

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE WYOMING OFFICE OF HOMELAND SECURITY FOR THE EMERGENCY MANGEMENT PLANNING GRANT PROGRAM (EMPG), ON BEHALF OF THE GOVERNING BODY OF LARAMIE COUNTY, WYOMING TO REQUEST FUNDING FOR THE EMERGENCY MANAGEMENT DEPARTMENT IN THE AMOUNT OF \$147,770.00.

FOR THE PURPOSE OF: REQUESTED FUNDS WILL BE USED TO SUPPORT EMERGENCY MANGEMENT OPERATIONS FOR FY2022.

WITNESSETH

**WHEREAS**, the Wyoming Office of Homeland Security receives EMPG funds from the Federal Emergency Management Agency and;

**WHEREAS**, the Wyoming Office of Homeland Security distributes a portion of these EMPG funds to Wyoming Counties and;

**WHEREAS**, the Laramie County Board of Commissioners is eligible to apply for and receive EMPG funds and;

**WHEREAS**, the Governing Body of Laramie County desires to participate in the Wyoming Office of Homeland Security Emergency Management Planning Grant Program (EMPG) by sponsoring this grant application to assist in financing the Emergency Management Department; and

**WHEREAS**, the Governing Body of Laramie County has been provided with preliminary cost estimates and information on this project; and

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF LARAMIE COUNTY** that a grant application in the amount of \$147,770.00 be submitted to the Wyoming Office of Homeland Security for consideration of assistance in funding the Laramie County Emergency Management Department under the EMPG grant program, and that the County provide a 50% match (\$147,770.00) towards all operational items listed in the EMPG budget.

**BE IT FURTHER RESOLVED**, that Sandra Newland, or her successor in the position of Laramie County Grants Manager, is appointed as agent of the Laramie County Board of Commissioners to execute and submit applications and certifications for these funds and to receive funds and implement the programs funded under this grant.

**PASSED, APPROVED AND ADOPTED THIS 6<sup>TH</sup> DAY OF APRIL 2021.**

By: \_\_\_\_\_

Gunnar Malm, Chairman

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_

Debra Lee, Laramie County Clerk

Date: \_\_\_\_\_

Received and Approved as to Form only By:

\_\_\_\_\_

Laramie County Attorney's Office

Date: 3/23/21



Wyoming Office of Homeland Security

**FY 2021 EMPG**

Deadline: 4/16/2021

**Laramie County**  
**Laramie County EMPG**

Jump to: [Application Questions](#) [Budget](#) [Documents](#)

**USD\$ 147,770.00 Requested**

**Project Contact**

Beth Harris

[bharris@laramiecounty.com](mailto:bharris@laramiecounty.com)

Tel: 3076334336

**Additional Contacts**

[snewland@laramiecounty.com](mailto:snewland@laramiecounty.com), [jwest@laramiecounty.com](mailto:jwest@laramiecounty.com)

**Laramie County**

310 W 19th St Ste 140

Cheyenne, WY 82001

United States

**Chairman**

Gunnar Malm

[commissioners@laramiecounty.com](mailto:commissioners@laramiecounty.com)

Telephone 3076334260

Fax

Web

EIN 83-6000111

DUNS 197732709

SAM

Expires

**Application Questions** [top](#)

**Project Details**

**1. Type of Jurisdiction**

- ☒ County
- ☐ Tribe
- ☐ State Agency
- ☐ Other:

**2. Has your agency completed and submitted a THIRA and SPR?**

*Due October 1st, 2020*

- ☒ YES
- ☐ NO

**3. Does your agency have a formal adoption of NIMS in the form of a resolution on file with WOHS?**

*Please make sure WOHS has a copy of the resolution.*

- ☒ YES
- ☐ NO

**4. Does your agency have a CPG 101 v.2 compliant Emergency Operations Plan (EOP)?**

*Please make sure the most recent copy is on file at WOHS.*

- ☒ YES
- ☐ NO

**5. Does your agency have a multi-year Training and Exercise Plan (TEP)?**

Please make sure the most recent copy is on file at WOHS.

☒ YES

☐ NO

**6. Did your agency submit 5 After Action Reviews to WOHS for the 12 month period of October 1, 2019 - September 30, 2020?**

☒ YES

☐ NO

**7. Has your agency submitted a current TIC Plan to WOHS?**

☒ YES

☐ NO

### EMPG Personnel

**8. How many full-time local/tribal emergency management personnel are staffed at your agency?**

2

**9. How many part-time local/tribal emergency management personnel are staffed at your agency?**

1

**10. What is the total number (full-time equivalent) of local/tribal emergency management personnel supported by your EMPG funding?**

2

**11. Have all EMPG funded personnel completed the FEMA Professional Development Series as well as IS-100, 200, 700, 800?**

Link to PDS: <https://training.fema.gov/is/searchis.aspx?search=pds>

☒ YES

☐ NO

### Additional Information

**12. What amount of federal funds was awarded to your agency for FY20 EMPG?**

\$141378.91

**13. Provide any additional information about the project you would like us to consider.**

*You may upload a document if you need more space.*

-no answer-

### Budget [top](#)

<b>Funding Uses/Expenses</b>	<b>FEDERAL Funds Requested</b>	<b>50% Match Funds</b>	<b>Total Project Cost</b>	<b>Total Project Cost</b>
Planning	USD\$ 0.00	USD\$ 0.00	USD\$ 0.00	USD\$ 0.00
Organization	USD\$ 147,770.00	USD\$ 147,770.00	USD\$ 295,540.00	USD\$ 295,540.00
Equipment	USD\$ 0.00	USD\$ 0.00	USD\$ 0.00	USD\$ 0.00
Training	USD\$ 0.00	USD\$ 0.00	USD\$ 0.00	USD\$ 0.00
Exercise	USD\$ 0.00	USD\$ 0.00	USD\$ 0.00	USD\$ 0.00
<b>Total</b>	<b>USD\$ 147,770.00</b>	<b>USD\$ 147,770.00</b>	<b>USD\$ 295,540.00</b>	<b>USD\$ 295,540.00</b>



## **Budget Narrative**

The Cheyenne/Laramie County Emergency Management Agency is requesting funding for operating expenses to include: salaries, benefits, printer & office supplies, HVAC, rent, postage, telephone & cell phone, electricity/gas and continuing education.

Salaries and benefits are being requested for two full time positions and part time for a third position. These positions are instrumental to facilitate emergency planning and response in the community. We are requesting funding to support our office operations to include printer and office supplies, telephone, and cell phones. The supplies allow us to provide services to the community to include exercises, planning, mitigation and response. We are also requesting funds to help support the storage of equipment purchased with Homeland Security funding in the past through building rent, security, electricity and gas. All lease related bills are paid on a monthly basis. We have a lease with Messenger through September 2021 which we renew this lease on an annual basis, but pay on a monthly basis. This facility houses our emergency response command unit, mass casualty trailer, CERT trailers, generators, and other emergency response equipment. This facility allows us to respond to emergencies quickly and keeps our equipment in proper working order.

Laramie County's budget is not a project based budget, it is a budget based on operation and maintenance costs spread across Laramie County and the City of Cheyenne. It provides emergency management services for all of Laramie County and its citizens.

The priorities of the Laramie County Emergency Management program are aligned with the core principals of the National Incident Management System. ICS provides us the priorities of life safety, incident stabilization and property preservation. Based on these goals, and aligned with the core capabilities identified in our THIRA process, we have identified the following priorities for our program: resource typing, public notification, public health and medical services, national disaster recovery framework planning, operational coordination, and fire management and suppression. Each of the following priorities is detailed below and is incorporated into our work plan for the next fiscal year.

Resource Typing - Resource typing is defining and categorizing, by capability, the resources requested, deployed and used in incidents. Resource typing definitions are established for a common language and they define resource (equipment, teams, and units) minimum capabilities. NIMS resource typing definitions serve as the common language for the mobilization of resources. Laramie County has identified resource typing as a program priority moving forward.

Public Notification - Laramie County has multiple avenues of public notification such as outdoor warning sirens, CodeRed, IPAWS, media outlets, emergency services and amateur radio. This year, our focus will be to continue to research ways of enhancing our notifications through all outlets currently in place to ensure proper notification is accessible to all residents including those with access and functional needs (AFN).

Public Health and Medical Services - A focus of Emergency Management is the continued relationship with Public Health and Medical Services. Public Health is identified as a leading core capability and leading emergency support function in our emergency response plans. Infectious disease response, operational coordination, operational communications and fatalities management are a critical portion of our P.O.E.T.E.

National Disaster Recovery Framework Planning - During this next fiscal year, we will continue to work towards the development of a Distribution Management Plan for Laramie County. This will be in coordination with our local and regional partners and be included in the update to our county Emergency Response Plan.

Threat Hazard Identification Risk Assessment - As a continuation from previous years EMA will update and complete the 2020 THIRA to include a scenario based on long term power outages. During this next fiscal year we will work to assess and build on our surveys of critical infrastructure.

Operational Coordination - Identified from multiple real world events, the need for operational coordination across all mission areas has been identified by a coordinated group of first responders. This group will establish and exercise an operational structure and process designed to coordinate response to multi agency events.

All of the activities and goals outlined above will meet our high priority capabilities to provide quality Emergency Management services within Laramie County. It is in addressing the five mission areas of prevention, security,

mitigation, response and recovery. Requested funding supports our agency's ability to provide these key services in the community.

## **Documents** [top](#)

---

### **Documents Requested \***

### **Required? Attached Documents \***

[Budget Description](#)

[sam.gov registration](#)

---

*\* ZoomGrants™ is not responsible for the content of uploaded documents.*

Application ID: 345643

Become a [fan of ZoomGrants™](#) on Facebook

Problems? Contact us at [Questions@ZoomGrants.com](mailto:Questions@ZoomGrants.com)

©2002-2021 GrantAnalyst.com. All rights reserved.

"ZoomGrants" and the ZoomGrants logo are trademarks of GrantAnalyst.com, LLC.

[Logout](#) | [Browser](#)

**Laramie County, Wyoming  
2022 Budget Request Worksheets**

			<b>2022 Budget Request</b>
22241050	401020	Division Managers	\$ 68,705.00
22241050	401030	Regular Employees	\$ 70,126.00
22241050	402010	Health Insurance	\$ 32,518.00
22241050	402015	Dental Insurance	\$ 1,581.00
22241050	402020	Life Insurance	\$ 251.00
22241050	402030	Retirement	\$ 21,833.00
22241050	402040	Social Security	\$ 9,155.00
22241050	402050	Medicare	\$ 2,042.00
22241050	402060	Workers Compensation	\$ 2,529.00
22241050	594323	R&M HVAC	\$ 21,000.00
22241050	604410	Building Rent	\$ 38,000.00
22241050	635311	Postage	\$ 200.00
22241050	636119	Printer Supplies Toner & Ink	\$ 2,000.00
22241050	636131	Office Supplies	\$ 4,000.00
22241050	655313	Telephone	\$ 7,200.00
22241050	655333	Cell Phone/Wireless Cards	\$ 4,800.00
22241050	697015	Continuing Education	\$ 2,000.00
22241050	736210	Electric-Gas-Propane	\$ 7,600.00
<b>TOTAL BUDGET</b>			<b>\$ 295,540.00</b>
<b>EMPG REQUEST</b>			<b>\$ 147,770.00</b>
<b>50% MATCH</b>			<b>\$ 147,770.00</b>





A NEW WAY TO SIGN IN - If you already have a SAM account, use your **SAM email** for login.gov.

[Log In](#)[Login.gov FAQs](#)

**ALERT: SAM.gov will be down for scheduled maintenance Saturday, 04/10/2021 from 8:00 AM to 1:00 PM.**

## Entity Dashboard

- Entity Overview
- Entity Registration
  - Core Data
  - Assertions
  - Reps & Certs
  - POCs
- Exclusions
  - Active Exclusions
  - Inactive Exclusions
  - Excluded Family Members

[RETURN TO SEARCH](#)

LARAMIE COUNTY, WYOMING  
DUNS: 197732709 CAGE Code: 398U8  
Status: Active  
Expiration Date: 02/23/2022  
Purpose of Registration: Federal Assistance Awards Only

310 W 19TH ST STE 1200  
CHEYENNE, WY, 82001-4449 ,  
UNITED STATES

### Entity Overview

#### Entity Registration Summary

**Name:** LARAMIE COUNTY, WYOMING  
**Business Type:** US Local Government  
**Last Updated By:** Sandra Newland  
**Registration Status:** Active  
**Activation Date:** 02/26/2021  
**Expiration Date:** 02/23/2022

#### Exclusion Summary

Active Exclusion Records? No



IBM-P-20210314-0806  
WWW2

<a href="#">Search Records</a>	<a href="#">Disclaimers</a>	<a href="#">FAPIS.gov</a>
<a href="#">Data Access</a>	<a href="#">Accessibility</a>	<a href="#">GSA.gov/IAE</a>
<a href="#">Check Status</a>	<a href="#">Privacy Policy</a>	<a href="#">GSA.gov</a>
<a href="#">About</a>		<a href="#">USA.gov</a>
<a href="#">Help</a>		

This is a U.S. General Services Administration Federal Government computer system that is "FOR OFFICIAL USE ONLY." This system is subject to monitoring. Individuals found performing unauthorized activities are subject to disciplinary action including criminal prosecution.