

LARAMIE COUNTY CLERK BOARD OF COUNTY COMMISSIONERS AGENDA ITEM PROCESSING FORM

1. DATE OF PROPOSED ACTION: January 7, 2014

2. AGENDA ITEM: Appointments	Bids/Purchases	Claims
Contracts/agreements/leases	Grants	Land Use: Variances/Board App/Plats
Proclamations	Public Hearings/Rules & Reg's	Reports & Public Petitions
Resolutions	Other	

3. DEPARTMENT: Grants

APPLICANT: Laramie County Community Partnership

AGENT: Sandra Newland

4. DESCRIPTION: Consideration of a Development Agreement with the Laramie County Community Partnership for the successful CDBG Technical Assistance grant in the amount of \$3,750 with a \$1,250 match being provided by LCCP to run through December 2014.

5. DOCUMENTATION: 1 Original

RECEIVED AND APPROVED AS
TO FORM ONLY BY THE
DEPUTY LARAMIE COUNTY

<u>Clerks Use Only:</u>	ATTORNEY
<u>Commissioner</u>	<u>Signatures</u>
Ash _____	
Hasenauer _____	
Holmes _____	
Humphrey _____	
Thompson _____	
Action _____	
Postponed/Tabled _____	
	Co Attny _____
	Assist Co Attny _____
	Grants Manager _____
	Outside Agency _____

**DEVELOPMENT AGREEMENT BETWEEN LARAMIE COUNTY AND THE
LARAMIE COUNTY COMMUNITY PARTNERSHIP**

THIS DEVELOPMENT AGREEMENT ("hereinafter know as Agreement") is made between Laramie County, State of Wyoming ("COUNTY"), whose address is 310 West 19th Street, Cheyenne Wyoming 82001, and the Laramie County Community Partnership ("SUB-GRANTEE"), whose address is 910 Central Ave., Cheyenne, Wyoming 82007. In consideration of the promises and covenants set forth below, the parties agree as follows.

WHEREAS, the Laramie County Community Partnership will utilize the grant funds to support a Laramie County Homeless Youth Plan.

I. COUNTY RESPONSIBILITIES

- A. COUNTY has agreed to sponsor a Community Development Block Grant (CDBG) Technical Assistance Grant on behalf of the SUB-GRANTEE.
- B. The COUNTY has been awarded the application for the project grant in the sum of three thousand seven hundred and fifty dollars (\$3,750).
- C. Upon receipt by the COUNTY of evidence towards meeting public benefit requirements set forth below, the COUNTY shall seek reimbursement of these costs from the Wyoming Business Council under the CDBG rules on behalf of the SUB-GRANTEE not to exceed \$3,750 (Grant). Payment will be made following SUB-GRANTEE'S delivery to COUNTY of invoices detailing services performed in connection with the Project in a form satisfactory to COUNTY.
- D. COUNTY will follow the procurement process in place for all cities and towns as stated in the Wyoming Business Council BRC rules.

II. SUB-GRANTEE RESPONSIBILITIES

- A. SUB-GRANTEE hereby agrees to abide by all terms and conditions set out in the grant agreement if funded and will assist COUNTY in performing all duties of SUB-GRANTEE as set out in the CDBG GRANT AGREEMENT between the COUNTY and the Wyoming Business Council. Once this grant agreement is received and signed by the Laramie County Commissioners a copy will be forwarded to the SUB-GRANTEE.
- B. SUB-GRANTEE agrees to coordinate with COUNTY on all planning efforts of the Homeless Youth population in Laramie County. All aspects of the work shall be done in compliance with federal, state, and local laws and the Wyoming Business Council CDBG rules as available through the Wyoming Secretary of State.
- C. SUB-GRANTEE agrees pursuant to Article 16 § 6 of the Constitution of the State of Wyoming that the funds paid by the COUNTY pursuant to this Agreement shall not be for the express aid of any private citizen, firm or corporation except as provided for in this

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Agreement and the Application. SUB-GRANTEE will enter into agreements or contracts as necessary with the successful bidder(s) and will be responsible for managing the project.

- D. SUB-GRANTEE understands and agrees that COUNTY will only reimburse costs incurred for the purpose described in this Agreement and the Application and which the Wyoming Business Council reimburses to the COUNTY. Project costs in excess of the grant amount constitute the grant match amount and will be incurred by the SUB-GRANTEE. Any cost overruns related to this project are solely the responsibility of the SUB-GRANTEE.
- E. SUB-GRANTEE agrees to provide to the COUNTY all information required by the COUNTY to make reports and reimbursement request to the Wyoming Business Council.
- F. SUB-GRANTEE agrees to submit a status quarterly report narrative to the Laramie County Grants Manager by the tenth of the month for January, April, July and October, starting April 2014 through the grant term.
- G. SUB-GRANTEE agrees to maintain generally acceptable accounting procedures and practices, and to maintain books, records, documents and other evidence to sufficiently and properly reflect all transactions of any nature relating to this Agreement or any funds provided by or through COUNTY. Such books, records, documents and other evidence shall be made available upon written request of the COUNTY for inspections at the COUNTY offices in Cheyenne, Wyoming or other such location as mutually agreed to by the parties.
- H. SUB-GRANTEE agrees to retain all records for three (3) years after the COUNTY has had a final close out conducted by the Wyoming Business Council and all other matters relating to the Agreement are concluded. It is agreed that finished or unfinished documents, data, or reports prepared by SUB-GRANTEE under this Agreement shall be considered the property of the COUNTY. SUB-GRANTEE shall allow access to its facility and records by COUNTY or its representatives.
- I. In the event the SUB-GRANTEE fails to abide by the terms and conditions of the BRC Agreement or this Agreement, the COUNTY may revoke sponsorship of the project grant, take over performance of the Agreement with WBC or transfer SUB-GRANTEE'S rights and responsibilities under the Agreement to another entity pursuant to the terms and conditions of the BRC agreement.
- J. In the event the SUB-GRANTEE defaults or is deficient in the performance of any term of this Grant Agreement or any requirements of the BRC program rules and regulations, then the COUNTY shall have the right to exercise all remedies provided by law or in equity, including without limitations:
 - a. Immediately terminating this Grant Agreement without further liability or obligation of the COUNTY
 - b. Issuing a letter of warning advising the SUB-GRANTEE of the deficiency and putting the SUB-GRANTEE on notice that additional action will be taken if the deficiency is not corrected or is repeated;

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- c. Requesting the SUB-GRANTEE to submit proposals for corrective actions, including the correction or removal of the causes of the deficiency;
- d. Advising the SUB-GRANTEE that a certification will no longer be acceptable and that additional assurances will be required in such form and detail as the COUNTY may require;
- e. Advising the SUB-GRANTEE to suspend expenditures for the deficient activity;
- f. Advising SUB-GRANTEE to reimburse any amounts improperly expended and reprogram the use of the funds in accordance with applicable requirements;
- g. Changing the method of payment to SUB-GRANTEE; and/or
- h. Reducing, withdrawing or adjusting the amount of the BRC Grant.

III. GENERAL PROVISIONS

- A. Acceptance Not Waiver: COUNTY approval of the reports, and work or materials furnished hereunder shall not in any way relieve SUB-GRANTEE of responsibility for the technical accuracy of the work. COUNTY approval or acceptance of, or payment for, any of the services shall not be construed to operate as a waiver of any rights under this Agreement or of any cause of action arising out for the performance of this Agreement.
- B. ADA Compliance: All parties agree they will not discriminate against a qualified individual with a disability, pursuant to a law as set forth in the Americans With Disabilities Act, P.L. 101-336, 42 U.S.C. § *et seq.* as amended, and/or any properly promulgated rules and regulations relating thereto.
- C. Amendments: Any changes, modifications, revisions or amendments to this Agreement which are mutually agreed upon in writing by the parties hereto shall be incorporated by written instrument, signed by all parties to this Agreement.
- D. Applicable Law and Venue: The parties mutually understand and agree this Agreement shall be governed by and interpreted pursuant to the laws of the State of Wyoming. If any dispute arises between the parties from or concerning this Agreement or the subject matter hereof, any suit or proceeding a law or in equity shall be brought in the District Court⁶ of the State of Wyoming. First Judicial District, sitting at Cheyenne, Wyoming. The foregoing provisions of this paragraph are agreed by the parties to be a material inducement to SUB-GRANTEE and to COUNTY in executing this Agreement. This provision is not intended nor shall it be constructed to waive COUNTY'S governmental immunity as provided in this Agreement.
- E. Assignment: Neither this Agreement, nor any rights or obligations hereunder shall be assigned or delegated by a party without the prior written consent of the other parties.
- F. Assumption of Risks: SUB-GRANTEE shall be responsible for any loss of state or federal funding, either administrative or program dollars, due to SUB-GRANTEE'S

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failure to comply with this Agreement and all state or federal Wyoming Business Council BRC requirements. COUNTY shall notify SUB-GRANTEE of any state or federal determination of noncompliance.

- G. Compliance with Law: SUB-GRANTEE, and all work performed by SUB-GRANTEE pursuant to this Agreement shall comply with all applicable laws, regulations and ordinances, whether Federal, State or Local. Further, SUB-GRANTEE warrants that its work will be, at a minimum, in accord with accepted industry standards.
- H. Conflict of Interest: COUNTY and SUB-GRANTEE affirm, to their knowledge, no SUB-GRANTEE employee has any personal beneficial interest whatsoever in the Agreement described herein. No staff member compensated either partially or wholly with funds from this Agreement shall engage in any conduct or activity which would constitute a conflict of interest with this Agreement.
- I. Contingent Agreement: All parties acknowledge and agree that this Agreement is contingent upon receipt of BRC funds by COUNTY. All parties agree that in the event COUNTY does not receive funding for this project from the State of Wyoming by June 1, 2014, no party has any obligation under this Agreement and that this Agreement is void.
- J. Contingencies: SUB-GRANTEE certifies and warrants no gratuities, kick-backs or contingency fees were paid in connection with this Agreement, nor were any fees, commissions, gifts or other considerations made contingent upon the award of this Agreement.
- K. Discrimination: All parties agree they will not discriminate against any person who performs work under the terms and conditioning of this Agreement because of race, color, gender, creed, handicapping condition, or national origin.
- L. Entirety of Grant Agreement: This Agreement (7 pages), and Exhibit A, the Application (18 pages), represent the entire and integrated agreement and understanding between the parties and supersede all prior negotiations, statements, representations, and agreements, whether written or oral.
- M. Force Majeure: Neither party shall be liable to perform under this Agreement if such failure arises out of causes beyond control, and without the fault or the negligence of said party. Such causes may include, but are not restricted to, Act of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes, and unusually severe weather. In every case, however, a failure to perform must be beyond the control and without the fault or negligence of said party.
- N. Governmental/Sovereign Immunity: COUNTY does not waive its Governmental/Sovereign Immunity, as provided by any applicable law including W.S. § 1-39-101 *et seq.*, by entering into this Agreement. Further, COUNTY fully retains all immunities and defenses provided by law with regard to any action, whether in tort, contract or any other theory of law, based on this Agreement.

- O. **Indemnification:** To the fullest extent permitted by law, SUB-GRANTEE agrees to indemnify and hold harmless COUNTY, its elected and appointed officials, employees and volunteers from any and all liability for injuries, damages, claims, penalties, actions, demands, or expenses arising from or in connection with work performed by or on behalf of SUB-GRANTEE for COUNTY except to the extent liability is caused by the sole negligence or willful misconduct of COUNTY or its employees. SUB-GRANTEE shall carry all necessary liability and professional malpractice insurance sufficient to covers its obligations under this provision and provide COUNTY with Proof of such insurance.
- P. **Independent Contractor:** The services to be performed by SUB-GRANTEE are those of an independent contractor and not as an employee of COUNTY. SUB-GRANTEE will be treated as an independent contractor for federal tax filing purposes. SUB-GRANTEE assumes responsibility for its personnel who provide services pursuant to this Agreement and will make all deductions required for employers by state, federal and local laws and shall maintain liability insurance for each of them. SUB-GRANTEE is free to perform the same or similar services for others.
- Q. **Invalidity:** If any provision of this Agreement is held invalid or unenforceable by any court of competent jurisdiction, or if the COUNTY is advised of any such actual or potential invalidity or unenforceability, such holding or advice shall not invalidate or render unenforceable any other provision hereof. It is the express intent of the parties that the provisions of this Agreement are fully severable.
- R. **Limitation on Payment:** COUNTY'S payment obligation is conditioned upon the availability of funds which are appropriated or allocated for the payment of this obligation. If funds are not allocated and available for the continuance of the services and equipment provided by SUB-GRANTEE the Agreement may be terminated by COUNTY at the end of the period for which funds are available. COUNTY shall notify SUB-GRANTEE at the earliest possible time of the services which will or may be affected by the shortage of funds. At the earliest possible time means at least thirty (30) days before the shortage will affect payment of claims, if COUNTY knows of the shortage at least thirty (30) days in advance. No penalty shall accrue to COUNTY in the event this provision is exercised, and COUNTY shall not be obligated or liable for any future payments due or for any damages as a result of termination under this provision. This provision shall not be interpreted or construed to permit COUNTY to terminate this Agreement in order to acquire similar services from another party.
- S. **Notices:** All notices required and permitted under this Agreement shall be deemed to have been given, if an when deposited in the U.S. Mail, properly stamped and addressed to the party for whom intended at such parties' address listed herein, or when personally delivered personally to such party. A party may change its address for notice hereunder by giving written notice to the other parties.
- T. **Termination:** This Agreement may be terminated (a) by either party at any time for failure of the other party to comply with the terms and conditions of this Agreement; (b)

by either party, within thirty (30) days prior written notice to the other parties; or (c) upon mutual written agreement with both parties.

[Remainder of page intentionally left blank]

Signature Page

Signatures. By signing this Development Agreement, the parties represent and warrant that they have read and understood it, that they agree to be bound by the terms of the Agreement, that they have the authority to sign it, and that they will receive a signed and dated copy of the Agreement.

The effective date of this Development Agreement is the date of the signature last affixed to this page.

LARAMIE COUNTY, WYOMING

By: _____ Date _____
Diane Humphrey, Chairman
Laramie County Commissioners

ATTEST:

By: _____ Date _____
Debbye Lathrop, Laramie County Clerk

SUB-GRANTEE: Laramie County Community Partnership

By: _____ Date _____
Title: *LCCP, Inc Board President*

REVIEWED AND APPROVED AS TO FORM ONLY

By: _____ Date _____
For: Mark Voss, County Attorney *12-30-13*



COMMUNITY DEVELOPMENT BLOCK GRANT

**USE THIS APPLICATION FOR THE FOLLOWING
PROJECT TYPES:**

PLANNING

Economic and Community Development Planning

Housing Planning

Site Specific Feasibility Studies

TECHNICAL ASSISTANCE

SECTION I: COVER SHEET

1. PROJECT TITLE: Laramie County Community Partnership Homeless Youth	
2. PROJECT TYPE:	<input type="checkbox"/> Community and/or Economic Development Plan <input type="checkbox"/> Housing Plan <input type="checkbox"/> Site Specific Feasibility Study <input checked="" type="checkbox"/> Technical Assistance
3. APPLICANT INFORMATION Applicant (City, Town, County): Laramie County, Wyoming Chief Elected Official: Troy Thompson, Chairman Mailing Address: 310 West 19th Street, Suite 300 Cheyenne, WY 82001 Local Contact: Sandra Newland Position: Grants Manager Mailing Address: 309 W. 20th Street, Suite 3100 Cheyenne, WY 82001 Phone: 307-633-4201 Email: snewland@laramiecounty.com Applicant DUNS Number: 197732709 A DUNS number is a unique nine digit identification number provided by Dun and Bradstreet. If you do not have a DUNS number, please see the link below for information on to how to apply. This is now required for reporting under the Federal Funding Accountability and Transparency Act. http://www.grants.gov/applicants/request_duns_number.jsp Applicant SAM Number 398U8See Attachment of verified registration The System for Award Management (SAM) is a Federal Government owned and operated free web site that consolidates the capabilities in CCR/FedReg, ORCA, and EPLS. This is now required for reporting under the Federal Funding Accountability and Transparency Act. If you are not already registered, please see information at the following link as to how to register https://www.sam.gov/portal/public/SAM/	

4. SUB-APPLICANT INFORMATION (IF APPLICABLE)

Name of Organization (as filed with the Secretary of State's office) Laramie County Community Partnership

Doing Business As:

Laramie County Community Partnership

Sub-Applicant DUNS # 831598615

Sub-Applicant SAM# 6G3N2

Filing ID number: 15-5671574

Contact Person: Stacy Strasser and Terry Williams

Position: Action Team Co-Chairs

Mailing Address: 910 Central Ave., Cheyenne, WY 82007

Phone: 307-635-5100

Email:

stacy.strasser@xerox.com & wfhop@bresnan.net

5. GRANT ADMINISTRATION CONTACT (If application is successful, who will be responsible for the grant administration?)

Name: Sandra Newland, Laramie County Grants Manager

Mailing Address: 309 W. 20th Street, Suite 3100 Cheyenne, WY 82001

Phone: 307-633-4201

Email: snewland@laramiecounty.com

6. PROJECT COSTS

a. Amount of grant requested: \$3,750

b. Total local/other contribution: \$1,250 which is 25% of the entire project

TOTAL Project Cost (a+b): \$5,000

Preliminary Regional Comments:

The WBC Regional Director must provide an overview of the project and address any concerns he or she may have. If there are concerns, the applicant is urged to address those as soon as possible before submitting the application. (Note: these comments are preliminary and the Regional Director will have an opportunity to revise them during the recommendation process.)

WBC Regional Director's Signature

Date

All questions Section II through V must be fully answered as they apply to your project.

SECTION II: PROJECT INFORMATION

1. PROJECT DESCRIPTION. Provide a description of the proposed project.

The Laramie County Community Partnership (LCCP) Strong Families Action Team was devised through the Community Needs Assessment in 2012. Through the process of the Community Needs Assessment and the Point In Time Homeless Count in 2012 and 2013, Strong Families Action Team identified homeless youth as a priority in developing an action plan to support this population.

This technical assistance grant will help provide the financial assistance to bring nationally identified consultants to Laramie County and their experience in implementing best practices with our homeless youth and community service agencies with whom they need to establish a collaborative working solution.

Specifically, consultants from the Adrian Michigan School District and Johnson City, Tennessee will consult and present their recommended strategies for local implementation. The Michigan consultants will help us focus on building volunteer host families to support youth. The Tennessee consultants will help us documents hos resources within LCCC can be a vehicle to network youth for access to services and educational success. In addition to these consultants, a portion of the grant request will be used to build and test a Youth Service website. This website will eventually link with 211. In summary, technical assistance funds will be used to gather successful practices and build infrastructure capacity. Funds will not be used for implementation.

For community and/or economic development plans, please describe if this new information will replace or supplement existing plans.

There are no current plans in place for homeless youth in Laramie County.

2. PUBLIC BENEFIT.

Describe the public benefits of the proposed project. Include the value of the project to the community and how it promotes community and/or economic development.

The public benefit of the proposed project is the identification of a solution to support the 142 known homeless children in Laramie County that were identified through the 2013 Point in Time Homeless Count. These children are at risk for their own health and safety as well as at risk for not graduating high school and becoming involved in the juvenile justice system. The technical assistance grant proposes to refocus community resources in establishing a system level strategy to address youth homelessness.

The American Academy of Pediatrics in guidance to physicians to promote Children's Health and Resiliency in a Strengthening Families Approach provides guidance on responding to children who have experienced trauma. The report states that there is a growing body of research and information tying the experience of trauma in childhood, including exposure to violence, and poor health to outcomes throughout life. More than sixty studies of Adverse Childhood Experiences (ACE) confirm that childhood stressors can compound and produce serious emotional and physical illness in adolescence and adulthood, impacting health outcomes as diverse as the risk for diabetes, likelihood of alcohol or substance abuse, likelihood of mental illness, suicide risk and more. Moreover, new research shows that when stress becomes toxic, (repeated and severe) it can impact the physical architecture of the brain - potentially impairing children's long term development. Homelessness, particularly as an emancipated youth, is a traumatic event. Through this grant, LCCP, Strong Families intends to build a community strategy for families and youth to gain resilience, provide a safe shelter in which children can continue to stay in the same school to complete their academics, and provide increased access to essential health care.

3. BENEFICIARIES. This information will become a part of the grant agreement. (This generally applies to non-profit organizations or government services.)

- a. Provide the number of verifiable, unduplicated beneficiaries of this activity during the most recent program year and how many additional people will benefit upon completion of this project. Please indicate how these numbers were obtained or derived.

The verified number of 142 homeless children was obtained through the 2013 Point in Time Homeless Count which was conducted by 35 LCCP volunteers in January 2013. Homeless children were identified by each districts homeless staff. These children attend Laramie County School District #1 and #2. Most or all of these children live in serious poverty and are eligible for the free school lunch program. The grant will include staff from at least the 13 agencies that participated in the July 18th retreat. In addition, at least fifteen host family volunteers will be trained and another forty will attend the host family retreat in March 2014. Therefore the grant will impact at least 210 students, volunteers and program staff within Laramie County.

- b. Describe the characteristics of the population to be served (i.e. youth, seniors, persons with disabilities, etc.).

Total Unsheltered Children-107 youths
Homeless Children in Emergency Shelters-32 youth
Homeless Children in Transitional Housing- 3 youth
Program staff from 13 LCCP Partners
15 Volunteer Host Families for Laramie County Faith Communities
40 Attendees at the March Best Practices Workshop

4. Please state the national and project objective and outcome that best describes what will be accomplished by carrying out this activity.

a. NATIONAL OBJECTIVE.

Which one national objective below will be met through completion of this project? (see Rules, Chapter 1, Section 3) *This objective typically requires Verifiable documentation; see your Regional Director for assistance.*

- Benefit low and moderate income persons
- Aid in the prevention or elimination of slums or blight
- Activity designed to meet community development need having a particular urgency

b. PROJECT OBJECTIVE. Which one objective will be met?

- Suitable Living Environment (Activities that benefit communities/families/individuals by addressing issues in their living environment)
- Decent Housing (Housing activities that meet individual family or community needs; should not be used for activities where housing is an element of a larger effort)
- Economic Opportunity (Activities related to economic development, commercial revitalization, and job creation)

c. PROJECT OUTCOME. Which one outcome will be met?

- Availability/Accessibility (Activities that make services, infrastructure, housing, and shelter available and accessible. Note that accessibility does not only refer to physical barriers)
- Affordability (Activities that provide affordability in a variety of ways. It can include creation or maintenance of affordable housing, basic infrastructure hookups, or services such as transportation or daycare)
- Sustainability (Activities that promote livable or viable communities and neighborhoods by providing services or by reviving slums or blighted areas)

5. PREVIOUS ACTION What previous actions have been taken and what efforts have been made to solve this problem? What other funding sources exist for this project?

The Laramie County Commissioners opened a Juvenile Services Center in 2012, however this does not address the 142 Youth who are were identified in the January 24, 2013 Homeless Count. The Comea House provides shelter for single adults and has accommodations for one family, but does not address youth. Interfaith Family Support Services through Community Action of Laramie County provides family supportive housing in church basements and has one duplex for longer term homeless families that have found employment. (Our Homeless Youth Program in 2014 may include some of the same church families who agree to be a “host” by opening their family home to needy Youth). The Cheyenne Housing Authority is pursuing a HUD Continuum of Care Homeless Grant for 2014/2015. This grant would place homeless families in existing housing stock using a voucher, similar to the VA Vash Voucher Program. Comprehensive Case Management for these families will be required.

No other technical assistance funding exists for this project. Laramie County Community Partnership has the leadership experience and membership that is positioned to bring together a community partnership and will create a system solution in meeting the needs of Homeless Youth within Laramie County. This technical assistance grant will create a best practice road map, guided by our homeless youth to bring about lasting change. Other resources in the community such as United Way of Laramie County and the Cheyenne Regional Medical Center Foundation are expected to assist with future system implementation and maintenance.

6. PREVIOUS GRANT ADMINISTRATION.

a) Describe previous grant management experience of applicant and sub-applicant, as applicable.

Laramie County has many grant projects at any one time. All grant funds will be managed by Laramie County through the Grants Manager; Sandra Newland. Ms. Newland has been employed with the County since 2010 and previously was the EMA Grants Manager for Albany County for three years. The County currently has 54 grants; of these, three are CDBG Grants.

b) List individually previous CDBG grant awards, during the last three years. Include Percentage of project completed and grant funds expended.

1. CDBG Albin Ventilation Hood for \$70,000 which is 100% completed and closed out.
2. CDBG Country Homes Subdivision at \$500,000 which is in the process of closing out.
3. CDBG WYFHOP for \$40,000 for low to moderate incoming housing assistance, this grant project has not started at the date of this application. Three WYFHOP families are currently working with realtors to select a right sized home.
4. CDBG Meals on Wheels for \$362,448 this project is about 50% complete at the time of the application.
5. LCCP received a CDBG grant for the development for the Centralized Pharmacy. This project is 100% complete.

If the planning/potential project involves a specific site, please answer questions 7, 8, and 9 below. If not, please continue with number 10.
N/A

7. SITE CONTROL INFORMATION

- Owned**
- Optioned**
- Leased**
- Other (Explain)**

Expiration Date

_____ N/A _____

If this project involves acquisition of a site or a building, please attach a certified appraisal.

8. ZONING. Please discuss the site zoning as well as any relevant ordinances or covenants. N/A

9. UTILITIES. Are utilities available and appropriate size for the site? Who is responsible for the payment of any applicable fees (i.e. tap fees)?

N/A

10. TIMELINE/IMPLEMENTATION SCHEDULE.

Project Start Up December 2013

August 6, 2013- Laramie County Commissioners Public Hearing and Resolution of submission.

August 15, 2013- Grant submission to the Wyoming Business Council for Technical Assistance CDBG funding.

August/September 2013-Strong Families Working Group plan with area youth for an October 17th Homeless Youth Information Fair.

September-November 2013- Continue to identify needs of homeless youth through survey monkey and continue to present homeless youth issued to Laramie County Service Clubs, Churches and Media.

October 17, 2013- Conduct Information Fair at Destiny Church from 3-7pm. Purpose is to gather information on unmet needs of Laramie County Homeless Youth; Identify a Youth Task Force to Guide Services; and to acquaint youth with local resources. Services will include, housing, food, workforce education support, youth services including Boys and Girls Club, health services and crisis services.

November 2013-February 2014- Conduct Monthly Youth Meetings and provide a donate meal while establishing a group of youth peer resources.

March 2014- After grant award, conduct a two day workshop featuring national experts from Michigan and Tennessee. This workshop will be based upon priority needs identified by local youth and include 40 representatives of local service agencies and faith communities.

April 2014- After grant award, build youth services website and link to 211.

May 2014- Present first years report through a feature article in the Wyoming Tribune Eagle.

June 2014- Write Sustaining grants to United Way of Laramie County and Public Services of CDBG if available.

June 2014- Prepare final Technical Assistance grant report to the Wyoming Business Council.

CLOSEOUT July 2014

Total Cost: \$5,000

Consultant Travel to Laramie County \$4,000

Assistance in Web Design \$1,000

SECTION III: BENEFITTING NON-PROFIT OR BUSINESS INFORMATION

1. Contact information	
Business Name:	Laramie County Community Partnerships
Contact Person:	Alfrieda Gonzales
Mailing Address:	910 Central Ave., Cheyenne, WY 82007
Phone:	307-635-5100
Fax:	307-635-5169
Email:	alfrieda@laramiecountypartnership.org
2. Provide a brief history of the organization or business and how long they have been in operation.	
<p>The Laramie County Community Partnership was formed in 1997 as part of a comprehensive strategic planning effort for Laramie County. The completely voluntary "Partnership" consists of nearly 65 human service organizations, private sector individuals, faith-based groups, and local and state government representatives that serve vulnerable residents in all corners of the county. <i>The mission of the Laramie County Community Partnership is to maximize resources and influence change to improve conditions of well-being for people in Laramie County.</i> The partnership serves as a fiscal agent on their behalf when funds are sought in support of implementing the County's human services plan.</p> <p>The Partnership is based upon the Healthy Communities Movement and is based on the premise that health is affected by the environment, individual factors, socio-economic status, etc. This approach calls for wide participation in the community, in contrast to an individual approach to health. This model facilitates the development of a community wide approach in which all participants are responsible for the system level changes necessary to address the behavioral, social, and environmental factors that adversely affect the health of the community.</p>	

3. Describe the business/organization service and mission. Regarding long term plans, what role does this project play?

This plan will be consistent with the mission of the Partnership to maximizing resources and influence change to improve conditions of well-being for people in Laramie County. In 2012, a leadership team of community members was recruited to serve on a need assessment steering committee to participate in the identification collection and evaluation of data that would identify focus areas to improve the health and well-being of our community. *Community Talk to Action* teams were formed to identify evidence based practices for multi-partner interventions.

In 2013, the Laramie County Community Health Improvement Plan was developed in cooperation with community partners. The partnership is committed to improving the health status of our community. We continue to rely on the 2012 Laramie County Comprehensive Needs Assessment to identify the most pressing needs in the community to improve the wellbeing of our residents. Working with the community partners, the data revealed several health and wellbeing outcomes for Laramie County including Healthy Children, Strong Families, and Healthy People with Healthy Behaviors, Accessible Care, and a Supportive Physical Environment.

4. List the principals involved in this project.

Laramie County Community Partnership includes 65 human service organizations of these organizations the following attended the July 18th Homeless Youth Retreat:

- City of Cheyenne
- Laramie County
- Bethany Christian Services
- Interfaith Family Support Services-CALC
- Circles Wyoming
- Laramie County School District #1
- Youth Alternatives
- WYFHOP
- CLIMB Wyoming
- Department of Family Services
- United Way
- HUD
- Boys and Girls Club

5. What will the business/organization investment be if this project is implemented?

According to the 2012 Laramie County Comprehensive Needs Assessment, the most serious and costly health and social problems that our community faces are due in part by behaviors that cause unintentional and intentional injuries, abuse of drugs and alcohol, behaviors leading to infection by sexually transmitted disease, unintended pregnancy, use of tobacco, inadequate physical activity and dietary patterns that cause disease. Many of these behaviors are interrelated and preventable. They usually start during youth and continue into adulthood and contribute to inadequate education and poor social outcomes.

The Healthy development of children and adolescents is influenced by many societal institutions. After the family, school is the primary institution responsible for the development of young people in the United States. The health of young people is linked to their academic success and their academic success is strongly linked with their health. Health related factors, such as homelessness, hunger, chronic illness, or physical and emotional abuse, can lead to poor school performance. Health Risk behaviors often affect students school attendance, grades, test scores, and ability to pay attention in class. School health programs and policies may be one of the most efficient means to prevent or reduce risk behaviors and prevent serious health problems among our youth. (Center for Disease Control, 2006)

The health risk of young people is extremely diverse but there are similarities among the homeless youth including: lack of self-sufficiency skills, lack of financial resources, mental health and post-traumatic stress disorder, poor physical health and substance abuse. The homeless youth have limited access to quality healthcare and mental health support. The investment will be providing skills, outreach, safe housing and medical access to this homeless youth population so that they can complete their education and become productive citizens of our community.

Homeless children in our community includes not only those who are unsheltered but also those who are in unstable domiciles, where they don't necessarily have a place of their own to stay but they have several different places that they have to utilize because they don't have a single place to stay. They may stay in a shelter one day, a friend's house the next or another family member's house. Mobility, as well as the homelessness, disconnects them from healthcare services. So when they finally do get access to care, it's at a later part in the disease progression where treatment regimens may have to be modified in order to address the issue. The more mobility that one has, the less connection they have to healthcare resources and thus one is more likely to compromise health issues and overall health.

We can make a huge contribution to the elimination of homelessness. We can actually improve the health of the public and partners with our other federal partners, as well as local partners to really leverage our combined resources. We may not be able to do a lot about overall poverty, but what we can do is make our contribution in lessening the impact of things like poverty. We can actually make it so that healthcare resources are more accessible to the homeless youth population.

6. Why is public funding necessary for this project?

This project will establish a system change solution utilizing the community volunteer and service organization as it is essential to define the problem as it is identified among our 142 youth. Through the research of best practices and the identification of local resources the grant will shape a 2014 solution to address youth homelessness. In order to create the system of change, a moderate amount of technical assistance is needed to identify measurable solutions for implementation. Based on this experience Laramie County will share our best practice findings with the other 44 School Districts within Wyoming.

Budget Breakdown:

Air travel roundtrip from Johnson City Tennessee to Cheyenne \$627.00

Air travel roundtrip from Detroit Michigan to Cheyenne \$486.00

Cheyenne Lodging: 6 nights \$594.00

Cheyenne auto rental: \$213.00

Consultant Per Diem \$300.00

Presentation Materials to Community Partners \$200.00

Space Rental (Community House) February 4th and 5th \$480.00

Consultants Honorarium \$1,100.00

Youth plan and development of website \$1,000.00

Total Project Cost \$5,000.00

Grant Request \$3,750

Match \$1,250.00

Please attach three years of financial statements (balance sheets and profit and loss statements) and the current business plan.

See attachment

JOB CREATION- N/A

1. If this project is designed to meet the national objective of job creation, complete the following job retention and creation table.

- Jobs must be expressed in Full Time Equivalents (FTEs).
- Wage data must exclude fringe benefits.
- Retained jobs are defined as jobs that would otherwise be lost to the state if the business were to cease operations or move from Wyoming.)
- Do not include the business owners in the calculations as owners are not typically salaried employees.

	Jobs Retained	New Jobs	Average Annual Wage	Level of Education Required
Mgmt/Admin				
Tech/Prof.				
Office/Clerical				
Sales				
Skilled Crafts				
Other				
Total				

2. Of the total number of jobs created, what percentage will be available to low to moderate income individuals? _____

IMPLEMENTATION

3. For **technical assistance**, indicate the methodology for funding implementation of this project if the results of the technical assistance project prove to be positive. Include whether funds are available and dedicated for the implementation. Also include a discussion on whether personnel and resources are in place and what the anticipated timeline for implementation might be.

At the time of the submission of this grant for technical assistance no specific funding is committed for the projects continuance; however we are confident that between local resources such as United Way, Cheyenne Regional Medical Center Foundation and other foundations we can identify the resources for the staff and volunteers that would be needed for its continuance. Based upon this LCCP would be pursuing further grants in the August 2014 timeframe. National Association for Education of Homeless Children and Youth identified Laramie County for a pilot project and has limited funding to support this project.

1. BUDGET INFORMATION

Part A: Funding Sources

1. CDBG Request	\$3,750	1
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2. Local Match. Community Development and Economic Development plans, \$50,000 maximum award with 20% required match. Housing plans, assessments or development codes which will benefit low and moderate income people, \$20,000 maximum award with a 25% cash match. Feasibility studies and site specific development studies that may create job opportunities for low and moderate income people or otherwise benefit low and moderate income people, \$15,000 maximum award with a 25% cash match.

Cash Match Source	Status (approved or pending)	Date of Approval	Cash Amount
Laramie County Community Partnership	Approved	July 1, 2013	\$1,250
			\$
			\$
Total Cash Match			\$1,250

2

3. Total Project Costs (Sum 1+2)	\$5,000.00
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