

**Minutes of the Proceedings  
Board of County Commissioners  
Prepared by the Office of the Clerk of Laramie County  
Laramie County Wyoming**

Tuesday, October 18, 2016

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**161018 00** The Laramie County Commissioners met in regular session Tuesday, October 18, 2016 at 3:30 p.m. Those in attendance were Commissioner K.N. Buck Holmes, Chairman; Commissioner Linda Heath, Vice-Chairman; Commissioner Amber Ash; Commissioner Troy Thompson; Commissioner Ron Kailey; Mark Voss, County Attorney; County Clerk Debra Lee and Deputy Clerk Valerie Roybal.

Those signing the register were Nancy Trimble, Planning; Dan Cooley, Planning; Rob Geringer, Public Works; Pepper McClenahan, Planning; John Hartman, Drake Hill, Hill Law Firm; Brad Brooks, BOPU; Larry Friederich; Lisa Pafford, City Development; John Lucero, Mountain Meadows; Judy Ivester, Mountain Meadows; Kevin Howell, Saddlehorn-Magellan; Jennifer Bell, Saddlehorn-Burns & McDonnell; Jeremy King; Jett Maddox, Magellan; David Love, Magellan; Richard Coolidge, Magellan; Casey Palma, Steil Surveying; Brad Emmons, AVI; Marc Woods, Horizon Homes.

- 01** Commissioner Thompson moved to approve the Minutes of Proceedings for October 4, 2016. Commissioner Heath seconded the motion, which passed unanimously.
- 02** Commissioner Thompson moved to approve the services agreement between Laramie County and Capitol Counseling LLC to provide occasional mental health evaluation services in the Laramie County Detention Facility and to provide court testimony in involuntary hospitalization proceedings in the amount of \$155 per hour. Commissioner Ash seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 03** Commissioner Thompson moved to approve a request by the Sheriff's department to dispose of six Havis Docking Stations. Commissioner Ash seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 04** Commissioner Thompson moved to approve the ratification of a Title VII/EEO Coordinator Form for the Wyoming Department of Transportation CMAQ program. Commissioner Ash seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 05** Commissioner Thompson moved to approve a resolution supporting the retrocession of federal jurisdiction over approximately 75 acres of property held by the United States Air Force in Laramie County, Wyoming. Commissioner Ash seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.

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- 06 Commissioner Thompson moved to approve the ratification of a Non-Recourse Promissory Note between Laramie County and the Wyoming Business Council for the Wyoming Malting Loan portion of the Project in the amount of \$557,935.27. (This document is attachment "B" to 160607-12). Commissioner Ash seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 07 Commissioner Thompson moved to approve the ratification of an Assignment and Pledge of Promissory Note and Mortgage between Laramie County and the Wyoming Business Council for the Wyoming Malting Loan portion of the Project in the amount of \$557,935.27. (This document is attachment "C" to 160607-12). Commissioner Ash seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 08 Commissioner Thompson moved to approve the franchise agreement between Laramie County and Charter Communications. Commissioner Heath seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 09 Commissioner Ash moved to approve an agreement between Laramie County, the Laramie County Combined Communications Center, the City of Laramie Police Department, and the Laramie and Albany County Records Center and Communications Center (LARC) to share E911 Consumer Premise Equipment (CPE). Commissioner Kailey seconded the motion, which passed unanimously. After obtaining signatures, documentation will be filed in the County Clerk's office.
- 10 Commissioner Thompson moved to withdraw the Subdivision Permit and Plat for Swan Ranch Rail Park Eleventh Filing, a portion of Section 22, T.13N., R.67W., of the 6th P.M., Laramie County, Wyoming. Commissioner Heath seconded the motion, which passed unanimously.
- 11 John P. Hartman, applicant, presented a Subdivision Permit and Plat of Murray Hill Estates 5th Filing, Tracts 1 and 2, a Vacation and Replat of Tracts 52 and 53, Murray Hill Estates 3rd Filing, Laramie County, Wyoming. Mr. Hartman stated that he discovered his free-standing garage straddled the neighbor's property line and the unused utility easement. He requested replating the property line to accommodate the existing structure. Pepper McClenahan, Planning Department, noted that the vacation and replating of tracts 52 and 53 will correct the pre-existing encroachment on the lot line. Chairman Holmes opened the meeting for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Holmes closed the hearing. Commissioner Ash moved to approve the subdivision permit and plat of Murray Hill Estates 5th Filing and the findings of fact a and b of the staff report. Commissioner Thompson seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 12 Casey Palma, Steil Surveying, presented a request for a Board Approval for a partial easement vacation for Tract 90, Mountain Meadows 3rd Filing, Laramie County, Wyoming located at 1191 Granite Springs, Cheyenne, Wyoming. Mr. Palma, speaking for the applicant, requested the partial



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vacation of the easement due to an existing structure built prior to a state survey that changed the easement. Property owner Judy Ivester stated that she needed to get her dwelling out the easement. Chairman Holmes opened the meeting for PUBLIC COMMENT. John Lucero, property owner in Mountain Meadows, questioned why Mrs. Ivester had to go through this issue again. County Attorney Mark Voss stated the only way to modify part of a plat is through the Commissioners. Hearing no further PUBLIC COMMENT, Chairman Holmes closed the hearing. Commissioner Thompson moved to approve the request for the partial easement vacation for Tract 90, Mountain Meadows 3rd Filing, Laramie County, Wyoming, located at 1191 Granite Springs, Cheyenne, Wyoming, as shown in Exhibit A and to adopt findings of fact a and b of the staff report. Commissioner Heath seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.

- 13 Pepper McClenahan, Planning, presented a request for Board Approval for the Saddlehorn, Cheyenne North Lateral Pipeline, consisting of approximately 9.7 miles of 6" nominal diameter, crude oil pipeline, beginning at 9211 Bell Ranch Road in the NW1/4 NE1/4 in Section 9, T.14N., R.65W., and terminating in the Section 31, T.14N., R.65W., of the 6th P.M., Laramie County, Wyoming, at the Plains Cheyenne Junction Station at 7821 HR Ranch Road, Cheyenne, Wyoming. Ms. McClenahan noted the project begins in the county and terminates in the city. Kevin Howell, representing Magellan and Saddlehorn Pipeline, informed the board of their meetings with landowners. The board was told that 11 landowners have not settled and 35 percent are on board. Chairman Holmes opened the meeting for PUBLIC COMMENT. Brad Brooks, Board of Public Utilities, City of Cheyenne, expressed concerns about potential corrosion where the pipeline will cross city waterlines in two areas. He asked that plans be reviewed by appropriate entities prior to construction. Andrea Gold, property owner, stated she wanted to see plans in writing. She noted concerns about the feasibility of relocating leech fields and the impact on property owners, possible disruption caused by boring under the property, and Kaiser's agreement with the HOA that another pipeline would not be allowed in the easement. Hearing no further PUBLIC COMMENT, Chairman Holmes closed the hearing. Following discussion about the need to have more landowners on board and to work with Kaiser on possible colocation of the pipeline, it was moved by Commissioner Thompson to continue the public hearing for consideration of board approval for the Saddlehorn, Cheyenne North Lateral Pipeline to Nov. 15, 2016. Commissioner Ash seconded the motion, which passed unanimously. Commissioner Heath asked applicants to include noxious weed control in their plans. The motion passed unanimously.

The meeting adjourned at 5:15 p.m.

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## CERTIFICATION

I, Debra K. Lee, Clerk of Laramie County, do hereby certify the above to be a true and correct copy of the Minutes of the Proceedings for Tuesday, October 18, 2016

SEAL

Approved by :



Debra K. Lee  
County Clerk

Reviewed by :



K. N. Buck Holmes, Chairman  
Board of County Commissioners

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources, 310 West 19th Street, Cheyenne, WY 82001, (307)633-4355 within a reasonable time.