

RESOLUTION NO. _____

A RATIFIED RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE WYOMING DEPARTMENT OF TRANSPORTATION FOR A FFY 2019 GRANT IN THE AMOUNT OF \$19,206.00 WITH A MATCH OF \$4,802.00 TO ALLOW THE DUI COURT TEAM TO ATTEND A NATIONAL ASSOCIATION OF DRUG COURT PROFESSIONALS TRAINING, ON BEHALF OF THE GOVERNING BODY OF LARAMIE COUNTY, WYOMING

FOR THE PURPOSE OF: REQUESTED FUNDS WILL BE USED TO SEND SEVEN DUI COURT TEAM MEMBERS TO THE 25TH NATIONAL ASSOCIATION OF DRUG COURT PROFESSIONALS TRAINING IN JULY OF 2019.

WITNESSETH

WHEREAS, the Governing Body of Laramie County desires to participate in the WYOMING DEPARTMENT OF TRANSPORTATION grant by sponsoring this grant application to assist in financing this project; and

WHEREAS, the Governing Body of Laramie County has been provided with preliminary cost estimates and information on this project; and

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF LARAMIE COUNTY that a grant application in the amount of \$19,206.00 with a match of \$4,802.00 be submitted to the Department of Justice for consideration of assistance in funding the DUI Court Program to attend this training.

BE IT FURTHER RESOLVED, that Sandra Newland, or her successor in the position of Laramie County Grants Manager, is appointed as agent of the Laramie County Board of Commissioners to execute and submit applications and certifications for these funds and to receive funds and implement the programs funded under this grant.

PASSED, APPROVED AND ADOPTED THIS 20th DAY OF MARCH, 2018.

By: _____
K.N. Buck Holmes, Chairman

Date: _____

ATTEST:

Debra Lee, Laramie County Clerk

Date: _____

Received and Approved as to Form only By:

Gladys Ayokosok, Deputy County Attorney

Date: 3/6/18



**Federal Fiscal Year 2019
Highway Safety Behavioral Community Event Grant Application**

**Department of Transportation Highway Safety Office
Behavioral Grants Program
5300 Bishop Blvd, Cheyenne, WY 82009**

GOAL

The Wyoming Department of Transportation's Highway Safety Behavioral Grants Program goal is to reduce traffic crashes, deaths, injuries and the associated economic losses in Wyoming through the coordinated efforts of traffic safety partners, state and local law enforcement agencies.

**PART 1
Applicant Contact Information**

***Agency/Organization: Laramie County DUI Court**

***DUNS Number (<http://www.dnb.com/us>): 197732709**

***Project Title: Laramie County DUI Court Team Training 2019**

***Mailing Address: 309 W. 20th Street**

***City, State, Zip + 4: Cheyenne, WY 82001-3601**

*** Required Fields**

Information on completing this application and project resources are available on the Wyoming Department of Transportation website at:

http://www.dot.state.wy.us/home/dot_safety/safety_grant_info.html.

Submit grant application to DOT-HSOGRANTS@WYO.GOV on or before March 20, 2018.

List of Events in Application

[illegible]

PART 3

Event Template Instructions and Definitions

To consider an event for funding, it must be accompanied by a completed “Event Details Template” posted with the grant application notice. Please save the document as the title of the event listed in Part 2 of the application and submit it as part of a completed application to the Highway Safety Office by March 20, 2018. The template should be used to approximate the costs associated with holding one event. If the event will be held multiple times over the grant funding year, please indicate the number of times it will be held in Part 2 “List of Events in the Application”. Acceptable event topics include occupant protection, distracted driving, impaired driving, and other traffic safety events supported by local data.

Problem Identification- This is asking for specific data that supports why the event should be held. Data sources may include, but are certainly not limited to, WYDOT’s Annual Report on Traffic Crashes, WASCOP Alcohol Factors, Wyoming Survey of Seatbelt Use, CDC reports, Fatality Analysis Reporting System (FARS data), information from the Wyoming Department of Health, and citation data if available.

Event Description- Describe the purpose of the event, where it will be held and why it is being held in that location, the target audience which should speak to the problem identification, potential reach, and how it will help Wyoming meet the Core Performance Measurers listed in the cover letter

Objectives- What is the objective of executing the event?

Event Evaluation- Describe how you will evaluate the event as it relates to your objective. Evaluation should include the who, what, when, where, why, and how of your objective.

Position Title- Each position requesting time must list a position title

Planning/Meeting Personnel Costs- List the approximate number of hours necessary to plan the event and take meetings in conjunction with the event

Recruitment- Approximate number of hours that will be spent in the community getting people to help with the event

Development of Content- Approximate number of hours that will be spent developing the educational content associated with the event

Travel- Approximate number of hours that will be spent traveling in association with the event

Set Up- Required time to set up the event

Actual Event- Approximate number of hours that will be spent running and working the actual event

Debrief- Approximate number of hours that will be spent letting partners and those involved in the event know how it went

Reporting- Approximate number of hours that will be spent reporting back to the Highway Safety Office how the event went with the post event report used for event reimbursement

Materials/Educational Materials- Educational materials are printed materials with traffic safety facts used as an educational tool at events. Other materials are non-educational purchases that are necessary for execution of the event

Media- Please explain the channel, and a note on how it relates directly back to the event

Other/Misc Costs- Any costs that don't fit a category given on the Proposed Cost Schedule for Events

Please see the Grant Application Notice posted by the Highway Safety Office for an example on how to complete the Event Details Template. If there are any questions on the grant application process, please contact the Highway Safety Office.

PART 4
FEDERAL GRANT MONIES

These questions relate to any Federal grant monies received for transit or safety activities. (CFDA #20.600, 20.601, 20.607, etc.)

	Yes	No
1. Have there been any key (essential) personnel changes in the direct implementation and administration of the grant during the previous year. (Key personnel include the Grant Administrator, Accounting, Budget or Controller personnel) (2 CFR 200.331 (a)(6)(3)).	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Has the organization as a whole remained unchanged during the previous year?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Has the accounting/financial system remained the same as last year? (There weren't any upgrades or modifications to the system.) (2 CFR 200.331(a)(6)(3))	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3a. If there were changes, please explain.		
4. Does your entity receive Federal grant money directly from any Federal awarding agencies? FTA, NHTSA, etc. (These monies do not have any WYDOT involvement for applications, payments, etc.) (2 CFR 200.331(a)(6)(4)).	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Has a Federal agency monitored or inquired or been directly involved in the grant (2 CFR 200.331(a)(6)(4))	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5a. Has the Federal agency ever performed a review or audit of the grant?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5b. If yes, did the Federal agency determine that there were no financial or compliance issues? If no, please provide a description of the financial and/or compliance issues written up by the Federal agency.		
6. Does your entity have written procedures for procurement transactions? (2 CFR 200.318-323)	<input checked="" type="checkbox"/>	<input type="checkbox"/>

PART 5
Authorizing Official Information

The agency personnel contact information below must be completed

Project Administrator
Printed Name: Kurt Zunker
Title: Director
Telephone: (307) 633-4530
e-mail: kzunker@laramiecounty.com
Authorizing Official for Agency/Organization
Printed Name: Buck Holmes
Title: Chairman, Laramie County Commissioners
Telephone: (307) 633-4260
e-mail: bholmes@laramiecounty.com

By the submittal of this application for funding, I certify under penalty of law, based on information and belief formed after reasonable inquiry, the statements and information contained in this application are true, accurate and complete.

Once completed please email the application to DOT-HSOGRANTS@WYO.GOV

If you have trouble emailing the application or have questions, please contact Stephanie Lucero @ 307-777-4198, Karson James @ 307-777-4257 or Meghan Connor @ 307-777-4199.

PART 1
Description of Event

1) Name of Event- Laramie County DUI Court Team Training 2019

2) Problem Identification - Describe the problem; use available local data relevant to the event to be held. Include the source of the data. (No more than 1000 characters)

Drugged driving is becoming an increasing problem in Laramie County. From 2014 to 2017, there has been a 53.57% increase in the number of individuals charged in Laramie County Circuit Court for DUI-Controlled Substance and a 54.55% increase in individuals charged with DUI-Combination of alcohol and controlled substances.

Of the 26 active participants in the DUI Court, 23% were convicted of a DUI Controlled Substance, or a combination of controlled substances and alcohol. Heroin, Vicodin, and methamphetamine were the substances present at the time of arrest.

WASCO reports in 2016, during the last seven years, the number and percentage of drug-involved DUI arrests have increased. The report states that marijuana-involved arrest has increased by 12.22% for 2016 compared to 9.5% for 2015. Laramie County led all other counties with 364 arrests. Also, DUI arrest data where drugs were involved has doubled from 8.81% in 2011 to 16.55% in 2016.

3) Event Description- Describe the purpose of the event, where it will be held, the target audience, potential reach, and how it will help Wyoming meet the Core Performance Measures listed in the cover letter. (No more than 1000 characters)

The 25th National Association of Drug Court Professionals (NADCP) training will feature hundreds of sessions covering critical issues for treatment courts. The training will be attended by over 5,000 treatment court professionals and will feature specific tracks from adult, family, and juvenile courts, as well as DWI (DUI) Courts. The conference will be held from July 14-17, 2019 at the Gaylord National Resort and Convention Center in National Harbor, Maryland.

By attending the training, the DUI Court program will gain new knowledge and create new policies to better treat and supervise the impaired driver with a specific emphasis on drugged-driving.

4) Objectives – Describe the objective of the event. (No more than 4000 characters)

The NADCP Annual Training Conference will feature content for treatment courts of every size and region. A few of the objectives for attending the event include:

1. The DUI Court Team will gain new tactics, insights, and increase the program's ability to improve the success of the Laramie County DUI Court.
2. The conference will provide exclusive, practical content on topics for every discipline on the DUI Court team.
3. The conference will provide direct access to the largest group of experts in the fields of treatment, evaluation, supervision, law, and law enforcement.
4. The conference will showcase the newest and most innovative services, products, and technologies for the treatment court field.

Attending these events will provide subject matter expertise to the DUI Court Team that will allow us to more effectively address the threats of drugged drivers in our community. Also by attending the

conference, the Team can provide public education, community outreach, and be available for peer mentoring to other treatment court programs in the state.

5) Event Evaluation –Describe how you will evaluate the event as it relates to your objective. Evaluation should answer the who, what, when, where, why and how of your objective. Use actual numbers to demonstrate safety improvement. **(NOTE: you must include an evaluation on each event) (No more than 3000 characters)**

The DUI Court Team will attend the 25th NADCP conference, in July of 2019, in National Harbor Maryland. The Team will gain knowledge in how to effectively manage the drugged drivers in our community, which should reduce recidivism rates and the threat of DUI-Controlled Substance injury crashes that participants pose to our community.

Each DUI Court Team Member will be required to keep a log on the DUI-Controlled Substance related session they attend and will write a brief synopsis on how the session has, or will, affect appropriate changes made in how these offenders can be effectively managed through the program. Any DUI Court program policy changes designed to reduce the threat of re-offense by program participants will be shared with WYDOT as well as other Drug/DUI Court programs in the state.

PART 2
Proposed Cost Schedule for Events

Name of Event:	Laramie County DUI Court Team Training 2019
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Personnel Costs:

Position One	Title:			
	Hours	Cost Per Hr	Total Cost	Notes:
Planning/ Meetings			\$0.00	
Recruitment			\$0.00	
Development of Content			\$0.00	
Travel			\$0.00	
Set Up			\$0.00	
Actual Event			\$0.00	
Debrief			\$0.00	
Reporting			\$0.00	
Total Position One			\$0.00	

Position Two	Title:			
	Hours	Cost Per Hr	Total Cost	Notes:
Planning/ Meetings			\$0.00	
Recruitment			\$0.00	
Development of Content			\$0.00	
Travel			\$0.00	
Set Up			\$0.00	
Actual Event			\$0.00	
Debrief			\$0.00	
Reporting			\$0.00	
Total Position Two			\$0.00	

Position Three	Title:			
	Hours	Cost Per Hr	Total Cost	Notes:
Planning/ Meetings			\$0.00	
Recruitment			\$0.00	
Development of Content			\$0.00	
Travel			\$0.00	
Set Up			\$0.00	
Actual Event			\$0.00	
Debrief			\$0.00	
Reporting			\$0.00	
Total Position Three			\$0.00	

Total Personnel Costs		\$0.00
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Proposed Cost Schedule for Events Continued

Cost of Venue:		\$5,600.00
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Travel Costs:

	Cost Per	# of Miles	Total
Mileage	\$3.82	200.00	\$764.00

	Cost Per	# of Days	Total M&IE
Per Diem/ Meals (M&IE)	\$483.00	4.00	\$1,932.00

	Cost Per	# of Days	Total Hotel
Hotel	\$1,225.00	4.00	\$4,900.00

Total Travel Cost		\$7,596.00
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Materials (Please List):

Cost:

Notes:

Total Materials	\$0.00	

Media (Please List):

Cost:

Notes:

Total Media	\$0.00	

Other/Misc (Be Specific):

Cost:

Notes:

Airfare from DIA to Washington DC	\$5,660.00	
Parking at DIA	\$350.00	
Total Other/Misc	\$6,010.00	
Total Cost for Event	\$19,206.00	

**** PLEASE VERIFY YOUR TOTALS AND DOUBLE CHECK YOUR NUMBERS.**