

Board of County Commissioners

Minutes of the Proceedings - Final

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, May 21, 2024

3:30 PM

Commissioners Board Room

Roll Call/Call to Order

Present: Vice Chairman Gunnar Malm, Commissioner
Linda Heath, Commissioner K. N. Buck Holmes,
Commissioner Troy Thompson
Excused: Chairman Brian Lovett

Minutes

1. Consideration of the Minutes of Proceedings for May 7, 2024.

[24 - 251](#)

Attachments: [Draft Minutes May 7, 2024](#)

A motion was made by Commissioner Holmes, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Heath, Holmes, Thompson

Excused: Lovett

Consent Agenda

Approval of the Consent Agenda

A motion was made by Commissioner Holmes, seconded by Commissioner Heath, to approve the Consent Agenda. The motion carried by the following vote:

Aye: Malm, Heath, Holmes, Thompson

Excused: Lovett

2. Consideration of a memorandum of understanding between Laramie County, WY, and the University of Wyoming to authorize expenditures to support Extension programs from July 1, 2023, through June 30, 2025.

[24 - 259](#)

Attachments: [MOU, UW Extension](#)

This agenda item was approved.

3. Consideration of five FY24 annual compensation agreements between the Laramie County, WY, and the University of Wyoming.

[24 - 260](#)

Attachments: [FY24 Annual Compensation Agreements, UW Extension](#)

This agenda item was approved.

4. Consideration of a resolution authorizing the submission of a grant application to the WY Dept of Health for a FY25-26 community prevention grant in the amount of \$915,892 for community-based prevention services. [24 - 256](#)

Attachments: [Grant Application, WDH Community Prevention](#)

This agenda item was approved.

5. Consideration of amendment one to the cooperative agreement (231003-28) between WY Dept of Transportation and Laramie County, WY, to extend the term of the agreement through May 31, 2026. The original agreement set forth the terms and conditions by which the Sheriff will perform road closure gate duties upon request of the WY Highway Patrol. [24 - 242](#)

Attachments: [Amendment One, WYDOT](#)

This agenda item was approved.

6. Consideration of an addendum between Laramie County, WY, and Matthew Davis, dba Adventure Quest Events, in the amount of \$10,000 to provide mini golf services at the Laramie County Fair. [24 - 254](#)

Attachments: [Addendum, Adventure Quest Events](#)

This agenda item was approved.

7. Consideration of the ratification of a catering permit submitted by The Knotty Pine Saloon for an event on May 18, 2024, at the Archer Complex. [24 - 244](#)

Attachments: [24-hour Permit, The Knotty Pine Saloon, May 18, 2024](#)

This agenda item was approved.

8. Consideration of a catering permit submitted by DeLancey Enterprises, LLC, dba Hell on Wheels Package Liquors, for an event on July 19, 2024, at 575 Valley View Dr. [24 - 246](#)

Attachments: [24-hour Permit, Hell on Wheels Package Liquor, July 19, 2024](#)

This agenda item was approved.

9. Consideration of a catering permit submitted by DeLancey Enterprises, LLC, dba Hell on Wheels Package Liquors, for an event on Aug 31, 2024, at 2080 County Rd 134. [24 - 248](#)

Attachments: [24-hour Permit, Hell on Wheels Package Liquor, Aug 31, 2024](#)

This agenda item was approved.

10. Consideration of six one-day catering permits submitted by DeLancey Enterprises, LLC, dba Hell on Wheels Package Liquors, for an event on June 7, 21, 28, July 12, Aug 23 and Sept 6, 2024, at the Archer Complex. [24 - 245](#)

Attachments: [24-hour Permit, Hell on Wheels Package Liquor, June 7, 21, 28, July 12, Aug 23 and Sept 6, 2024](#)

This agenda item was approved.

11. Consideration of two one-day catering permits submitted by DeLancey Enterprises, LLC, dba Hell on Wheels Package Liquors, for events on Aug 10 and 24, 2024, at LCCC Pathfinder Bldg. [24 - 249](#)

Attachments: [24-hour Permit, Hell on Wheels Package Liquor, Aug 10 and 24, 2024](#)

This agenda item was approved.

Proclamations

12. Consideration of a resolution proclaiming the week of May 19 through May 25, 2024, as National Public Works Week. [24 - 255](#)

Attachments: [Resolution Proclaiming May 19 - 25, 2024, as National Public Works Week Proclamation](#)

A motion was made by Commissioner Thompson, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Heath, Holmes, Thompson

Excused: Lovett

Resolutions

13. Consideration of a resolution designating patrol deputy new hires eligible for hiring bonuses. [24 - 247](#)

Attachments: [Resolution, Patrol Deputy Hiring Bonuses](#)

A motion was made by Commissioner Thompson, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Heath, Holmes, Thompson

Excused: Lovett

14. Consideration of a resolution designating detention deputy new hires eligible for increased hiring bonuses. [24 - 250](#)

Attachments: [Resolution, Detention Deputy Hiring Bonuses Increase](#)

A motion was made by Commissioner Thompson, seconded by Commissioner Holmes, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Heath, Holmes, Thompson

Excused: Lovett

15. Consideration of a resolution establishing a location for in-person absentee voting and counting center for Laramie County. [24 - 252](#)

Attachments: [Resolution Establishing Absentee Voting and Counting Center](#)

A motion was made by Commissioner Thompson, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Heath, Holmes, Thompson

Excused: Lovett

Grants

16. Consideration of a resolution authorizing the submission of an invoice from Laramie County, WY, to the WY Dept of Health for a FY24 WY Gaming Commission allocation for gambling prevention efforts along with the treatment of problematic gambling behavior in the amount of \$72,098.82. [24 - 241](#)

Attachments: [Resolution, WY Dept of Health, Gambling Prevention](#)

A motion was made by Commissioner Thompson, seconded by Commissioner Holmes, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Heath, Holmes, Thompson

Excused: Lovett

License/Permits

17. PUBLIC HEARING to consider the following liquor license renewal applications for 2024-2025: Retail Liquor: BUNKHOUSE BAR; OUTLAW SALOON; TERRY BISON RANCH; ANTELOPE TRUCK STOP; LITTLE AMERICA; LITTLE BEAR INN; TOWN & COUNTRY SUPERMARKET LIQUORS; TUMBLEWEED BAR; THE DEN GENTLEMAN'S CLUB; T-JOES BAR & LOUNGE; HELL ON WHEELS PACKAGE LIQUORS; Limited Retail Liquor (Club): CHEYENNE SHRINE CLUB; FORUM 619; MOOSE LODGE; VFW POST 4343; County Retail Malt Beverage Permit: ANTELOPE TRUCK STOP; TRAVEL CENTERS OF AMERICA; HARRINGTON'S SOUTH SIDE PUB; Bar and Grill: TORTILLA FACTORY; SENATOR'S STEAHOUSE AT TERRY BISON RANCH; Resort: LCCC DINING SERVICES.

[24 - 243](#)**Attachments:** [2024 Liquor License Applications](#)

Dale Davis, Laramie County Clerk Chief Deputy, read the list of applicants into the record and said all the applications were in order.

Chairman Malm opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Malm closed the hearing.

A motion was made by Commissioner Holmes, seconded by Commissioner Thompson, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Heath, Holmes, Thompson

Excused: Lovett

Land Use:Variances/Board App./Plats

18. PUBLIC HEARING regarding board approval and site plan for the McRady RV Storage Facility, located on Tract 1, McRady Subdivision, situated in Sect 8, T13N, R66W, of the 6th PM, Laramie County, WY.

[24 - 240](#)**Attachments:** [McRady RV Storage Facility Board Approval and Site Plan](#)
[McRady RV Storage Facility Board Approval and Site Plan, Revised Resolution](#)

Sonny Keen, Planning, said Steil Surveying Services, LLC, on behalf of Chris McRady, submitted board approval and site plan applications for the McRady RV Storage Facility at the northwest corner of E College Dr and Ave C, Cheyenne, WY. She said the two applications were submitted to approve the use of a surface storage RV facility, and both applications were combined into one staff report for ease of presentation.

Keen said based on evidence provided, staff recommends approval of the application and site plan with the adoption of findings of fact a, b and c with the following condition: All recommendations of the agency reviews, including public improvements deemed necessary, are addressed prior to the issuance of a Certificate of Review.

Chairman Malm opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Malm closed the hearing.

A motion was made by Commissioner Thompson, seconded by Commissioner Holmes, to grant board approval for McRady RV Storage facility, located on Tract 1, McRady Subdivision, situated in Sect 8, T13N, R66W, of the 6th PM, Laramie County, WY, with one condition and adopt the findings of fact a of the staff report. The motion carried by the following vote:

Aye: Malm, Heath, Holmes, Thompson

Excused: Lovett

A motion was made by Commissioner Thompson, seconded by Commissioner Holmes, to grant the site plan for McRady RV Storage facility, located on Tract 1, McRady Subdivision, situated in Sect 8, T13N, R66W, of the 6th PM, Laramie County, WY, with one condition and adopt the findings of facts b and c of the staff report. The motion carried by the following vote:

Aye: Malm, Heath, Holmes, Thompson

Excused: Lovett

The meeting adjourned at 3:48 pm.

CERTIFICATION

I, Debra K. Lee, Clerk of Laramie County, do hereby certify the above to be a true and correct copy of the Minutes of the Proceedings for Tuesday, May 21, 2024.

Approved by : Debra K. Lee, County Clerk

Reviewed by : Brian Lovett, Chairman,

Board of County Commissioners

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or humanresources@laramiecountywy.gov at least two business days prior to the meeting. Per WS §18-3-516(f), access to county information can be obtained at laramiecountywy.gov.