

**LARAMIE COUNTY CLERK
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM PROCESSING FORM**

1. DATE OF PROPOSED ACTION: February 5, 2013

2. AGENDA ITEM: ☐ Appointments ☐ Bids/Purchases ☐ Claims

☐ Contracts/agreements/leases ☐ Grants ☐ Land Use: Variances/Board App/Plats

☐ Proclamations ☐ Public Hearings/Rules & Reg's ☐ Reports & Public Petitions

☐ Resolutions ☒ Other Fixed Asset Disposal

3. DEPARTMENT: Sheriff's Dept.

APPLICANT: Capt. Hillegas

AGENT: Capt. Hillegas

4. DESCRIPTION: Consideration for the Sheriff's Department to dispose of a treadmill, which is no longer functional and to trade in a 2005 Ford patrol vehicle to Spradley Barr toward the purchase of a new vehicle.

Amount \$

From

To

5. DOCUMENTATION: 1 Originals and (4) four copies

Clerks Use Only:

Commissioner

Ash _____
Hasenauer _____
Holmes _____
Humphrey _____
Thompson _____
Action _____
Postponed/Tabled _____

Signatures

Co Attny _____
Assist Co Attny _____
Grants Manager _____
Outside Agency _____

Laramie County Government

Fixed Asset Inventory Control System

ASSET DELETION FORM

Tag Number: 89544 Asset Number: 2583

Asset Description: Exercise - Treadmill

Asset Manufacturer: Trimline

Asset Model Number: T380LC-1

Serial Number: 040224004

Asset Type: EQU-EQUIPMENT Assigned Location: 202011

Deletion Code: SC-SCRAPPED Deletion Date: 01 / 25 / 2013

Sold/Traded to Whom: _____

Asset Value: \$0.00

Voucher Number: _____ Vendor Number: _____

Acquisition Date: 1 Acquisition Check Number: _____

Dept. Head Signature: *Riley* C2 Date: 1/25/2013

Commissioner's Signature: _____ Date: 1 / 1

ACCOUNTING DEPARTMENT USE ONLY

Entered By: _____ Date: _____ / _____ / _____

Action: _____

Print Form



Laramie County Government

Fixed Asset Inventory Control System

ASSET DELETION FORM

Tag Number: 90464 Asset Number: 2817

Asset Description: 2005 Ford Crown Victoria #11

Asset Manufacturer: Ford

Asset Model Number: Crown Victoria

Serial Number: 2FAHP71W15X123797

Asset Type: VEH-VEHICLE Assigned Location: 205203

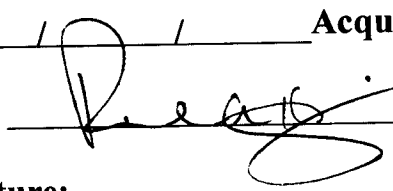
Deletion Code: TR-TRADE-IN Deletion Date: 02 / 05 / 2013

Sold/Traded to Whom: Spradley Barr

Asset Value: \$1,100.00

Voucher Number: _____ Vendor Number: _____

Acquisition Date: 1 / 1 Acquisition Check Number: _____

Dept. Head Signature:  Date: 1 / 28 / 2013

Commissioner's Signature: _____ Date: 1 / 1

ACCOUNTING DEPARTMENT USE ONLY

Entered By: _____ Date: _____ / _____ / _____

Action: _____

Print Form