



LARAMIE COUNTY PUBLIC WORKS



FEE SCHEDULE ADOPTION

MEMORANDUM

TO: Laramie County Board of County Commissioners

FROM: Molly Bennett, Public Works Director

DATE: May 2, 2023

SUBJECT: Laramie County Public Works Fee Schedule

Executive Summary

Pursuant to Wyoming State Statute WYO. STAT. §16-3-103; §18-5-201 to 18-5-208; and §18-5-301 to 18-5-315, Laramie County Public Works (LCPW) proposes the adoption of fees for Public Works permits.

The fees were developed based on the cost of providing public infrastructure permitting services to the public. All estimated fees were determined based on the average cost, time, materials and overhead expenses accrued by the Public Works Office in conjunction with the duties and mission of the office to serve the public.

Notice of Intent was brought before the Board of County Commissioners on February 7, 2023. Public notice was published in the Wyoming Tribune Eagle on February 10, 2023 and February 17, 2023. Comments related to the fee schedule were due to LCPW by 3pm on April 3, 2023. No public comments were received.

The Planning Commission held a public hearing on April 13, 2023. No public Comment was received and the Planning Commission voted 4-0 to recommend approval of the fee schedule.

The Laramie County Public Works Office proposes the fee schedule as laid out in Exhibit 1.

Proposed Motion

I move to approve the Laramie County Public Works Fee Schedule as required under Wyoming State Statute.

Exhibits

- 1) Proposed Laramie County Public Works Fee Schedule



Laramie County Public Works Permits

Adopted 05/02/2023



Application Type	Prefix	Fee Amount	Technical Review Fee (e.g., Engineer or Surveyor)	Notes
Access	A	\$100.00	Actual Cost	*
Utility	U	\$200.00	Actual Cost	*
Oversize/Overweight	OSOW	Calculated based on length, width, and height per load.	N/A	Remedial fee \$250.00
Right of Way & Grading for New Subdivision	ROWG	\$250.00	Actual Cost	**
Other Permit (to include Mailboxes, Signs)	M	\$100.00	Actual Cost	*

*Application fee includes two (2) inspections. A \$50.00 fee will be applied to every additional inspection (outside of the two included) for the permit application submitted.

** A \$50 fee per hour will be applied to every inspection for the permit application submitted. The number of inspections will be determined by Laramie County Public Works or its designee.

RESOLUTION # _____

RESOLUTION ADOPTING LARAMIE COUNTY PUBLIC WORKS FEE SCHEDULE

BE IT RESOLVED by the Board of Laramie County Commissioners,

WHEREAS, WYO. STAT. §16-3-103; §18-5-201 to 18-5-208; and §18-5-301 to 18-5-315 authorizes Laramie County, in promoting the public health, safety, morals and general welfare of the county to adopt regulations addressing the use of land through zoning regulation in unincorporated Laramie County; and

WHEREAS, Given the need for flexibility and adaptation to changing uses of roadways in Laramie County, Laramie County intends to provide the authority to set such permit fees and application formatting in the discretion of the Laramie County Director of Public Works. The fee schedule is subject to approval by the Board of County Commissioners; and

WHEREAS, W.S. § 16-3-103 requires 45 days public notice and a reasonable opportunity for public comment before Laramie County may adopt, amend, or repeal rules and regulations,

WHEREAS, This rule making proceeding was properly initiated pursuant to the provisions of WYO. STAT. § 16-3-103 (2021). Proper notice of this rule making proceeding was provided pursuant to the provisions of WYO. STAT. § 16-3-103(a)(i) (2021). Such notice was correct in content, form, timing and distribution. A hearing was held pursuant to the provision of WYO. STAT. § 16-3-103(a) (2021).

NOW THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF LARAMIE COUNTY, WYOMING, that all previous permit applications, except that for oversize/overweight loads, shall be replaced with a separate application; the Laramie County Public Works Fee Schedule shall be modified as reflected in the attached schedule. The authority to modify such fees and permit application(s) is hereby provided to the Director of Laramie County Public Works. Modifications to the fee schedule are subject to approval by the Board of County Commissioners.

PRESENTED, READ AND ADOPTED this ____ day of _____, 2023.

Laramie County Commissioners

Chairman

Attest:

Laramie County Clerk

Approved as to Form:



Laramie County Attorney's Office