

LARAMIE COUNTY CLERK BOARD OF COUNTY COMMISSIONERS AGENDA ITEM PROCESSING FORM

1. DATE OF PROPOSED ACTION: April 2, 2013

2. AGENDA ITEM: Appointments Bids/Purchases Claims
Contracts/agreements/leases Grants Land Use: Variances/Board App/Plats
Proclamations Public Hearings/Rules & Reg's Reports & Public Petitions
Resolutions Other

3. DEPARTMENT: IT

APPLICANT: VTI Security

AGENT: Rick Fortney

4. DESCRIPTION: Consideration of a contract for phase V of Laramie County Court House security with VTI in the amount of \$109,497.46 the funding of this project is thru SLIB funds total amount set aside for this project is \$128,017.89

5. DOCUMENTATION: 2 originals and (4) four copies

RECEIVED AND APPROVED
TO FORM ONLY BY THE
DEPUTY LARAMIE COUNTY
ATTORNEY

[Signature] 3/26/13

Clerks Use Only:

Commissioner

Ash _____

Hasenauer _____

Holmes _____

Humphrey _____

Thompson _____

Action _____

Postponed/Tabled _____

Signatures

Co Attny _____

Assist Co Attny _____

Grants Manager _____

Outside Agency _____

**ADDENDUM NUMBER EIGHT TO SECURITY SYSTEM DESIGN, INSTALLATION
AND SERVICE AGREEMENT**

between

**LARAMIE COUNTY, WYOMING and VTI SECURITY
(Phase V – Courtroom Camera Installation)**

This Addendum Number Eight to the Security System Design, Installation and Service Agreement is made and entered into by and between Laramie County, Wyoming, 309 W. 20th Street, Cheyenne, Wyoming, 82003 ("COUNTY") and VTI Security, 751 Pine Ridge Rd., Golden, CO 80403 ("CONTRACTOR").

I. PURPOSE

The purpose of this Addendum Number Eight is to modify the original Security System Design, Installation and Service Agreement (hereinafter Agreement) entered into between COUNTY and CONTRACTOR in May 2010, to provide for the design, installation and service of COUNTY's security system, including hardware, software and related project management services (Contract No. 100504-17). This Addendum Number Eight provides for the installation of HD video cameras in designated areas of the Laramie County Courthouse, as set forth in more detail in the attached Laramie County Courts – Courtroom Cameras, Proposal No. 76235 (Proposal), which is hereby accepted, attached hereto and incorporated by reference herein.

II. TERM

This Addendum shall commence on the date last executed by the duly authorized representatives of the parties to this Addendum, and shall remain in force until the services enumerated in the Proposal are completed, or until terminated pursuant to the provisions of this Addendum. Notwithstanding such termination, CONTRACTOR shall be obligated to provide follow-up services on work currently in progress until such services are completed, or as otherwise directed by COUNTY.

III. PAYMENT

A. COUNTY shall pay CONTRACTOR upon receipt of the CONTRACTOR'S invoice to the COUNTY, or submission of other documentation certifying completion of the services. No payment shall be made before the last signature is affixed to this Agreement. Payments shall be in accordance with Wyo. Stat. § 16-6-602 (2011). Provisions to the contrary in Proposal, "Terms," are excluded and shall be of no further force and effect.

B. CONTRACTOR may bill COUNTY for material ordered and received at CONTRACTOR's location, or COUNTY may also choose to take possession of required material and store it at its own site. COUNTY and CONTRACTOR shall agree in writing prior to such materials being ordered and stored at either location.

C. CONTRACTOR shall bill COUNTY a total not to exceed one hundred nine thousand, four hundred ninety-seven dollars and forty-six cents (\$109,497.46) for the services provided in Proposal.

IV. RESPONSIBILITIES OF CONTRACTOR

A. CONTRACTOR shall provide for the installation and service of the equipment set forth in the Proposal.

B. CONTRACTOR agrees to retain all required records for three (3) years after the County makes final payment and all other matters relating to the Addendum are concluded. CONTRACTOR agrees to permit access by the COUNTY or any of its duly authorized representatives to any books, documents, papers and records of the CONTRACTOR which are directly pertinent to this specific Addendum for purposes including but not limited to audit, examination, excerpts, and transcriptions. It is agreed that finished or unfinished documents, data or reports, prepared by CONTRACTOR under this contract shall be considered the property of the COUNTY and upon completion of the services to be performed, or upon termination of this Addendum for cause, or for the convenience of the COUNTY, will be turned over to the COUNTY.

V. GENERAL PROVISIONS

A. Entire Agreement. This Addendum (3 pages), the Proposal (4 pages), and the Agreement (Contract No. 100504-17, on file with the County Clerk and totaling 5 pages), represent the entire and integrated agreement and understanding between the parties and supersede all prior negotiations, statements, representations and agreements, whether written or oral.

B. Remainder of Agreement Incorporated Herein. All other provisions of the Security System Design, Installation and Service Agreement as set forth in the original Agreement executed in May 2010, remain in full force and effect, as if set forth fully herein.

[The remainder of this page is intentionally left blank]

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(Phase V – Courtroom Camera Installation)**

Signature Page

LARAMIE COUNTY, WYOMING

By: _____ Date _____
Troy Thompson, Chairman, Laramie County Commissioners

ATTEST:

By: _____ Date _____
Debbye Lathrop, Laramie County Clerk

CONTRACTOR: VTI Security

By: _____ Date 3/5/13
Name: JOHN NOWAK
Title: VICE PRESIDENT

This Agreement is effective the date of the last signature affixed to this page.

REVIEWED AND APPROVED AS TO FORM ONLY:

By: _____ Date 3/26/13
Sylvia Lee Hackl, Deputy County Attorney



February 15, 2013

Rick Fortney
Laramie County
Historic West
310 W. 19th Street
Cheyenne, WY 82001

**Re: Laramie County Courts - Court Room Cameras w/IR Cameras for Hallways
Proposal No. 76235**

Dear Rick:

VTI Security Integrators (VTI) is pleased to provide this proposal for your review and consideration. Our proposal is representative of the necessary technology solutions to effectively serve you with the highest regards to quality in products and installation workmanship.

Below please find a detailed project scope, equipment list, pricing summary, and a section covering terms and conditions.

Laramie County Courtroom Camera Installation

Overview

This project's goal is to provide HD recorded surveillance video of the critical areas for the Municipal, District and Circuit courts located in the Courthouse Building. Cameras will be installed in each courtroom to provide coverage of critical areas within the court room. Cameras will also be placed in holding cells and transport halls, as well as Public Lobbies adjacent to court rooms and clerk/public interaction desks. The cameras will be 1080P HD resolution cameras and will be configured in a recessed ceiling mount enclosure for court rooms, lobbies and clerk areas or a vandal corner enclosure for holding cells and transport areas. Cameras in the hallways will have infrared illuminators built in for low light video. Each camera will have the future capability to record audio, but under the present scope of work will not initially be configured for audio recording.

401 West Travelers Trail, Burnsville, MN 55337, P: 952-894-5343 F: 952-894-0509
751 Pine Ridge Road, Golden, Colorado 80403 P: 303-216-2700 F: 303-216-2595
207 Sutton Lane, Colorado Springs, CO 80907 P: 719-955-0672 F: 719-955-0688
1265 E. Wisconsin Avenue, Suite A, Pewaukee, WI 53072 P: 414-517-7180
6305 S. Western, Amarillo, TX 79110 V: 800-241-1476
1003 E. Lincolnway, Cheyenne, WY 82001
www.vtisecurity.com

Scope of Work

I. Install 40 new IP cameras as directed by the County.

II. County Provided Equipment

Laramie County will be responsible for providing specific equipment for this project. Each camera will require a POE port in the network closet for their specific floor. The POE port must provide no less than 10.2W per port. The County will also be providing the video server, operating system and storage. VTI has provided a specification from Milestone for this specific application that lays out hardware and software requirements. The County will also be responsible for providing any workstations required for view the video in desired areas.

Equipment List

Qty	Model #	Description
17	SNCDH240	Network HD Mini Dome 1080P
40	YT-ICB140	In-ceiling bracket for SNCDH240
40	S2-NVR-MSCAMC	Milestone Corporate Camera license
40	S2-NVR-XMCC	Milestone Corporate Support per Camera
23	SNCDH280	Network HD Camera 1080P w/IR Illuminator

Equipment Total (with warranty)	\$83,722.89
Labor Total	\$10,704.00
Subcontracting Total	\$13,981.50
Freight Total	\$1,089.08

Total (Tax Not Included - Tax Exempt) \$109,497.46

Warranty:

1. Equipment:

This system includes VTI's Parts Performance guarantee. Hardware components that fail within 5 years from the date of substantial completion will be repaired or replaced at no cost for that equipment. Terms and conditions are listed within the Guardian Service Plan.

2. Labor:

VTI provides one year labor warranty on workmanship from the date of substantial completion. Specific terms and conditions are listed in our standard warranty statement.

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www.vtisecurity.com

Notes:**1. Installation includes:**

- Pulling all cable
- Mounting of devices
- Final termination and testing of devices
- Any necessary conduit, boxes and fittings
- System Training
- Documentation (submittals, as-builts, project notes)

2. Installation does not include:

- 120 VAC power at specified locations
- All necessary taxes
- Bid bond
- Performance bond
- Permits

3. Installation and Scheduling

Installation can be scheduled once the attached authorization to proceed is received. All material will be ordered in a timely fashion for the availability at the scheduled installation date.

Terms:

VTI standard payment terms are Net 30 from invoice date and interest of 1.5% monthly on all unpaid and undisputed balances. VTI's standard billing practice is to progress bill every thirty (30) days. This includes billing for material ordered and received at VTI for your project. You may choose to take possession of this material and store it at your own site or it may be stored at VTI at no charge. Deposits may be required depending on the customer's credit history, and any upfront costs incurred by VTI, if the project is \$30,000 or greater and/or if the project is estimated to take six (6) months or longer to complete.

This proposal and all costs associated with it are valid for 60 days from the date of the proposal. After 60 days, prices are not guaranteed and may be subject to change.

VTI will continue to be responsive to your requirements regarding this proposal. If you have any questions or other matters, please feel free to contact me.

Respectfully Submitted By: Jessica McCauliff, Senior Account Manager
Direct: (720) 382-1405
Email: Jessica.McCauliff@vtisecurity.com

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Authorization:

As authorization to proceed on Proposal No. 76235, please sign below and return via fax (303) 216-2595 and mail the original proposal back to VTI.

**VideoTronix Incorporated
d.b.a. VTI Security Integrators**

By: _____

Title: Vice President

Date: 3/5/13

Laramie County

By: _____

Title: _____

Date: _____

P.O.#: _____

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DEPUTY LARAMIE COUNTY
ATTORNEY

[Signature]
3/26/13