

LARAMIE COUNTY PLANNING & DEVELOPMENT DEPARTMENT

Planning • Building

MEMORANDUM

TO: Laramie County Board of Commissioners

FROM: Sonny M. Keen, Associate Planner

DATE: June 3rd, 2025

TITLE: PUBLIC HEARING: Board Approval for the easement naming of Wilson

Acres, Tract 2, Laramie County, WY.

EXECUTIVE SUMMARY

Steil Surveying Services, on behalf of G & G Enterprises, has submitted a Board Approval application to name the recorded easement of Wilson Acres, Tract 2, to Willow Brook Lane. This was a condition of the subdivision permit as the Geographical Information Specialist (GIS) advised they were not able to address these new parcels from Road 146 and therefore, the easement would need to be named to allow for further addresses within Pita Ranch, 2nd Filing.

BACKGROUND

This parcel of land, known as Wilson Acres, Tract 2, is comprised of 1.94 acres. It was recorded as a dedicated easement on July 23rd, 2019, that was signed by tract owner Tanner Leuning, as well as the plat for Thunder Basin Estates, 4th Filing, and Pita Ranch. Both subdivision plats show this tract of land as an 80' x 100' ingress/egress, utility, and drainage easement.

Pertinent Laramie County Land Use Regulations or Statutory Provisions include:

Section 1-2-104 governing public notice.

Section 2-2-126(a)(iv) governing Road Naming.

DISCUSSION

The subject property is required by Laramie County Land Use GIS standards to be named Willow Brook Land solely for the purpose of addressing. The parcels that have now been created with the formation of Pita Ranch, 2nd Filing, cannot be addressed from Road 146, therefore, the solution was to name the access tract an official Road to accommodate those additional parcels of land.

A development sign was posted, and adjacent property owners were notified via certified mail. Public comments were received from the Wilson Acres, Tract 2, landowner that this was a transfer of ownership, however, that is not the case. This is strictly naming the access tract of privately owned land an official Road for addressing purposes. The existing recorded plats and easement have been attached to this report for reference.

Staff finds this application is in conformance with the plans and policies of Laramie County.

RECOMMENDATION and FINDINGS

Based on evidence provided, staff recommends the Laramie County Board of Commissioners find that:

a. This application is in conformance with Section 2-2-126(a)(iv) of the Laramie County Land Use Regulations governing Road Naming.

and that the Board approve Wilson Acres, Tract 2, to be named and known as "Willow Brook Lane" with no conditions.

PROPOSED MOTION

I move to grant Board Approval for Wilson Acres, Tract 2, to be named and known as "Willow Brook Lane" and adopt the findings of facts a of the staff report.

ATTACHMENTS

Attachment 1: Location and Jurisdiction Map
Attachment 2: Agency Review Comments
Attachment 3: Applicant Justification Letter

Attachment 4: Resolution

Attachment 5: Resolution Exhibit A – Board Approval Map Attachment 6: Exhibit B – Thunder Basin Estates, 4th Filing

Attachment 7: Exhibit C – Pita Ranch

Attachment 8: Exhibit D – Wilson Acres, Tract 2, Affidavit Grant of Easement



Permit Notes

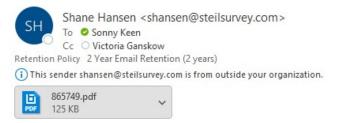
Permit Number: PZ-25-00027 Parcel Number: 14633440500200 Submitted: 04/17/2025

Technically 04/17/2025 Complete: Site Address: UNKNOWN Steil Surveying Servics, LLC LEUNING, TANNER J Approved: Issued: Laramie County, WY 00000

Applicant: Owner: **Project Description:**

Begin Date 04/22/2025	End Date 04/22/2025	Permit Area Workflow	Subject PUBLIC WORKS REVIEW	Note Type GENERAL	Note Text 1. I believe there needs to be a 'GIS Review' added for addressing purposes for this application. 2. At time of review by Public Works, the review engineer comments had not been submitted. If the comments need further conversation and/or clarification, please do not hesitate to reach out to Public Works. 3. All comments from the review engineer and/or surveyor shall be addressed.	Created By MOLLY.BENNETT @LARAMIECOUN' YWY.GOV
04/28/2025	04/28/2025	Application	PZ-25-00027	GENERAL	No comments.	SCOTT.LARSON@ LARAMIECOUNTY WY.GOV
05/01/2025		Application	PZ-25-00027	GENERAL	Complex legal issues and history precede this application, which required substantial resources to unravel due to the bare bones presentation of issues and plat, and a more thorough discussion with Planning and the Board of County Commissioners may be required, to make certain previous conditions on the underlying properties are satisfied. [MV and BL]	LARAMIECOUNTY ATTORNEY@LARA MIECOUNTYWY.G OV
05/05/2025		Workflow	PLAN REVIEW BY PLANNING AND ZONING	GENERAL	GIS has been made aware of the addressing issues through the subdivision application process, and is being addressed through the easement naming application. Current easement owner, Tanner Leuning, has previously signed the Pita Ranch 1 plat, Thunder Basin, 4th Filing plat, and the Wilson Acres, Tract 2, easement agreement. This application is only to name the easement for addressing purposes for Pita Ranch, 2nd Filing, which had an approved resolution and BOCC approval on May 7th, 2024.	
05/07/2025		Application	PZ-25-00027	GENERAL	The application for this Road and Easement naming is being submitted at the request of Laramie County GIS staff for purposes of parcel addressing and required as a condition of approval for Pita Ranch 2nd Filing. Legal access to the Pita Ranch 02 parcel has been demonstrated and it understood via the previously recorded plats and easement documentation. Given an affected party is unwilling or unable to be a signatory to the application, the LCLUR dictates the road naming be approved by the Board of County Commissioners.	JUSTIN.ARNOLD@ LARAMIECOUNTY WY.GOV

Re[4]: 938 Road 146 Deed and Justification



≪ Reply All

Reply

Thu 4/17/2025 1:27 PM

-> Forward

Sonny,

As a condition of approval for PITA Ranch 2nd Filing, Laramie County is requesting the access road to be named for addressing purposes. The assessor states they do not have enough addresses to give the lots from the county road. Laramie County is driving the need for this road naming application.

Expires 4/17/2027

Thank you and have a great day!

Respectfully,

Shane Hansen, CST
Director Planning and Development
STEIL SURVEYING SERVICES, LLC
LAND | CONSTRUCTION | ALTA | SITE PLANNING
1102 West 19th Street | Cheyenne, Wyoming 82001

Office: 307.634.7273 Cell: 307.630.6035 shansen@steilsurvey.com



RESOLUTION #	
11200201101	

A RESOLUTION FOR BOARD APPROVAL FOR WILSON ACRES, TRACT 2, TO BE NAMED AND KNOWN AS "WILLOW BROOK LANE," SITUATED IN THE N ½ S ½, OF SECTION 34, T14N, R63W, OF THE 6^{TH} P.M., LARAMIE COUNTY, WY.

WHEREAS, Wyoming State Statutes §18-5-101 to 18-5-107; §18-5-201 to 18-5-208; §18-5-301 to 18-5-315 authorize Laramie County, in promoting the public health, safety, morals and general welfare of the county, to regulate the use of land through zoning in unincorporated Laramie County; and

WHEREAS, the Laramie County Board of Commissioners have adopted the Laramie County Land Use Regulations; and

WHEREAS, this application meets the criteria for a Board Approval pursuant to section 1-2-100 of the Laramie County Land Use Regulations; and

WHEREAS, this application is in conformance with section 2-2-126(a)(iv) governing Road Naming regulations.

NOW THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF LARAMIE COUNTY, WYOMING, as follows:

The Laramie County Board of Commissioners finds that:

DECENTED DEAD DACCED 41.

a. This application is in conformance with Section 2-2-126(a)(iv) of the Laramie County Land Use Regulations governing Road Naming regulations.

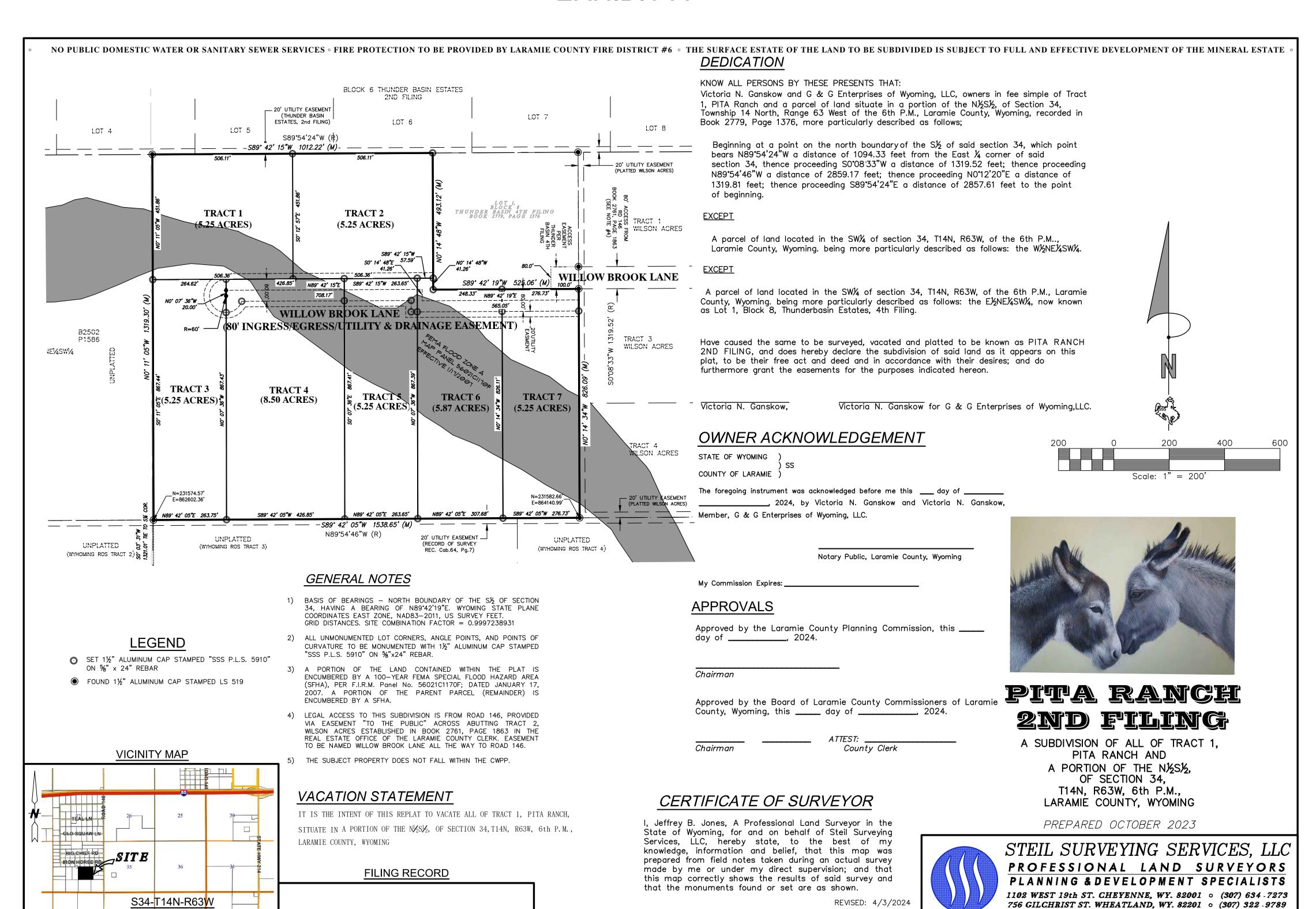
dor of

2025

And the Board approves Wilson Acres, Tract 2, to be named and known as "Willow Brook Lane, situated in the N ½ S ½, of Section 34, T14N, R63W, of the 6th P.M., Laramie County WY, as shown on the attached 'Exhibit A' – Board Approval Map.

TRESENTED, READ, TASSED, U	115 uay 01	_, 2023.
	LARAMIE COUNTY BOARD OF COM	MISSIONERS
ATTEST:	Gunnar Malm, Chairman	
Debra K. Lee, Laramie County Clerk	-	
Reviewed and approved as to form:		
Laramie County Attorney's Office	-	

EXHIBIT A

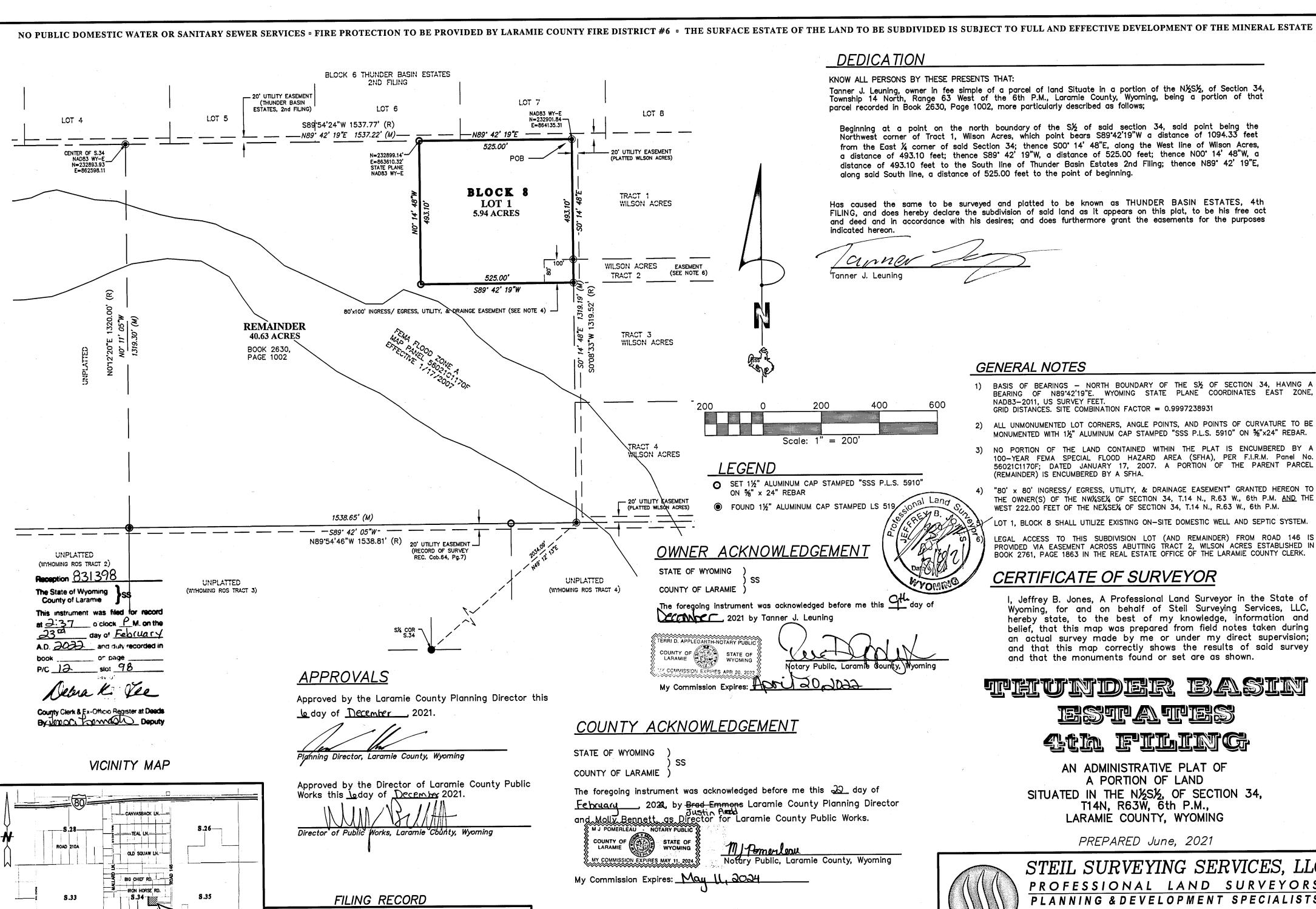


(NOT TO SCALE

23327 FP.DWG

www.SteilSurvey.com o info@SteilSurvey.com

EXHIBIT B



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RECORDED 2/23/2022 AT 2:37 PM BK# 12 PG# 98 Debra K. Lee, CLERK OF LARAMIE COUNTY, WY PAGE 1 OF

KNOW ALL PERSONS BY THESE PRESENTS THAT:

Tanner J. Leuning, owner in fee simple of a parcel of land Situate in a portion of the N½S½, of Section 34, Township 14 North, Range 63 West of the 6th P.M., Laramie County, Wyoming, being a portion of that parcel recorded in Book 2630, Page 1002, more particularly described as follows;

Beginning at a point on the north boundary of the S½ of said section 34, said point being the Northwest corner of Tract 1, Wilson Acres, which point bears S89°42'19"W a distance of 1094.33 feet from the East ½ corner of said Section 34; thence S00° 14′ 48″E, along the West line of Wilson Acres, a distance of 493.10 feet; thence S89° 42′ 19″W, a distance of 525.00 feet; thence N00° 14′ 48″W, a distance of 493.10 feet to the South line of Thunder Basin Estates 2nd Filing; thence N89° 42' 19"E, along said South line, a distance of 525.00 feet to the point of beginning.

Has caused the same to be surveyed and platted to be known as THUNDER BASIN ESTATES, 4th FILING, and does hereby declare the subdivision of said land as it appears on this plat, to be his free act and deed and in accordance with his desires; and does furthermore grant the easements for the purposes

GENERAL NOTES

- BASIS OF BEARINGS NORTH BOUNDARY OF THE S1/2 OF SECTION 34, HAVING A BEARING OF N89'42'19"E. WYOMING STATE PLANE COORDINATES EAST ZONE, NAD83-2011, US SURVEY FEET. GRID DISTANCES. SITE COMBINATION FACTOR = 0.9997238931
- 2) ALL UNMONUMENTED LOT CORNERS, ANGLE POINTS, AND POINTS OF CURVATURE TO BE MONUMENTED WITH 11/2" ALUMINUM CAP STAMPED "SSS P.L.S. 5910" ON 5/8"x24" REBAR.
- NO PORTION OF THE LAND CONTAINED WITHIN THE PLAT IS ENCUMBERED BY A 100-YEAR FEMA SPECIAL FLOOD HAZARD AREA (SFHA), PER F.I.R.M. Panel No. 56021C1170F; DATED JANUARY 17, 2007. A PORTION OF THE PARENT PARCEL (REMAINDER) IS ENCUMBERED BY A SFHA.
- "80' x 80' INGRESS/ EGRESS, UTILITY, & DRAINAGE EASEMENT" GRANTED HEREON TO THE OWNER(S) OF THE NW1/4SE1/4 OF SECTION 34, T.14 N., R.63 W., 6th P.M. AND THE WEST 222.00 FEET OF THE NEXSEX OF SECTION 34, T.14 N., R.63 W., 6th P.M.
- LOT 1, BLOCK 8 SHALL UTILIZE EXISTING ON-SITE DOMESTIC WELL AND SEPTIC SYSTEM

LEGAL ACCESS TO THIS SUBDIVISION LOT (AND REMAINDER) FROM ROAD 146 IS PROVIDED VIA EASEMENT ACROSS ABUTTING TRACT 2, WILSON ACRES ESTABLISHED IN BOOK 2761, PAGE 1863 IN THE REAL ESTATE OFFICE OF THE LARAMIE COUNTY CLERK.

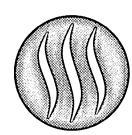
CERTIFICATE OF SURVEYOR

I, Jeffrey B. Jones, A Professional Land Surveyor in the State of Wyoming, for and on behalf of Steil Surveying Services, LLC, hereby state, to the best of my knowledge, information and belief, that this map was prepared from field notes taken during an actual survey made by me or under my direct supervision; and that this map correctly shows the results of said survey and that the monuments found or set are as shown.

THUNDER BASIN ESTATES FILLING

AN ADMINISTRATIVE PLAT OF A PORTION OF LAND SITUATED IN THE N1/251/2, OF SECTION 34, T14N, R63W, 6th P.M., LARAMIE COUNTY, WYOMING

PREPARED June, 2021

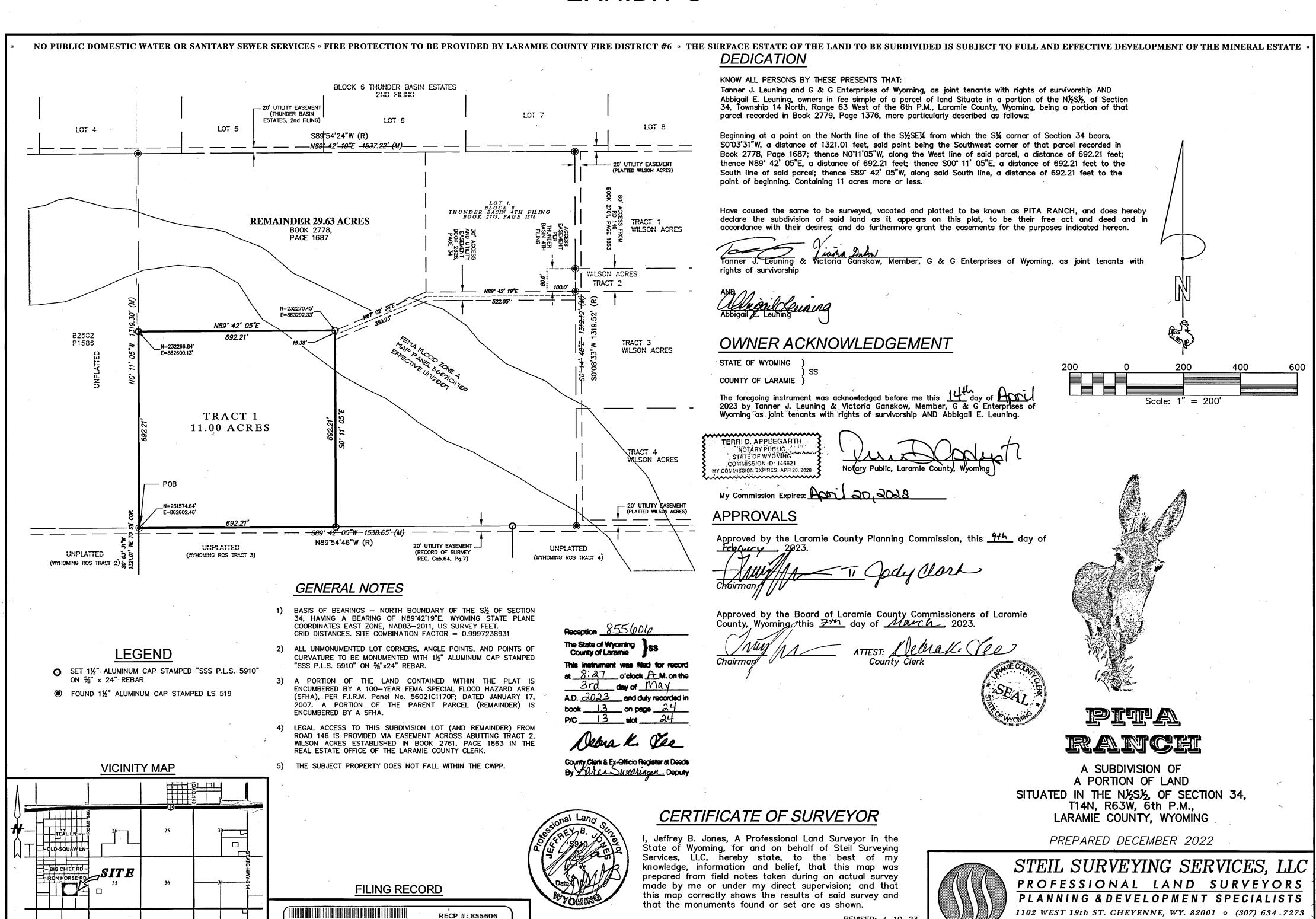


STEIL SURVEYING SERVICES, LLC PROFESSIONAL LAND SURVEYORS PLANNING & DEVELOPMENT SPECIALISTS

1102 WEST 19th ST. CHEYENNE, WY. 82001 o (307) 634 - 7273 756 GILCHRIST ST. WHEATLAND, WY. 82201 o (307) 322 .9789 www.SteilSurvey.com o info@SteilSurvey.com

REVISED: 12/3/2021 2021 DWG\21248 TBE4 S34-14-63 ADMIN.DWG

EXHIBIT C



RECORDED 5/3/2023 AT 8:27 AM BK# 13 PG# 24 Debra K. Lee, CLERK OF LARAMIE COUNTY, WY PAGE 1 OF 1 REVISED: 4-10-23

22442 34-14-63 FINAL.DWG

756 GILCHRIST ST. WHEATLAND, WY. 82201 o (307) 322 -9789

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EXHIBIT D

KNOW ALL PERSONS BY THESE PRESENTS THAT: TANNER J. LEUNING (Grantor), owner in fee simple of Tract 2, Wilson Acres, in consideration of the sum of Ten Dollars (\$10.00), and other good and valuable consideration, receipt and sufficiency of which is hereby acknowledged by and between the parties:

HEREBY GRANTS an 80' INGRESS/EGRESS, UTILITY, DRAINAGE, & EMERGENCY ACCESS EASEMENT to the owner(s), their legal successors and/or assigns, of that abutting Parcel of land situate in the N1/2S1/2, of Section 34, Township 14 North, Range 63 West of the 6th P.M., Laramie County, Wyoming (Grantee); said Parcel described in that certain Warranty Deed recorded on the 23rd day of July, 2019 at Book 2630, Page 1002 in the Real Estate Records of the Laramie County Clerk.

Said Easement encompasses the entirety of said Tract 2 and is provided for the above-mentioned purposes as currently exist or as may be necessary in the future.

This Easement mutually grants to the parties all rights and privileges necessary or convenient for the full enjoyment and use thereof for the above-mentioned purposes.

The Grantor states that it is the lawful owner of the real property described herein; that it has good and lawful right and authority to grant, sell and convey said property or any part thereof and that it warrants the title of said property.

Grantor agree that Grantee shall maintain the facilities contained within the Easement in good working order. "Good working order" is defined as operating as designed and constructed in accordance with the review and approval of the Laramie County Public Works Department and the Laramie County Engineer; including but not limited to, maintaining the structures and land surface of the Easement free of debris, impoundments and/or alterations to the above-mentioned purposes.

Grantor reserves the right to use the Easement for purposes which will not interfere with the Grantees full enjoyment of the rights hereby granted. Both Grantor and Grantee shall have the right to make improvements within the Easement, with the approval of Grantor, so long as such improvements do not interfere with the function or capacity of the facilities and their good working order. No permanent structures are to be located within the Easement which would interfere with the function or capacity of the drainage and its improvements or fixtures hereinafter installed by the Grantor within the area of the Easement.

It is expressly understood and agreed the enforcement and conditions of this agreement and all rights contained herein shall be strictly reserved to the Grantor. Nothing contained in this agreement shall give any claim or right whatsoever by any third person or entity. It is the express intention of the Grantor that any such person or entity, other than the Grantor, receiving services or benefits under this agreement shall be deemed an incidental beneficiary only.

This grant of Easement is binding upon the heirs, executors, administrators, successors and assigns of the parties hereto.

Grantor make no additional representations or warranties, express or implied.

REMAINDER OF PAGE INTENTIONALLY BLANK SEE FOLLOWING PAGE FOR SIGNATURE AND ACKNOWLEDGEMENT

RECP #: 823640

RECORDED 11/3/2021 AT 11:58 AM BK# 2761 PG# 1863

Debra K Lee, CLERK OF LARAMIE COUNTY, WY PAGE 1 OF 2

IN WITNESS WHEREOF,
Grantor has hereunto set their hands and seals this 21 day of 0ct 06er 2021.
By
Fanner J. Leuning
* * * * * * * * * * * * * * * * * * * *
ACKNOWLEDGMENT
STATE OF WYOMING) ss.
COUNTY OF LARAMIE)
Before me, a Notary Public in and for the state and county aforesaid, personally appeared Tanner J. Leuning, who executed the foregoing instrument for the purposes therein contained, by signing his/her name.
Witness my hand and official seal at office in the state and county aforesaid, this 21s day of 00000000000000000000000000000000000
COUNTY OF STATE OF WYOMING Notary Public, Laramie County, Wyoming
My Commission Expires: April 20,202