

# Board of County Commissioners Meeting

## Agenda - Final

Historic Courthouse  
310 W 19th Street  
Cheyenne, WY 82001



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**Tuesday, March 20, 2018**

**3:30 PM**

**Commissioners Board Room**

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### Roll Call/Call to Order

### Minutes

1. Consideration of the Minutes of Proceedings for February 20, 2018.

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:**     [February 20th minutes.pdf](#)

### Consent Agenda

2. Consideration of a legal services agreement with Tyler Garrett, Hathaway & Kunz, to provide legal representation to indigent parents in cases of conflict in representation between the County's primary contractor, David Serelson, and the parent in question. Services are in accordance with W.S. 14-3-422 (b) and to comply with Laramie County's obligation pursuant to W.S. 14-3-434(b). The County shall pay \$90.00 per hour for legal services.

Dept: County Attorney

Agent: County Attorney

Applicant: Tyler Garrett, Hathaway & K

**Attachments:**     [Legal Services Agreement-Tyler Garrett](#)

3. Consideration of a 24-hour catering permit submitted by Viper Inc., dba The Den, located at 8 US Highway 85, Cheyenne, WY, for a Bike Rally to be held June 23, 2018

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:**     [catering permit.pdf](#)

4. Consideration of a Memorandum of Understanding between Wyoming Department of Transportation and Laramie County, Wyoming Rural Road Safety Program, for signing at various locations

Dept: Public Works

Agent: Rob Geringer

Applicant:

**Attachments:**     [Rural Road Safety Program MOU with WYDOT](#)

5. Consideration of warrants for February 2018 in the amount of \$1,903,305.58.

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:**     [warrants.pdf](#)

6. Consideration of the following fees collected by various County entities for January 2018: County Clerk, \$115,105.86; Laramie County Shooting Sports, \$21,844.88; Laramie County Drug Court, \$460.00; Laramie County DUI Court, \$220.00; Circuit Court, \$63,167.69; Clerk of District Court, \$25,899.21; Sheriff's Dept, \$116,630.53; Planning & Development, \$151,621.27.

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:**     [Fees for January.pdf](#)

7. Consideration of a contract addendum between Laramie County and Drug Testing Center of Cheyenne to provide drug testing and community supervision services for Drug Court participants in the amount of \$4,000 for a new total contract amount of \$18,400.

Dept: DUI/Drug Court

Agent: Kurt Zunker

Applicant: Drug Court

**Attachments:**     [DTC Addendum Scanned](#)

8. Consideration of a contract addendum between Laramie County and Cheyenne Community Drug Abuse Treatment Council dba "Pathfinder" to provide additional drug testing for DUI Court participants in the amount of \$3,992.80 for a new total contract amount of \$155,442.80.

Dept: DUI/Drug Court

Agent: Kurt Zunker

Applicant: DUI Court

**Attachments:**     [Pathfinder Addendum](#)

9. Consideration of a contract addendum between Laramie County and Foundations LLC to provide substance abuse and mental health treatment services and drug testing for Drug Court participants in the amount of \$27,343.78 for a new total contract amount of \$201,343.78.

Dept: DUI/Drug Court

Agent: Kurt Zunker

Applicant: Drug Court

**Attachments:**     [Foundations Addendum](#)

10. Consideration of the ratification of a resolution authorizing the submission of a grant application to the Wyoming Department of Transportation for a FY 2019 grant in the amount of \$19,206 with a match of \$4,802 to allow the DUI Court team to attend a National Association of Drug Court Professionals Training in July 2019.

Dept: DUI/Drug Court

Agent: Sandra Newland

Applicant: Kurt Zunker

**Attachments:**     [DUI Court Team Training Grant Application.pdf](#)

11. Consideration of the ratification of a Memorandum of Understanding between the Cheyenne Police Department, Laramie County Sheriff's Department, Office of the District Attorney of the First Judicial District, and Safehouse Services Inc. for the Office on Violence Against Women Fiscal Year 2018 Improving Criminal Justice Response to Sexual Assault, Domestic Violence, Dating Violence, and Stalking Grant Application and Implementation.

Dept: Grants

Agent: Sandra Newland

Applicant: Grants

**Attachments:**     [Signed copy MOU SFY 2018 -2-23-18.pdf](#)

12. Consideration of a resolution adopting the National Incident Management System (NIMS)

Dept: Emergency Management

Agent: Jeanine West

Applicant: EMA

**Attachments:**     [NIMS Resolution](#)

13. Consideration of the ratification of an agreement with Castle 1 Day Coatings to provide for removal of existing epoxy layer and caulking all horizontal to vertical expansion joints prior to coating the roof floor of the Laramie County Detention Center. The cost is \$11,330.

Dept: County Attorney

Agent: Rich Hilligas

Applicant: Castle 1 Day Coating

**Attachments:**     [Roof Replacement Agreement](#)

14. Consideration of the appointment of Josh Eames by the Laramie County Commissioners as a magistrate of Circuit Court, First Judicial District, Laramie County, Wyoming.

Dept: County Attorney

Agent: Mark Voss

Applicant: Circuit Court

**Attachments:**     [Circuit Court Magistrate Appointment](#)

15. Consideration of a resolution authorizing submission of a grant application to the Wyoming Office of Homeland Security for the FFY 2018 State Homeland Security Grant Program (SHSP) on behalf of the Coroner's Department to fund gurneys, storage racks and trays in the amount of \$17,434.54.

Dept: Grants

Agent: Sandra Newland

Applicant: Grants

**Attachments:**     [Coroner WOHS Application Packet.pdf](#)

16. Consideration of the ratification of a resolution approving the submission of a FY 2019 and 2020 victim witness grant application to the Wyoming Office of the Attorney General, Division of Victim Services, to provide funding to support the Laramie County Victim Witness Program in an amount not to exceed \$308,842.81, with an estimated county match of \$48,609.67 over the two year period.

Dept: Grants

Agent: Sandra Newland

Applicant: Grants

**Attachments:**     [Victim Witness Grant Application Packet.pdf](#)

17. Consideration of the ratification of a resolution to approve the submittal of a grant application to the Wyoming Association of Sheriffs and Chiefs of Police through the Wyoming Department of Transportation for the FY19 selective traffic overtime enforcement grant in the amount of \$14,447.54.

Dept: Grants

Agent: Sandra Newland

Applicant: Grants

**Attachments:**     [DUI HVE 2018](#)

18. Consideration of a resolution authorizing the submission of a grant application to the Wyoming Office of Homeland Security for the FY 2018 State Homeland Security Grant Program (SHSP) for the Sheriff's Department for two projects in the amount of \$415,350.

Dept: Grants

Agent: Sandra Newland

Applicant: Grants

**Attachments:**     [WOHS 2018 Sheriff](#)

19. Consideration of a resolution designating Laramie County financial institutions as depositories and authorization to place investments. It is further resolved that Trudy Eisele, Laramie County Treasurer, shall have authority to place investments on behalf of Laramie County.

Dept: County Attorney

Agent: Trudy Eisele

Applicant:

**Attachments:**     [Resolution Designating Depositories](#)

20. Consideration of a Legal Services Contract for 2018-2019 between Laramie County and Wallace Stock and/or his designee to provide hearing officer services to Laramie County for administrative hearings as well as legal counsel to the Laramie County Commissioners acting as the Laramie County Board of Equalization. This agreement will commence on the date last executed and remain in full force and effect until June 30, 2019. The County shall pay the Contractor \$175.00 per hour.

Dept: County Attorney

Agent: Mark Voss

Applicant: Wallace Stock

**Attachments:**     [Legal Service Contract-Wally Stock](#)

21. Consideration of the following part-time salaries in the amount of \$27,863.72 for February 2018: Planning, \$860.00; Shooting Sports Center, \$4,737.50; Buildings/Grounds, \$13,994.36; Detention, \$6,605.10; District Court, \$1,035.00; DUI/DRUG Court, \$631.76.

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:**     [2018\\_03\\_15\\_12\\_16\\_47.pdf](#)

## Proclamations

22. Consideration of a resolution proclaiming April as the month of the military child.

Dept: County Attorney

Agent: Kristi Nagy

Applicant: Extension

**Attachments:**     [Proclamation April Month of Military Child](#)

**Resolution**

23. Consideration of a resolution lowering the speed limit to 40 mph for County Road 136 at mile post 214 to 217. The speed limit signs will be posted at mile post 214.5 northbound and mile post 215.3 southbound.

Dept: County Attorney

Agent: Dave Bumann

Applicant: Public Works

**Attachments:**     [Resolution Lowing Speed Limit for Road 136](#)

**Grants**

24. Consideration of a resolution authorizing the submission of a grant application to the Wyoming Office of Homeland Security for the FFY 2018 State Homeland Security Grant Program (SHSP) for two Laramie County Projects in the amount of \$107,627.31.

Dept: Grants

Agent: Sandra Newland

Applicant: Grants

**Attachments:**     [County Homeland Security Application.pdf](#)

**Contract/Agreement/Leases**

25. Consideration of a request from Samson Exploration to consent to participate, or not participate, in costs associated with a particular oil and gas drilling site.

Dept: County Attorney

Agent: Mark Voss

Applicant: Samson Exploration

**Attachments:**     [Samson Drilling Proposal of Bridal 0214H Well](#)

26. Consideration of a request by Meadowlark Academy for Laramie County to approve an amendment to the indenture in regard to the September 26, 2016, Bond issuance for acquisition and renovation of the Southeastern Juvenile Center, to wit: That \$68,000 from the Reserve Fund be transferred to the Operating Fund in order to provide for payments related to capital improvements required for the pumphouse and that \$6,000 from the Reserve Fund be used to provide for payment of legal fees related to this request.

Dept: County Attorney

Agent: Barbara Bonds

Applicant: Meadowlark Academy

**Attachments:**     [Meadowlark Academy](#)

### Appointments

27. Consideration of a resolution appointing a member to the Laramie County Community Action Board to complete the term left vacant by the resignation of Kim Maes which will expire on June 30, 2022

Dept: Commissioners

Agent: Commissioners

Applicant:

**Attachments:**     [Resolution Appointing a member to the Laramie County Community Action Board](#)

### Land Use:Variances/Board App./Plats

28. PUBLIC HEARING regarding a Subdivision Permit and Plat for North Range Business Park, 10th Filing, a replat of a portion of Lot 1, Block 15, North Range Business Park, 8th Filing, Laramie County, WY.

Dept: Planning & Development

Agent: Steil Surveying Services

Applicant: Microsoft Corporation

**Attachments:**     [North Range Business Park, 10th Filing](#)



- 29. PUBLIC HEARING** regarding a request for a Board Approval for “North Range Business Park Booster Pump Station” located in a portion of Lot 1, Block 15, North Range Business Park, 8th Filing, to be known as Lot 1, Block 17, North Range Business Park, 10th Filing.

Dept: Planning & Development

Agent: Aqua Works DBO, Inc.

Applicant: Microsoft Corporation

**Attachments:**     [NRBP Booster Pump Stn Board Approval](#)

**This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or [Ich320@laramiecounty.com](mailto:Ich320@laramiecounty.com) at least two business days prior to the meeting.**