

Board of County Commissioners Meeting

Agenda - Final

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, November 20, 2018

3:30 PM

Commissioners Board Room

Roll Call/Call to Order

Minutes

1. Consideration of the Minutes of Proceedings for October 16, 2018.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [DRAFT MINUTES 10-6-18.pdf](#)

Consent Agenda

2. Consideration of the deletion from Public Works' fixed asset inventory of one Rotary Sweeper, one 51" Snow Blower, and one zero-turn mower/sweeper/snow blower as a result of trade-in to 4Rivers Equipment.

Dept: Public Works

Agent: Dave Bumann

Applicant:

Attachments: [Asset deletion Pub Works equipment trade](#)

3. Consideration of a resolution recommending the appointment of Dustin T. Lujan as an Assistant Public Defender in Laramie County, Wyoming, as required by W.S.7-6-103(f)

Dept: Commissioners

Agent: Commissioners

Applicant: State Public Defender

Attachments: [Appointment Asst Pub Defender.pdf](#)

4. Consideration of an engineering service payment agreement between Laramie County and DSK Ranch LLC. The purpose of the agreement is to set forth the terms by which DSK agrees to contribute to the cost of engineering services including submitting a LOMR to FEMA for Lower Dry Creek in Cheyenne from E. Pershing Blvd. to the UPRR Crossing.

Dept: Public Works

Agent: Dave Bumann

Applicant: DSK Ranch

Attachments: [Engineering Service Payment Agreement-DSK Ranch LLC](#)

5. Consideration of a grant agreement between Laramie County and the Wyoming Department of Highway Safety for a DUI/HVE Grant Award in the amount of \$10,179.04 for overtime enforcement.

Dept: Grants

Agent: Sandra Newland

Applicant: Sandra Newland

Attachments: [DUI HVE 2019 Grant Agreement \\$10,179.04.pdf](#)

6. Consideration of the following part-time salaries in the amount of \$30,778.83 for October 2018: Planning, \$480.00; Shooting Sports Center, \$4,647.50; Buildings/Grounds, \$16,321.48; Sheriff Operations, \$912.63; Detention, \$7,055.94; District Court, \$540.00; Drug Court, \$821.28.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [OCTOBER PART TIME SALARIES.pdf](#)

7. Consideration of warrants in the amount of \$3,348,579.05 for October 2018.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [OCTOBER WARRANTS.pdf](#)

8. Consideration of the following fees collected by various County entities for September 2018: County Clerk, \$129,822.16; Planning & Development, \$61,976.01; Shooting Sports, \$21,447.76; Circuit Court, \$47,149.75; DUI Court, \$1,000.00; Drug Court, \$530.00; Clerk of District Court, \$11,224.00; Sheriff, \$148,194.63.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [SEPTEMBER FEES.pdf](#)

9. Consideration of a legal services agreement with John Renneisen to provide hearing officer services to Laramie County for administrative hearings. The County shall pay the contractor up to \$150.00/hour, \$ 0.15 per page for printing and actual costs for postage. This agreement shall remain in full force and effect until June 30, 2019.

Dept: County Attorney

Agent: Mark Voss

Applicant: John Renneisen

Attachments: [Legal Services Agreement-Renneisen](#)

10. Consideration of a resolution authorizing the acceptance of a grant award from Cycle Wyoming to purchase an alligator bicycle rack in the amount of \$6,140.

Dept: Grants

Agent: Sandra Newland

Applicant: Rec Board

Attachments: [Resolution to Accept Cycle Wyoming Grant Funds \\$6,140.pdf](#)

11. Consideration of a legal services agreement with Blake Klinkner to provide legal services to provide representation to indigent parents. Services are in accordance with W.S.S. 14-3-422(b) and to comply with Laramie County's obligation pursuant to W.S.S. 14-3-434(b). The agreement is effective from November 1, 2018, to June 30, 2019, and the rate is \$90 per hour.

Dept: County Attorney

Agent: Mark Voss

Applicant: Blake Klinkner

Attachments: [Legal Service Agreement-Klinkner](#)

12. Consideration of the official schedule of Laramie County Holidays for 2019.

Dept: Commissioners

Agent: Commissioners

Applicant:

Attachments: [2019 HOLIDAY SCHEDULE.doc](#)

Resolution

13. Consideration of a resolution approving the change of dates for the January 2019 Board meetings of the Laramie County Commissioners.

Dept: Commissioners

Agent: Commissioners

Applicant:

Attachments: [Resolution Changing Dates of January Commissioners Meetings](#)

14. Consideration of a resolution creating a County Events Department.

Dept: Commissioners

Agent: Commissioners

Applicant:

Attachments: [Events Dept Resolution.pdf](#)

15. Consideration of a resolution giving public notice of Laramie County's intent to amend the Laramie County Fireworks Regulations.

Dept: County Attorney

Agent: Mark Voss

Applicant:

Attachments: [Resolution Public Notice Amend Fireworks Regulations](#)

Contract/Agreement/Leases

16. Consideration of an agreement between ArcaSearch Corporation and Laramie County for the purpose of digitizing historical records, deeds, patents and miscellaneous documents, and optimizing document viewing/searches with the Compass Eclipse Research System for historical records. The estimated project price is \$311,500 and the annual fee for the Compass Eclipse Research System is \$7,832.

Dept: County Attorney

Agent: Deanna Grimm

Applicant: ArcaSearch Corp.

Attachments: [ArcaSearch Agreement](#)

17. Consideration of an agreement between Laramie County and the Wyoming State Archives. The purpose of the agreement is to duplicate Laramie County deed records, 1868-1977, and to provide copies of the scans and metadata to the Wyoming State Archives as described in Attachment A.

Dept: County Clerk

Agent: Deanna Grimm

Applicant: Wyo. State Archives

Attachments: [Wyo.State.Archives.Interagency Agreement](#)

18. Consideration of a change order to add conduit and wiring back to the main distribution panels due to the fact that the conduit runs could not be reused and new main distribution circuits need to be run overhead back to the main distribution panel.

Dept: Commissioners

Agent: Ben Hornok

Applicant: FCI

Attachments: [FCI Change Order](#)

19. Consideration of an addendum to modify the engineering design and consulting services agreement by changing the name of MKK Consulting Engineers, Inc., to IMEG Corp.

Dept: Commissioners

Agent: Ben Hornok

Applicant: IMEG Corp

Attachments: [Addendum to Engineering Design & Consulting Services Agreement](#)

20. Consideration of a professional services contract between Laramie County and Terracon Consultants, Inc., for material and quality control testing in the amount of \$22,198.

Dept: Commissioners

Agent: Ben Hornok

Applicant:

Attachments: [TERRACON CONTRACT.pdf](#)

License/Permits

21. PUBLIC HEARING regarding an application for yearly fireworks permit submitted by Richard Krehbiel dba Wholesale Fireworks, Inc., located at 3229 West College Drive, Cheyenne, WY 82007.

Dept: County Clerk

Agent: Debra Lee

Applicant: Richard Krehbiel

Attachments: [YEARLY FIREWORKS PERMIT.pdf](#)

Public Hearings/Rules & Reg's

22. Consideration of an administrative appeal from a decision by the Laramie County Development Director/Laramie County Planning Commission regarding Asphalt Specialties Co., Inc., filed by Gary Stillmunkes and Greg Geras.

Dept: County Clerk

Agent: Asphalt Specialties

Applicant: Stillmunkes/Geras

Attachments: [ADMINISTRATIVE APPEAL ASPHALT SPECIALTIES.pdf](#)

23. Consideration of an administrative appeal from a decision by the Laramie County Public Works Department in regard to property located in Roundup Heights, Lots 5 and 6, Block 9 (612 E Wrangler Rd) by Taner and Suzanne Norton.

Dept: County Clerk

Agent: Taner & Suzanne Norton

Applicant:

Attachments: [ADMINISTRATIVE APPEAL NORTON.pdf](#)

24. PUBLIC HEARING regarding proposed FY 2019 budget amendments.

Dept: County Clerk

Agent: Stanley Walker

Applicant:

Attachments: [FY2019 BUDGET AMENDMENTS.pdf](#)

25. PUBLIC HEARING regarding an Amendment to the 2002 Fireworks Regulations.

Dept: Planning & Development

Agent: Brad Emmons, Planning Dir

Applicant: Laramie County

Attachments: [Amendment to 2002 Fireworks Regulations](#)

Land Use:Variances/Board App./Plats

26. PUBLIC HEARING regarding Board Approval for ConnectGen Farthing MET Towers, situated on the Farthing Ranch property in portions of land within Townships 17 and 18 North, Ranges 69 and 70 West, of the 6th P.M., Laramie County, WY.

Dept: Planning & Development

Agent: ConnectGen Laramie Co LLC

Applicant: Farthing Ranch Company

Attachments: [ConnectGen Farthing Met Towers Board Approval](#)

27. PUBLIC HEARING regarding a Subdivision Permit and Plat for Hope Subdivision, 4th Filing, a replat of Lot 2, Block 1, Hope Subdivision 2nd Filing, Laramie County, WY.

Dept: Planning & Development

Agent: Yacamarali Salinas Hernandez

Applicant: Yacamarali Salinas Hernan

Attachments: [Hope Subdivision 4th Filing](#)

28. PUBLIC HEARING regarding a Subdivision Permit and Plat for Pronghorn Bluff, 1st Filing, located in Tract 5, Sells Addition, Laramie County, WY.

Dept: Planning & Development

Agent: Steil Surveying Services

Applicant: Thomas M Johnson

Attachments: [Pronghorn Bluff 1st Filing](#)

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or lchr320@laramiecounty.com at least two business days prior to the meeting.