

## Planning • Building

## MEMORANDUM

TO: Laramie County Board of Commissioners

FROM: Sonny M. Keen, Associate Planner

**DATE:** July 1<sup>st</sup>, 2025

TITLE: PUBLIC HEARING regarding a Vacation of Tracts 19, 20, 26, Federrosa Ranchettes, and an Administrative Plat known as Federrosa Ranchettes, 2<sup>nd</sup> Filing, Laramie County, WY.

## **EXECUTIVE SUMMARY**

Steil Surveying Services LLC, on behalf of the landowner, Cory Isaacson, has submitted an application for an Administrative Plat for the properties listed above and located at 1962 and 1978 Road 120. The application is intended to reconfigure the existing three tracts into three new tracts of land for ease of use around the floodplain. This would require vacating Federrosa Ranchetters, Tracts 19, 20, and 26, and replatting as Federrosa Ranchettes, 2<sup>nd</sup> Filing.

### **BACKGROUND**

The subject property is currently zoned LU - Land Use zone district and surrounded by further LU zone district properties. The properties are located at Road 120 and Chugwater Drive and the parcels will be accessed from the same.

### **Pertinent Regulations**

### Wyoming State Statute: Section 34-12-100 through 34-12-111.

Section 1-2-104 of the Laramie County Land Use Regulations governing public notice.Section 2-1-101(m) governing vacations.Section 2-1-102(c)(d)(ii)(C) governing Administrative Plats final decision.

### **DISCUSSION**

The Laramie County Comprehensive Plan designates this area as RAI (Rural Ag Interface) which is intended for rural residential properties with limited service commercial and retail uses anticipated at major intersections that will not negatively impact the surrounding area.

This area is part of Amec Zone 2. These parcels are already in conformance with this memo and as this is a reconfiguration of existing parcels the subdivision should not have any further impact on the area.

Public notice was published, and neighbor notice letters were sent by certified mail. Staff received no written comments from adjacent landowners. Agency comments were addressed.

## **RECOMMENDATION and FINDINGS**

### Based on evidence provided, staff recommends the Board find that:

- **a.** This application does meet the criteria for vacation pursuant to section 2-1-101(m) of the Laramie County Land Use Regulations.
- **b.** This application does meet the criteria for administrative plats final decision pursuant to section 2-1-102(c)(d)(ii)(C) of the Laramie County Land Use Regulations.

and that the Board may approve the Vacation of Tracts 19, 20, 26, Federrosa Ranchettes, to become effective upon recordation of the Administrative Plat known as Federrosa Ranchettes, 2<sup>nd</sup> Filing, Laramie County, WY, with no conditions.

#### **PROPOSED MOTION**

I move to approve the Vacation of Tracts 19, 20, 26, Federrosa Ranchettes, and approve the Administrative Plat Federrosa Ranchettes, 2<sup>nd</sup> Filing, Laramie County, WY and adopt the findings of facts a and b of the staff report with no conditions.

### ATTACHMENTS

Attachment 1: Location Map Attachment 2: Pre-Application Notes Attachment 3: Project Narrative Attachment 4: Agency Review Comments Attachment 5: Exhibit A – Original Federrosa Ranchettes plat Attachment 6: Resolution Attachment 7: Federrosa Ranchettes, 2<sup>nd</sup> Filing, Administrative Plat





## April 22, 2025

Laramie County Planning & Development Office 3966 Archer Parkway Cheyenne, WY 82007 (307) 633-4303

## InRe: LETTER OF JUSTIFICATION – FEDERROSA RANCHETTES 2ND FILING a replat of Tracts 19, 20 and 26 Federrosa Ranchettes situate in the E<sup>1</sup>/<sub>2</sub> of Section 8, Township 15 North, Range 67 West, 6th P.M., Laramie County Wyoming.

Steil Surveying Services, agent for the owner, intends to subdivide a portion of Section 25, Township 14 North, Range 66 West, 6th P.M., Laramie County Wyoming Laramie County, Wyoming.

The overall density of the plat is 22.7 acres. The proposed plat will consist of THREE (3) tracts for residential use. This is a reconfiguration of 3 existing lots.

Please contact me with any questions or concerns.

Sincerely,

Michael J. Harrom

Shane Hansen

Director Planning and Development Steil Surveying Services, LLC <u>shansen@steilsurvey.com</u>



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## LARAMIE COUNTY PLANNING & DEVELOPMENT DEPARTMENT

3966 Archer Pkwy

Cheyenne, WY 82009 planning@laramiecounty.com Phone (307) 633-4303 Fax (307) 633-4616



#### **Pre-Application Meeting Notes**

Disclaimer: These notes are intended as guidance only. Fee calculations are determined at the time of application, and issues that arise during review periods are not always anticipated at the pre-application stage.

Public Records Act: This document and any documents provided by the applicant to Planning may constitute a public record under W.S. § 16-4-201 et seq. Applicants are advised not to divulge any information at a pre-application meeting with Planning that they do not yet desire to be public information.

Date: 2-12 2 Staff: BH DP	SKC	C 76 Property	Owner Oly TS + ARSU	)
Project Description: ComBE	+ PA	LEES AND	PELIZION	$\sim$
Project Location/Address: 96 Pl	100		R#: 8036572	
ATTENDEES/AGENTS/PARTIES -Tracts	s 19, 20, ai	nd 26 Federosa Rai	nchettes 0036568	
Applicant Coly ISAACSa	Phone B/	3-359-261.5	Email	gmall. a
Other	Phone	)	Email	
Other	Phone	)	Email	
APPLICATION TYPE(S)				
<ul> <li>Administrative Plat (Vacation</li> <li>Appeal</li> <li>Board Approval</li> <li>Home Occupation</li> <li>Family Exemption</li> <li>Preliminary Development P</li> <li>Public Hearing – No Approve</li> <li>Required (Xmission lines, Compared (Xmission lines)))</li> </ul>	'lan val	Site Pla Subdivis	n – Amendment n – For Records sion Exemption – Other sion Permit & Plat e	
APPLICATION GUIDANCE	a and the second second			
Ves 🗆 No	Application F	200 PAL	NIT-FEL	
⊮Yes □ No	Copy of Pre-	Application Meeting Not	tes:	
Ves 🗆 No	Project Narra	ative Letter/Justification	Letter:	
Ves 🗆 No	Warranty De	ed/Lease Agreement:	n on service of the s	æ
		an / Plot Plan / Record o Map / Zone Change Ma	of Survey / Preliminary Dev. ap:	
□ Yes □ No ☑ TBD	Drainage Pla			
□ Yes □ No ☑ Letter of Waiver	Drainage Stu	** **		
□ Yes □ No □ Letter of Waiver	Traffic Study	/:	·	

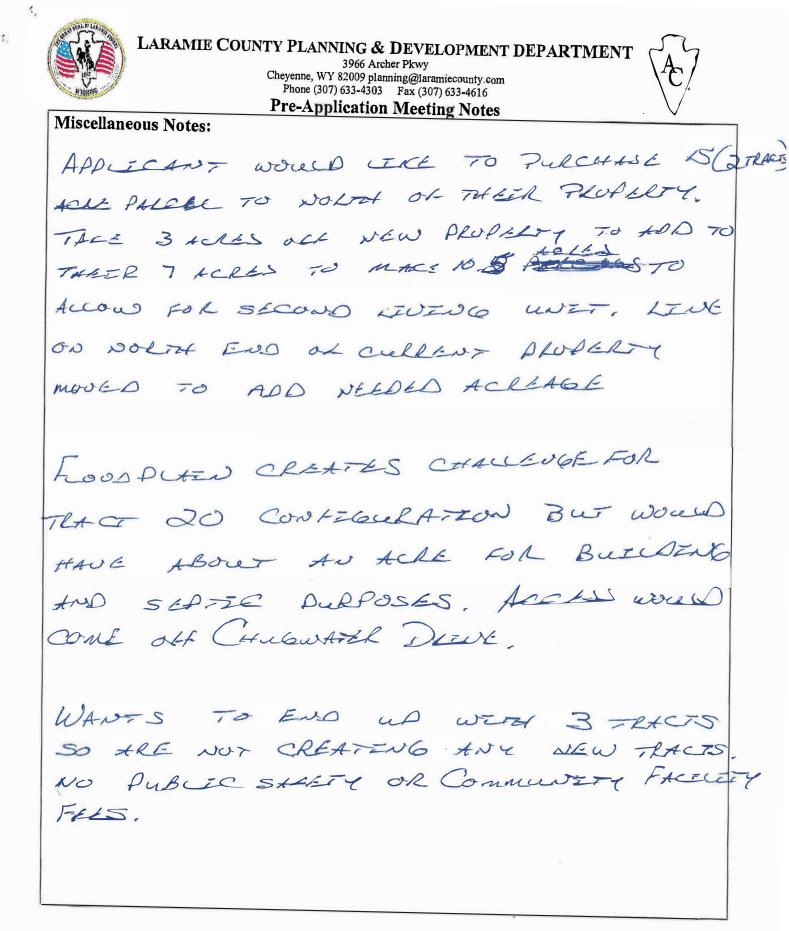
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Ves 🗆 No	But STELL A LETTER OF ACKNOWLEDGEMENT Public Safety Fees Acknowledgement Letter: But STELL NEED LETTER OF ACKNOWLEDGEMENT WY DEQ Chapter 23 Study/Submittal Letter:
□ Yes ₽ No □ TBD	WY DEQ Chapter 23 Study/Submittal Letter:
□ Yes @ No □ TBD	Development Agreement:
□ Yes D No □ TBD	Roadway Maintenance Plan:
□ Yes ☑ No □ TBD	Road/Easement Use Agreement:
Yes No 🗆 TBD	ROW Construction Permit: <u>ACCESS</u> <u>PERMITS</u> Engineer Review – Paid by Applicant:
Ves 🗆 No	Engineer Review – Paid by Applicant: <u>Actual</u> <u>Cost</u> Environmental Health Review / Approval:
⊮ Yes □ No □ TBD	-5230.00
□ Yes ☑ No □ TBD	Environmental and Services Impact Report:
□ Yes 🖾 No 🗆 TBD	GESC/Grading, Erosion & Sediment Control Permit:
Ves 🗆 No 🗆 TBD	Floodplain Development Permit: For CONSTRUCTION Perimeter Fence Construction per W.S § 18-5-319:
□ Yes □ No 🔄 Letter of Gonsent	Perimeter Fence Construction per W.S § 18-5-319:

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Public Notice Requirements	General Notes:
፼ Yes □ No	Public Notice Sign(s) Required – Posted/Paid by Applicant:
Ves 🗆 No	Newspaper Legal Notice Required – Paid by Applicant:
⊠ Yes □ No	Property Owner Notification Letter Required – Paid by Applicant: Acrate Case



## AGENCY REVIEW COMMENTS #1

Permit Number Applicant: Owner: Project Descrip	HANSEN, MIC ISAACSON, C	CHEAL SHANE	ET AL	Site Address:	15670810200600 1962 ROAD 120 Cheyenne, WY 82009	Submitted: Technically Complete: Approved: Issued:	
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Begin Date 05/15/2025	End Date 05/15/2025	Permit Area Workflow	<u>Subject</u> COUNTY ASSESSOR REVIEW	<u>Note Type</u> DEFICIENCY	Note Text Note: Administrative plat does not dete the recorded documents when owners defunct legal descriptions (i.e. Cory Isa 2925, PG 239); and Cory M. Isaacson Isaacson revocable trust dated June 2	s took title now have aacson (per Deed BK a, trustee of the Cory M.	Created By CINDY.KEMIVES@ LARAMIECOUNTY WY.GOV
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05/21/2025	05/21/2025	Application	PZ-25-00038	GENERAL	No Comments		MATTHEW.BUTLE R@LARAMIECOU TYWY.GOV
05/22/2025 acknowledge	ed	Workflow	ENVIRONMENTA L HEALTH REVIEW	GENERAL	Per Tiffany Gaertner: A small wastewa would be required for new developmen on Tract 1. Careful planning is required new septic system so it will meet setba Septic system must be kept fifty ft from ft from the	nt with a septic system d for the location of the ack requirements.	SONNY.HOOPS@ ARAMIECOUNTY Y.GOV
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05/30/2025	05/30/2025	Application	PZ-25-00038	GENERAL	2nd Review - Previous comments have been addressed. No further comments at this time.	SCOTT.LARSON@ LARAMIECOUNTY WY.GOV

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Permit Number	: PZ-25-00038			Parcel Number: Site Address:	15670810200600 1962 ROAD 120	Submitted: Technically Complete:	05/12/2025 05/12/2025
pplicant: wner: roject Descrip	ISAACSON, C	CHEAL SHANE CORY M REV TR FIGURATION OF	ET AL 3 EXISTING TRACTS	3	Cheyenne, WY 82009	Approved: Issued:	
Begin Date 05/15/2025	<u>End Date</u> 05/15/2025	Permit Area Workflow	<u>Subject</u> COUNTY ASSESSOR REVIEW	<u>Note Type</u> DEFICIENCY	Note Text Note: Administrative plat does not the recorded documents when ow defunct legal descriptions (i.e. Cor 2925, PG 239); and Cory M. Isaac Isaacson revocable trust dated Jun Ryan-Isaacson, trustee of the Lau revocable trust dated June 21, 202 2136) will share ownership in a po deed conveying that underlying po Tract 3 to Cory M. Isaacson, truste revocable trust dated June 21, 202 Isaacson, trustee of the Laura E. F trust dated June 21, 2020. For ass needs to be clear recordation of or description.	mers took title now have ry Isaacson (per Deed BK cson, trustee of the Cory M. ne 21, 2020; and Laura E. ra E. Ryan-Isaacson 20 (per Deed BK 2899, PG ortion of TRACT 3 as no portion of the NE corner of ee of the Cory M. Isaacson 20; and Laura E. Ryan- Ryan-Isaacson revocable sessment purposes there	<u>Created By</u> CINDY.KEMIVES@ LARAMIECOUNTY WY.GOV
05/16/2025		Workflow	COUNTY REAL ESTATE OFFICE REVIEW	GENERAL	No Comments		TERESA.LEMAST R@LARAMIECOU TYWY.GOV
05/21/2025	05/21/2025	Application	PZ-25-00038	GENERAL	No Comments		Matthew.Butle R@laramiecou Tywy.gov
05/22/2025		Workflow	ENVIRONMENTA L HEALTH REVIEW	GENERAL	A small wastewater system permit development with a septic system planning is required for the locatio so it will meet setback requiremen kept fifty ft from the floodplain and lines.	on Tract 1. Careful on of the new septic system its. Septic system must be	SONNY.HOOPS@ ARAMIECOUNTY\ Y.GOV
05/27/2025		Application	PZ-25-00038	GENERAL	<ol> <li>The vacation must be approved intent to transfer ownership of Tra- The pre-app meeting notes indicat second living unit on Tract 3, whic LCLUR 2-2-101 governs "Lot and Requirements." Subsection 2-2-1 Buildings Residential, Single-famil part: Only one principal building a building(s) may be erected on any unless otherwise provided for in the</li> </ol>	ct 3 to same owner(s)? 3. te an intention to build a ch will be 10.5 acres. Property Standards and 01(b) is titled Principal ly detached and provides in and its customary accessory or one (1) division of land,	LARAMIECOUNTY ATTORNEY@LAR MIECOUNTYWY.G OV

05/27/2025	05/27/2025	Workflow	PUBLIC WORKS REVIEW	GENERAL	<ol> <li>At time of review by Public Works, the review engineer comments had not been submitted. If the comments need further conversation and/or clarification, please do not hesitate to reach out to Public Works.</li> <li>All comments from the review engineer and/or surveyor shall be addressed.</li> <li>Future infrastructure upgrades may be required with this development. This could include but is not limited to access, right-of-way (road construction), re-vegetation and signage.</li> <li>Permit applications through Public Works will be required at the time of development.</li> <li>A separate access permit application through Public Works will be required for this tract. Please apply for your Public Works access permit on the SmartGov Portal. Call (307-633-4302) or email (permits@laramiecountywy.gov) Public Works with any questions.</li> <li>Any work taking place within the boundaries of the designated floodplain and/or floodway will require an approved Floodplain Development Permit through the Laramie County Planning and Development office.</li> </ol>	MOLLY.BENNETT @LARAMIECOUNT YWY.GOV
05/28/2025	05/28/2025	Application	PZ-25-00038	GENERAL	1st Review Engineer Review 1.I agree that a Traffic Study and Drainage Study is not warranted for this plat. 2.Any improvements within the floodplain area will require a floodplain development permit. 3.Along the west property line of Tract 1, there is a label N75degrees 40' 00"W with a distance of 0.47'. What exactly does this tie represent? Surveyor Review 1.The differences between bearings and/or distances between this plat and the original FEDERROSA ESTATES plat are clearly shown, however it appears that the bearings and distances for the 50 DRAINAGE EASEMENT were copied from the original plat. They should be adjusted to match bearing of this plat or noted as copied from the original plat. 2.It would be helpful to add a 50 width label to the northerly leg of the 50 DRAINAGE EASEMENT.	SCOTT.LARSON@ LARAMIECOUNTY WY.GOV
05/30/2025	05/30/2025	Application	PZ-25-00038	GENERAL	2nd Review - Previous comments have been addressed. No further comments at this time.	SCOTT.LARSON@ LARAMIECOUNTY WY.GOV

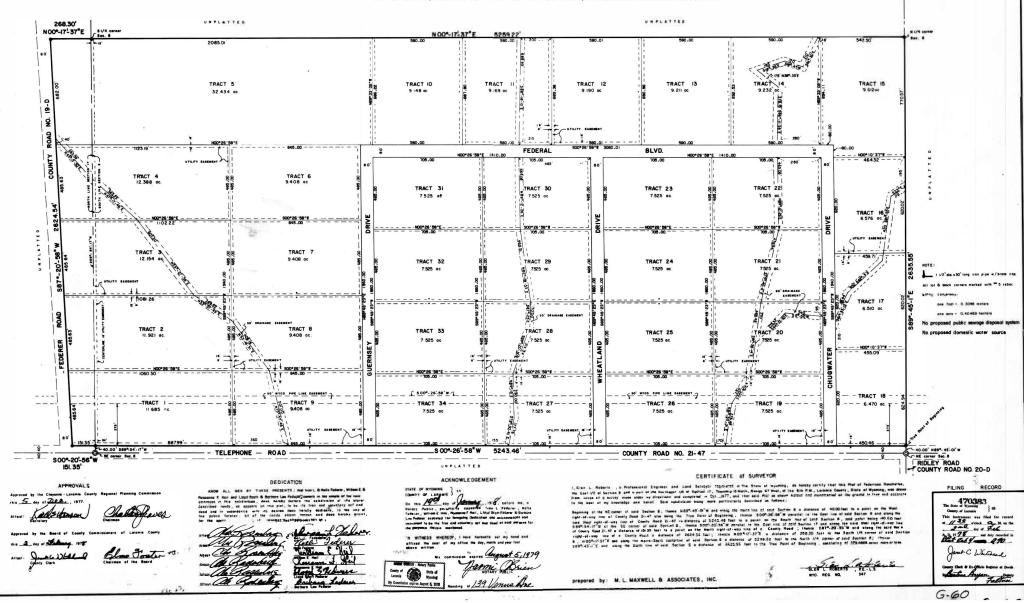
FINAL PLAT

EXHIBIT A

FEDERROSA RANCHETTES

EAST 1/2 SECTION 8 & PART OF THE NORTHEAST 1/4 SECTION 17,

TOWNSHIP IS NORTH, RANGE 67 WEST of the 6th P.M., LARAMIE COUNTY, WYOMING



#### A RESOLUTION FOR BOARD APPROVAL TO VACATE TRACTS 19, 20, 26, FEDERROSA RANCHETTES AND APPROVE THE ADMINISTRATIVE PLAT FOR FEDERROSA RANCHETTES, 2<sup>ND</sup> FILING, LARAMIE COUNTY, WY.

WHEREAS, Wyoming State Statutes §18-5-101 to 18-5-107; §18-5-201 to 18-5-208; §18-5-301 to 18-5-315 authorize Laramie County, in promoting the public health, safety, morals and general welfare of the county, to regulate the use of land through zoning in unincorporated Laramie County; and

WHEREAS, the Laramie County Board of Commissioners have adopted the Laramie County Land Use Regulations; and

WHEREAS, the proposed Vacation is in accordance with W.S. §34-12-106 to §34-12-111; and

WHEREAS, the proposed Vacation is in accordance with the Laramie County Land Use Regulations, Section 2-1-101(m); and

WHEREAS, the proposed administrative plat is in accordance with the Laramie County Land Use Regulations, Section 2-1-102(c)(d)(ii)(C); and

WHEREAS, this resolution shall vacate Tracts 19, 20, 26, Federrosa Ranchettes.

#### NOW THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF LARAMIE COUNTY, WYOMING, as follows:

The Laramie County Board of Commissioners finds that:

- a. The application is in conformance with W.S. §34-12-106 to §34-12-111.
- **b.** The application is in conformance with Section 2-1-101 (m) of the Laramie County Land Use Regulations.
- c. This application is in conformance with section 2-1-102(c)(d)(ii)(C) of the Laramie County Land Use Regulations.

And the Board approves the vacation of Tracts 19, 20, 26, Federrosa Ranchettes and approves the Administrative Plat, Federrosa Ranchettes, 2<sup>nd</sup> Filing, Laramie County WY.

PRESENTED, READ, PASSED, this \_\_\_\_\_ day of \_\_\_\_\_\_, 2025.

LARAMIE COUNTY BOARD OF COMMISSIONERS

ATTEST:

Gunnar Malm, Chairman

Debra K. Lee, Laramie County Clerk

Reviewed and approved as to form:

Laramie County Attorney's Office

#### • NO PROPOSED CENTRAL WATER SUPPLY SYSTEM • NO PROPOSED CENTRALIZED SEWAGE SYSTEM • FIRE PROTECTION TO BE PROVIDED BY LCFA • • THE SURFACE ESTATE OF THE LAND TO BE SUBDIVIDED IS SUBJECT TO FULL AND EFFECTIVE DEVELOPMENT OF THE MINERAL ESTATE •

