will be covered extensively in our training modules and tested using our training simulators or scenarios during police Jiu Jitsu. This training instructs students on the ethical obligation to intervene when deputies witness inappropriate or illegal behavior by a colleague or peer. The goal of this training is to promote a culture of accountability and prevent instances of misconduct or abuse going unchecked. Our staff is

empowered to stop wrongdoing no matter who is doing it or more importantly what rank they hold.

Will Implicit Bias Training be implemented in the proposed initiative?

Yes

If you answered yes to the question above, please describe how the training will be implemented in the proposed initiative.

Yes, implicit bias training is provided within the Dangle Law Group training and in Crisis Intervention. This training raises awareness about unconscious biases that people may hold based on their cultural or social backgrounds. The goal of this type of training is to help individuals recognize and overcome these biases, leading to fairer and more equitable treatment of all individuals, regardless of their race, gender, sexual orientation, or other characteristics. The goal is to improve relationships with the community and educate deputies in better decision-making and being more inclusive and welcoming.

Describe your agency's overall philosophy towards your selected training topics and why it is important that officers are equipped with this knowledge and skill. (max 250 words)

The Laramie County Sheriff's Office believes de-escalation training is a type of education that teaches individuals how to manage and defuse tense or potentially violent situations. The goal of this training is to reduce the likelihood of physical harm, promote respectful communication, and prevent conflicts from escalating to a point where they become dangerous or harmful to anyone involved.

The importance of de-escalation training cannot be overstated, as it can help prevent injuries, save lives, and promote a safer and more peaceful society. Individuals who are trained in de-escalation techniques are better equipped to manage situations where emotions are running high or where individuals may be in crisis and can help prevent these situations from spiraling out of control. We feel it is our duty to provide our deputies these skills and knowledge to better manage situations effectively and be safe and more respectful within the community.

Overall, de-escalation training is an essential tool for promoting safety, reducing the likelihood of violence, and promoting peaceful conflict resolution. By investing in this type of training, we can help create a more peaceful and just society for all.

Please describe how this De-escalation Training project will fulfill a specific public safety need. (max 250 words)

This de-escalation training project will fulfill a specific public safety need by providing individuals who are likely to encounter tense or potentially dangerous situations with the skills and knowledge they need to manage these situations effectively. For example, our deputies may initiate a de-escalation training project to reduce the use of force in situations where it is not necessary, such as encounters with individuals who are experiencing a mental health crisis.

By providing deputies with the tools and strategies they need to de-escalate these situations and avoid the use of force, the training project can help prevent injuries or even fatalities that may occur because of excessive use of force. This can improve public trust in the organization and promote a safer and more respectful community.

Sir Robert Peel said in 1829 "The police are the public and the public are the police." And "to use physical force only when the exercise of persuasion, advice and warning is found to be insufficient to obtain public cooperation to an extent necessary to secure observance of law or to restore order."

Sir Peel's principals are nearly 200 years old and as true today as the day he wrote them.

We do not want to go hands on with people, we do not want to hurt people, and we want to go home to our families just like the citizens of our community. To ensure this we need to give the deputies the proper verbal tools and mindset.

Please describe the major activities of your training project and how the project will establish or enhance de-escalation efforts of your agency if funded. If requesting a VR/AR system, specifically discuss how the system will contribute to your agency's broader training efforts in de-escalation, implicit bias, or duty to intervene. (max 250 words)

To date the Laramie County Sheriff's Office has only had the most basic of de-escalation trainings and the VA/AR system and trainings will bring us to a national standard. It will allow us to far exceed this standard and become a role model for the State of Wyoming and the Rocky Mountain Region. With de-escalation training, deputies can use VR simulations to practice responding to different scenarios that may require de-escalation techniques, such as an individual experiencing a mental health crisis, without the risk of physical harm. The VR system can simulate different types of situations that officers may encounter in the real world and provide instant feedback to help officers understand how their actions may affect the outcome of the situation.

Similarly, VR can be used in implicit bias training to help officers recognize and address their unconscious biases. By immersing officers in simulated scenarios that challenge their biases, the VR system can help officers develop a greater awareness of how their biases may affect their decision-making and behavior.

Lastly, VR can contribute to duty to intervene training by providing officers with a safe and controlled environment to practice intervening in situations where their colleagues may be behaving inappropriately or unethically. By using VR simulations, officers can practice intervening in different types of situations without the risk of physical harm or retribution.

VR training would provide a safe and immersive environment for officers to practice and improve their skills, leading to better outcomes in the field.

Describe each training curriculum your agency intends to implement (i.e., de-escalation, implicit bias, and duty to intervene techniques) and identify the course titles, their authors/developers, the planned instructors, and any vendors that may be contracted with federal funds for delivery. (max 500 words)

Courses and instructions that will be provided include:

- "Effective Communication in High-Stress Situations": This course focuses on the importance of communication in de-escalation and provides officers with the tools to communicate effectively with individuals in crisis.

with the tools to communicate effectively with individuals in crisis.

- "Crisis Intervention Techniques": This course covers a range of de-escalation techniques, including active listening, using non-threatening body language, and understanding the different types of verbal and physical aggression.
- "De-Escalation Strategies for Mental Health Crisis": This course provides officers with specialized training on how to effectively de-escalate situations involving individuals experiencing mental health crises.
- "Collaborative De-Escalation Techniques": This course emphasizes the importance of teamwork and collaboration in de-escalation and provides officers with the tools to work effectively with other officers to safely resolve tense situations.
- "Use of Force Alternatives": This course provides officers with alternatives to using force, including de-escalation techniques, and emphasizes the importance of using force only as a last resort.
- "Cultural Competency and De-Escalation": This course focuses on how cultural competency can help officers de-escalate situations more effectively, and provides officers with strategies for building trust and positive relationships with individuals from different communities.
- "Understanding Implicit Bias": This course provides an overview of the science of implicit bias, including how it develops and how it can affect decision-making and behavior.
- "Interrupting Bias in Policing": This course focuses specifically on how implicit bias can affect policing and provides officers with strategies for recognizing and interrupting their biases.
- "Cultural Competency for Law Enforcement": This course covers cultural competency and inclusive communication strategies for interacting with diverse communities, including how to build trust and positive relationships.
- "Reducing Bias in Decision-Making": This course provides officers with strategies for reducing bias in decision-making, including acknowledging biases and seeking feedback from others.
- "Implicit Bias and Use of Force": This course focuses on how implicit bias can affect an officer's use of force and provides officers with alternatives to using force, such as de-escalation techniques.
- "Implicit Bias and Traffic Stops": This course covers how implicit bias can affect traffic stops and provides officers with strategies for interacting respectfully and equitably with drivers from diverse backgrounds.
- "Understanding Your Ethical Obligations": This course provides an overview of the ethical obligations of duty to intervene and helps officers understand the importance of intervening when witnessing inappropriate or illegal behavior by a colleague or peer.
- "Effective Intervention Strategies": This course covers different intervention strategies, including how to intervene safely and effectively, and how to communicate clearly and respectfully with other officers.
- "The Consequences of Inaction": This course focuses on the potential consequences of failing to intervene, including legal and ethical implications, and the negative impact on community trust.
- "Leadership and Duty to Intervene": This course provides leadership training on how to promote a culture of intervention within law enforcement organizations, and how to create an environment where officers feel empowered to speak up when necessary.

How will the proposed activities assist your agency in implementing or institutionalizing community policing? (max 250 words)

The proposed activities, implicit bias training, duty to intervene training, and de-escalation training will develop and institutionalize community policing within the agency by promoting fair and unbiased treatment, building trust with community members, developing cultural competency and inclusive communication strategies, encouraging accountability, and reducing the use of force.

- Promoting trust: Training on implicit bias, duty to intervene, and de-escalation can help officers build trust with community members by promoting fair and unbiased treatment, safe and respectful interventions, and non-violent conflict resolution.
- Developing cultural competency: Training on implicit bias and de-escalation can help officers develop cultural competency and inclusive communication strategies, which are critical for effective community policing. This training can help officers understand the unique needs and perspectives of the communities they serve and build positive relationships based on mutual understanding and respect.
- Encouraging accountability: Duty to intervene training can promote a culture of accountability within law enforcement organizations, where officers feel empowered and obligated to intervene when witnessing inappropriate or illegal behavior by a colleague or peer. This accountability can help build trust with community members and promote transparency and legitimacy.
- Reducing use of force: De-escalation training can provide officers with alternatives to using force, such as effective communication and conflict resolution techniques. By reducing the use of force, officers can minimize the potential for harm to community members and help build trust with the community.

Please describe the final deliverables of the training project and how they contribute to the solicitation goals and requirements (max 250 words)

The use of this grant and the implementation of this training plan at the Laramie County Sheriff's Office will provide the following deliverables:

- Training Curriculum: A comprehensive training curriculum that includes course materials, instructor guides, and participant handouts for each training program.
- Training Materials: Interactive training materials, such as videos, case studies, and simulations, which help officers understand the concepts and skills taught in each training program.
- Implementation Plan: An implementation plan that outlines the steps needed to successfully roll out each training program, including scheduling, resource allocation, and communication strategies.
- Evaluation Plan: An evaluation plan that measures the effectiveness of each training program in achieving its goals and objectives. This could include pre- and post-training assessments, participant feedback surveys, and analysis of program outcomes.
- Train-the-Trainer Program: A train-the-trainer program that prepares designated officers to deliver each training program within the agency, ensuring that the training is consistent and effective.
- Certification: A certification program that recognizes officers who have completed each training program and have demonstrated proficiency in the skills and concepts taught.
- Integration into Policy and Procedure: The integration of the concepts and skills taught in each training program into the agency's policies and procedures, ensuring that the training is reinforced through agency culture and practices.

Describe any other areas of organizational improvement your agency intends to implement to complement the training efforts proposed in your application. Examples include roll call videos and/or toolkits, policy changes, data collection and analysis, supervisory oversight, and incident review. (max 250 words)

- Policy Development & Review: Implicit bias, duty to intervene, and de-escalation training will assist staff with the development and review of policies and procedures that guide agency practices. Training on these topics help identify areas where policies and procedures can be strengthened to promote fair and unbiased treatment, safe and respectful interventions, and non-violent conflict resolution.
- Data Collection & Analysis: Data is only collected on handwritten forms. By collecting this information digitally, staff will be able to evaluate data on

implicit bias, duty to intervene, de-escalation training, and Use of Force incidents to improve transparency providing the community data of interactions and use of force incidents. This data can be used to identify trends and areas of concern, inform training needs and priorities, and assess the effectiveness of training programs.

- **Supervisory Oversight:** Supervisors will be able to better monitor and oversee deputy performance and compliance with agency policies and procedures. Supervisors who have received this training can identify and address issues related to bias, excessive use of force, and failure to intervene in a timely manner.
- **Incident Review:** This comprehensive plan and training materials provided through this grant will assist supervisors in evaluating incidents objectively, and identifying factors that may have contributed to the incident, and develop strategies to prevent similar incidents from occurring in the future.

In conclusion, the tools and training provided under this grant will allow the command staff to better monitor the actions of our deputies, identify potential issues and continue to grow the public trust.

Project Reach and Impact

How many officers will be impacted by the proposed training project that otherwise would not have been because of this award (e.g., number of officers trained, etc.)?

161

Identify any current governmental, community, or agency initiatives that complement or will be coordinated with the proposed activities. (max 250 words)

The Laramie County Sheriff's Office (LCSO) would build on our relationships with Cheyenne Regional Medical Center (CRMC) in the areas of mental health and well-being. The LCSO, CRMC, Cheyenne Police Department and others will be launching a mental health co-responder program in Q2 of 2023. In putting more deputies through these trainings, we are able to better assist and speak a "common language" with our mental health co-responders. By doing so we will be suited to assist those in time of crisis and need.

What specific outcomes does your agency expect to accomplish with this funding and how will the project team track or measure them? (e.g. What data will you gather to assist with evaluating the effectiveness of the program? Why did you choose those data?) (max 250 words)

These training initiatives will help bring us not only in line with the national standard for law enforcement but help push us towards the upper echelon of these standards. We will be gathering information such as number classes held, attendees, instruction details, certifications, use of force incidents and severity. We will be collecting a wide array of data to be used in conjunction with our de-escalation training practices. We feel that this data is imperative for the monitoring of conflict bias, use of force and harm reduction cases within our agency.

It is our goal that through this training, updating our policies and tracking use of force incidents that we will see an improvement and change in the way our office handles various calls. We anticipate that our office will have a reduction in the number of violent incidents between our deputies and citizens as a result of the various trainings and practices being implemented with grant funds.

Please describe how these efforts will be sustained once the award ends. (max 250 words)

This grant will assist the Laramie County Sheriff's Office in spearheading several new programs which will be sustainable with our current budget and staffing levels. The grant will allow us to put a greater number of deputies through initial training. This will open the door for them to become instructors. Having instructors on-staff gives us the flexibility and advantage of training staff as needed, while saving resources by not outsourcing. Our local and regional law enforcement partners will always be welcome to attend as well. We would introduce our newest deputies in the first weeks of training to the concepts and lessons learned throughout this grant. This grant will be sustained internally for years to come with existing staff being able to train new deputies. It is our plan to have a comprehensive de-escalation training program in house that leads to a culture of awareness and understanding of these practices moving forward after grant funds have expired.

Management and Implementation

Describe the overall management and implementation plan for the project including identification of any key community or other stakeholder partnerships (community groups, private and/or public agencies) that will play a role in the implementation of this project. For example, how will you utilize any partners or agency staff and exercise oversight over the project team. Note: You will need to upload a timeline of project deliverables, activities, and milestones in the "Additional Application Components" section. (max 250 words)

- **Assessment and Planning:** This stage is currently in progress. The Laramie County Sheriff's Office has assessed the need to implement de-escalation training and developed a plan for implementation. The two-year timeline of the grant fits in line with the plan.
- **Curriculum Development:** Curriculum developed by the vendors providing the Simulator, CIT, Force Science Use of Force, Dangle Law Group, Train the Trainer, and Police Jiu Jitsu.
- **Implementation:**
 - June 2023 – Level 1 Police Instructor (12) Course Jiu Jitsu in Cheyenne, WY
 - July 2023 – Dangle Law Group Update and throughout annual training plan
 - July 2023 – Implement Level 1 PJJ into LCSO annual training plan
 - August 2023– Implement Dangle Law Group Updates into department training plan
 - August 2023 - Purchase Simulator and Trainers
 - August 2023 – Host Department CIT Training at LCSO
 - September 2023 – Train the Trainer, Savannah, Georgia
 - October 2023 – Implementation of Simulator and De-escalation scenario training

February 2024 – Training of Use of Force Board
 April 2024 – Level 2 Police Instructor (12) Course Jiu Jitsu in Cheyenne, WY
 May 2024 – Implement Level 2 PJJ into LCSO annual training plan
 July 2025 – Initiate After Action Review
 June 2025 – Compile data and report from prior two years

• Evaluation and Ongoing Improvement: Once the training program has been implemented, it is important to evaluate its effectiveness and make any necessary improvements. This stage is ongoing and will require regular assessment and refinement of the training program

Please identify key project staff and their experience as well as the agency capacity to carry out the project (max 250 words).

The Laramie County Sheriff's Office has recently created a Sergeant in Charge of the Professional Standards and Training Division with two additional deputies assigned and one civilian staff member. This team would be assigned the task of implementing and monitoring this plan in addition to their primary duties of managing the department's annual training plan and any internal investigations that may occur. The Sergeant in Charge of this program has over 13 years of law enforcement experience along with 21 years as a United States Air Force Officer who was in charge of training and the development of training plans. His staff included a patrol and detention deputy that are experienced Field Training Officers and each have over 5 years of experience. We have the support of a grants manager that has been responsible for the oversight, implementation and spending of federal funds for over 15 years.

How do you plan to inform members of your organization of the policies and/or procedures from this project for oversight and management? (max 250 words)

The Laramie County Sheriff's Office has purchased PowerDMS and PowerFTO to ensure proper training and documentation of policy. PowerDMS is used to notify employees of policy updates and changes. It allows for access to read, review, and sign acknowledgement of policies implemented by command staff. PowerFTO is being used to complete the following tasks:

- Standardization of training: Power FTO provides a standardized training program, ensuring that all trainees receive the same quality of training, regardless of the training officer assigned to them.
- Improved efficiency: Power FTO streamlines the field training process by automating tasks such as scheduling, tracking progress, and generating reports. This can save time for both training officers and trainees, and improve the overall efficiency of the training program.
- Enhanced accountability: By tracking the progress of trainees and providing detailed reports, Power FTO can help hold both trainees and training officers accountable for their performance.
- Increased transparency: Power FTO provides real-time access to training records, allowing supervisors and administrators to monitor the progress of individual trainees or the overall training program.
- Improved training outcomes: By providing a standardized training program, tracking progress, and providing feedback, Power FTO can help improve the overall quality of field training, resulting in better-trained officers.

LCSO will use Power DMS and PowerFTO to improve the quality and efficiency of field training programs, enhance accountability and transparency, and ultimately lead to better-trained officers.

We will also work closely with the grants office to ensure proper project oversight and management throughout the grant cycle.

How do you plan to engage members of the community regarding the policies and/or procedures developed from this project for local involvement and effective community policing? (max 250 words)

The Laramie County Sheriff's Office has recently become very engaged with the community through its efforts on social media and community events. Engaging members of the community is critical for effective community policing. LCSO currently implements the following strategies to engage the community in the development and implementation of policies and procedures:

- Solicit input from the community: Through social media, LCSO actively seeks input from community members to understand their needs, concerns, and priorities. We also host community meetings and provide surveys. The implementation of our community Use of Force board would also be another step to community engagement.
- Collaborate with community organizations: LCSO has reached out to neighborhood associations, faith-based groups, and non-profits to engage the community in the development and implementation of policies and procedures.
- Provide education and training: LCSO will provide education and training to community members to help them better understand police policies and procedures. This can help build trust and improve communication between law enforcement and the community. We currently provide Critical Incident Reports to the community and once our Public Information Officer is fully trained, we plan on increasing the education and training to the community.
- Use social media and other online platforms: LCSO is very active in our social media presence and solicit feedback from the community mostly using Facebook.

We have also requested funds for a trained citizen review board to help us work with the community on the implementation of new policies, procedures and review.

✓ **FY23_CPA_EO14074**

Supporting Executive Order 14074

Instructions: To support Executive Order 14074, Advancing Effective, Accountable Policing and Criminal Justice Practices to Enhance Public Trust and Public Safety, the following questions will help the U.S. Department of Justice determine eligibility for priority consideration, if applicable, and identify potential gaps in training and technical assistance.

Does your agency collect and report data on law enforcement use of force to the FBI's National Use-of-Force Data Collection (including deaths in custody incident to an official use of force)?

Yes

Does your agency collect and report data on officer suicides to the FBI's Law Enforcement Suicide Data Collection?

Yes

Does your agency collect and report data on officers killed and assaulted to the FBI's Law Enforcement Officers Killed and Assaulted Data Collection?

Yes

Does your agency prohibit the use of chokeholds and carotid restraints except in those situations where the use of deadly force is authorized by law?

Yes

Does your agency limit the use of unannounced entries, often referred to as "no knock entries," except where knocking and announcing an officer's presence would create an imminent threat of physical violence to the officer and/or another person?

Yes

Does your agency possess and use any of the following military equipment obtained via property transfer contracts or grants with the Federal government acquired through property transfers or purchases with federal funds or from federal agencies or contractors?

No

Applicable military equipment includes: (i) firearms of .50 or greater caliber; (ii) ammunition of .50 or greater caliber; (iii) firearm silencers, as defined in 18 U.S.C. 921(a)(24); (iv) bayonets; (v) grenade launchers; (vi) grenades (including stun and flash-bang); (vii) explosives (except for explosives and percussion actuated non-electric disruptors used for accredited bomb squads and explosive detection canine training); (viii) any vehicles that do not have a commercial application, including all tracked and armored vehicles (except for vehicles used exclusively for disaster-related emergencies; active shooter scenarios; hostage or other search and rescue operations; or anti-terrorism preparedness, protection, prevention, response, recovery, or relief); (ix) weaponized drones and weapons systems covered by DOD Directive 3000.09 of November 21, 2012, as amended (Autonomy in Weapon Systems); (x) aircraft that are combat-configured or combat-coded, have no established commercial flight application, or have no application for disaster-related emergencies; active shooter scenarios; hostage or other search and rescue operations; or anti-terrorism preparedness, protection, prevention, response, recovery, or relief; and (xi) long-range acoustic devices that do not have a commercial application.

✓ **FY23 CPA Information**

Type of Agency Organization

Type of Agency (select one)

Law Enforcement

From the list below, please select the type of agency which best describes the applicant.

Sheriff

From the list below, please select the type of agency which best describes the applicant.

Duplication of Funding

Instructions: Applicants are required to disclose whether they have pending applications for federally funded assistance or active federal awards that

support the same or similar activities or services for which funding is being requested under this application. Be advised that as a general rule, COPS Office funding may not be used for the same item or service funded through another funding source. However, leveraging multiple funding sources in a complementary manner to implement comprehensive programs or projects is encouraged and is not seen as inappropriate. To aid the COPS Office in the prevention of awarding potentially duplicative funding, please indicate whether your agency has a pending application or an active award with any other federal funding source (e.g., direct federal funding or indirect federal funding through state sub-awarded federal funds) which supports the same or similar activities or services as being proposed in this COPS Office application.

Do you have any current, active non-COPS Office award with any other federal funding source (e.g., direct federal funding or indirect federal funding through state subawarded federal funds) that supports the same or similar activities or services as being proposed in this COPS Office application?

No

If Yes, for each potentially duplicative non-COPS Office award, provide the following detailed information: name of federal awarding agency, or state agency for subawarded federal funding; award number; program name; award start and end dates; award amount; and description of how this project differs from the application for COPS office funding.

Do you have any pending non-COPS Office grant applications with any other federal funding source (e.g., direct federal funding or indirect federal funding through state subawarded federal funds)that support the same or similar activities or services as being proposed in this COPS Office application?

No

If Yes, for each potentially duplicative non-COPS Office grant application, provide the following detailed information: application number (if known); program name; project length; total requested amount; items requested; and describe how this project differs from the application for COPS Office funding.

Certification of Review of 28 CFR Part 23/Criminal Intelligence

REVIEWS AND CERTIFICATIONS Certification of Review of 28 C.F.R. Part 23/Criminal Intelligence Systems: If your agency is requesting COPS Office funding for equipment or technology that will be used to operate an interjurisdictional criminal intelligence system that receives, stores, analyzes, exchanges, or disseminates data regarding ongoing criminal activities, you must agree to comply with the operating principles at 28 C.F.R Part 23. If you are requesting COPS Office funds to operate a single agency database (or other unrelated forms of technology) and will not share criminal intelligence data with other jurisdictions, 28 C.F.R. Part 23 does not apply. Please review the FY23 CPA Programs Reference Guide for additional information.

Please check one of the following, as applicable to your agency's intended use of COPS Office funds.

No, my agency will not use these COPS Office funds (if awarded) to operate an interjurisdictional criminal intelligence system.

CERTIFICATION OF REVIEW AND REPRESENTATION OF COMPLIANCE

By checking the box, the applicant indicates he or she understands that the signatures of the Law Enforcement Executive /Program Official, Government Executive / Financial Official, and the Person Submitting this Application on the Reviews and Certifications represent to the COPS Office that: 1. the applicant will comply with all legal, administrative, and programmatic requirements that govern the applicant for acceptance and use of federal funds as outlined in the applicable COPS Office Solicitation and Reference Guides, the COPS Office award owner's manual, the DOJ Grants Financial Guide, Assurances, Certifications and all other applicable program regulations, laws, orders, and circulars; 2. the applicant understands that as a general rule COPS Office funding may not be used for the same item or service funded through another funding source; and 3. the applicant and any required or identified official partner(s) listed in this application mutually agreed to this partnership prior to submission.

true

Acknowledgement of Electronic Signatures

By checking the box, the applicant indicates that he or she understands that "clicking to agree" in this application and the required forms, including the Assurances, Certifications, and Disclosure of Lobbying Activities form are just as legally enforceable as physical signatures.

I understand.

true

Proposal Narrative

Budget and Associated Documentation

Budget Summary

Budget Category	Total Cost	
Sworn Officer Positions	\$0.00	
Civilian or Non-Sworn Personnel	\$0.00	
Travel	\$90,960.00	
Equipment	\$65,000.00	
Supplies	\$1,500.00	
SubAwards	\$0.00	
Procurement Contracts	\$62,800.00	
Other Costs	\$29,740.00	
Indirect Costs	\$0.00	
Total Project Costs	\$250,000.00	
Federal Funds:	\$250,000.00	100.00%
Match Amount:	\$0.00	0.00%
Program Income:	\$0.00	0.00%

Budget / Financial Attachments

Non-competitive Justification

No documents have been uploaded for Non-Competitive Justification

Indirect Cost Rate Agreement

No documents have been uploaded for Indirect Cost Rate Agreement

Consultant Rate Justification

No documents have been uploaded for Consultant Rate Justification

Additional Attachments

	Name	Category	Created by	Application Number	Date Added
	Travel_Policy.pdf	Budget Other	Sandra Newland	—	05/15/2023
	Name	Category	Created by	Application Number	Date Added
	Budget_Narrative.docx	Budget Narrative	Sandra Newland	—	05/15/2023

Budget and Associated Documentation

DOES THIS BUDGET CONTAIN CONFERENCE COSTS WHICH IS DEFINED BROADLY TO INCLUDE MEETINGS, RETREATS, SEMINARS, SYMPOSIA, AND TRAINING ACTIVITIES? _____

Base Salary and Fringe Benefits for Sworn Officer

Personnel

Instructions

List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization. In the narrative section, please provide a specific description of the responsibilities and duties for each position, and explain how the responsibilities and duties support the project goals and objectives outlined in your application.

Year 1

Year 1

Personnel Detail

Name	Position	Salary	Rate	Time Worked	Percentage of Time (%)	Total Cost
No items						

Personnel Total Cost
\$0

Additional Narrative

Fringe Benefits

Instructions

Fringe benefits should be based on the actual known costs or an approved negotiated rate by a Federal Agency. If not based on an approved negotiated rate, list the composition of the fringe benefit package. Fringe benefits are for the personnel listed in Personnel budget category listed and only for the percentage of time devoted to the project. In the narrative section, please provide a specific description for each item

Year 1

Fringe Benefit Detail

Name	Base	Rate (%)	Total Cost
No items			
Fringe Benefits Total Cost			
\$0			
Additional Narrative			

Travel

Instructions

Itemize travel expenses of staff personnel (e.g. staff to training, field interviews, advisory group meeting, etc.). Describe the purpose of each travel expenditure in reference to the project objectives. Show the basis of computation (e.g., six people to 3-day training at \$X airfare, \$X lodging, \$X subsistence). In training projects, travel and meals for trainees should be listed separately. Show the number of trainees and the unit costs involved. Identify the location of travel, if known; or if unknown, indicate "location to be determined." Indicate whether applicant's formal written travel policy or the Federal Travel Regulations are followed. Note: Travel expenses for consultants should be included in the "Consultant Travel" data fields under the "Subawards (Subgrants)/Procurement Contracts" category. For each Purpose Area applied for, the budget should include the estimated cost for travel and accommodations for two staff to attend two three-day long meetings, with one in Washington D.C. and one in their region, with the exception of Purpose Area 1, which should budget for one meeting in Washington D.C. and Purpose Areas 6 and 7, which should budget for 3 meetings within a 3 year period, with 2 in Washington D.C. and 1 within their region. All requested information must be included in the budget detail worksheet and budget narrative.

Year 1

Travel Detail

Purpose of Travel	Location	Type of Expense	Basis	Cost	Quantity	# Of Staff	# Of Trips	Total Cost	Non-Federal Contribution	Federal Request
Train the Trainer	Savannah, GA	Transportation	Round-Trip	\$400.00	1.00	25.00	1.00	\$10,000.00		\$10,000.00
Train the Trainer	Savannah, GA	Lodging	Night	\$130.00	12.00	25.00	1.00	\$39,000.00		\$39,000.00
Train The Trainer	Savannah, GA	Meals	Day	\$69.00	12.00	25.00	1.00	\$20,700.00		\$20,700.00
Train the Trainer	Savannah, GA	Other	N/A	\$14.00	12.00	6.00	1.00	\$1,008.00		\$1,008.00
Citizen Review Board	Aurora, CO	Mileage	Mile	\$0.66	216.00	4.00	1.00	\$565.92		\$565.92
Citizen Review Board	Aurora, CO	Lodging	Night	\$199.00	5.00	4.00	1.00	\$3,980.00		\$3,980.00
Citizen Review Board	Aurora, CO	Meals	Day	\$79.00	5.00	4.00	1.00	\$1,580.00		\$1,580.00
Force Science Training	Houston, TX	Lodging	Night	\$122.00	6.00	2.00	1.00	\$1,464.00		\$1,464.00
Force Science Training	Houston, TX	Other	N/A	\$14.00	7.00	1.00	1.00	\$98.00		\$98.00
Force Science Training	Houston, TX	Meals	Day	\$69.00	7.00	2.00	1.00	\$966.00		\$966.00
Dangle Law Group Training	Uncasville, CT	Transportation	Round-Trip	\$600.00	1.00	2.00	1.00	\$1,200.00		\$1,200.00

Training

Dangle Law Group Training	Uncasville, CT	Lodging	Night	\$132.00	6.00	2.00	1.00	\$1,584.00	\$1,584.00
Dangle Law Group Training	Uncasville, CT	Meals	Day	\$69.00	7.00	2.00	1.00	\$966.00	\$966.00
Dangle Law Group Training	Uncasville, CT	Other	N/A	\$14.00	7.00	1.00	1.00	\$98.00	\$98.00
Policies & Use of Force Training	Aurora, CO	Lodging	Night	\$199.00	5.00	5.00	1.00	\$4,975.00	\$4,975.00
Policies & Use of Force Training	Aurora, CO	Meals	Day	\$79.00	5.00	5.00	1.00	\$1,975.00	\$1,975.00
Force Science Training	Houston, TX	Transportation	Round-Trip	\$400.00	1.00	2.00	1.00	\$800.00	\$800.00

Travel Total Cost

\$90,960

Additional Narrative

Force Science Travel Costs The course is held in Houston, TX of a period of five full days. We have budgeted for two travel days as well. We are estimating the flight to cost \$400 per person (2) roundtrip for a total of \$800.00 in transportation. We referenced the Per Diem in regards to lodging and the rate is \$122.00 per night x 6 nights is \$732 per person (2) for a total of \$1,464.00 in lodging costs. Per Diem was also used to calculate meals at a rate of \$69.00 per day for a total of seven days \$483 x 2 people = \$966. The last expense we are requesting being paid out of grant funds is the parking at the Denver International Airport at \$14 per day x 7 days for a total of \$98.00 (shared vehicle). Total cost for the Force Science Travel is \$3,328.00

Dangle Law Group Travel Costs This course is held in Uncasville, CT for a period of five full days. We have budgeted for two travel days as well. We are estimating the flight will cost \$600 per person (2) for roundtrip for a total of \$1,200.00 in transportation. We referenced the Per Diem in regards to lodging and the rate is \$132 per night x 6 nights = \$792.00 x 2 rooms for a total of \$1,584.00 in lodging costs. Per Diem was also used to calculate meals at a rate of \$69 per day for a total of seven days = \$483.00 x 2 = \$966.00 in meals. The last expense we are requesting being paid out of grant funds is the parking at the Denver International Airport at \$14 per day x 7 days for a total of \$98.00 (shared vehicle). Total travel cost for the Dangle Law Group Training is \$3,848.00

Train the Trainer Travel Costs This course is held in Savannah Georgia for ten full days. We have budgeted for two travel days as well. We are estimating that flights will cost \$400.00 x 25 for a total of \$10,000. We referenced the Per Diem for lodging costs at the rate of \$130 x 12 nights = \$1,560.00 x 25 rooms for a total of \$39,000 for lodging costs. Per Diem was used to calculate meals at the rate of \$89 x 12 days = \$828 x 25 = \$20,700.00 in meals. Finally, we are requesting parking for the Denver International Airport at \$14 per day x 12 days x 6 shared vehicles for the 25 participants for a total of \$1,008.00 in parking. Total travel cost for the Train the Trainer event is \$70,708.00. This is our highest budget item and we would be open to double occupancy in the hotel to reduce expenses.

Policies and Use of Force Travel Costs This course is held in Aurora, CO for 5 full days. Aurora is approximately 2.5 hours away from Cheyenne, Wyoming and will not require transportation costs as participants will use county vehicles for driving to location. Per Diem was used for lodging estimates at \$199 per night x 5 nights x 5 people for a total of \$4,975. Per Diem was also used for meals at \$79 x 5 days x 5 people for a total of \$1,975. Total travel expenses for this training is \$6,950.00.

Citizen Review Board Travel Costs This course is specifically for citizens and is held in Aurora, CO for five full days. Aurora is approximately 2.5 hours away from Cheyenne, Wyoming. We are requesting mileage costs for participants who will be using their own vehicles. Cheyenne to Aurora is 108 miles x 2 for the roundtrip is 216 miles. We will be sending four individuals for a total of 216 miles x 4 vehicles = 864 miles at the federal rate of .655 = \$565.92 in transportation costs. Per Diem for lodging is \$199 x 4 rooms for 5 nights is \$3,980. Per Diem for meals is \$79 per day x 5 days x 4 people for a total of \$1,580. Total travel costs for this training is \$6,125.92.

Equipment

Instructions

List non-expendable items that are to be purchased (Note: Organization's own capitalization policy for classification of equipment should be used). Expendable items should be included in the "Supplies" category Applications should analyze the cost benefits of purchasing versus leasing equipment, especially high cost items and those subject to rapid technological advances. Rented or leased equipment costs should be listed in the "Contracts" data fields under the "Sub awards" (Sub grants)/Procurement Contracts" category. In the budget narrative, explain how the equipment is necessary for the success In the budget narrative, explain how the equipment is necessary for the success of the project, and describe the procurement method to be used. All requested information must be included in the budget detail worksheet and budget narrative.

Year 1

Equipment Detail

Equipment Item	# of Items	Cost	Total Cost	Non-Federal Contribution	Federal Request
Virtual Reality Simulator	1.00	\$65,000.00	\$65,000.00		\$65,000.00

Equipment Total Cost

\$65,000

Additional Narrative

The Laramie County Sheriff's Office would like to use a Virtual Reality (VR) simulator in conjunction with other training to bring deputies more realistic and necessary training scenarios focusing on de-escalation. The main learning objective of de-escalation training is to provide Law Enforcement officers with an organized way of making decisions about how they will act in any situation, including situations that may involve uses of force. VR allows for lessons beyond basic lessons learned at the academy and builds upon department training. With a VR simulator, staff will be able to focus on the core concepts of de-escalation: Self Control, Effective Communication, Scene assessment and management, Force options, and proper use of time and distance. VR de-escalation training simulators also allow deputies to practice different scenarios, including those involving mental illness or domestic violence. VR simulators have the potential to revolutionize Law Enforcement training by providing a safe and immersive environment for officers to practice and refine their skills. Here are some ways that VR simulators could benefit Law Enforcement training: Enhanced realism: VR simulators can replicate real-life scenarios, such as hostage situations or active shooter incidents, with a high degree of accuracy. This realism can help officers develop their decision-making and problem-solving skills in a safe environment. Cost-effective: Traditional training methods can be expensive, involving travel, equipment, and staffing. VR simulators can offer cost-effective training options that do not require travel, equipment, or staffing. T Repetition: VR simulators allow officers to repeat scenarios until they feel confident and comfortable in handling them. This repetition can be particularly helpful in stressful and high-pressure situations. Feedback: VR simulators can provide immediate feedback to deputies, allowing them to identify areas for improvement and adjust their techniques accordingly. Customization: VR simulators can be customized to meet the needs of specific departments and deputies. This can help to address particular weaknesses or areas of concern and to ensure that officers receive the most effective training possible. Overall, VR simulators have the potential to enhance the effectiveness and efficiency of Law Enforcement training by providing a safe, cost-effective, and customizable training environment As previously mentioned, VR will allow for training in verbal de-escalation, use of deputy non-lethal weapon systems, and lethal weapon systems however it leaves out a major piece, the application of custody and control techniques used by Law Enforcement to restrain individuals. Therefore, in addition to using a VR simulator, the Laramie County Sheriff's Office would like to incorporate a defensive tactics system with proven statistics on reducing force. We are requesting a total of \$65,000 for this purchase and we have based our estimate on several available products and quotes received.

Supply Items

Instructions

List items by type (office supplies, postage, training materials, copy paper, and expendable equipment items costing less than \$5,000, such as books, hand held tape recorders) and show the basis for computation. Generally, supplies include any materials that are expendable or consumed during the course of the project. All requested information must be included in the budget detail worksheet and budget narrative.

Year 1

Supply Item Detail

Purpose of Supply Items	# of Items	Unit Cost	Total Cost	Non-Federal Contribution	Federal Request
Policies in Use of Force Booklets	5.00	\$150.00	\$750.00		\$750.00
Citizen Review Board Booklets	4.00	\$187.50	\$750.00		\$750.00

Supplies Total Cost

\$1,500

Additional Narrative

Course Materials: For the training Title Policies and Use of Force course booklets are required for participants. They are \$150 each and we will need five for the participants for a total of \$750.00. For the Citizen Board Review Training course booklets are required for participants. They are \$187.50 each and we will need four for the participants for a total of \$750.00 Total Supply Cost is \$1,500.00

Construction

Instructions

As a rule, construction costs are not allowable. In some cases, minor repairs or renovations may be allowable. Consult with the DOJ grant-making component before budgeting funds in this category. In the narrative section, please provide a specific description for each item, and explain how the item supports the project goals and objectives outlined in your application.

Year 1						
Construction Detail						
Purpose of Construction	Description of Work	# of Items	Cost	Total Cost	Non-Federal Contribution	Federal Request
No items						
Construction Total Cost						
\$0						

Subawards

Instructions

Subawards (see "Subaward" definition at 2 CFR 200.92) : Provide a description of the Federal Award activities proposed to be carried out by any subrecipient and an estimate of the cost (include the cost per subrecipient, to the extent known prior to the application submission). For each subrecipient, enter the subrecipient entity name, if known. Please indicate any subaward information included under budget category Subawards (Subgrants) Contracts by including the label "(subaward)" with each subaward category.

Year 1

Subaward (Subgrant) Detail								
Description	Purpose	Consultant	Country	State/U.S. Territory	City	Total Cost	Non-Federal Contribution	Federal Request
No items								
Subawards Total Cost								
\$0								
Add Consultant Travel								

Procurement contracts (see "Contract" definition at 2 CFR 200.22): Provide a description of the product or service to be procured by contract and an estimate of the cost. Indicate whether the applicant's formal, written Procurement Policy or the Federal Acquisition Regulation is followed. Applicants are encouraged to promote free and open competition in awarding procurement contracts. A separate justification must be provided for sole source procurements in excess of the Simplified Acquisition Threshold set in accordance with 41 U.S.C. 1908 (currently set at \$250,000) for prior approval. Please provide a specific description for each item, and explain how the item supports the project goals and objectives outlined in your application. **Consultant Fees:** For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project. Unless otherwise approved by the COPS Office, approved consultant rates will be based on the salary a consultant receives from his or her primary employer. Consultant fees in excess of \$650 per day require additional written justification, and must be pre-approved in writing by the COPS Office if the consultant is hired via a noncompetitive bidding process. Please provide

a specific description for each item, and explain how the item supports the project goals and objectives outlined in your application. Please visit <https://cops.usdoj.gov/grants> for a list of allowable and unallowable costs for this program.

Instructions

Procurement contracts (see "Contract" definition at 2 CFR 200.1): Provide a description of the product or service to be procured by contract and an estimate of the cost. Indicate whether the applicant's formal, written Procurement Policy or the Federal Acquisition Regulation is followed. Applicants are encouraged to promote free and open competition in awarding procurement contracts. A separate justification must be provided for noncompetitive procurements in excess of the Simplified Acquisition Threshold set in accordance with 41 U.S.C. 1908 (currently set at \$250,000).

Consultant Fees: For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project. Written prior approval and additional justification is required for consultant fees in excess of the DOJ grant-making component's threshold for an 8-hour day.

In the narrative section, please provide a specific description for each item, and explain how the item supports the project goals and objectives outlined in your application.

Year 1

▼ **Procurement Contract Detail**

Description	Purpose	Consultant	Country	State/U.S. Territory	City	Total Cost	Non-Federal Contribution	Federal Request
CIT Training	Instructional Training	No	United States	Colorado	Denver	\$25,000.00		\$25,000.00
Law Enforcement Jiu Jitsu	Instructional Training & Certification	No	United States	Virginia	Stuarts Draft	\$22,800.00		\$22,800.00
Use of Force Tracking Software	Training on existing software	No	United States	Michigan	Detroit	\$15,000.00		\$15,000.00

Do you need Consultant Travel?
No

Procurement Cost
\$62,800

Additional Narrative

We are requesting \$25,000 to hold Crisis Intervention Trainings (CIT) and are estimating training 50 individuals over the two-year period. We would like to bring instructors in from the Cheyenne Regional Medical Center and the National Alliance on Mental Illness to our office to provide training to our staff. Staff will then train deputies to be trainers in the curriculum to continue the program past the grant term. The training is over 40hours and covers a wide array of topics to better assist law enforcement officers to respond to escalation calls involving substance use and mental health behaviors. The Train the trainer course is \$2,500 and we hope to have approximately 10 of these over the two-year period for a total of \$25,000. For the Law Enforcement Jiu Jitsu course, we will be using C4C Police Jiu Jitsu, founded and created by Chad Lyman, an industry leader in Police Use of Force and Custody and Control Training. We will contract with C4C Police for the level 1 and 2 training. Afterwards we will continue to incorporate levels 3-5 in our annual training plan by progressing our 12-instructor cadre through the advanced training. In year one will would like to have 12 deputies receive the level 1 training and that is \$950 per person for a total of \$11,400.00. In year two of the grant we would like to send the same 12 deputies to the level II course at \$950 each for a total of \$11,400. Two-year cost is \$22,800.00 No travel or additional costs are needed for this line item. Laramie County utilizes Tyler Munis for its financial tracking and application software provider. The county currently has the software needed to track and run use of force reports, however no on in the Laramie County Sheriff's Office has been trained on this software for it to be implemented. We would like to request grant funds for Tyler Technologies to come to the Laramie County Sheriff's Office to provide training and set up so that our agency can use this tracking software to monitor use of force cases and be able to pull reports and data for tracking and monitoring purposes. This training would cost \$15,000 and would be requested in year 2. The training would cover as many deputies and county staff as desired for the set-up of the software. No other costs are associated with this line item.

Other Direct Costs

Instructions

List items (e.g., rent, reproduction, telephone, janitorial or security services, and investigative or confidential funds) by type and the basis of the computation. For example, provide the square footage and the cost per square foot for rent, or provide a monthly rental cost and how many months to rent. All requested information must be included in the budget detail worksheet and budget narrative.

Year 1

Other Cost Detail

Description	Quantity	Basis	Costs	Length of Time	Total Costs	Non-Federal Contribution	Federal Request
CIT Overtime	120.73	per hour	\$46.00	1.00	\$5,553.58		\$5,553.58
Use of Force Software Overtime	96.00	per hour	\$46.00	1.00	\$4,416.00		\$4,416.00
Force Science Registration	2.00	each	\$1,665.00	1.00	\$3,330.00		\$3,330.00
Dangle Law Group Registration	2.00	each	\$795.00	1.00	\$1,590.00		\$1,590.00
Policies Use of Force Registration	5.00	each	\$1,650.00	1.00	\$8,250.00		\$8,250.00
Citizen Review Registration	4.00	each	\$1,650.00	1.00	\$6,600.00		\$6,600.00

Other Costs Total Cost

\$29,740

Additional Narrative

Overtime: Two of our trainings will require overtime by deputies to participate in. The first is the CIT Training, which is a 40-hour weeklong training that we hope to, put 25 deputies through per year. We estimate that we will need overtime to support deputies participating in this course. We have budget 120.74 hours of overtime at the average rate of \$46.00 per hour for a total of \$5,554.04 for CIT training. We also anticipate overtime being needed in utilizing and being trained on our Tyler Munis Use of Force Tracking Software. We anticipate that we will need 4 hours of overtime per deputy (24 deputies) to receive this training. Overtime was calculated at the average rate for our agency at \$46.00. Total request is \$4,416 for 96 hours of overtime. Total overtime being requested from grant funds is \$9,970.04 Registrations: Four of the trainings within our request require registration fees. The first is the Force Science Training at \$1,665 for each person x 2 individuals for a total of \$3,330.00 in registration. Second, we have the Dangle Law Group training for two individuals. Registration is \$795 each x 2 = \$1,590.00. The third training for the Policies and Use of Force registration is \$1,650.00 each times five individuals for a total of \$8,250.00 in registration costs. The final training that requires registration is the Citizen Review Board at \$1,650.00 per person x 4 individuals for a total of \$6,600.00. Total registration costs for the two-year period is \$49,770.00 Total Other Costs: \$29,741.00

Indirect Costs

Instructions

Indirect costs are allowed only if: a) the applicant has a current, federally approved indirect cost rate; or b) the applicant is eligible to use and elects to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f). (See paragraph D.1.b. in Appendix VII to Part 200—States and Local Government and Indian Tribe Indirect Cost Proposals for a description of entities that may not elect to use the "de minimis" rate.) An applicant with a current, federally approved indirect cost rate must attach a copy of the rate approval, (a fully-executed, negotiated agreement). If the applicant does not have an approved rate, one can be requested by contacting the applicant's cognizant Federal agency, which will review all documentation and approve a rate for the applicant organization, or if the applicant's accounting system permits, costs may be allocated in the direct costs categories. (Applicant Indian tribal governments, in particular, should review Appendix VII to Part 200—States and Local Government and Indian Tribe Indirect Cost Proposals regarding submission and documentation of indirect cost proposals.) All requested information must be included in the budget detail worksheet and budget narrative. In order to use the "de minimis" indirect rate an applicant would need to attach written documentation to the application that advises DOJ of both the applicant's eligibility (to use the "de minimis" rate) and its election. If the applicant elects the de minimis method, costs must be consistently charged as either indirect or direct costs, but may not be double charged or inconsistently charged as both. In addition, if this method is chosen then it must be used consistently for all federal awards until such time as the applicant entity chooses to negotiate a federally approved indirect cost rate.

Year 1

Indirect Cost Detail					
Description	Base	Indirect Cost Rate	Total Cost	Non-Federal Contribution	Federal Request
No items					
Indirect Costs Total Cost					
\$0					
Additional Narrative					

Memoranda of Understanding (MOUs) and Other Supportive Documents

Memoranda of Understanding (MOUs) and Other Supportive Documents

Upload

The recommended files to upload are PDF, Microsoft Word and Excel.




No documents have been uploaded for Memoranda of Understanding (MOUs) and Other Supportive Documents

Additional Application Components

Letters of Support

No documents have been uploaded for Letters of Support

Additional Attachments

Name	Category	Created by	Application Number	Date Added
 Timeline.xlsx	Timeline	Sandra Newland	—	05/17/2023
 LCSSO Certification.pdf	Additional Application Components Other	Sandra Newland	—	05/17/2023
 FinancialCapability.pdf	Additional Application Components Other	Sandra Newland	—	05/15/2023

Disclosures and Assurances

Disclosure of Lobbying Activities

	Name	Category	Created by	Application Number
	Form SFLLL_2_0-V2.0.pdf	LobbyingActivitiesDisclosure	—	—

DOJ Certified Standard Assurances

OMB APPROVAL NUMBER 1121-0140

EXPIRES 05/31/2019

U.S. DEPARTMENT OF JUSTICE

CERTIFIED STANDARD ASSURANCES

On behalf of the Applicant, and in support of this application for a grant or cooperative agreement, I certify under penalty of perjury to the U.S. Department of Justice ("Department"), that all of the following are true and correct:

- (1) I have the authority to make the following representations on behalf of myself and the Applicant. I understand that these representations will be relied upon as material in any Department decision to make an award to the Applicant based on its application.
- (2) I certify that the Applicant has the legal authority to apply for the federal assistance sought by the application, and that it has the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project costs) to plan, manage, and complete the project described in the application properly.
- (3) I assure that, throughout the period of performance for the award (if any) made by the Department based on the application--
 - a. the Applicant will comply with all award requirements and all federal statutes and regulations applicable to the award;
 - b. the Applicant will require all subrecipients to comply with all applicable award requirements and all applicable federal statutes and regulations; and
 - c. the Applicant will maintain safeguards to address and prevent any organizational conflict of interest, and also to prohibit employees from using their positions in any manner that poses, or appears to pose, a personal or financial conflict of interest.
- (4) The Applicant understands that the federal statutes and regulations applicable to the award (if any) made by the Department based on the application specifically include statutes and regulations pertaining to civil rights and nondiscrimination, and, in addition--
 - a. the Applicant understands that the applicable statutes pertaining to civil rights will include section 601 of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); section 901 of the Education Amendments of 1972 (20 U.S.C. § 1681); and section 303 of the Age Discrimination Act of 1975 (42 U.S.C. § 6102);
 - b. the Applicant understands that the applicable statutes pertaining to nondiscrimination may include section 809(c) of Title I of the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. § 10228(c)); section 1407(e) of the Victims of Crime Act of 1984 (34 U.S.C. § 20110(e)); section 299A(b) of the Juvenile Justice and Delinquency Prevention Act of 2002 (34 U.S.C. § 11182(b)); and that the grant condition set out at section 40002(b)(13) of the Violence Against Women Act (34 U.S.C. § 12291(b)(13)), which will apply to all awards made by the Office on Violence Against Women, also may apply to an award made otherwise;
 - c. the Applicant understands that it must require any subrecipient to comply with all such applicable statutes (and associated regulations); and
 - d. on behalf of the Applicant, I make the specific assurances set out in 28 C.F.R. §§ 42.105 and 42.204.
- (5) The Applicant also understands that (in addition to any applicable program-specific regulations and to applicable federal regulations that pertain to civil rights and nondiscrimination) the federal regulations applicable to the award (if any) made by the Department based on the application may include, but are not limited to, 2 C.F.R. Part 2800 (the DOJ "Part 200 Uniform Requirements") and 28 C.F.R. Parts 22 (confidentiality - research and statistical information), 23 (criminal intelligence systems), 38 (regarding faith-based or religious organizations participating in federal financial assistance programs), and 46 (human subjects protection).

- (6) I assure that the Applicant will assist the Department as necessary (and will require subrecipients and contractors to assist as necessary) with the Department's compliance with section 106 of the National Historic Preservation Act of 1966 (54 U.S.C. § 306108), the Archeological and Historical

Preservation Act of 1974 (54 U.S.C. §§ 312501-312508), and the National Environmental Policy Act of 1969 (42 U.S.C. §§ 4321-4335), and 28 C.F.R. Parts 61 (NEPA) and 63 (floodplains and wetlands).

(7) I assure that the Applicant will give the Department and the Government Accountability Office, through any authorized representative, access to, and opportunity to examine, all paper or electronic records related to the award (if any) made by the Department based on the application.

(8) If this application is for an award from the National Institute of Justice or the Bureau of Justice Statistics pursuant to which award funds may be made available (whether by the award directly or by any subaward at any tier) to an institution of higher education (as defined at 34 U.S.C. § 10251(a)(17)), I assure that, if any award funds actually are made available to such an institution, the Applicant will require that, throughout the period of performance—

- a. each such institution comply with any requirements that are imposed on it by the First Amendment to the Constitution of the United States; and
- b. subject to par. a, each such institution comply with its own representations, if any, concerning academic freedom, freedom of inquiry and debate, research independence, and research integrity, at the institution, that are included in promotional materials, in official statements, in formal policies, in applications for grants (including this award application), for accreditation, or for licensing, or in submissions relating to such grants, accreditation, or licensing, or that otherwise are made or disseminated to students, to faculty, or to the general public.

(9) I assure that, if the Applicant is a governmental entity, with respect to the award (if any) made by the Department based on the application—

- a. it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and
- b. it will comply with requirements of 5 U.S.C. §§ 1501-1508 and 7324-7328, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

(10) If the Applicant applies for and receives an award from the Office of Community Oriented Policing Services (COPS Office), I assure that as required by 34 U.S.C. § 10382(c)(11), it will, to the extent practicable and consistent with applicable law—including, but not limited to, the Indian Self-Determination and Education Assistance Act—seek, recruit, and hire qualified members of racial and ethnic minority groups and qualified women in order to further effective law enforcement by increasing their ranks within the sworn positions, as provided under 34 U.S.C. § 10382(c)(11).

(11) If the Applicant applies for and receives a DOJ award under the STOP School Violence Act program, I assure as required by 34 U.S.C. § 10552(a)(3), that it will maintain and report such data, records, and information (programmatic and financial) as DOJ may reasonably require.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

Please Acknowledge *

Signed

SignerID

sandra.newland@laramiecountywy.gov

Signing Date / Time

5/15/23 4:13 PM

DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements; Law Enforcement and Community Policing

U.S. DEPARTMENT OF JUSTICE

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; DRUG-FREE WORKPLACE REQUIREMENTS;
LAW ENFORCEMENT AND COMMUNITY POLICING

Applicants should refer to the regulations and other requirements cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations or other cited requirements before completing this form. The certifications

shall be treated as a material representation of fact upon which reliance will be placed when the U.S. Department of Justice ("Department") determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by 31 U.S.C. § 1352, as implemented by 28 C.F.R. Part 69, the Applicant certifies and assures (to the extent applicable) the following:

- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;
- (b) If the Applicant's request for Federal funds is in excess of \$100,000, and any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal grant or cooperative agreement, the Applicant shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities" in accordance with its (and any DOJ awarding agency's) instructions; and
- (c) The Applicant shall require that the language of this certification be included in the award documents for all subgrants and procurement contracts (and their subcontracts) funded with Federal award funds and shall ensure that any certifications or lobbying disclosures required of recipients of such subgrants and procurement contracts (or their subcontractors) are made and filed in accordance with 31 U.S.C. § 1352.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

A. Pursuant to Department regulations on nonprocurement debarment and suspension implemented at 2 C.F.R. Part 2867, and to other related requirements, the Applicant certifies, with respect to prospective participants in a primary tier "covered transaction," as defined at 2 C.F.R. § 2867.20(a), that neither it nor any of its principals--

- (a) is presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;
- (b) has within a three-year period preceding this application been convicted of a felony criminal violation under any Federal law, or been convicted or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, tribal, or local) transaction or private agreement or transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion or receiving stolen property, making false claims, or obstruction of justice, or commission of any offense indicating a lack of business integrity or business honesty that seriously and directly affects its (or its principals') present responsibility;
- (c) is presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, tribal, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and/or
- (d) has within a three-year period preceding this application had one or more public transactions (Federal, State, tribal, or local) terminated for cause or default.

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application. Where the Applicant or any of its principals was convicted, within a three-year period preceding this application, of a felony criminal violation under any Federal law, the Applicant also must disclose such felony criminal conviction in writing to the Department (for OJP Applicants, to OJP at Ojpcompliancereporting@usdoj.gov; for OVW Applicants, to OVW at OVW.GFMD@usdoj.gov; or for COPS Applicants, to COPS at AskCOPSRC@usdoj.gov), unless such disclosure has already been made.

3. FEDERAL TAXES

A. If the Applicant is a corporation, it certifies either that (1) the corporation has no unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, or (2) the corporation has provided written notice of such an unpaid tax liability (or liabilities) to the Department (for OJP Applicants, to OJP at Ojpcompliancereporting@usdoj.gov; for OVW Applicants, to OVW at OVW.GFMD@usdoj.gov; or for COPS Applicants, to COPS at AskCOPSRC@usdoj.gov).

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application.

4. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, as implemented at 28 C.F.R. Part 83, Subpart F, for grantees, as defined at 28 C.F.R. §§ 83.620 and 83.650:

A. The Applicant certifies and assures that it will, or will continue to, provide a drug-free workplace by--

- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in its workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- (b) Establishing an on-going drug-free awareness program to inform employees about--
 - (1) The dangers of drug abuse in the workplace;
 - (2) The Applicant's policy of maintaining a drug-free workplace;
 - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the award be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the award, the employee will--

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of the employee's conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the Department, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title of any such convicted employee to the Department, as follows:

For COPS award recipients - COPS Office, 145 N Street, NE, Washington, DC, 20530;

For OJP and OVW award recipients - U.S. Department of Justice, Office of Justice Programs, ATTN: Control Desk, 810 7th Street, N.W., Washington, D.C. 20531.

Notice shall include the identification number(s) of each affected award;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency; and

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

5. LAW ENFORCEMENT AGENCY CERTIFICATION REQUIRED UNDER DEPARTMENT OF JUSTICE DISCRETIONARY GRANT PROGRAMS ("SAFE POLICING CERTIFICATION")

If this application is for a discretionary award pursuant to which award funds may be made available (whether by the award directly or by any subaward at any tier) to a State, local, college, or university law enforcement agency, the Applicant certifies that any such law enforcement agency to which funds will be made available has been certified by an approved independent credentialing body or has started the certification process. To become certified, a law enforcement agency must meet two mandatory conditions:

(a) the agency's use of force policies adhere to all applicable federal, State, and local laws; and

(b) the agency's use of force policies prohibit chokeholds except in situations where use of deadly force is allowed by law.

For detailed information on this certification requirement, see <https://cops.usdoj.gov/SafePolicingEQ> .

The Applicant acknowledges that compliance with this safe policing certification requirement does not ensure compliance with federal, state, or local law, and that such certification shall not constitute a defense in any federal lawsuit. Nothing in the safe policing certification process or safe policing requirement is intended to be (or may be) used by third parties to create liability by or against the United States or any of its officials, officers, agents or employees under any federal law. Neither the safe policing certification process nor the safe policing certification requirement is intended to (or does) confer any right on any third-person or entity seeking relief against the United States or any officer or employee thereof. No person or entity is intended to be (or is) a third-party beneficiary of the safe policing certification process, or, with respect to the safe policing certification requirement, such a beneficiary for purposes of any civil, criminal, or administrative action.

6. COORDINATION REQUIRED UNDER PUBLIC SAFETY AND COMMUNITY POLICING PROGRAMS

As required by the Public Safety Partnership and Community Policing Act of 1994, at 34 U.S.C. § 10382(c)(5), if this application is for a COPS award, the Applicant certifies that there has been appropriate coordination with all agencies that may be affected by its award. Affected agencies may include, among others, Offices of the United States Attorneys; State, local, or tribal prosecutors; or correctional agencies.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

Please Acknowledge *

Certified

SignerID

sandra.newland@laramiecountywy.gov

Signing Date / Time

5/15/23 4:13 PM

Other Disclosures and Assurances

No documents have been uploaded for Other Disclosures and Assurances

Declaration and Certification to the U.S. Department of Justice as to this Application Submission

By [taking this action], I –

1. Declare the following to the U.S. Department of Justice (DOJ), under penalty of perjury: (1) I have authority to make this declaration and certification on behalf of the applicant; (2) I have conducted or there was conducted (including by the applicant's legal counsel as appropriate, and made available to me) a diligent review of all requirements pertinent to and all matters encompassed by this declaration and certification.
2. Certify to DOJ, under penalty of perjury, on behalf of myself and the applicant, to the best of my knowledge and belief, that the following are true as of the date of this application submission: (1) I have reviewed this application and all supporting materials submitted in connection therewith (including anything submitted in support of this application by any person on behalf of the applicant before or at the time of the application submission and any materials that accompany this declaration and certification); (2) The information in this application and in all supporting materials is accurate, true, and complete information as of the date of this request; and (3) I have the authority to submit this application on behalf of the applicant.
3. Declare the following to DOJ, under penalty of perjury, on behalf of myself and the applicant: (1) I understand that, in taking (or not taking) any action pursuant to this declaration and certification, DOJ will rely upon this declaration and certification as a material representation; and (2) I understand that any materially false, fictitious, or fraudulent information or statement in this declaration and certification (or concealment or omission of a material fact as to either) may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the applicant to civil penalties and administrative remedies under the federal False Claims Act (including under 31 U.S.C. §§ 3729-3730 and/or §§ 3801-3812) or otherwise.

Please Acknowledge ✦

Signed

SignerID

sandra.newland@laramiecountywy.gov

Signing Date / Time

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Other

No documents have been uploaded for Other

Certified



Background

Recipients' financial management systems and internal controls must meet certain requirements, including those set out in the "Part 200 Uniform Requirements" (2.C.F.R. Part 2800).

Including at a minimum, the financial management system of each OJP award recipient must provide for the following:

- (1) Identification, in its accounts, of all Federal awards received and expended and the Federal programs under which they were received. Federal program and Federal award identification must include, as applicable, the CFDA title and number, Federal award identification number and year, and the name of the Federal agency.
- (2) Accurate, current, and complete disclosure of the financial results of each Federal award or program.
- (3) Records that identify adequately the source and application of funds for Federally-funded activities. These records must contain information pertaining to Federal awards, authorizations, obligations, unobligated balances, assets, expenditures, income, and interest, and be supported by source documentation.
- (4) Effective control over, and accountability for, all funds, property, and other assets. The recipient must adequately safeguard all assets and assure that they are used solely for authorized purposes.
- (5) Comparison of expenditures with budget amounts for each Federal award.
- (6) Written procedures to document the receipt and disbursement of Federal funds including procedures to minimize the time elapsing between the transfer of funds from the United States Treasury and the disbursement by the OJP recipient.
- (7) Written procedures for determining the allowability of costs in accordance with both the terms and conditions of the Federal award and the cost principles to apply to the Federal award.
- (8) Other important requirements related to retention requirements for records, use of open and machine readable formats in records, and certain Federal rights of access to award-related records and recipient personnel.

1. Name of Organization and Address:

Organization Name: **Laramie County, Wyoming**
 Street1: **310 W. 19th Street**
 Street2:
 City: **Cheyenne**
 State: **Wyoming**
 Zip Code: **82001**

2. Authorized Representative's Name and Title:

Prefix: **Mr.** First Name: **Troy** Middle Name:
 Last Name: **Thompson** Suffix:
 Title: **Chairman**

3. Phone: **307-633-4260** 4. Fax:
 5. Email: **commissioners@laramiecountywy.gov**

6. Year Established: **1889** 7. Employer Identification Number (EIN): **83-600111** 8. Unique Entity Identifier (UEI) Number: **E9DLJC1HGNQ8**

9. a) Is the applicant entity a nonprofit organization (including a nonprofit institution of higher education) as described in 26 U.S.C. 501(c)(3) and exempt from taxation under 26 U.S.C. 501(a)? Yes No

If "No" skip to Question 10.

If "Yes", complete Questions 9. b) and 9. c).



AUDIT INFORMATION

9. b) Does the applicant nonprofit organization maintain offshore accounts for the purpose of avoiding paying the tax described in 26 U.S.C. 511(a)?

Yes No

9. c) With respect to the most recent year in which the applicant nonprofit organization was required to file a tax return, does the applicant nonprofit organization believe (or assert) that it satisfies the requirements of 26 C.F.R. 53.4958-6 (which relate to the reasonableness of compensation of certain individuals)?

Yes No

If "Yes", refer to "Additional Attachments" under "What An Application Should Include" in the OJP solicitation (or application guidance) under which the applicant is submitting its application. If the solicitation/guidance describes the "Disclosure of Process related to Executive Compensation," the applicant nonprofit organization must provide -- as an attachment to its application -- a disclosure that satisfies the minimum requirements as described by OJP.

For purposes of this questionnaire, an "audit" is conducted by an independent, external auditor using generally accepted auditing standards (GAAS) or Generally Governmental Auditing Standards (GAGAS), and results in an audit report with an opinion.

10. Has the applicant entity undergone any of the following types of audit(s)(Please check all that apply):

- "Single Audit" under OMB A-133 or Subpart F of 2 C.F.R. Part 200
- Financial Statement Audit
- Defense Contract Agency Audit (DCAA)
- Other Audit & Agency (list type of audit):

None (if none, skip to question 13)

11. Most Recent Audit Report Issued: Within the last 12 months Within the last 2 years Over 2 years ago N/A

Name of Audit Agency/Firm: Clifton Larson Allen LLP

AUDITOR'S OPINION

12. On the most recent audit, what was the auditor's opinion?

- Unqualified Opinion
- Qualified Opinion
- Disclaimer, Going Concern or Adverse Opinions
- N/A: No audits as described above

Enter the number of findings (if none, enter "0"): 0

Enter the dollar amount of questioned costs (if none, enter "\$0"): 0

Were material weaknesses noted in the report or opinion? Yes No

13. Which of the following best describes the applicant entity's accounting system:

- Manual
- Automated
- Combination of manual and automated

14. Does the applicant entity's accounting system have the capability to identify the receipt and expenditure of award funds separately for each Federal award?

Yes No Not Sure

15. Does the applicant entity's accounting system have the capability to record expenditures for each Federal award by the budget cost categories shown in the approved budget?

Yes No Not Sure

16. Does the applicant entity's accounting system have the capability to record cost sharing ("match") separately for each Federal award, and maintain documentation to support recorded match or cost share?

Yes No Not Sure



<p>17. Does the applicant entity's accounting system have the capability to accurately track employees actual time spent performing work for each federal award, and to accurately allocate charges for employee salaries and wages for each federal award, and maintain records to support the actual time spent and specific allocation of charges associated with each applicant employee?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure</p>
<p>18. Does the applicant entity's accounting system include budgetary controls to preclude the applicant entity from incurring obligations or costs that exceed the amount of funds available under a federal award (the total amount of the award, as well as the amount available in each budget cost category)?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure</p>
<p>19. Is applicant entity familiar with the "cost principles" that apply to recent and future federal awards, including the general and specific principles set out in 2 C.F.R. Part 200?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure</p>
PROPERTY STANDARDS AND PROCUREMENT STANDARDS	
<p>20. Does the applicant entity's property management system(s) maintain the following information on property purchased with federal award funds (1) a description of the property; (2) an identification number; (3) the source of funding for the property, including the award number; (4) who holds title; (5) acquisition date; (6) acquisition cost; (7) federal share of the acquisition cost; (8) location and condition of the property; (9) ultimate disposition information?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure</p>
<p>21. Does the applicant entity maintain written policies and procedures for procurement transactions that – (1) are designed to avoid unnecessary or duplicative purchases; (2) provide for analysis of lease versus purchase alternatives; (3) set out a process for soliciting goods and services, and (4) include standards of conduct that address conflicts of interest?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure</p>
<p>22. a) Are the applicant entity's procurement policies and procedures designed to ensure that procurements are conducted in a manner that provides full and open competition to the extent practicable, and to avoid practices that restrict competition?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure</p>
<p>22. b) Do the applicant entity's procurement policies and procedures require documentation of the history of a procurement, including the rationale for the method of procurement, selection of contract type, selection or rejection of contractors, and basis for the contract price?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure</p>
<p>23. Does the applicant entity have written policies and procedures designed to prevent the applicant entity from entering into a procurement contract under a federal award with any entity or individual that is suspended or debarred from such contracts, including provisions for checking the "Excluded Parties List" system (www.sam.gov) for suspended or debarred sub-grantees and contractors, prior to award?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure</p>
TRAVEL POLICY	
<p>24. Does the applicant entity:</p> <p>(a) maintain a standard travel policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>(b) adhere to the Federal Travel Regulation (FTR)? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	
SUBRECIPIENT MANAGEMENT AND MONITORING	
<p>25. Does the applicant entity have written policies, procedures, and/or guidance designed to ensure that any subawards made by the applicant entity under a federal award – (1) clearly document applicable federal requirements, (2) are appropriately monitored by the applicant, and (3) comply with the requirements in 2 CFR Part 200 (see 2 CFR 200.331)?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure</p> <p><input type="checkbox"/> N/A - Applicant does not make subawards under any OJP awards</p>



26. Is the applicant entity aware of the differences between subawards under federal awards and procurement contracts under federal awards, including the different roles and responsibilities associated with each?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure <input type="checkbox"/> N/A - Applicant does not make subawards under any OJP awards
27. Does the applicant entity have written policies and procedures designed to prevent the applicant entity from making a subaward under a federal award to any entity or individual is suspended or debarred from such subawards?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure <input type="checkbox"/> N/A - Applicant does not make subawards under any OJP awards

DESIGNATION AS 'HIGH-RISK' BY OTHER FEDERAL AGENCIES

<p>28. Is the applicant entity designated "high risk" by a federal grant-making agency outside of DOJ? (High risk includes any status under which a federal awarding agency provides additional oversight due to the applicant's past performance, or other programmatic or financial concerns with the applicant.)</p> <p>If "Yes", provide the following:</p> <p>(a) Name(s) of the federal awarding agency: <input type="text"/></p> <p>(b) Date(s) the agency notified the applicant entity of the "high risk" designation: <input type="text"/></p> <p>(c) Contact information for the "high risk" point of contact at the federal agency: Name: <input type="text"/> Phone: <input type="text"/> Email: <input type="text"/></p> <p>(d) Reason for "high risk" status, as set out by the federal agency: <input type="text"/></p>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Not Sure
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CERTIFICATION ON BEHALF OF THE APPLICANT ENTITY

(Must be made by the chief executive, executive director, chief financial officer, designated authorized representative ("AOR"), or other official with the requisite knowledge and authority)

On behalf of the applicant entity, I certify to the U.S. Department of Justice that the information provided above is complete and correct to the best of my knowledge. I have the requisite authority and information to make this certification on behalf of the applicant entity.

Name: Date:

Title: Executive Director Chief Financial Officer Chairman
 Other:

Phone:

<u>Project Description</u>	<u>Total cost for implementation</u>	<u># of people</u>	<u>Year #1</u>	<u>Year #2</u>
Crisis Intervention Training (CIT)				
		25 per year (50		
Training (40hrs)	\$ 25,000.00	total)	\$ 12,500.00	\$ 12,500.00
OT for Trainings (\$46 per hour)	\$ 5,554.08		\$ 2,777.04	\$ 2,777.04
TOTAL Cost	\$ 30,554.08		\$15,277.04	\$15,277.04

Force Science Training (Houston)				
Flight	\$ 800.00	2	\$ 800.00	
Lodging (6 nights) \$122 per night	\$ 1,464.00	2	\$ 1,464.00	
Per Diem (\$69 per day) x 7 days	\$ 966.00	2	\$ 966.00	
Parking @ DIA	\$ 98.00	2	\$ 98.00	
Registration	\$ 3,330.00	2	\$ 3,330.00	\$ -
TOTAL Cost	\$ 6,658.00		\$ 6,658.00	\$ -

Dangle Law Group Use of Force (Uncasville CT)				
Flight	\$ 1,200.00	2	\$ 1,200.00	
Lodging (6 nights) \$132 per night	\$ 1,584.00	2	\$ 1,584.00	
Per Diem (\$69 per day) x 7 days	\$ 966.00	2	\$ 966.00	
Parking @ DIA 7 days	\$ 98.00	2	\$ 98.00	
Registration	\$ 1,590.00	2	\$ 1,590.00	
TOTAL Cost	\$ 5,438.00		\$ -	\$ 5,438.00

Simulator				
Virtual Reality Simulator (Includes certification for 4 deputies)	\$ 65,000.00		\$ 65,000.00	
TOTAL Cost	\$ 65,000.00		\$ 65,000.00	\$ -

Law Enforcement Jiu-Jitsu				
Level 1 & 2 Certification (hosting at SO)	\$ 22,800.00	12	\$ 11,400.00	\$ 11,400.00
TOTAL Cost	\$ 22,800.00		\$ 11,400.00	\$ 11,400.00

Train the Trainer (FLETC) Savannah Georgia				
Flight (\$400)	\$ 10,000.00	25	\$ 5,000.00	\$ 5,000.00

Lodging (\$130) 12 days	\$	39,000.00	25 \$	19,500.00	\$ 19,500.00
Per Diem (\$69) 12 days-2 travel	\$	20,700.00	25 \$	10,350.00	\$ 10,350.00
Parking @ DIA	\$	1,008.00	25 \$	504.00	\$ 504.00
Registration	\$	-	25 \$	-	\$ -
TOTAL Cost	\$	70,708.00	\$	35,354.00	\$ 35,354.00

Policies and Use of Force Training (Aurora, CO)

Lodging (\$199) 5 days	\$	4,975.00	5 \$	4,975.00	
Per Diem (\$79) 5 days	\$	1,975.00	5 \$	1,975.00	
Course Booklets	\$	750.00	5 \$	750.00	
Registration	\$	8,250.00	5 \$	8,250.00	
TOTAL Cost	\$	15,950.00	\$	15,950.00	\$ -

Citizen Review Board (Aurora, CO)

Lodging (\$199) 5 days	\$	3,980.00	4	\$ 3,980.00	
Per Diem (\$79) 5 days	\$	1,580.00	4	\$ 1,580.00	
Mileage 216 miles	\$	565.92	4	\$ 565.92	
Course Booklets	\$	750.00	4	\$ 750.00	
Registration	\$	6,600.00	4	\$ 6,600.00	
TOTAL Cost	\$	13,475.92	\$	-	\$ 13,475.92

Use of Force Tracking Software

Software on site training	\$	15,000.00	40	\$ 15,000.00	
OT for Officers (\$46 x 4 hours)	\$	4,416.00	24	\$ 4,416.00	
TOTAL Cost	\$	19,416.00	\$	-	\$ 19,416.00

Program Costs for 2 years	\$	250,000.00		\$149,639.04	\$100,360.96
Grant maximum \$250,000				\$250,000.00	

FY23 CPA Budget Narrative

FY23 Law Enforcement Agency De-Escalation Grants-Community Policing
Development Solicitation

Laramie County Sheriff's Office

Budget Narrative

5-15-2023

Sworn personnel (base salary and fringe benefits)

No request

Civilian personnel (base salary and fringe benefits)

No request

Travel

We are attaching the Laramie County's Travel policy which we will be following for all travel costs listed below.

Force Science Travel Costs

The Force Science Certification Course uses the combined knowledge of a team of world-class experts to explore the complex mix of human dynamics involved in the often complicated, confusing, and controversial uses of force by law enforcement personnel. The primary objective of this intensive course is to prepare law enforcement professionals to understand human factor dynamics more thoroughly and completely while investigating cases involving the use of force. This training will be used by the Laramie County Sheriff's Office for training Lieutenants in use of force practices to bring back to the agency.

The course is held in Houston, TX over a period of five full days and we would like to send two people. We have budgeted for two travel days as well. We are estimating the flight to cost \$400 per person (2) roundtrip for a total of \$800.00 in transportation. We referenced the Per Diem in regards to lodging and the rate is \$122.00 per night x 6 nights is \$732 per person (2) for a total of \$1,464.00 in lodging costs. Per Diem was also used to calculate meals at a rate of \$69.00 per day for a total of seven days \$483 x 2 people = \$966. The last expense we are requesting being paid out of grant funds is the parking at the Denver International Airport at \$14 per day x 7 days for a total of \$98.00 (shared vehicle). Total cost for the Force Science Travel is \$3,328.00 all in year 1. For this training, the registration costs are calculated under "other costs."

Dangle Law Group Travel Costs

The Dangle Law Group is the Wyoming Association of Risk Management (WARM) provider for legal updates and they host an annual summit. The training summit provides valuable education, networking opportunities, and information to share with our agency. The objective of this training is to send Lieutenants and sergeants to keep up with best practices and new policies and events surrounding use of force litigations through our insurance provider of WARM.

This course is held in Uncasville, CT for a period of five full days and we would like to send two people. We have budgeted for two travel days as well. We are estimating the flight will cost \$600 per person (2) for roundtrip for a total of \$1,200.00 in transportation. We referenced the Per Diem in

regards to lodging and the rate is \$132 per night x 6 nights = \$792.00 x 2 rooms for a total of \$1,584.00 in lodging costs. Per Diem was also used to calculate meals at a rate of \$69 per day for a total of seven days = \$483.00 x 2 = \$966.00 in meals. The last expense we are requesting being paid out of grant funds is the parking at the Denver International Airport at \$14 per day x 7 days for a total of \$98.00 (shared vehicle). Total travel cost for the Dangle Law Group Training is \$3,848.00 in year 2. For this training, the registration costs are calculated under "other costs."

Train the Trainer Travel Costs

Train the Trainer courses are designed to provide individuals with the skills necessary to train others effectively. Our Lieutenants and Sergeants to provide Use of Force Training to staff at the Laramie County Sheriff's Office will use this course. This is an essential training for our staff to implement de-escalation training agency wide. Recognized to improve training quality and consistency, reduce costs, increase training flexibility, and enhance individuals professional and career prospects.

This course is held in Savannah Georgia for ten full days and we would like to send 25 people over the two-year period. We have budgeted for two travel days as well. We are estimating that flights will cost \$400.00 x 25 for a total of \$10,000. We referenced the Per Diem for lodging costs at the rate of \$130 x 12 nights = \$1,560.00 x 25 rooms for a total of \$39,000 for lodging costs. Per Diem was used to calculate meals at the rate of \$69 x 12 days = \$828 x 25 = \$20,700.00 in meals. Finally, we are requesting parking for the Denver International Airport at \$14 per day x 12 days x six shared vehicles for the 25 participants for a total of \$1,008.00 in parking. Total travel cost for the Train the Trainer event is \$70,708.00 over the two-year period. This is broken down to \$35,354 per year. This course is our most expensive budget item and we would be open to double occupancy in the hotel to reduce expenses. There is not a registration fee associated with this training opportunity.

Policies and Use of Force Travel Costs

Use of force is a critical component of law enforcement, and the proper use of force can help to ensure public safety and maintain order. This training will be used to provide skills, knowledge necessary to use force appropriately, safety, while also protecting the rights of suspects, and maintaining public safety. This training will show tangible improvements in safety, legal compliance, de-escalation techniques, confidence and competency along with improved public relations.

This course is held in Aurora, CO for five full days and we would like to send five people in year one. Aurora is approximately 2.5 hours away from Cheyenne, Wyoming and will not require transportation costs as participants will use county vehicles for driving to location. Per Diem was used for lodging estimates at \$199 per night x 5 nights = \$995.00 x 5 people for a total of \$4,975. Per Diem was also used for meals at \$79 x 5 days = \$395.00 x 5 people for a total of \$1,975. Total travel expenses for this training is \$6,950.00 in year 1. Registration fees have been calculated under the "other category" for this training.

Citizen Review Board Travel Costs

The Laramie County Sheriff's Office would like to develop a citizen use of force board. Members will need to be trained in law enforcement use of force and application of weapons systems, and custody and control techniques. The citizen use of force review board will be an independent group made up of citizens who review cases involving the Laramie County Sheriff's Office use of force cases. The goal of this board is to have four individual citizens trained and serving to provide increased accountability, improved trust and transparency, diverse perspectives, education and a checks and balance system on law enforcement practices.

This course is specifically for citizens and is held in Aurora, CO for five full days and we would like to send four citizens. Aurora is approximately 2.5 hours away from Cheyenne, Wyoming. We are requesting mileage costs for participants who will be using their own vehicles. Cheyenne to Aurora is 108 miles x 2 for the roundtrip is 216 miles. We will be sending four individuals for a total of 216 miles x 4 vehicles = 864 miles at the federal rate of .655 = \$565.92 in transportation costs. Per Diem for lodging is \$199 x 4 rooms for 5 nights is \$3,980. Per Diem for meals is \$79 per day x 5 days x 4 people for a total of \$1,580. Total travel costs for this training are \$6,125.92 in year 2. Registration fees have been calculated under the "other category" for this training.

Equipment

Simulator

The Laramie County Sheriff's Office would like to use a Virtual Reality (VR) simulator in conjunction with other trainings to bring deputies more realistic and necessary training scenarios focusing on de-escalation. The main learning objective of de-escalation training is to provide law enforcement officers with an organized way of making decisions about how they will act in situations that may involve uses of force. VR allows for training beyond the basic lessons learned at the academy and builds upon department education. With a VR simulator, staff will be able to focus on the core concepts of de-escalation: self-control, effective communication, scene assessment and management, force options, and proper use of time and distance. VR de-escalation training simulators will also allow deputies to practice different scenarios, including those involving mental illness or domestic violence.

VR simulators have the potential to revolutionize Law Enforcement training by providing a safe and immersive environment for officers to practice and refine their skills. VR simulators can benefit law enforcement trainings in the following ways: Enhanced realism: VR simulators can replicate real-life scenarios, such as hostage situations or active shooter incidents, with a high degree of accuracy. This realism can help officers develop their decision-making and problem-solving skills in a safe environment. Cost-effective: Traditional training methods can be expensive, involving travel, equipment, and staffing. VR simulators can offer cost-effective training options that do not require travel, equipment, or staffing. Repetition: VR simulators allow officers to repeat scenarios until they feel confident and comfortable in handling them. This repetition can be particularly helpful in stressful and high-pressure situations. Feedback: VR simulators can provide immediate feedback to deputies, allowing them to identify areas for improvement and adjust their techniques accordingly. Customization: VR simulators can be

customized to meet the needs of specific departments and deputies. This can help to address particular weaknesses or areas of concern and ensure that officers receive the most effective training possible.

Overall, VR simulators have the potential to enhance the effectiveness and efficiency of law enforcement training by providing a safe, cost-effective, and customizable training environment as previously mentioned, VR will allow for training in verbal de-escalation, use of deputy non-lethal weapon systems, and lethal weapon systems however it leaves out a major piece, the application of custody and control techniques used by law enforcement to restrain individuals. Therefore, in addition to using a VR simulator, the Laramie County Sheriff’s Office would like to incorporate a defensive tactics system with proven statistics on reducing force.

We are requesting a total of \$65,000 for this purchase and we have based our estimate on several available products and quotes received. For this purchase, Laramie County will be following federal procurement guidelines to ensure a fair market opportunity for all interested bidders.

The simulator is being specifically purchased to implement and enhance the Laramie County Sheriff’s Office de-escalation, and implicit bias program. The simulator will be incorporated and used by all sworn staff. We have explored the leasing of this equipment and have determined that it is more cost effective to purchase than it is to lease for the two-year period.

Supplies

In the supplies section of our budget we are requesting the purchase of course materials/booklets for two of the trainings listed above in the travel section. Course booklets are required for participants in both the Policies and Use of Force Training and the Citizen Review Board Training. For the Policies and Use of Force Training course, the booklets are \$150 each and we will need five for the participants for a total of \$750.00. They are \$187.50 each and we will need four for the participants for a total of \$750.00. Each participant will retain these booklets for future reference/use.

Total Supply Cost is \$1,500.00

Sub-awards

No requests

Procurement contracts

We have three procurement contracts that will be needed if our grant is approved; all three of these are with vendors to provide services to the Laramie County Sheriff’s Office.

We are requesting \$25,000 to hold Crisis Intervention Trainings (CIT) and will train an estimated 50 individuals over the two-year period. We would like to bring instructors in from the Cheyenne Regional

Medical Center and the National Alliance on Mental Illness to our office to provide training to our staff. Staff will then train deputies to be trainers in the curriculum to continue the program past the grant term. The training is over 40 hours and covers a wide array of topics to better assist law enforcement officers to respond to calls involving substance use and mental health behaviors. The train the trainer course is \$2,500 and we hope to have approximately 10 of these over the two-year period for a total of \$25,000. Per year, this cost will be \$15,277.04.

For the Law Enforcement Jiu Jitsu course, we will be using C4C Police Jiu Jitsu, founded and created by Chad Lyman, an industry leader in Police Use of Force and Custody and Control Training. We will contract with C4C Police for the level one and two trainings. Afterwards we will continue to incorporate levels 3-5 into our annual training plan by progressing our 12-instructor cadre through the advanced training. In year one we would like to have 12 deputies receive the level 1 training at \$950 per person for a total of \$11,400.00. In year two of the grant we would like to put the same 12 deputies to the level II course at \$950 each for a total of \$11,400. Two-year cost is \$22,800.00. No travel or additional costs are needed for this line item.

Tyler Munis is the financial tracking and application software provider for Laramie County. The county currently has the software needed to track and run use of force reports, however no one in the Laramie County Sheriff's Office has been trained on this software for it to be implemented. We would like to request grant funds for Tyler Technologies to come to the Laramie County Sheriff's Office to provide training and set up, so that our agency can use this tracking software to monitor use of force cases and be able to pull reports and data for tracking and monitoring purposes. This training would cost \$15,000 and would be requested in year 2. The training would cover as many deputies and county staff as desired for the setup of the software. No other costs are associated with this line item.

We have requested \$62,800 over the two-year period in procurement contracts.

Other costs

Overtime: Two of our trainings will require overtime from deputies in order to participate. The first is the CIT Training, which is a 40-hour weeklong training that we hope to put 25 deputies through per year. We estimate that we will need overtime to support deputies participating in this course. We have budgeted 120.74 hours of overtime at the average rate of the \$46.00 per hour for a total of \$5,554.04 for CIT training. The \$46.00 amount is the average overtime rate of a deputy at the Laramie County Sheriff's Office. Per year, this will cost \$2,777.04 for training.

We also anticipate overtime being needed for training on our Tyler Munis Use of Force Tracking Software. We anticipate that we will need 4 hours of overtime per deputy (24 deputies) to receive this training. Overtime was calculated at the average rate for our agency at \$46.00. Total request is \$4,416 for 96 hours of overtime in year 2.

Total overtime being requested from grant funds is \$9,970.04.

Registration Fees: Four of the trainings within our request require registration fees. The first is the Force Science Training at \$1,665 for each person x 2 individuals for a total of \$3,330.00 in registration. Second, we have the Dangle Law Group training for two individuals. Registration is \$795 each x two = \$1,590.00. The third training for the Policies and Use of Force registration is \$1,650.00 each times five individuals for a total of \$8,250.00 in registration costs. The final training that requires registration is the Citizen Review Board at \$1,650.00 per person x 4 individuals for a total of \$6,600.00. Total registration costs for the two-year period is \$49,770.00

Total Other Costs: \$29,741.00

Indirect costs

No request-we do not have an indirect cost rate or use this in our grant projects.

Laramie County Sheriff's Office Timeline for De-escalation Project

YEAR 1		
Objective	Key Actions	Responsible
Train 25 deputies in CIT Train the Trainer	Coordinate training schedule with CRMC & NAMI	Lieutenants
	Assign time to course blocks for materials to be presented	Lieutenants
	Enroll eligible deputies in the course	Lieutenants
	Determine need for OT for attendees	Lieutenants
	Completion of training at least one per quarter	Lieutenants
	Certifications provided at completion	Lieutenants
Two individuals trained under the Force Science Training	Selection of individuals to attend	Lieutenants
	Pre-travel arrangements/registration	Lieutenants
	Completion of training with certification	Lieutenants
Purchase of VR Simulator	Research on available options	Undersheriff
	Follow federal procurement guidelines	Grants Office
	Implementation of purchase	Administration
	Training schedule coordination	Lieutenants
Train 12 individuals in house with Level 1 Law Enforcement Jiu-Jitsu	Selection of individuals to attend	Administration
	Follow federal procurement guidelines for procurement contract	Grants Office
	Coordinate training schedule	Administration
	Enroll eligible deputies in the course	Lieutenants
	Certifications provided at completion	Lieutenants
Send 13 individuals to the FLETC Train the Trainer Course	Selection of individuals to attend	Lieutenants
	Pre-travel arrangements/registration	Lieutenants
	Completion of training with certification	Lieutenants

Send five individuals Policies and Use of Force Training	Selection of individuals to attend	Lieutenants
	Pre-travel arrangements/registration	Lieutenants
	Purchase of training booklets for participants	Lieutenants
	Completion of training with certification	Lieutenants
YEAR 2		
Objective	Key Actions	Responsible
Train 25 deputies in CIT Train the Trainer	Coordinate training schedule with CRMC & NAMI	Lieutenants
	Assign time to course blocks for materials to be presented	Lieutenants
	Enroll eligible deputies in the course	Lieutenants
	Determine need for OT for attendees	Lieutenants
	Completion of training at least one per quarter	Lieutenants
	Certifications provided at completion	Lieutenants
Two individuals trained at the Dangle Law Group Use of Force Training	Selection of individuals to attend	Lieutenants
	Pre-Travel arrangements/registration	Lieutenants
	Completion of training with certification	Lieutenants
Train 12 individuals in house with Level 2 Law Enforcement Jiu-Jitsu	Selection of individuals to attend	Administration
	Follow federal procurement guidelines for procurement contract	Grants Office
	Coordinate training schedule	Administration
	Enroll eligible deputies in the course	Lieutenants
	Certifications provided at completion	Lieutenants
Send 12 individuals to the FLETC Train the Trainer Course	Selection of individuals to attend	Lieutenants
	Pre-travel arrangements/registration	Lieutenants
	Completion of training with certification	Lieutenants

Send four citizens to the Citizen Review Board Training	Selection of individuals to attend	Lieutenants
	Pre-travel arrangements/registration	Lieutenants
	Purchase of booklets for attendees	Lieutenants
	Completion of training with certification	Lieutenants
	Board creation	Lieutenants
Enter into a procurement contract with Tyler Munis for Use Of Force Tracking Software Training	Coordinate a training schedule with company	Administration
	Select attendees to receive training	Administration
	Determine need for OT for attendees	Lieutenants
	Implement live software into operations	Administration



Mark Gordon
Governor

Peace Officers Standards & Training Commission

1556 Riverbend Dr., Douglas, WY 82633 (307-358-8213) Fax (307-638-9706)
<http://ag.wyo.gov/post-home-page>



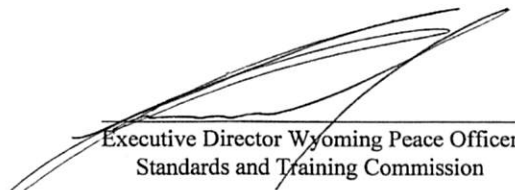
Bridget Hill
Attorney General

Chris Walsh
Executive Director

LARAMIE COUNTY SHERIFF'S OFFICE

Compliant with Executive Order 13929 Safe
Policing for Safe Communities Certification

01/25/2021
Issued


Executive Director Wyoming Peace Officer
Standards and Training Commission

01/25/2024
Expiration