

**Minutes of the Proceedings**  
**Board of County Commissioners**  
**Prepared by the Office of the Clerk of Laramie County**  
**Laramie County Wyoming**

Tuesday, September 06, 2016

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**160906 00** The Laramie County Commissioners met in regular session Tuesday, September 6, 2016 at 3:30 p.m. Those in attendance were Commissioner K.N. Buck Holmes, Commissioner; Commissioner Linda Heath, Vice-Chairman; Commissioner Amber Ash; Commissioner Troy Thompson; Commissioner Ron Kailey; County Attorney Mark Voss; County Clerk Debra K. Lee and Deputy County Clerk Rhonda Bush .

Those signing the register were Howard Bauer; Shelly Ratzlaff; James Rosso; Dawn Barela; Arlene Holomon; Roy Kroeger, Health Department; Sandra Dyer; Caroline Veit, CMC; Jeff Holomon; Dianna Wolvin; Tom Cobb, AVI; Pepper McClenahan, County Planning; Dan Cooley, County Planning; Sandra Newland, Laramie County Grants; Rob Geringer; Laramie County Public Works; Leandro Ramirez, Toilets on The Go, LLC; Michael Sorenson, LCSD; Devonna Reiner; Larry Hintz; George Callahan; Chris Browning, Wyoming Downs; Todd Bishop, Kaiser & Co.; Don Schrader, Schrader Enterprises; Ann Shelby; Jim Woods; Casey Palma, Steil Surveying; Lisa Pafford, City Development; Jason Lindsay; Boyd Wiggam, Wyoming Liberty Group

- 01** Commissioner Thompson moved to approve the Minutes of Proceedings for August 16 and 29, 2016. Commissioner Ash seconded the motion, which passed unanimously.
- 02** Commissioner Ash moved to approve a resolution accepting the Department of Justice Bullet Proof Vest Award to purchase ten bullet proof vests for the Laramie County Sheriff's Department in the amount of \$4,325 with a 50% in matching funds beginning August 18, 2016 and ending August 18, 2018. Commissioner Thompson seconded the motion, which passed unanimously. The resolution is filed in central files with the County Clerk.
- 03** Commissioner Ash moved to approve a grant award from the Wyoming Office of Homeland Security for the FY 2016 Emergency Management Performance Grant (EMPG) in the amount of \$85,000 with matching funds in the amount of \$85,000 beginning October 1, 2015 and ending March 31, 2017. Commissioner Thompson seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 04** Commissioner Ash moved to approve the following fees collected by various County entities for July 2016: Shooting Sports Complex, \$15,866.38; Planning & Development, \$86,889.98; Sheriff's Department, \$127,564.61; Drug Court, \$500.00; DUI Court, \$2,130.00; Clerk of District Court, \$16,866.40; Circuit Court, \$68,903.00; County Clerk, \$130,645.46. Commissioner Thompson seconded the motion, which passed unanimously.

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Documentation is filed in central files with the County Clerk.

- 05 Commissioner Ash moved to approve warrants in the amount of \$2,365,856.69 for August 2016. Commissioner Thompson seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 06 Commissioner Ash moved to approve the following part-time salaries in the amount of \$30,727.71 for August 2016: \$13,864.38; District Court, \$3,337.50; Detention Center, \$8,511.56; County Coroner, \$384.99; Shooting Range, \$3,269.07; Drug Court, \$375.10; DUI Court, \$375.11; Planning & Development, \$610.00. Commissioner Thompson seconded the motion, which passed unanimously.
- 07 Commissioner Ash moved to approve an agreement and addendum between Laramie County and Complete Mailing Solutions for equipment and software support of a digital mailing system in the amount of \$2,450 beginning August 1, 2016. Commissioner Thompson seconded the motion, which passed unanimously. The agreement and addendum is filed in central files with the County Clerk.
- 08 Commissioner Ash moved to approve a resolution recommending the appointment of David R. Hopkinson as an assistant public defender in Laramie County, Wyoming. Commissioner Thompson seconded the motion, which passed unanimously. The resolution is filed in central files with the County Clerk.
- 09 Commissioner Ash moved to approve a resolution recommending the appointment of Anna W. Johnson as an assistant public defender in Laramie County, Wyoming. Commissioner Thompson seconded the motion, which passed unanimously. The resolution is filed in central files with the County Clerk.
- 10 Commissioner Ash moved to approve a contract for Temporary Assistance for Needy Families Community Partnership Initiative (TANF/CPI) funding between Laramie County and the Wyoming Department of Family Services for the following three successful applicants: Boys and Girls Club of Cheyenne, CLIMB Wyoming of Cheyenne, and the Wyoming Family Home Ownership Program in the amount of \$94,072 beginning October 1, 2016 and ending September 30, 2017. Commissioner Thompson seconded the motion, which passed unanimously. The contract is filed in central files with the County Clerk.
- 11 Commissioner Ash moved to approve a contract between Laramie County and Drug Testing Center of Cheyenne to provide drug testing services, community supervision services, and other support services as necessary for Drug Court participants in an amount not to exceed \$14,400 beginning July 1, 2016 and ending June 30, 2017. Commissioner Thompson seconded the motion, which passed unanimously. The contract is filed in central files with the County Clerk.
- 12 Commissioner Ash moved to approve a contract between Laramie County and Cheyenne Community Drug Abuse Treatment Council (d/b/a Pathfinder)



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to provide substance abuse treatment, drug testing, and other support services as necessary for DUI Court participants in an amount not to exceed \$151,200 beginning July 1, 2016 and ending June 30, 2017. Commissioner Thompson seconded the motion, which passed unanimously. The contract is filed in central files with the County Clerk.

- 13 Commissioner Ash moved to approve an addendum to a contract (140520-07) to cover remote video visitation for inmates at the Laramie County Detention Center beginning July 31, 2016 and ending July 31, 2019. Commissioner Thompson seconded the motion, which passed unanimously. The addendum is filed in central files with the County Clerk.
- 14 Debra Lee, County Clerk, presented the acceptance and approval of a petition to place a ballot proposition for an economic development tax before the voters of Laramie County, pursuant to W.S. 39-15-203. The one-quarter of one cent sales tax would be used to support the Children's Museum of Cheyenne. Ms. Lee stated the petition deadline was August 29th, and the Clerk's office verified the required 1309 signatures of registered voters. Mark Voss, County Attorney, stated that the Museum Board prepared the language for the ballot. Caroline Veit, Children's Museum Board President, said the Museum Board had legal counsel prepare the ballot wording and will review the language before the deadline for ballot preparation. Commissioner Thompson moved to approve the resolution presented by the County Clerk. Commissioner Ash seconded the motion. Commissioner Thompson moved to amend the motion to withdraw the specific ballot language to allow the Museum Board to amend the language if they desire. Commissioner Ash seconded the motion, which passed unanimously. The main motion passed unanimously. The resolution is filed in central files with the County Clerk.
- 15 Commissioner Ash moved to approve a resolution approving Wyoming Downs, LLC, to conduct Pari-Mutuel Wagering on live horse racing, historic horse racing, and simulcast events within Laramie County, Wyoming. Commissioner Thompson seconded the motion, which passed unanimously. The resolution is filed in central files with the County Clerk.
- 16 Commissioner Thompson moved to approve an agreement and addendum for authorization and agreement between Laramie County and Bank of the West for cash management services. Commissioner Ash seconded the motion, which passed unanimously. The agreement and addendum is filed in central files with the County Clerk.
- 17 Commissioner Thompson moved to approve an agreement between Laramie County and SEH Inc. for the production of a cost estimate for a remodel of the Laramie County Courthouse to accommodate an additional District Courtroom and Chambers, an expansion of the Laramie County Detention Center, and the planning for future direction of the Laramie County Justice System infrastructure. Commissioner Ash seconded the motion, which passed unanimously.
- 18 Commissioner Heath moved to approve a resolution reappointing Mark T. Voss as the Laramie County Attorney beginning September 1, 2016 and

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ending August 31, 2017. Commissioner Kailey seconded the motion, which passed unanimously. The resolution is filed in central files with the County Clerk.

- 19 Commissioner Ash moved to approve a resolution appointing Dr. Kenneth R. Kranz to the Laramie County Hospital Board of Trustees to complete the term left vacant by the resignation of James Lugg, which will expire on June 30, 2019. After obtaining all signatures, the resolution is to be filed in central files with the County Clerk.
- 20 Commissioner Ash moved to postpone a Zone Change for a portion of the NW1/4, Section 17, T.14N., R.66W., of the 6th P.M., Laramie County, Wyoming until September 20, 2016. Commissioner Thompson seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 21 Commissioner Ash moved to postpone a Subdivision Permit and Plat for Highlands Park Ranch, located in a portion of the NW1/4, Section 17, T.14N., R.66W., of the 6th P.M., Laramie County, Wyoming until September 20, 2016. Commissioner Thompson seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 22 Pepper McClenahan, Planning Department, presented a request for a Board Approval for the CLF&P King Ranch Substation, located on Lot 3, Block 13, North Range Business Park 6th Filing, (to be known as Lot 2, Block 15, North Range Business Park, 8th Filing) Laramie County, Wyoming. The application has been submitted to approve a dedicated electrical substation for the Microsoft Data Center as an Essential Services Utility in the North Range Business Park PUD zone district. The staff recommends approval with one conditions. Chairman Holmes opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Holmes closed the hearing. Commissioner Ash moved to approve the CLF&P King Ranch Substation with condition one and adopt the findings of facts a and b of the staff report. Commissioner Thompson seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 23 Pepper McClenahan, Planning Department, presented a Subdivision Permit and Plat for North Range Business Park, 8th Filing, a replat of North Range Business Park, 6th Filing: Lot 3, Block 13, Laramie County, Wyoming. This application is being run concurrently with a Board approval to approve the use by Black Hills Energy for the "King Ranch Substation" on the property to be known as Lot 2, Block 15 in North Range Business Park, 8th Filing. The staff recommends approval with no conditions. Chairman Holmes opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Holmes closed the hearing. Commissioner Ash moved to approve the Subdivision Permit and Plat for North Range Business Park, 8th Filing and adopt the findings of fact a, b, and c of the staff report. Commissioner Kailey seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 24 Pepper McClenahan, Planning Department, presented a request for a Board Approval for Toilets on the Go, located at Schrader Addition: Tract 1,



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Laramie County, Wyoming. This application was heard at the August 16th meeting and is being continued at this meeting to address concerns of the Board. A revised Site Plan was submitted to the Planning and Development Office on August 29, 2016, and the staff recommended denial of the request. Mark Voss, County Attorney, said he concurs with the Planning Department to deny the request. Responding to a question by Commissioner Ash, Mr. Voss said if this request is approved, the decision will have a long term effect. Dawn Barela, speaking for the applicant, said this area is just being used for storage, there is no waste involved, and no other operations are taking place at the location and the business owner will do whatever is necessary to please the neighbors. Chairman Holmes opened the hearing for PUBLIC COMMENT. Larry Hintz, 5854 Smoke Brush Drive, said he agrees with the recommendation from the Planning Department. Commissioner Heath asked if this is only a five-year lease and what it would cost to break the lease. Mr. Ramirez said he has not discussed it with Mr. Schrader. Arlene Holloman, George Callahan, Devonna Reiner, James Rosso asked that the Board deny the request. Hearing no further PUBLIC COMMENT, Chairman Holmes closed the hearing. After lengthy discussion Commissioner Ash moved to deny Board Approval for Toilets on the Go, located at Schrader Addition: Tract 1, Laramie County, Wyoming, and adopt the findings of a of the staff report. Commissioner Holmes seconded the motion. The motion failed with Commissioners Thompson, Heath, and Kailey voting no and Commissioner Ash and Holmes voting yes. Commissioner Thompson moved to approve Board Approval for Toilets on the Go operating at Schrader Addition: Tract 1, Laramie County, Wyoming subject to the following conditions: 1) The use is restricted to a maximum of 16 units (porta-potties) on the property at one time; 2) The units shall be completely contained in a fenced and screened area 20 feet in length along the west, north, and south, a minimum of 8' in height, to screen the units from view; the enclosure shall be a rectangle open on the east end; 3) The fence/screening shall be completed by October 31, 2016; 4) The use shall comply with all site plan requirements of the 2011 Laramie County Land Use Regulations. Commissioner Kailey seconded the motion. The motion passed with Commissioners Thompson, Kailey, and Heath voting yes. Commissioners Holmes and Ash voted no. Documentation is filed in central files with the County Clerk.

The meeting adjourned at 6:40 p.m.

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## CERTIFICATION

I, Debra K. Lee, Clerk of Laramie County, do hereby certify the above to be a true and correct copy of the Minutes of the Proceedings for Tuesday, September 06, 2016

SEAL

Approved by :



*Debra K. Lee*

Debra K. Lee  
County Clerk

Reviewed by :



*K. N. Buck Holmes*

K. N. Buck Holmes, Chairman  
Board of County Commissioners

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources, 310 West 19th Street, Cheyenne, WY 82001, (307)633-4355 within a reasonable time.