

### LARAMIE COUNTY PLANNING & DEVELOPMENT DEPARTMENT

### Planning • Building

#### MEMORANDUM

**TO:** Laramie County Board of Commissioners

FROM: Sonny M. Pourchot, Associate Planner

DATE: November 4<sup>th</sup>, 2025

TITLE: PUBLIC HEARING: Subdivision Permit and Plat for Wildflower Meadows,

2<sup>nd</sup> Filing, Laramie County, WY.

#### **EXECUTIVE SUMMARY**

Steil Surveying Services, LLC, on behalf of landowners, Toni and William Langston, has submitted a Subdivision Permit and Plat application for Wildflower Meadows, 2<sup>nd</sup> Filing, located at Road 215 and Road 140. The application has been submitted for the purpose of subdividing the property into two (2) residential lots, with each lot averaging 10.78 acres.

#### **BACKGROUND**

The property consists of 21.55 acres, is designated LU – Land Use zone district and is currently residential vacant land. The surrounding area consists of further properties zoned LU – Land Use zone district residential and agricultural.

Pertinent Laramie County Land Use Regulations or Statutory Provisions include:

Section 1-3-100 governing public notice.

Section 2-4-104 governing the LU – Land Use zone district.

Section 4-5-100 governing the criteria for a subdivision permit and plat.

#### **DISCUSSION**

The Laramie County Comprehensive Plan identifies the area as Rural Ag Interface, (RAI). Rural residential uses are primarily anticipated in these areas with limited commercial service and retail uses being anticipated at major intersections.

Letters requesting waiver of traffic and drainage studies were submitted by the applicant, copies of which are attached. The County Engineer has concurred with the drainage waiver and

requested a Transportation worksheet be submitted to confirm the waiver of the traffic study, which the applicant did prepare and provide.

According to the adopted AMEC Memo dated January 31, 2014, the property lies within Zone 2 of the study area. The memo states that lots within this zone shall be a minimum of 5 acres in order to sufficiently recharge groundwater after withdrawal from a pumping well. Development design standards contained within Section 2-1-104 of the Land Use Regulations dictate that minimum acreage within Zone 2 be 5.25 acres to accommodate for the impervious surface of residential structures and driveways. The proposal outlines water being provided by individual wells.

Public notice was provided as required and no comments were received.

#### **RECOMMENDATION and FINDINGS**

#### Based on evidence provided, staff recommends the Board find that:

- **a.** This application is in conformance with section 2-4-104 governing the LU Land Use zone district.
- **b.** This application meets the criteria for a subdivision permit and plat pursuant to section 4-5-100 of the Laramie County Land Use Regulations.

and the Board approves the Subdivision Permit and Plat for Wildflower Meadows, 2<sup>nd</sup> Filing, Laramie County, WY, with no conditions.

#### **PROPOSED MOTION**

I move to adopt the findings of fact a and b of the staff report and to approve the Subdivision Permit and Plat for Wildflower Meadows, 2<sup>nd</sup> Filing, Laramie County, WY, with no conditions.

#### **ATTACHMENTS**

**Attachment 1: Location Map** 

**Attachment 2: Pre-App Meeting Notes** 

**Attachment 3: Project Narrative** 

**Attachment 4: Agency Review Comments and Applicant Responses** 

**Attachment 5: Traffic Waiver and Transportation Worksheet** 

**Attachment 6: Drainage Waiver** 

**Attachment 6: CFF & PSF Acknowledgement** 

**Attachment 7: Draft Resolution** 

Attachment 8: Wildflower Meadows, 2<sup>nd</sup> Filing plat





PA-25-00059

# **Laramie County, WY**

### **Laramie County Planning and Development Office**

3966 Archer Pkwy Cheyenne, WY 82009 (307) 633-4303 www.laramiecountywy.gov planning@laramiecounty.com

#### **PERMIT**

OWNER:

----

SITE ADDRESS: UNKNOWN LARAMIE COUNTY PRIMARY PARCEL: 14640210100100

PROJECT NAME: OUTDOOR RV STORAGE

**APPLICANT:** LANGSTON, WILLIAM M ET UX

PO BOX 234

HILLSDALE, WY 82060

970.231.9750

PRE-APPLICATION MEETINGS

ISSUED: 08/13/2025 EXPIRES: 02/09/2026

LANGSTON. WILLIAM M ET UX

PO BOX 234

HILLSDALE, WY 82060

Detail Name Detail Value

Meeting Date 08/13/2025

MEETING AM OR PM PM

Application Types Conditional Use Class B

Attendees In Person (3966 Archer Pkwy)

Property Interest Owner

Detailed Project Narrative The Langston's would like to discuss

outdoor RV storage options.

Staff Attending JA DP SP CS

Application Fees Yes

Copy of Pre-App Notes REQUIRED FOR APPLICATION

**SUBMITTAL** 

No

Project Narrative Letter Yes

Warranty Deed and/or Lease Agreement Yes

Development Action Conditional Use Class B

Drainage Plans TBD

Drainage Study Letter of Waiver

Traffic Study Letter of Waiver

Public Safety Fees Acknowledgement Letter No

Community Facility Fees Acknowledgement Letter No

WY DEQ Chapter 23 Study/Submittal Letter No

Roadway Maintenance Plan No

**Development Agreement** 



### **Laramie County, WY**

### **Laramie County Planning and Development Office**

No

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Road/Easement Use Agreement

Right-of-Way Construction Permit Upon Construction

Engineer Review - Paid by Applicant Yes

Environmental Health Review/Approval No

Environmental and Services Impact Report No

GESC Permit TBD

Floodplain Development Permit TBD

Perimeter Fence Construction per W.S.S. 18-5-319 No

Public Notice, Paid by Applicant Yes

Newspaper Legal Notice, Paid by Applicant

Yes

Adjacent Property Owner Letter, Paid by Applicant Yes

Miscellaneous Notes 6 acres is outside of the floodplain

that can be utilized for RV storage/outdoor storage. The ability

to utilize the floodplain area would require a letter of map revision by using a hydrology engineer that can do an onsite assessment to modify the floodplain by submitting that information to FEMA to make the effective changes. Electrical for outdoor lighting and security gate would require building permits 307-633-4303 option 1. After that

modification has been made you would then submit for a Conditional Use Class B permit that will go before the Planning Commission for

approval. Once approved you would then submit a site plan application which addresses the actual site layout and requirements that could be

necessary for an RV Storage lot. Commercial Access permit through

Public Works 307-633-4302.

Hydrology and Hydroanalysis report needs to be conducted to modify the floodplaing. Costs: Conditional Use Class B \$500, Simple site plan \$500, Development action signs \$26 each (1 needed), mailing letters to adjacent neighbors, legal ad, engineer review

fees.

Miscellaneous Notes (2)

#### **CONDITIONS**



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- \* A traffic study may be required for any site plan, subdivision permit, or access request for any development and shall be required for any project or development that will generate 100 or more trips during any hour or over 200 trips per day. Traffic studies shall be prepared by a qualified civil engineer licensed by the Wyoming State Board of Registration for Professional Engineers and Professional Land Surveyors to practice engineering in Wyoming. The applicant and the engineer shall meet with the County prior to preparation of the traffic study to discuss specific issues or concerns. The Director of Planning and Development may waive a traffic study based on estimated ADT, and peak hour trips, or existing road or site conditions, including adequate pedestrian access.
- \* Requests for waivers for drainage impact studies shall be made in writing to the Laramie County Public Works Department. The County shall review the request and approve the grant for a waiver or identify the level of study required for the proposed development action. Laramie County Public Works may waive the requirement for drainage study based on the following: a. Information is provided to substantiate there are no potential drainage problems at the site or downstream of the site (including impacts to downstream floodplains). b. The development or redevelopment will not result in an increase in the historic impervious area. c. The development or redevelopment of an area is immediately adjacent to a major drainageway that is capable of conveying the fully developed basin 100-year flood without impact to the base flood elevation. d. The development or redevelopment is unlikely to create drainage problems.
- \* A waiver or alternative to the required landscaping may be presented to the Planning and Development Director for review. The Director shall approve the proposed alternative landscape plan based on the following criteria: A. the proposed alternative meets or exceeds the intent of this regulation, and B. the proposed alternative is well-integrated with the surrounding landscaping and land uses, and C. the proposed alternative meets the goals of Laramie County Comprehensive Plan and; D. the purpose of the required site plan is to legalize an existing use and the impact or benefits of the landscape plan on the property would be minimal; or E. the landscaping as required would prohibit reasonable use of the property.



Laramie County Planning & Development Office 3966 Archer Parkway Cheyenne, WY 82007 (307) 633-4303

InRe: LETTER OF JUSTIFICATION – WILDFLOWER MEADOWS 2ND FILING, A REPLAT OF TRACT 1, WILDFLOWER MEADOWS, SITUATE IN A PORTION OF SECTION 2, T14N, R64W OF THE 6TH P.M., LARAMIE COUNTY, WYOMING

Steil Surveying Services, agent for the owner, intends to subdivide a portion of Section 24, Township 15 North, Range 667West, 6th P.M., Laramie County Wyoming Laramie County, Wyoming.

The overall density of the subdivision is 21.55 acres. The Proposed subdivision will consist of TWO (2) tracts. The tracts average 10.78 acres. The parcel falls in AMEC Zone 2 which requires 5.25 acres per tract. The subdivision is for residential use.

Please contact me with any questions or concerns.

Sincerely,

Shane Hansen

Director Planning and Development Steil Surveying Services, LLC shansen@steilsurvey.com

Michael S. Harrom



PA-25-00059

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Michael S. Harrom

 Permit Number: PZ-25-00065
 Parcel Number: 14640210100100
 Submitted: 09/17/2025

 Site Address:
 UNKNOWN
 Technically Complete: 09/17/2025

Applicant:HANSEN, MICHEAL SHANELaramie County, WY 00000Approved:Owner:LANGSTON, WILLIAM M ET UXIssued:

Project Description: TWO TRACT REPLAT FOR RESIDENTIAL USE

Begin Date	End Date	Permit Area	Subject	Note Type	Note Text	Created By
09/17/2025	09/17/2025	Workflow	SHERIFF'S OFFICE REVIEW	DEFICIENCY	Without an address, we cannot accurately review or give an opinion.	AARON.VELDHEE R@LARAMIECOUI TYWY.GOV
09/18/2025		Application	PZ-25-00065	GENERAL	No concerns noted	CONSERVATIOND STRICT@LARAMIE COUNTYWY.GOV
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09/18/2025	09/18/2025	Workflow	COUNTY ASSESSOR REVIEW	GENERAL	No comments.	CINDY.KEMIVES@ LARAMIECOUNTY WY.GOV
09/24/2025		Application	PZ-25-00065	GENERAL	No Comment	CHRISTOPHER.YA NEY@LARAMIECO UNTYWY.GOV
09/25/2025		Application	PZ-25-00065	GENERAL	Please see SEO Review Letter, attached.	SUE.KINSLEY@LA RAMIECOUNTYWY .GOV
09/29/2025		Workflow	BUILDING FIRE CODE REVIEW	GENERAL	Premises identification shall be in accordance with 2024 IFC section 505 and 2024 IRC section 319, and 2024 IBC section 502.1.  Fire Apparatus Roads required per 2024 IFC section 503.  Fire protection water Supplies required per 2024 IFC section 507	DANIEL.PETERS@ LARAMIECOUNTY WY.GOV
	<u>.</u>	Application d DED BY JUSTIN	PZ-25-00065	GENERAL	1st Review Engineer Comments 1.A Drainage Report is not required for this plat per 5-2-106. 2.A Transportation Worksheet needs to be submitted per 5-6-103. 3.Per 4-5-102.b. the plat drawing shall include the following items: 14.) Plats that show adjacent or internal existing roadways and rights of way shall indicate on the plat how the roadway was established (i.e., dedicated to the public via plat, petition, declared, etc.). How was Road 215 and Road 140 established? 21.) A legend that defines all the various	SCOTT.LARSON@ LARAMIECOUNTY WY.GOV

4. corrected				symbols, line types, shading/hatching, etc. used in the drawing. The legend shown on the plat only defines symbols, but not line types or hatching.  4. There is no bearing listed/shown for the boundary line between Tract 1 and Tract 2, only a distance is shown.	
<ol> <li>corrected</li> <li>added</li> </ol>				Surveyor Comments 1.The legal description in the DEDICATION of this plat is the exact same legal description that is part of the DEDICATION of the original WILDFLOWER MEADOWS plat, which includes TRACT 2 of the original WILDFLOWER MEADOWS subdivision. TRACT 2 of the original WILDFLOWER MEADOWS subdivision is not part of this subdivision. 2.It would be helpful to dimension the tie to the northwest corner of Section 2.	
09/30/2025	Workflow	COUNTY REAL ESTATE OFFICE REVIEW	GENERAL	No Comments	TERESA.LEMASTE R@LARAMIECOUN TYWY.GOV
10/01/2025 ack	Workflow	PUBLIC WORKS REVIEW	GENERAL	Public Works Review #1 under Regs adopted 8.5.25:  1. All comments from the review engineer and/or surveyor shall be addressed and resolved appropriately.	MOLLY.BENNETT @LARAMIECOUNT YWY.GOV
10/02/2025	Workflow	ENVIRONMENTA L HEALTH REVIEW	GENERAL	Perc tests and small wastewater system applications are required for lots prior to installation of small wastewater systems. Proper setbacks to floodplain must be maintained on all tracts. Call Environmental Health with any questions at 307-633-4090.	JENNIFER.ESCOB EDO@LARAMIECO UNTYWY.GOV

 Permit Number: PZ-25-00065
 Parcel Number: 14640210100100
 Submitted: 09/17/2025

 Site Address:
 UNKNOWN
 Technically Complete: 09/17/2025

Applicant: HANSEN, MICHEAL SHANE Laramie County, WY 00000 Approved:
Owner: LANGSTON, WILLIAM M ET UX Issued:

Project Description: TWO TRACT REPLAT FOR RESIDENTIAL USE

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10/06/2025  1. SUBMITTED 2. ADDED	Application	PZ-25-00065	GENERAL	2nd Review Engineer Comments 1.A Transportation Worksheet needs to be submitted per 5-6- 103. An administrative adjustment can only be made to modify the requirements within a Traffic Impact Study, but not for the submittal of a Transportation Worksheet. A variance of a Transportation Worksheet would need to be approved by the Planning Commission.  2.Per 4-5-102.b. the plat drawing shall include the following items: 14.) Plats that show adjacent or internal existing roadways and rights of way shall indicate on the plat how the roadway was established (i.e., dedicated to the public via plat, petition, declared, etc.). How was Road 215 and Road 140 established?	

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2.It would be helpful to dimension the tie to the northwest corner of Section 2.

09/30/2025	Workflow	COUNTY REAL ESTATE OFFICE REVIEW	GENERAL	No Comments	TERESA.LEMASTE R@LARAMIECOUI TYWY.GOV
10/01/2025	Workflow	PUBLIC WORKS REVIEW	GENERAL	Public Works Review #1 under Regs adopted 8.5.25:  1. All comments from the review engineer and/or surveyor shall be addressed and resolved appropriately.	MOLLY.BENNETT @LARAMIECOUNTYWY.GOV
10/02/2025	Workflow	ENVIRONMENTA L HEALTH REVIEW	GENERAL	Perc tests and small wastewater system applications are required for lots prior to installation of small wastewater systems. Proper setbacks to floodplain must be maintained on all tracts. Call Environmental Health with any questions at 307-633-4090.	JENNIFER.ESCOB EDO@LARAMIECO UNTYWY.GOV
10/06/2025	Application	PZ-25-00065	GENERAL	2nd Review Engineer Comments 1.A Transportation Worksheet needs to be submitted per 5-6- 103. An administrative adjustment can only be made to modify the requirements within a Traffic Impact Study, but not for the submittal of a Transportation Worksheet. A variance of a Transportation Worksheet would need to be approved by the Planning Commission.  2.Per 4-5-102.b. the plat drawing shall include the following items: 14.) Plats that show adjacent or internal existing roadways and rights of way shall indicate on the plat how the roadway was established (i.e., dedicated to the public via plat, petition, declared, etc.). How was Road 215 and Road 140 established?	
10/14/2025	Application	PZ-25-00065	GENERAL	3rd Review Previous comments have been adequately addressed. No further comments at this time.	SCOTT.LARSON@ LARAMIECOUNTY WY.GOV



Laramie County Planning & Development Office 3966 Archer Parkway Cheyenne, WY 82007 (307) 633-4303

InRe: Request for waiver of the Traffic Study requirements for a subdivision to be known as WILDFLOWER MEADOWS 2ND FILING, A REPLAT OF TRACT 1, WILDFLOWER MEADOWS, SITUATE IN A PORTION OF SECTION 2, T14N, R64W OF THE 6TH P.M., LARAMIE COUNTY, WYOMING

Following the pre-application meeting, this letter is submitted, on behalf of the owner, requesting a waiver from the requirements for a Traffic Study pursuant to Section 2-1-100.b, of the Laramie County Land Use Regulations. The overall density of the subdivision is 21.55 acres. The Proposed subdivision will consist of TWO (2) tracts. The tracts average 10.78 acres. The parcel falls in AMEC Zone 2 which requires 5.25 acres per tract. Given limited potential of significant traffic generation or alternative transportation network connections, we respectfully submit this waiver request on behalf of the owner.

Please contact me with any questions or concerns.

Shane Hansen

Director Planning and Development Steil Surveying Services, LLC



# LARAMIE COUNTY LAND USE REGULATIONS

		ation assessm		sheet shall be	complet	ed in asso	ciation with 5-6-	
Project:				B <sub>1</sub>	y:			
Date:				C	ontact:			
Owner/Develo	per:			P	hone:			
Property Addre	ess or Lega	al Description (Id	ot, block, s	subdivision):				
Legal Descript	ion:							
Existing Zoning Existing Land	_				hange to: roposed:	Above cha		
<ol> <li>Provide exists         <ul> <li>Traffic cocounts or</li> </ul> </li> </ol>	ents lowing info sting Land l ounts need to adjacent p	rmation, to the to Use and Propose to be included in bublic roadways ng Land Use: (If Land Use	ed Land l n here if i.	Jse for this site f not existing d	e. eveloper r	nust provide	e current traffic ply by a Rate of <b>Trips/Day</b>	
c. Descriptior 7.44 <b>Type</b>	of propos	ed Land Use: (	If none, u	ise Vacant) If  Time  Period	using Pea	Total: k Hours, m Size	ultiply by a Rate o	of
1 Traffic Imna				Total: New Land Use: Trips/Day Increase (+)/Decrease (-):				
Traffic Impact Study - Criteria I     Traffic Impact Study - Criteria II     Traffic Impact Study - Criteria III     Traffic Impact Study - Criteria IV     No Traffic Impact Study Required				Increase (+)			Прэграу	

#### **b.** Standards for TIS

Traffic impact studies shall utilize the Institute of Transportation Engineers (ITE) trip generation rates unless better information is available and approved by the County. If there is no available current data regarding existing traffic counts on existing roadways, traffic counts will be required to be obtained when a TIS is required.

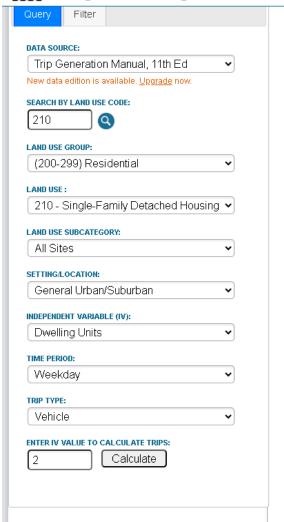
# **AVAILABLE TRAFFIC COUNTS (DATA SOURSE, WYOMING DEPARTMENT OF TRANSPORTATION)**

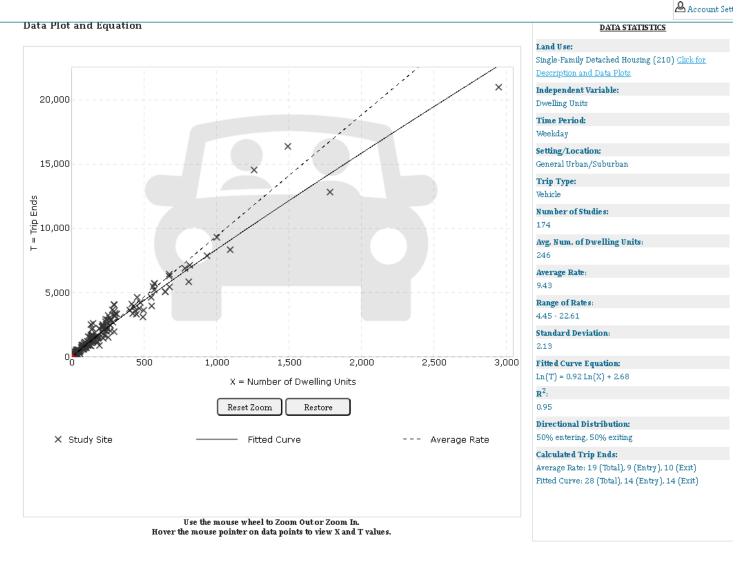












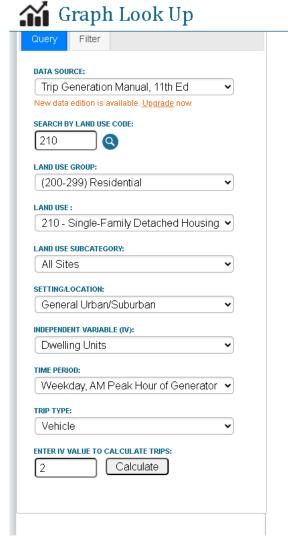


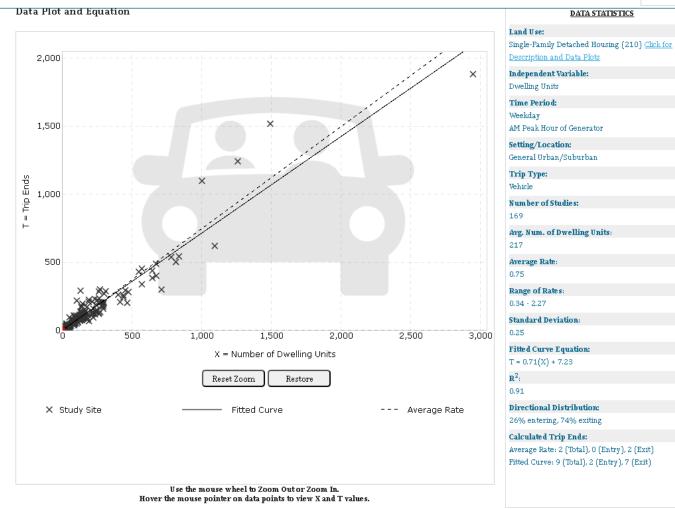
DATA STATISTICS





Account Settings







Laramie County Planning & Development Office 3966 Archer Parkway Cheyenne, WY 82007 (307) 633-4303

InRe: Request for waiver of the Drainage Study requirements for a subdivision to be known as WILDFLOWER MEADOWS 2ND FILING, A REPLAT OF TRACT 1, WILDFLOWER MEADOWS, SITUATE IN A PORTION OF SECTION 2, T14N, R64W OF THE 6TH P.M., LARAMIE COUNTY, WYOMING

Following the pre-application meeting, this letter is submitted, on behalf of the owner, requesting a waiver from the requirements for a Drainage Study pursuant to Sections 3-1-105, 3-5-105 of the Laramie County Land Use Regulations.

The overall density of the subdivision is 21.55 acres. The Proposed subdivision will consist of TWO (2) tracts. The tracts average 10.78 acres. The parcel falls in AMEC Zone 2 which requires 5.25 acres per tract.

Given limited surface runoff increases, we respectfully submit this waiver request on behalf of the owner.

Please contact me with any questions or concerns.

Michael S. Harrom

Sincerely,



Laramie County Planning & Development Office 3966 Archer Parkway Cheyenne, WY 82009 (307) 633-4303

InRe: Plat to be known as WILDFLOWER MEADOWS 2ND FILING, A REPLAT OF TRACT 1, WILDFLOWER MEADOWS, SITUATE IN A PORTION OF SECTION 2, T14N, R64W OF THE 6TH P.M., LARAMIE COUNTY, WYOMING

#### To whom it may concern:

Steil Surveying Services, agent for the owner(s), provides this letter on their behalf, confirming that the owner does not intend to pay the appropriate Community Facility Fee(s) (CFFs) and the owner does not intend to pay the appropriate Public Safety Fee(s) (PSFs) at the appropriate time to the proper authority, pursuant to §§1-1-106 of the Laramie County Land Use Regulations. These fees were paid in a previous platting action.

Sincerely,

Shane Hansen

Director Planning and Development Steil Surveying Services, LLC shansen@steilsurvey.com

Michael S. Harrom

# A RESOLUTION TO APPROVE A SUBDIVISION PERMIT AND PLAT FOR WILDFLOWER MEADOWS, 2nd FILING, LARAMIE COUNTY, WY, TO BE PLATTED AND KNOWN AS "WILDFLOWER MEADOWS, 2<sup>nd</sup> FILING".

WHEREAS, Wyoming State Statutes §18-5-201 to 18-5-208; §18-5-301 to 18-5-315 authorize Laramie County, in promoting the public health, safety, morals and general welfare of the county, to regulate the use of land through zoning in unincorporated Laramie County; and

WHEREAS, the Laramie County Board of Commissioners adopted the Laramie County Land Use Regulations; and

WHEREAS, the proposed subdivision and plat is in accordance with section 4-5-100 of the Laramie County Land Use Regulations; and

WHEREAS, the application is in conformance with the LU – Land Use zone district; and

WHEREAS, this resolution is the subdivision permit for Wildflower Meadows, 2<sup>nd</sup> Filing.

# NOW THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF LARAMIE **COUNTY, WYOMING,** as follows:

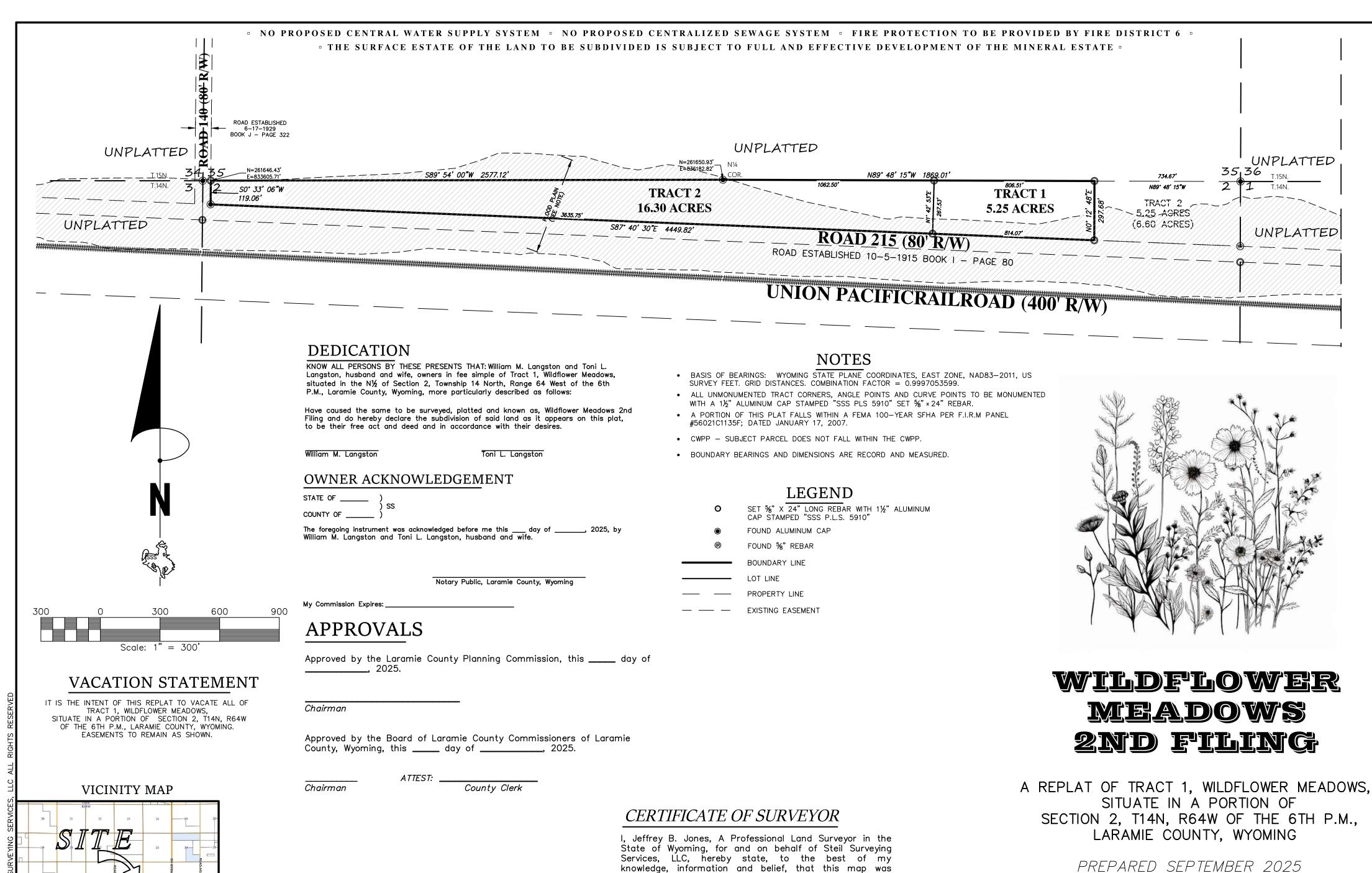
The Laramie County Board of Commissioners finds that:

a. This application is in conformance with section 4-5-100 of the Laramie County Land Use Regulations.

**b.** This application is in conformance with section 2-4-104 governing the LU – Land Use zone district.

And the Board approves the Subdivision Permit and Plat for Wildflower Meadows, 2nd Filing, Laramie County, WY, with no conditions.

PRESENTED, READ AND ADOPT	ED THIS _		DAY OF
, 2025.			
	LARAMII	E COUNTY BO	ARD OF COMMISSIONERS
	Gunnar M	alm, Chairman	
ATTEST:			
Debra K. Lee, Laramie County Clerk	_		
Reviewed and approved as to form:			
Laramie County Attorney's Office			



knowledge, information and belief, that this map was prepared from field notes taken during an actual survey made by me or under my direct supervision; and that this map correctly shows the results of said survey and that the monuments found or set are as shown.

FILING RECORD

S2 T14N R64W

REVISED: 10/9/2025 25351 WILDFLOWER MEADOWS 2ND FILING.DWG



STEIL SURVEYING SERVICES, LLC PROFESSIONAL LAND SURVEYORS PLANNING & DEVELOPMENT SPECIALISTS

1102 WEST 19th ST. CHEYENNE, WY. 82001 o (307) 634 -7273 756 GILCHRIST ST. WHEATLAND, WY. 82201 o (307) 322 9789 www.SteilSurvey.com o info@SteilSurvey.com