

LARAMIE COUNTY CLERK BOARD OF COUNTY COMMISSIONERS AGENDA ITEM PROCESSING FORM

1. DATE OF PROPOSED ACTION: December 15, 2015

2. AGENDA ITEM: Appointments Bids/Purchases Claims
Contracts/agreements/leases **Grants** Land Use: Variances/Board App/Plats
Proclamations Public Hearings/Rules & Reg's Reports & Public Petitions
Resolutions Other

3. DEPARTMENT: Grants

APPLICANT: Sheriff's Department AGENT: Sandra Newland

4. DESCRIPTION: Consideration of a ratified resolution to submit a Project Lifesaver Grant Application to the Wyoming Office of Homeland Security in the amount of \$11,570.00 to run through June 30, 2016.

5. DOCUMENTATION: 1 original

RECEIVED AND APPROVED AS
TO FORM ONLY BY THE
LARAMIE COUNTY ATTORNEY

Clerks Use Only:

Signatures

Commissioner

Ash _____

Heath _____

Holmes _____

Kailey _____

Thompson _____

Action _____

Postponed/Tabled _____

Co Attny _____

Assist Co Attny _____

Grants Manager _____

Outside Agency _____

RESOLUTION NO.

**A RATIFIED RESOLUTION AUTHORIZING THE SUBMISSION
OF A GRANT APPLICATION TO THE WYOMING
DEPARTMENT OF HOMELAND SECURITY FOR A PROJECT
LIFESAVER GRANT APPLICATION IN THE AMOUNT OF
\$11,570.00, ON BEHALF OF THE GOVERNING BODY OF
LARAMIE COUNTY, WYOMING**

FOR THE PURPOSE OF: REQUESTED FUNDS WILL BE USED FOR
PURCHASING 25 TRANSMITTERS, 600 WRIST BANDS, 600 TRANSMITTER
BATTERIES AND A REPLACEMENT RECEIVER FOR THE LARAMIE COUNTY
SHERIFF'S DEPARTMENT PROJECT LIFESAVER PROGRAM.

WITNESSETH

WHEREAS, the Governing Body of Laramie County desires to participate in the
Wyoming Office of Homeland Security Project Lifesaver Grant Program by sponsoring
this application to assist in financing this project; and

WHEREAS, the Governing Body of Laramie County has been provided with
preliminary cost estimates and information on the project; and

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY
OF LARAMIE COUNTY** that a grant application in the amount of \$11,570.00 be
submitted to the Wyoming Office of Homeland Security for consideration of funding the
Laramie County Sheriff's Department Project Lifesaver Program.

BE IT FURTHER RESOLVED, that Sandra Newland, or her successor in the
position of Laramie County Grants Manager, is appointed as agent of the Laramie County
Board of Commissioners to execute and submit applications and certifications for these
funds and to receive funds and implement the programs funded under this grant.

PASSED, APPROVED AND ADOPTED THIS 15th DAY OF DECEMBER, 2015.

By: _____
Amber Ash, Chairman

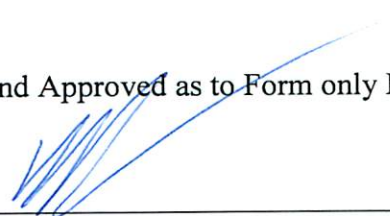
Date

ATTEST:

Debbie K. Lathrop, Laramie County Clerk

Date

Received and Approved as to Form only By:



Mark Voss, County Attorney

Date



THE STATE OF WYOMING

MATTHEW H. MEAD
Governor

Office of Homeland Security

Telephone (307) 777-Home (4663)
Fax (307) 635-6017
5500 Bishop Boulevard, Cheyenne, Wyoming 82002

October 26, 2015

Sheriff Danny Glick
Laramie County Sheriff's Office
1910 Pioneer Ave.
Cheyenne, WY 82001

Sheriff Glick,

In the legislative session of 2015, the Wyoming Legislature created an act relating to public health called "Kevin's Law," specifically, Senate Enrolled Act No. 72 codified in Wyoming Statute § 19-13-117. The Act authorizes the Wyoming Office of Homeland Security to establish rules related to the application for and administration of grant funds allocated by the Wyoming Legislature for the establishment of a Lifesaver Program for eligible counties across Wyoming.

The Lifesaver Program is a search and rescue program designed to quickly find a person suffering from Down's syndrome, a brain injury, autism, Alzheimer's disease or other dementia related disorders who wander and become lost and missing.

Each county in Wyoming is encouraged to apply for up to \$25,000 in grant funds to use as start-up costs for a lifesaver program. A grant application package is enclosed. A copy of this cover letter has been sent to your County Commission Chairman. Grant applications will be accepted through November 30, 2015.

All grant funds are intended for startup costs associated with the contracting or purchasing of emergency response kits or services which shall include equipment and services necessary to track and triangulate searches, as well as transmitters or any other related equipment as defined in Wyo. Stat. 19-13-117, sub-section (f).

An advisory panel will review all grant applications in December 2015. The grant performance period will end on June 30, 2016. Questions can be directed to DeeAnn Ragland of our staff at telephone 307-777-4952 or email: deeann.ragland@wyo.gov.

Regards,


Guy Cameron
Director

GC:kl

cc: Laramie County Commission Chairman

Attachments

Wyoming Lifesaver Program

Grant Application Package

CONTENTS

- Wyoming State Statute § 19-13-117 (Kevin's Law)
- Wyoming Lifesaver Program Rules
- Grant Application Instructions
- Grant Application Form
- Specific County At Risk Population Profile
(Provided by Wyo. Dept. of Health)

Wyo. Stat. § 19-13-117

Wyoming Statutes Annotated
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*** This document is current through 2015 Legislative Session ***

Title 19 Defense Forces and Affairs
Chapter 13 Wyoming Office of Homeland Security
Article 1. In General

Wyo. Stat. § 19-13-117 (2015)

19-13-117. Lifesaver programs; process for grants; administration; account established; rules; grant criteria.

- (a) The office of homeland security shall administer a lifesaver program to provide grants to counties for search and rescue designed to quickly find a person suffering from Down syndrome, brain injuries, autism, Alzheimer's or other dementia related disorders who wanders and becomes lost and missing. The program shall operate on a county basis, under which participants wear transmitters to allow the county sheriff's departments to electronically locate participants if necessary.
- (b) The office of homeland security shall establish by rule and regulation an application procedure and calendar for grants under this section and adopt other rules as necessary to implement this section.
- (c) In administering this program, the office of homeland security and counties shall establish a policy of including private sector participants to the fullest extent possible unless a viable private sector solution does not exist.
- (d) Grant applications shall include, but not be limited to:
- (i) An estimate of the number of people who might qualify for assistance in the county;
 - (ii) An estimate of the startup cost;
 - (iii) A statement of the number of personnel available for tracking lost persons; and
 - (iv) A statement of the local resources available to support ongoing operation of a lifesaver program.
- (e) The office of homeland security shall provide grants, subject to the following:
- (i) Grants to any one (1) county shall not exceed twenty-five thousand dollars (\$25,000.00) of state funds in any calendar year;

Chapter 1

Wyoming Office of Homeland Security **Lifesaver Program Grant Administration Rules**

Section 1. Statement of Purpose

- (a) These Lifesaver Program Grant Administration Rules are adopted to implement the Wyoming Office of Homeland Security's authority to administer a lifesaver program to provide grants to counties as outlined in W. S. Ann. § 19-13-117. Grant applicants and program participants must not only comply with the mandates established in these rules, but also those established by the Wyoming State Legislature as outlined in W. S. Ann. § 19-13-117.

Section 2. Definitions

- (a) As used in these rules:
 - (i) "Lifesaver Program" means search and rescue program designed to quickly find a person suffering from Down syndrome, brain injuries, autism, Alzheimer's or other dementia related disorders who wanders and becomes lost and missing. The program shall operate on a county basis, under which participants wear transmitters to allow the county sheriff's departments to electronically locate participants if necessary. Participation in the program is on a voluntary basis.
 - (ii) "Director" means the administrative head of the Wyoming Office of Homeland Security as defined in W. S. § 19-13-102(a)(v).
 - (iii) "Lifesaver Program Account" means an account consisting of those funds appropriated by the legislature as outlined in W. S. § 19-13-117(g).
 - (iv) "Wyoming Office of Homeland Security" or "WOHS" means the state agency responsible for the administration of the Wyoming Lifesaver Program account.
 - (v) "Lifesaver Advisory Committee" means a group of individuals appointed by the Director who represent a county sheriff and one (1) or more representatives from behavioral health, emergency medical services, Project Lifesaver International trainers, and the private sector.

Section 3. Application Procedure

- (a) Pursuant to W. S. Ann. § 19-13-117, grant applications shall include but not be

limited to:

- (i) An estimate of the number of people who might qualify for assistance in the county;
 - (ii) An estimate of the startup costs associated with the program;
 - (iii) A statement of the number of personnel available for tracking lost persons; and
 - (iv) A statement of the local resources available to support ongoing operation of a lifesaver program.
- (b) In addition to these statutory requirements, grant applications shall include:
- (i) The amount of funding the applicant is requesting (up to \$25,000 pursuant to W. S. Ann. § 19-13-117(e)(i));
 - (ii) A listing of those governmental bodies, private sector organizations, or service organizations contacted or consulted with to support the future operation of the lifesaver program beyond any administered grant funds;
 - (iii) A statement detailing any commitment of resources for long-term sustainment of the lifesaver program beyond any administered grant funds;
 - (iv) An item specific breakdown of start up costs to include quantities of transmitters and all associated equipment.
- (c) Applications will be available on the Wyoming Office of Homeland Security's website, located at the URL <http://hls.wyo.gov/lifesaverprogram.html>. An application must be completed in its entirety to be considered and shall be submitted using the online platform at the URL.
- (d) Applications themselves must be submitted by any law enforcement agency within the county in conjunction with the Chairman of the County Commission on behalf of the county applying for grant funds.
- (e) Once applications are received, they will be reviewed by the Director of the Wyoming Office of Homeland Security in consultation with the Lifesaver Program Advisory Committee as established in Section 4(b)

Section 4. Grant Award Procedures

- (a) To assist the Director in prioritizing grant awards in accordance with W. S. Ann. §

19-13-117(e)(ii) a Lifesaver Program Advisory Committee is established.

- (b) The Lifesaver Program Advisory Committee will be appointed by the Director with one or more individuals representing the following agencies/organization within the State of Wyoming:
 - (i) A county sheriff's office;
 - (ii) Behavioral health;
 - (iii) The private sector;
 - (iv) Emergency medical services;
 - (v) Project Lifesaver International.
- (c) The Lifesaver Program Advisory Committee shall act in an advisory capacity to review the completeness of all applications submitted and to make recommendations to the Director regarding the distribution of grant funds. The Director will make the ultimate decision concerning distribution of grant funds.
- (d) Although county applicants may request up to \$25,000, the Director shall have the authority to award less than or more than the amount requested in the application, not to exceed \$25,000 per county.
- (e) Priority will be given in accordance with the respective needs of each county for tracking services in addition to consideration of the availability of local funding sources for future sustainment of the program.
- (f) Awarded funds shall be administered by the county grants manager or other designee approved by the Board of County Commissioners and shall be expended only in accordance with W. S. Ann. § 19-13-117(f)
- (g) Following a grant award, each grant recipient shall submit a final report containing an accounting for all funds expended; the number of individuals currently enrolled in the program; the number of individuals on a waiting list for the program, if any; the number of incidents within the reporting period; average response times for those incidents, and an updated list of any/all donors for future sustainment of the program. Reports shall be submitted electronically to hls-wohs@wyo.gov during the time periods established in Section 5(a)(b).

Section 5. Calendar for Grants

- (a) The first grant application period will commence on October 1 through October 31, 2015
 - (i) Each grant application will be reviewed with grants awarded prior to November 30, 2015.
 - (ii) The grant performance period for the first year will begin immediately upon disbursement of funds and end on June 30th, 2016, at which time a final report shall be submitted to the Wyoming Office of Homeland Security.
- (b) In subsequent years, eligible counties may submit applications during the application period commencing on July 1st through July 30th of each year.
 - (i) Each grant application will be reviewed with grants awarded on or before September 1st of each year.
 - (ii) The grant performance period for each year subsequent to the first grant administration shall commence September 1st of each year and run for twelve months. Final reports shall be submitted to the Wyoming Office of Homeland Security on the Monday immediately following the conclusion of the twelve month performance period.

WYOMING LIFESAVER PROGRAM GRANT APPLICATION

1) Name of County:

LARAMIE COUNTY

2) Population:

± 91,738

3) At risk population

± 10,988

4) Number of search specialists identified:

MINIMUM 12 (SIX FROM EACH LAW ENFORCEMENT AGENCY)

5) Number of citizens in need of this program:

± 100

(FIFTY ARE BEING SERVED AT THIS CURRENT TIME DUE TO BUDGETARY RESTRICTIONS)

6) Public Agencies/Private Sector Organizations contacted to support the Project Lifesaver Program:

☒ LARAMIE County Sheriff

☐ _____ Police Dept.

☒ CHEYENNE Police Dept.

☐ _____ Police Dept.

☐ _____ City/Town Council

☐ _____ City/Town Council

☐ _____ City/Town Council

☐ _____ City/Town Council

☐ _____ County Public Health Coordinator

☒ _____ Emergency Management Agency

☒ CHEYENNE Fire Department

☒ Service Organizations (Kiwanis, Rotary Club, American Legion, etc.) **NOTE: (MANY OF THE FOLLOWING WERE CONTACTED TO SUPPORT THE PROGRAM FROM ITS INCEPTION WITH FINANCIAL DONATIONS)**

1. SUNRISE ROTARY CLUB

6. LION'S CLUB

2. KIWANIS

7. OPTIMIST CLUB

3. V.F.W.

8. AIRPORT GOLF CLUB

4. AMERICAN LEGION

9. ZONTA CLUB

5. FRATERNAL LAW ENFORCEMENT ORGANIZATIONS

☒ Other Organizations Identified:

COMMUNITY ORGANIZATIONS INCLUDE:

FINANCIAL INSTITUTIONS INCLUDING BANKS AND CREDIT UNIONS.

BUSINESSES - BOTH CORPORATE AND LOCALLY OWNED.

UTILITY COMPANIES.

PREPARED BY:

DETECTIVE DONALD F. HEIDUCK

7) Estimated Start-Up Costs:

- One (1) Starter packages X \$4,770.00/package *PROGRAM IS CURRENTLY \$ N/A... IN EXISTENCE AND HAS FIFTY CLIENTS - EXPANSION IS LIMITED DUE TO AVAILABLE FUNDING*

- Transmitters

25 Transmitters X \$300.00 each *(ADDITIONAL TRANSMITTERS)* \$ 7500.00

- 8) Other Equipment

Wrist Bands: 600 bands X \$1.75each \$ 1050.00

Transmitter Batteries: 400 batteries X \$0.95 each \$ 570.00

Battery Test Sets: 0 battery test sets X \$37.00 each \$ 0.00

Replacement Receivers: 1 X \$1,950.00 receiver kit each \$ 1950.00

- 9) Other Start-Up Costs (Itemize) *ONE OF THE ADDITIONAL TRANSMITTERS* \$ 0.00

WOULD BE PURCHASED AND IMPLEMENTED, THE ADDITIONAL \$ 0.00

REQUESTED FUNDS WILL BE USED TO MAINTAIN THE \$ 0.00

EQUIPMENT AND THE PROGRAM IN PLACE. PURCHASE \$ 500.00

LEATHER BAND KITS TO BE PURCHASED AS NEEDED

FOR THOSE CLIENTS THAT HAVE THE TENDENCY TO CUT

THE REGULAR BANDS.

10) TOTAL PROJECT COST \$ 11,570.00

Applicant Certification

LARAMIE County is interested in participating in Project Lifesaver Program to provide a rapid search capability for our identified at risk citizens should they wander away and become missing. All grant funds will be used only for startup costs associated with the contracting or purchasing of emergency response kits or services which shall include equipment and services necessary to track and triangulate searches, as well as transmitters or any other related equipment; as defined in Wyo. Stat. 19-13-117, sub-section (f).

Currently, LARAMIE County does ^{DFH} not possess this specialized search and rescue capability.

County Commission Chairperson

Signed

Date