

Board of County Commissioners Meeting

Agenda - Final

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, April 5, 2022

3:30 PM

Commissioners Board Room

Visit <https://laramiecounty.legistar.com/Calendar.aspx> to attend the meeting virtually and comment online. During the meeting, comments may be called in at 633-4422.

Any supporting document associated with an agenda item is the document as initially submitted for the agenda and may not include any subsequent proposed amendments or revisions.

Roll Call/Call to Order

Minutes

1. Consideration of the Minutes of Proceedings for March 15, 2022.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Draft Minutes March 15, 2022](#)

Consent Agenda

2. Consideration of a contract between Laramie County, WY, and WY Dept of Health in the amount of \$28,063.98 to provide allowable substance use disorder treatment services within the Substance Abuse Block Grant COVID Emergency Funding Grant for the Drug Court program.

Dept: DUI/Drug Court

Agent: Kurt Zunker

Applicant:

Attachments: [Contract, DOH, Drug Court](#)

3. Consideration of a contract between Laramie County, WY, and WY Dept of Health in the amount of \$37,418.64 to provide allowable substance use disorder treatment services within the Substance Abuse Block Grant COVID Emergency Funding Grant for the DUI Court program.

Dept: DUI/Drug Court

Agent: Kurt Zunker

Applicant:

Attachments: [Contract, DOH, DUI Court](#)

4. Consideration of a memorandum of understanding between Laramie County Emergency Management Agency and the Sheriff's Dept for Sno-Cat use and operating procedures.

Dept: Emergency Management

Agent: J West & K James

Applicant:

Attachments: [MOU Sno-Cat Use and Operating Procedures, EMA & Sheriff's Dept](#)

5. Consideration of a renewal agreement between Laramie County, WY, and ConvergeOne, Inc in an amount not to exceed \$35,009.64 to provide VTWatch Monitoring Services for 911.

Dept: Combined Communications

Agent: Amber Young

Applicant: ConvergeOne, Inc

Attachments: [Agreement, ConvergeOne, Inc, 911 Services](#)

6. Consideration of a resolution authorizing the acceptance of a grant award from the Dept of Justice for a FY21 Bulletproof Vest award in the amount of \$11,276.35 with a 50% match to run through Aug 31, 2023.

Dept: Grants

Agent: Sandra Newland

Applicant: Sheriff's Dept

Attachments: [Grant Award, US DOJ, Bullet Proof Vest Grant](#)

7. Consideration of a resolution authorizing the submission of the FY23-24 Laramie County Prevention Grant application to the Cheyenne Regional Medical Center in the amount of \$12,000 to request funding for the Coroner's Office for suicide prevention resources.

Dept: Grants

Agent: Sandra Newland

Applicant: Coroner's Office

Attachments: [FY23-24 LC Prevention Grant Application, CRMC, Coroner's Office](#)

8. Consideration of a resolution authorizing the submission of the FY23-24 Laramie County Prevention Grant application to the Cheyenne Regional Medical Center in the amount of \$50,500 to request funding for the Sheriff's Dept for community policing overtime, equipment and outreach efforts.

Dept: Grants

Agent: Sandra Newland

Applicant: Sheriff's Dept

Attachments: [FY23-24 LC Prevention Grant Application, CRMC, Sheriff's Dept](#)

9. Consideration of an agreement between Laramie County, WY, and Halladay Motors, Inc in an amount not to exceed \$53,500 to purchase a 2022 Yukon XL 4WD vehicle for the Coroner's Office.

Dept: Grants

Agent: Sandra Newland

Applicant: Coroner's Office

Attachments: [Agreement, Halladay Motors, Inc, 2022 Yukon](#)

10. Consideration of an addendum between Laramie County, WY, and Donor Alliance, Inc for organ and tissue donation protocols.

Dept: Coroner

Agent: Rebecca Reid

Applicant: Donor Alliance, Inc

Attachments: [Addendum, Donor Alliance, Inc](#)

11. Consideration of an addendum between Laramie County, WY, and Badger Daylighting Corp to provide Public Works with hydrovac services as described in attachment A.

Dept: Public Works

Agent: Molly Bennett

Applicant: Badger Daylighting Corp

Attachments: [Addendum, Badger Daylighting Corp](#)

12. Consideration of the ratification of an addendum between Laramie County, WY, and Brightly Software, Inc to provide software and associated professional services as fully described in the statement of work for the Planning Dept.

Dept: Planning & Development

Agent: Justin Arnold

Applicant: Brightly Software, Inc

Attachments: [Addendum, Brightly Software, Inc](#)

13. Consideration of an agreement between Laramie County, WY, and Runbeck Election Services, Inc to provide ballot printing services as fully described in Exhibit A.

Dept: County Clerk

Agent: Debra Lee

Applicant: Runbeck Election Services

Attachments: [Agreement, Runbeck Election Services, Inc](#)

14. Consideration of a two-day catering permit submitted by DeLancey Enterprises, LLC for an event June 8 and 9, 2022 at the Archer Complex.

Dept: County Clerk

Agent: Debra Lee

Applicant: DeLancey Enterprises, LLC

Attachments: [24-hour Permit, DeLancey Enterprises, LLC, June 8 and 9, 2022](#)

15. Consideration of a six-day catering permit submitted by DeLancey Enterprises, LLC for an event on June 10, 24, July 8, 15, Aug 12 and 26, 2022 at the Archer Complex.

Dept: County Clerk

Agent: Debra Lee

Applicant: DeLancey Enterprises, LLC

Attachments: [24-hour Permit, DeLancey Enterprises, LLC, June 10, 24, July 8, 15, Aug 12 and 26, 2022](#)

16. Consideration of the following fees collected by various County entities for Feb 2022: County Clerk, \$123,942.97; Sheriff, \$260,778.24; Clerk of District Court, \$17,381.43; Shooting Sports, \$16,676.29; Planning & Development, \$67,076.07; Circuit Court, \$46,802.00; DUI Court, \$290.00; Drug Court, \$480.00.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Feb Fees 2022](#)

17. Consideration of the following part-time salaries in the amount of \$41,921.15 for March 2022: Planning, \$470.00; Shooting Sports, \$6,797.19; Events Dept, \$1,225.50; Buildings/Maintenance, \$14,979.35; Sheriff Operations, \$4,246.42; Detention, \$10,706.12; District Court, \$2,827.50; Drug/DUI Courts, \$669.07.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [March Part-time Salaries 2022](#)

18. Consideration of warrants in the amount of \$2,272,489.99 for March 2022.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [March Warrants 2022](#)

Report & Public Petitions

19. Presentation of the FY21 audit of Laramie County.

Dept: County Clerk

Agent: Debra Lee

Applicant: CliftonLarsonAllen, LLP

Attachments: [Laramie County FY21 Financial & Compliance Report](#)

Proclamations

20. Consideration of a resolution proclaiming April 2022 as the month of the military child.

Dept: Commissioners

Agent: Commissioners

Applicant:

Attachments: [Resolution Proclaiming April 2022 Month of the Military Child](#)

21. Consideration of a resolution proclaiming April 5, 2022 as National Service Recognition Day.

Dept: Commissioners

Agent: Commissioners

Applicant:

Attachments: [Resolution Proclaiming National Service Recognition Day](#)

22. Consideration of a resolution proclaiming the week of April 10-16, 2022 as National Public Telecommunicators Week.

Dept: Commissioners

Agent: Amber Young

Applicant:

Attachments: [Resolution Proclaiming National Public Telecommunicators Week](#)

Resolutions

23. Consideration of a resolution to approve the consolidation of the August 2022 meetings of the Board of County Commissioners.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Resolution Consolidating August 2022 Commission Meetings](#)

24. Consideration of a resolution approving Wyoming Horse Racing, LLC to conduct pari-mutuel wagering on live horse racing, historic horse racing, simulcast events and rodeo events at 1601 Central Ave, Cheyenne, Laramie County, WY.

Dept: Commissioners

Agent: Matt Micheli

Applicant: Wyoming Horse Racing

Attachments: [Resolution, Wyoming Horse Racing, LLC, Pari-Mutuel Wagering](#)

Grants

25. Consideration of an agreement between Laramie County, WY, and Motorola Solutions, Inc in an amount not to exceed \$192,648 to provide (50) portable radios to the Sheriff's Dept.

Dept: Grants

Agent: Sandra Newland

Applicant: Sheriff's Dept

Attachments: [Agreement, Motorola Solutions, Inc](#)

- 26. PUBLIC HEARING announcing the WY Dept of Family Services FFY23 Temporary Assistance for Needy Families Community Partnership Initiative grant application. Grant applications are due to the Laramie County Commissioners on Wed, April 13, 2022 by 11:00 am. (Non-action item).

Dept: Grants

Agent: Sandra Newland

Applicant:

Attachments: [FFY23 TANF Public Hearing Notice](#)

License/Permits

- 27. PUBLIC HEARING regarding a seasonal fireworks permit submitted by Breanna Elliott, dba Jurassic Fireworks, located at 201 I-25 Service Rd Bldg A.

Dept: County Clerk

Agent: Debra Lee

Applicant: Jurassic Fireworks

Attachments: [Permit, Jurassic Fireworks - 201 I-25 Service Rd Bldg A](#)

- 28. PUBLIC HEARING regarding a yearly fireworks permit submitted by Phantom Fireworks Showrooms, LLC located at 227 I-25 Service Rd East.

Dept: County Clerk

Agent: Debra Lee

Applicant: Phantom Fireworks

Attachments: [Permit, Phantom Fireworks - 227 I-25 Service Rd East](#)

- 29. PUBLIC HEARING regarding a yearly fireworks permit submitted by Phantom Fireworks Showrooms, LLC located at 239 I-25 Service Rd East.

Dept: County Clerk

Agent: Debra Lee

Applicant: Phantom Fireworks

Attachments: [Permit, Phantom Fireworks - 239 I-25 Service Rd East](#)

- 30. PUBLIC HEARING regarding a seasonal fireworks permit submitted by Jim Landis, dba USA Fireworks located at 102 W College Dr.

Dept: County Clerk

Agent: Debra Lee

Applicant: USA Fireworks

Attachments: [Permit, USA Fireworks - 102 W College Dr](#)

Appointments

- 31. Consideration of a resolution appointing Tom Hood to the Laramie County Adult Community Corrections Board completing the four-year term left vacant by Rob Peete term expiring Dec 31, 2022.

Dept: Commissioners

Agent: Commissioners

Applicant:

Attachments: [Adult Community Corrections Board Appointment](#)

Land Use:Variances/Board App./Plats

- 32. PUBLIC HEARING regarding a Zone Change from A2 - Agricultural to A1 - Agricultural and Rural Residential for a portion of the W1/2 SE1/4 SW1/4 Sect 9, T14N, R65W, of the 6th PM, Laramie County, WY.

Dept: Planning & Development

Agent: Helen Hefferman

Applicant:

Attachments: [Hefferman Zone Change](#)

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or lchr320@laramiecounty.com at least two business days prior to the meeting.