

RESOLUTION # _____

**“RESOLUTION RECOMMENDING THE APPOINTMENT OF CASANDRA CRAVEN
AS AN ASSISTANT PUBLIC DEFENDER IN LARAMIE COUNTY, WYOMING, AS
REQUIRED BY W. S. §7-6-103(f).”**

WHEREAS, W.S. §7-6-103(f) authorizes the County to advise the Governor of Wyoming concerning the appointment of Assistant Public Defenders; and

WHEREAS, the Board of County Commissioners has reviewed Casandra Craven’s qualifications and has considered the recommendation of Diane Lozano, the Wyoming Public Defender;

NOW THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF LARAMIE COUNTY, WYOMING, that it recommends the appointment of Casandra Craven as an Assistant Public Defender.

PRESENTED, READ AND ADOPTED this ____ day of January, 2019.

BOARD OF LARAMIE COUNTY COMMISSIONERS

Chairman

ATTEST:

Debra Lee, Laramie County Clerk

Reviewed and approved as to form only:



Laramie County Attorney’s Office



OFFICE *of the* WYOMING STATE PUBLIC DEFENDER

ADMINISTRATION OFFICE

ROGERS BUILDING, 316 WEST 22ND STREET, CHEYENNE, WY 82002
PHONE: (307) 777-7519 | FAX: (307) 777-8742 | WEB: wyodefender.wyo.gov

Matthew H. Mead
GOVERNOR

Diane M. Lozano
STATE PUBLIC DEFENDER

Ryan R. Roden
DEPUTY STATE
PUBLIC DEFENDER

December 28, 2018

Mr. Troy Thompson, Chairman
Laramie County Commissioner
Laramie County Courthouse
310 West 19th Street, Ste. 300
Cheyenne, WY 82001

Dear Commissioner Thompson::

I am writing to notify you that the Office of the State Public Defender intends to enter into a contract with Casandra Craven, as a part-time Assistant Public Defender for the First Judicial District. I am notifying you pursuant to Wyoming Statutes §7-6-103(f), which reads:

The governor may appoint full or part-time assistant public defenders in each judicial district with the advice of the state public defender, the district judge of the district and the boards of county commissioners in the district. In appointing assistant public defenders the governor shall consider the recommendations submitted to him, the demand for legal services, the criminal case load statistics, the population, the geographical characteristics and any other relevant factors.

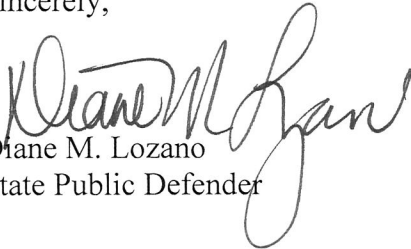
Ms. Craven will share the criminal caseload with the other assistant public defenders in the First Judicial District. She may also be asked to assist with conflict cases or assignments in other Judicial Districts. Ms. Craven will be taking over the contract from Emily Harris in the First Judicial District Trial Office. Ms. Craven is a 2015 graduate of the University Of Wyoming College Of Law, Laramie, Wyoming. She was admitted to the Wyoming State Bar in 2016. Her résumé is enclosed for your perusal.

Please submit any input that you may have about this pending appointment to me prior to January 11, 2019. Upon that date, I will present Ms. Craven to Governor Gordon for appointment as a part-time Assistant Public Defender. I will forward your input to the Governor at that time.

If you wish to reply by phone or otherwise discuss the appointment, please feel free to give me a call at 777-7519. Also, my email address is diane.lozano@wyo.gov. I am available at your convenience to discuss this appointment.

Thank you for your time and consideration.

Sincerely,



Diane M. Lozano
State Public Defender

Enclosure
DML/gl

CASANDRA CRAVEN

P.O. Box 1769
Cheyenne, WY 82003
307.823.3062 ▪ ccraven.law@gmail.com

EDUCATION

UNIVERSITY OF WYOMING COLLEGE OF LAW, LARAMIE, WYOMING

Juris Doctor, Graduated with Honors December 2015

GPA: 3.583

Honors: Honor Roll
High A – Evidence Law
High A – Trial Practice
High A – Professional Responsibility
High A – Criminal Law
High A – Human Rights Law
High A – International Law

Activities: Dean's List, Pace Environmental Law Moot Court Competition – Best Oralist, Tau Sigma National Honor Society, Spence Historical Trial, Rural Action Coalition, Rural Law Center, BarBri Representative

CHARLESTON SCHOOL OF LAW, CHARLESTON, SOUTH CAROLINA

Candidate for Juris Doctor, transferred to University of Wyoming College of Law

GPA: 3.567

Honors: Presidential Honors Program (Awarded to the top 10%)
CALI Award – Property Law
CALI Award – Contracts II
Dean's List

Activities: Environmental Law Society President, Executive Leadership Council, Real Estate Law Society

YORK COLLEGE, YORK, NEBRASKA

Bachelor of Science, Magna Cum Laude, Criminal Justice, December 2012

GPA: 3.7906

Honors: Presidential List, 2010-2011
Dean's List, 2009-2012
NAIA Scholar-Athlete Award, 2009-2011

Activities: Psychology Club, Investment Club, Beta Beta Sigma Activities Director

BAR ADMISSIONS

- State of Wyoming, April 2016 – present

PROFESSIONAL EXPERIENCE

LONGHORN LAW LIMITED LIABILITY COMPANY

Owner

August 2018 – Current

- Litigates complex civil and criminal matters
- Engages in a family law practice
- Manages all day to day functions of the firm as sole owner
- Advises clients regarding various practice areas including business, civil and criminal
- Drafts pleadings, correspondence, briefing and other legal documents necessary to further client advocacy
- Practices law in such a way where advocacy in a zealous fashion is the norm
- Shows compassion for clients, truly caring about them and the outcome of their cases
- Conducts trials and hearings of all magnitudes

PATTON & DAVISON LLC

Associate Attorney and Later Partner (full-time position)

June 2016 – August 2018

- Litigated complex civil and criminal matters
- Won a murder trial and client was acquitted of all charges
- Managed office personnel and served in a human resources capacity
- Advised business clients on contracts and monetary decisions
- Drafted pleadings, correspondence, and other legal documents including a large amount of transactional work
- Practiced law in a hands-on matter, meeting with clients and visiting locations and studying the evidence
- Conducted bench and jury trials and motion hearings
- Assisted the other law partners in a variety of manners proving myself so valuable I achieved partnership at the firm

WASHAKIE COUNTY ATTORNEY'S OFFICE

Deputy County Attorney (full-time position)

January 2016 – May 2016

- Handle all aspects of criminal cases including arraignments, changes of plea, pretrial conferences, discovery disclosures, evidentiary review, witness preparation, and trials
- Manage all aspects of juvenile cases including initial appearances, adjudications, dispositions, review hearings, and multidisciplinary team meetings
- Represent the State in Title 25 proceedings
- Make charging decisions
- Conduct legal research for Washakie County Commissioners and other county employees on a variety of issues including taxation, civil matters, and administrative issues
- Draft pleadings, correspondence, and other legal documents
- Meet with law enforcement officers regarding cases and investigations
- Conduct bench and jury trials and motion hearings
- Assist the County Attorney in a variety of matters

WYOMING LIBERTY GROUP

Contracted Writing Position (worked remotely)

August 2015 – February 2016

- Provided intensive and comprehensive research, analysis, and data on Wyoming's criminal laws, criminal procedure, and sentencing structure
- Compared Wyoming's criminal laws with those from other states
- Offered reform suggestions and provided data for use during the legislative session
- Published *Criminal Law in Wyoming: An Overview and Analysis of Possible Reforms* available at http://wyliberty.org/images/Liberty_Briefs/LB-022-CrimLaw.pdf

JUDGE ROBERT CASTOR, 2ND JUDICIAL DISTRICT, CIRCUIT COURT OF ALBANY COUNTY

Legal Extern for Circuit Court Judge (semester position)

August 2015 – January 2016

- Conducted legal research for Judge Castor on a variety of issues
- Drafted decision letters, orders, and motion hearing rulings
- Attended scheduling conferences, jury trials, bench trials, motion hearings, and civil proceedings
- Provided comprehensive research for Judge Jane Eakin, 2nd Judicial District, Circuit Court of Carbon County
- Provided multiple orders and researched issues for Judge Craig Jones, 3rd Judicial District, Circuit Court of Sweetwater County

COLVER KILLIN & SPRAGUE LLP, HOLYOKE, COLORADO

Legal Intern for property law firm (summer position)

May 2014 – August 2014

- Drafted leases and contracts
- Structured agreements and assignments for business entity organization
- Performed real estate closings
- Clerked for the county judge on court docket days and drafted her orders
- Conducted research in preparation of litigation and wrote memorandums on the issues
- Handled adoption cases and state filings
- Researched taxation issues for estate planning
- Reviewed and drafted wills and assorted probate documents
- Traced chain of title and researched ownership and recordation issues
- Filed tax exemptions for non-profit entities
- Studied Medicaid issues for clients
- Attended court to assist counsel as trial support
- Worked closely with all of the partners on a city development plan, while attending city council meetings, hosting conference calls, and reviewing documents regarding the development

DICKEY & CAMPBELL LLC, DES MOINES, IOWA

Law Clerk for boutique litigation firm

January 2012 – June 2013

- Organized files for trial
- Drafted motions
- Coordinated outlook calendar appointments

- Supported attorneys during hearings
- Met with clients
- Assisted in preparation of filings for federal and state court proceedings
- Handled electronic filings
- Proofread documents (including an appellate brief that was granted cert and won in oral argument in front of the United States Supreme Court in 2013)
- Performed any additional duties assigned

YORK COLLEGE ADMISSIONS, YORK, NEBRASKA

Admissions Recruiter and College Representative

August 2011 - August 2012

- Traveled over 10,000 miles across the United States to recruit students
- Organized summer classes and daily devotionals for teen groups and summer camps
- Presented information about York College and recruited students
- Managed events both on campus and across the country

LAW-RELATED ACTIVITIES & COMMUNITY SERVICE

WASHAKIE DRUG & FAMILY TREATMENT COURT

Board Member

January 2016 – May 2016

- Meet weekly to discuss the status of all individuals involved in the program
- Work with coordinators to determine the best course of action on a case-by-case basis
- Review weekly progress reports of all those enrolled in the treatment court
- Recommend individuals to the program
- Attend Drug and Family Treatment Court every Thursday and contribute as needed
- Involved in all aspects of the program

WASHAKIE COUNTY CHILD PROTECTIVE SERVICES BOARD

Board Member

January 2016 – May 2016

- Provide services to children in the community that are abused, neglected, or delinquent
- Attend meetings to converse with service providers
- Meet with the Department of Family Services, school administrators, educators, and public health providers to determine the best course of action on a case-by-case basis

WASHAKIE COUNTY ADULT PROTECTIVE SERVICES BOARD

Board Member

January 2016 – May 2016

- Provide services to adults in the community that are victims of domestic violence, poverty, or elder abuse
- Attend meetings and receive updates on pending investigations
- Meet with individuals from the Crisis Prevention Center, Public Health, and the Department of Family Services

YOUTH ALTERNATIVES BOARD

Board and Committee Member

January 2016 – May 2016

- Served on the general board to discuss issues and plan events relating to the youth of the community
- Served on the board's grant program committee which utilized grant funds to develop local programs and events to raise awareness about heroin and prescription pill addiction, a significant problem among Washakie County youth

"LIFE ARE YOU READY"

Coordinator

January 2016 – May 2016

- Developed a fact pattern for a mock arraignment that addressed issues of violence, cyberbullying, and no-contact orders in juvenile cases
- Served in the prosecutorial role during the mock arraignment and argued bond conditions on behalf of the State

"COACHING BOYS INTO MEN" PROGRAM

Trainer

January 2016 – May 2016

- Learned the tools to effectively influence youth to prevent sexual assault and teen dating violence

UNIVERSITY OF WYOMING COLLEGE OF LAW DEFENDER AID PROGRAM

Clinician (semester position)

August 2015 – January 2016

- Managed a significant caseload under the supervision of Wyoming College of Law faculty
- Argued during a motion hearing before Judge Thomas Campbell, 1st Judicial District, District Court of Laramie County
- Spoke with clients regarding the appellate process and their cases
- Drafted motions, memorandums, appellate briefs, and clemency petitions
- Reviewed complete trial records for appealable issues

PUBLICATIONS & WRITTEN WORKS

- Civil Trial Bench Book for the 2nd Judicial District, Circuit Court of Albany County
- Criminal Trial Bench Book for the 2nd Judicial District, Circuit Court of Albany County
- *Criminal Law in Wyoming: An Overview and Analysis of Possible Reforms*
- *The Authorized Use of Military Force Yesterday, Today, and Tomorrow: An IGR Mechanism in Implementation*
- *The Hypocrisy of a "Free" World*
- *The Invisible Man – The Story of the American Indian*
- *The Psychology of Victim Recantation: Victim-Focused Evidence-Based Prosecutions*
- *The Stigma of Mental Health Issues and the Role of Stress Inoculation Training in Cambodia*