

**LARAMIE COUNTY CLERK
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM PROCESSING FORM**

1. DATE OF PROPOSED ACTION: December 5, 2017

2. AGENDA ITEM: ☐ Appointments ☐ Bids/Purchases ☐ Claims
☐ Contracts/agreements/leases ☐ Grants ☐ Land Use: Variances/Board App/Plats
☐ Proclamations ☐ Public Hearings/Rules & Reg's ☐ Reports & Public Petitions
☐ Resolutions ☐ Other

3. DEPARTMENT: County Clerk

APPLICANT:

AGENT: Debra Lee

4. DESCRIPTION: Consideration of the Minutes of Proceedings for November 21, 2017.

Amount \$

From

To

5. DOCUMENTATION:

Originals

Copies

All items are due into the County Clerk's office by noon the Wednesday preceeding the Board meeting. All items must be approved by the Laramie County Attorney. Board meetings are held the first and third Tuesday of each month at 3:30 p.m. For questions, call 633-4266.

**Minutes of the Proceedings
Board of County Commissioners
Prepared by the Office of the Clerk of Laramie County
Laramie County Wyoming**

Tuesday, November 21, 2017

171121 00 The Laramie County Commissioners met in regular session Tuesday, November 21, 2017. Those in attendance were Commissioner Troy Thompson, Chairman; Commissioner Ron Kailey, Vice-Chairman; Commissioner Linda Heath; Commissioner Amber Ash; Commissioner Buck Holmes; County Attorney Mark Voss; County Clerk Debra K. Lee and Deputy County Clerk Rhonda Bush.

Those present were Nancy Trimble, Laramie County Planning; Bill Thomson; Dave Bumann, Laramie County Public Works; Lois Hansen; Rod Hottle, United Way; Bruce Keating; Nancy Russell; Jeanine West, Laramie County EMA; Jeff Ketcham, Laramie County Fair; Karmen Rossi, Rep. Liz Cheney's Office; Sam Lindsey; Rob Geringer, Laramie County Public Works; Sandra Newland, Laramie County Grants; Antony C. Pomerleau, Laramie County Planning; Ed Thompson; Susan Udell; Brian Young; Ted Robinette; Lori Schoene, American National Bank.

- 01** Commissioner Holmes moved to approve the Minutes of Proceedings for November 7, 2017. Commissioner Heath seconded the motion, which passed unanimously.
- 02** Commissioner Kailey moved to approve an amendment to the Human Services agreement (170815-09). Commissioner Ash seconded the motion, which passed unanimously. The amendment is filed in central files with the County Clerk.
- 03** Commissioner Kailey moved to approve the official Laramie County holiday schedule for 2018. Commissioner Ash seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 04** Antony Pomerleau, County Planning, presented a resolution giving PUBLIC NOTICE of Laramie County's intent to adopt the 2017 edition of the National Electrical Code with modifications. Chairman Thompson opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Thompson closed the hearing. Commissioner Ash moved to approve the resolution to provide the notice of intent, as required under Wyoming State Statute 16-3-103 to adopt the 2017 National Electrical Code with modifications, and set a public hearing date of January 16, 2018, to consider amendments and adoption of said code. Commissioner Heath seconded the motion, which passed unanimously. The resolution is filed in central files with the County Clerk.
- 05** Commissioner Holmes moved to approve a resolution appointing Jeanine West to the EMS Joint Powers Board. Commissioner Ash seconded the motion, which passed unanimously. The resolution is filed in central files with

the County Clerk.

- 06** Nancy Trimble, County Planning, presented a request for a zone change from A1(Agricultural and Rural Residential) to AR (Agricultural Residential) for a portion of the north half of Section 6, T.14N., R.66W., of the 6th P.M., Laramie County, Wyoming. The requested zone change from A1 to AR will allow a reduction in the minimum lot size requirement from 10 acres to 5 acres for the proposed subdivision of 11 residential tracts averaging 5 acres. This application is being run concurrently with a subdivision permit and plat. Based on the evidence provided, the Planning Department recommends approval. Bruce Perryman, AVI, said this request is consistent with County zoning. Chairman Thompson opened the hearing for PUBLIC COMMENT for both items 6 and 7. Lois Hansen, 856 East Dona Street; John Keating, 58 East David; Susan Udell, 607 Joyce Street; and Ed Thompson, 901 East Dona Street, spoke in opposition to the request for the following reasons: water supply, septic system, lighting, and increased traffic. Hearing no further PUBLIC COMMENT, Chairman Thompson closed hearing. Bruce Perryman, AVI, said a ground water study was conducted and the report showed there was adequate water supply. Commissioner Holmes moved to approve zone change from A1 (Agricultural and Rural Residential) to AR (Agricultural Residential) for a portion of the north half of Section 6, T.14N., R.66W., of the 6th P.M., Laramie County, Wyoming, to be subdivided and platted as "Northridge View," and to adopt the findings of fact a and b of the staff report. Commissioner Ash seconded the motion, which passed unanimously. The resolution is recorded in the Recording Department.
- 07** Nancy Trimble, County Planning, presented a request for a subdivision permit and plat for Northridge View, located in a portion of the north half of Section 6, T.14N., R.66W., of the 6th P.M., Laramie County, Wyoming. The application has been submitted in order to subdivide approximately 55 acres into 11 single-family residential lots. The property consists of two unplatted, undeveloped parcels located southeast of Yellowstone Road and Iron Mountain Road, north of Riding Club Road, and is primarily surrounded by rural residential. Based on evidence provided, the staff recommends approval with three conditions. See item 6 for public comments offered during the public hearing. Commissioner Ash moved to approve the subdivision permit and plat for Northridge View, located in a portion of the north half of Section 6, T.14N., R.66W., of the 6th P.M., Laramie County, Wyoming, with the following three conditions: 1) a private road maintenance agreement shall be approved by Public Works and the County Engineer prior to plat recordation; 2) clerical errors on the plat shall be corrected prior to recordation; 3) roadway design plans shall be submitted to the County for review and approval, per County Engineer comments, and to adopt the findings of fact a and b of the staff report. Commissioner Heath seconded the motion, which passed unanimously. The resolution is to be recorded in the Recording Department.
- 08** Commissioner Holmes moved to approve a resolution for an interfund loan from the Laramie County General Fund to the Laramie County Fair for the initiation of the multi-purpose building as part of the 2017 specific purpose

option tax fund, to be paid back to the County General Fund no later than May 31, 2018. Commissioner Kailey seconded the motion, which passed unanimously. The resolution is filed in central files with the County Clerk.

- 09** Commissioner Heath moved to approve an agreement between Laramie County, Memorial Hospital d/b/a Cheyenne Regional Medical Center and Wyoming Behavioral Institute to transfer adult patients from CRMC to WBI for involuntary hospitalization proceedings. Commissioner Holmes seconded the motion, which passed unanimously. The agreement is filed in central files with the County Clerk.

The meeting adjourned at 4:13 p.m.

CERTIFICATION

I, Debra K. Lee, Clerk of Laramie County, do hereby certify the above to be a true and correct copy of the Minutes of the Proceedings for Tuesday, November 21, 2017

SEAL

Approved by : _____

Debra K. Lee
County Clerk

Reviewed by : _____

Troy Thompson, Chairman
Board of County Commissioners

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources, 310 West 19th Street, Cheyenne, WY 82001, (307)633-4355 within a reasonable time.