

**LARAMIE COUNTY CLERK
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM PROCESSING FORM**

1. DATE OF PROPOSED ACTION: July 19, 2016

2. AGENDA ITEM: ☒ Appointments ☐ Bids/Purchases ☐ Claims

☐ Contracts/agreements/leases ☐ Grants ☐ Land Use: Variances/Board App/Plats

☐ Proclamations ☐ Public Hearings/Rules & Reg's ☐ Reports & Public Petitions

☐ Resolutions ☐ Other

3. DEPARTMENT: Commissioners

APPLICANT:

AGENT:

4. DESCRIPTION: Consideration of a resolution appointing a member to the Laramie County Community Juvenile Service Joint Powers Board for a full three-year term beginning July 1, 2016 and expiring June 30, 2019.

Amount \$

From **July 1, 2016**

To **June 30, 2019**

5. DOCUMENTATION: 1 Originals 1 Copy

RECEIVED AND APPROVED AS
TO FORM ONLY BY THE
LARAMIE COUNTY ATTORNEY

<u>Commissioner</u>	<u>Clerks Use Only:</u>	<u>Signatures</u>
Ash _____		Co Attny _____
Heath _____		Assist Co Attny _____
Holmes _____		Grants Manager _____
Kailey _____		Outside Agency _____
Thompson _____		
Action _____		
Postponed/Tabled _____		

RESOLUTION # _____

**“A RESOLUTION APPOINTING A MEMBER TO THE LARAMIE COUNTY
COMMUNITY JUVENILE SERVICES JOINT POWERS BOARD”**

BE IT RESOLVED by the governing body of Laramie County, Wyoming, that Kiersti Willms, shall be and is hereby appointed as a member of the Laramie County Community Juvenile Services Joint Powers Board; to serve as the designated representative of the Department of Family Services to the Board; to perform the duties of said Board according to law; and to complete a term starting July 1, 2016 and ending June 30, 2019.

PRESENTED, READ AND ADOPTED this ____ day of _____, 2016.

BOARD OF LARAMIE COUNTY COMMISSIONERS

K. N. Buck Holmes, Chairman

ATTEST:

Debra Lee, Laramie County Clerk

REVIEWED AND APPROVED AS TO FORM:



Mark T. Voss, Laramie County Attorney

OATH OF APPOINTMENT

THE UNDERSIGNED does solemnly swear (or affirm) to honor and sustain the constitution of the United States, the constitution of the State of Wyoming, and to faithfully, honestly and impartially discharge all duties as a member of the Laramie County Community Juvenile Services Joint Powers Board.

LARAMIE COUNTY COMMUNITY JUVENILE
SERVICES JOINT POWERS BOARD

Kiersti Willms

Date

Witness

Date

Donna Rowe

From: Commissioners
Sent: Tuesday, July 12, 2016 12:02 PM
To: Donna Rowe
Subject: FW: Reappointment of board members for the Laramie County Community Juvenile Services Joint Powers Board.

From: Commissioners
Sent: Tuesday, July 12, 2016 9:35 AM
To: 'Tim Thorson'; VRiley@cheyennecity.org
Cc: Valerie Roybal; Rhonda Bush
Subject: RE: Reappointment of board members for the Laramie County Community Juvenile Services Joint Powers Board.

Elizabeth Lance was appointed to fill the vacancy when Dave Serelson left in April 2016 then was reappointed on June 7, 2016 for a three-year term (July 1, 2016-June 30, 2019) **Complete – No action required**
Rick Robinson's term ended on June 30, 2016 – he just needs to be reappointed for new term (July 1, 2016-June 30, 2019)
Gay VanHorn's term ended on June 30, 2016 – she needs to be reappointed for new term (July 1, 2016-June 30, 2019)
Danny Glick's term ended on June 30, 2016 – needs to be reappointed for new term (July 1, 2016-June 30, 2019)
Kiersti Wilmms was appointed on June 16, 2015 to fill vacancy of term ending on June 30, 2016 - needs to be reappointed for new term (July 1, 2016-June 30, 2019)

So it looks like we need to reappoint four members. I apologize that this was not taken care of sooner before these members' terms expired; as you may or may not know Valerie has been out since June 13th and I was not aware of these terms ending. I will go ahead and push the paperwork through to get it on the next Commissioners' agenda for the Board Meeting on Tuesday, July 19, 2016.

Please let me know if you have any other questions or concerns.

Donna Rowe
(for Valerie Miller)
County Commissioners' Office

From: Tim Thorson [<mailto:tim@thorsononline.com>]
Sent: Monday, July 11, 2016 9:25 PM
To: Commissioners; VRiley@cheyennecity.org
Subject: Reappointment of board members for the Laramie County Community Juvenile Services Joint Powers Board.

Dear Valerie and Virginia:

Our little board has been caught up in some of the same budget turmoil as you larger units of government. But we do have a slate of five board members for re-appointment for the City and County's approval. I've attached a

formal letter and the five applications. Kiersti and Beth were just appointed to fill vacancies ago but this gets all five started for their next three year term. Let me know if you need Beth and Kiersti to fill out new forms - I've attached the ones they just turned in.

None of the five are from the four directly appointed city and county members. All represent an institution and are nominated by that institution, or by nomination from the board for Rick Robinson's position representing mental health and substance abuse.

The Board is current with its Dept. of Audit reports and has submitted budgets to both governing bodies. Its own budget hearing is scheduled for July 21st.

Please don't hesitate to call me with any questions at 307-256-7092 or email me at tim@thorsononline.com. Please let me know the dates of hearings, if you would. Thank you.

Yours truly,

Tim Thorson
for the Laramie County Community Juvenile Services Joint Powers Board

**Laramie County Community
Juvenile Services**
JOINT POWERS BOARD

July 11, 2016

Mayor Rick Kaysen
City of Cheyenne
2101 O'Neil Avenue
Cheyenne, WY 82001

Commissioner Buck Holmes
Laramie County Board of Commissioners
310 W. 19th Street, Suite 300
Cheyenne, WY 82001

Re: Membership Reappointments

Dear Mayor Kaysen and Commissioner Holmes:

The Laramie County Community Juvenile Services Joint Powers Board is requesting the reappointment of five board positions which represent Laramie County institutions for the term beginning July 1, 2016 and ending on June 30, 2019.

Gay Van Horn, School District #2
Sheriff Danny Glick, Sheriff's Office
Beth Lance, Laramie Co. Public Defender

Kiersti Willms, Laramie Co. DFS
Rick Robinson, substance abuse

Beth Lance was just appointed from the Public Defender's Office to serve the last few months of an expiring term. Kiersti Willms was appointed to the balance of a term in 2015. The other three members have been with the board since it began in 2009. All have been approved by the institutions they represent.

Current or recent city application forms are attached for these members.

As always, please do not hesitate to call with any questions or to discuss further, 307-256-7092.

Yours truly,

Tim Thorson

Cc Capt. Michael Sorenson, Board Chairman

APPOINTMENT APPLICATION

BOARD/COMMITTEE/COMMISSION: Laramie County Juvenile Services Joint Powers Board

NAME: Kiersti Willms

PREFERRED NAME: _____

MAILING ADDRESS: 862 Shadow Mountain Trl, Cheyenne, WY 82009

HOME ADDRESS: (Same as above)

PHONE: _____
(☒ if not for public use: ☒)

YEARS OF CHEYENNE RESIDENCY: 9.5 years

E-MAIL: Kiersti.willms@wyo.gov

CELL PHONE: (307) 399-5572

(☒ if not for public use: ☒)

EDUCATION/DEGREES: BA (Sociology/Anthropology, Criminal Justice) Gustavus Adolphus College
Graduate work in Sociology Master's Program - University of Wyoming

Please explain your interest in serving on this Board/Committee/Commission (new appointments

only): Represent DFS (Juvenile Probation) to facilitate changes in juvenile justice approaches within our community.

Other City or community volunteer experience: JDAI/Facility Committee (Aug 2012 - present).

Skills & Experience: Juvenile Probation and Parole Officer (2005-2013), Juvenile Probation and Parole Supervisor (2013-current). Prior experience as a probation officer included implementation of JDAI

Signature: [Signature] Date: 3/26/15 in Laramie County.

===== FOR OFFICE USE ONLY =====

New Appointment: _____ Or Reappointment: _____ Term Length: _____ Year(s)

Full Term: _____ Or Unexpired Term: _____ Exp. Date: _____

Comments: _____

Please return to:

Mayor's Office
2101 O'Neil Avenue
Cheyenne, WY 82001
(307) 637-6300 / FAX (307) 637-6378
mayor@cheyennecity.org

(Please attach any additional information you wish to share regarding this application)

Notice to Applicants: Application information is subject to the Wyoming Public Records Act and may be considered to be a public record.