

Board of County Commissioners Meeting

Agenda - Final

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, March 7, 2023

3:30 PM

Commissioners Board Room

Visit <https://laramiecounty.legistar.com/Calendar.aspx> to attend the meeting virtually and comment online. During the meeting, comments may be called in at 633-4422.

Any supporting document associated with an agenda item is the document as initially submitted for the agenda and may not include any subsequent proposed amendments or revisions.

Roll Call/Call to Order

Minutes

1. Consideration of the Minutes of Proceedings for Feb 21, 2023.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Draft Minutes Feb 21, 2023](#)

Consent Agenda

2. Consideration of an agreement between Laramie County, WY, and Matthew Davis dba Adventure Quests Events in the amount of \$10,000 to provide mini golf services at the Laramie County Fair.

Dept: Events

Agent: Dan Ange

Applicant: Adventure Quest Events

Attachments: [Agreement, Adventure Quests Events](#)

- 3. Consideration of the following fees collected by various County entities for Jan 2023: County Clerk, \$108,239.97; Sheriff, \$126,554.38; Clerk of District Court, \$17,097.50; Shooting Sports, \$15,632.95; Planning & Development, \$62,400.17; Circuit Court, \$31,014.00; DUI Court, \$600.00; Drug Court, \$895.00.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Jan Fees 2023](#)

- 4. Consideration of the following part-time salaries in the amount of \$38,271.90 for Feb 2023: Grants, \$1,778.18; Planning, \$1,061.25; Shooting Sports, \$5,334.77; Events Dept, \$652.00; Buildings/Maintenance, \$15,027.10; Sheriff Operations, \$3,187.68; Detention, \$9,429.98; District Court, \$569.92; Drug/DUI Courts, \$1,231.02.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Feb Part-time Salaries 2023](#)

- 5. Consideration of a resolution appointing Margaret M White and David A Marcum to the Laramie County Canvassing Board.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Resolution Appointing Laramie County Canvassing Board Members](#)

Warrants

- 6. Consideration of warrants in the amount of \$2,379,373.29 for Feb 2023.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Feb Warrants 2023](#)

Report & Public Petitions

- 7. Presentation of the FY22 audit of Laramie County.

Dept: County Clerk

Agent: Debra Lee

Applicant: CliftonLarsonAllen, LLP

Attachments: [Laramie County FY22 Financial & Compliance Report](#)

Resolutions

- 8. Consideration of a resolution to amend the personnel policy emergency closure pay.

Dept: Human Resources

Agent: Heather Rudy

Applicant:

Attachments: [Resolution, Emergency Closure Policy](#)

- 9. Consideration of a resolution to adopt personnel policies for payment of hiring bonuses and referral bonuses.

Dept: Human Resources

Agent: Heather Rudy

Applicant:

Attachments: [Resolution, Hiring and Referral Bonus Policy](#)

- 10. Consideration of a resolution designating referrals for detention deputy and emergency telecommunicator bonuses under the referral bonus policy.

Dept: Human Resources

Agent: Heather Rudy

Applicant:

Attachments: [Resolution, Referral Bonuses](#)

- 11. Consideration of a resolution designating detention deputy and emergency telecommunicator new hires eligible for hiring bonuses.

Dept: Human Resources

Agent: Heather Rudy

Applicant:

Attachments: [Resolution, Hiring Bonuses](#)

Grants

12. Consideration of an addendum between Laramie County, WY, and South Cheyenne Water and Sewer Dist for the US Dept of the Treasury Coronavirus State and Local Fiscal Recovery Fund subaward contract to grant an additional \$156,000 towards the pressure-reducing valve and bore under S Greeley Hwy for a total of \$774,750 to run through Dec 31, 2024.

Dept: Grants

Agent: Sandra Newland

Applicant: SCWSD

Attachments: [Addendum, US Dept of the Treasury, South Cheyenne Water and Sewer Dist](#)

13. Consideration of a subaward agreement between Laramie County WY, and the Laramie Co Library for the use of the US Dept of the Treasury Coronavirus State and Local Fiscal Recovery Fund to hire a consultant who specializes in library buildings and an architectural firm to explore two new potential library locations (Pine Bluffs and the Sweetgrass Development) in the amount of \$200,000 to run through Dec 31 2026.

Dept: Grants

Agent: Sandra Newland

Applicant: Library

Attachments: [SLFRF Subaward Agreement, US Dept of the Treasury, Laramie Co Library](#)

Contract/Agreement/Leases

14. Consideration of a lease agreement between Laramie County, WY, and Visionary Communications, Inc, in an amount not to exceed \$1,800 annually to lease a broadcasting tower located at Chalk Bluffs; agreement to remain in full force and effect for five years.

Dept: Combined Communications

Agent: Amber Young

Applicant: Visionary Communications,

Attachments: [Agreement, Visionary Communications, Inc](#)

License/Permits

15. PUBLIC HEARING regarding a new county malt beverage permit submitted by Marc and Jane Harrington, dba Harrington's South Side Pub, located at 1529 W College Dr.

Dept: County Clerk

Agent: Debra Lee

Applicant: Marc and Jane Harrington

Attachments: [Harrington's South Side Pub Malt Beverage Permit Application](#)

Land Use:Variances/Board App./Plats

16. PUBLIC HEARING regarding a zone change from CB - Community Business to MR - Medium Density Residential for Cowboy Brew Subdivision, 1st Filing, Tract 2, Laramie County, WY.

Dept: Planning & Development

Agent: Baseline Engineering

Applicant: BT II, LLC

Attachments: [BT II, LLC, Zone Change](#)

17. PUBLIC HEARING regarding a subdivision permit and plat for Pita Ranch located in the N1/2S1/2 of Sect 34, T14N, R63W, Laramie County, WY.

Dept: Planning & Development

Agent: Steil Surveying, LLC

Applicant: Tanner J Leuning

Attachments: [Pita Ranch Subdivision and Permit](#)

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or lchr320@laramiecounty.com at least two business days prior to the meeting. Per WS §18-3-516(f), access to county information can be obtained at laramiecountywy.gov.