

Board of County Commissioners

Minutes of the Proceedings - Draft

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, January 19, 2021

3:30 PM

Commissioners Board Room

Roll Call/Call to Order

Present: Chairman Gunnar Malm, Vice Chairman K. N. Buck Holmes, Commissioner Linda Heath, Commissioner Brian Lovett, Commissioner Troy Thompson

Minutes

1. Consideration of the Minutes of Proceedings for the Jan. 5, 2021, special meeting on discussion and clarification of CARES Act funding. [21 - 050](#)

Attachments: [Draft Minutes Jan. 5, 2021, Special Meeting](#)

A motion was made by Vice Chairman Holmes, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

2. Consideration of the Minutes of Proceedings for Jan. 5, 2021. [21 - 051](#)

Attachments: [Draft Minutes Jan. 5, 2021](#)

A motion was made by Vice Chairman Holmes, seconded by Commissioner Lovett, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

Consent Agenda

Commissioner Holmes removed Item #8 from the Consent Agenda.

Approval of the Consent Agenda

A motion was made by Commissioner Thompson, seconded by Commissioner Lovett, to approve the Consent Agenda. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

3. Consideration of the revised official schedule for Laramie County, WY, holidays for 2021. [21 - 027](#)

Attachments: [2021 Holiday Schedule Revised](#)

This agenda item was approved.

4. Consideration of a resolution designating Laramie County, WY, financial institutions as depositories and authorization to place investments. It is further resolved that Trudy L. Eisele, Laramie County Treasurer, shall have authority to place investments on behalf of Laramie County, WY. [21 - 028](#)

Attachments: [Resolution, Designation of Depositories](#)

This agenda item was approved.

5. Consideration of a petition for a tax refund for tax year 2018 for EOG Resources, Inc., on application 18-05 in the amount of \$0.66. [21 - 032](#)

Attachments: [2018 Tax Refund Petition, EOG Resources, Inc.](#)

This agenda item was approved.

6. Consideration of an adult housing agreement between Laramie County, WY, and the City of Cheyenne at a rate specifically described in item 4 of the agreement. [21 - 030](#)

Attachments: [Agreement, City of Cheyenne, Adult Housing](#)

This agenda item was approved.

7. Consideration of a juvenile housing agreement between Laramie County, WY, and the City of Cheyenne at the rate of \$195 per detainee per day. [21 - 031](#)

Attachments: [Agreement, City of Cheyenne, Juvenile Housing](#)

This agenda item was approved.

8. Consideration of the transfer of a 2011 Chevrolet Impala from the Sheriff's Dept. to Peak Wellness. [21 - 040](#)

Attachments: [Asset Transfer, 2011 Chevrolet Impala](#)

County Attorney Mark Voss explained the vehicle-use agreement between Laramie County, WY, and Peak Wellness. Mr. Voss has been in contact with the Clerk's Title office to facilitate a title transfer from the Sheriff's Dept. to Laramie County. The County will retain ownership of the vehicle. No action was required on this item.

This item was received and filed; no action taken.

Resolutions

9. Consideration of a resolution authorizing the issuance by Laramie County, WY, of hospital revenue refunding bonds for Cheyenne Regional Medical Center.

[21 - 049](#)

Attachments: [Resolution Authorizing Hospital Revenue Refunding Bonds](#)
[Resolution Authorizing Hospital Revenue Refunding Bonds - Revised](#)

Barbara Bonds, agent for the applicant, and John Henningsgard, Managing Director of Piper Sandler, explained the issuance of the 2021 hospital refunding bonds. Refinancing the 2012 bonds saved the hospital \$27.9 million over the life of the bonds.

A motion was made by Vice Chairman Holmes, seconded by Commissioner Thompson, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

Report & Public Petitions

10. PUBLIC HEARING and consideration of the postponement request regarding a road vacation petition for Co. Rd. 148, approximately 3,700 feet more or less, beginning at the southernmost portion of the shared section line between Sect. 12, T.14N., R.63W., and Sect. 7, T.14N., R.62W., of the 6th P.M., Laramie County, WY.

[21 - 042](#)

Attachments: [Road Petition, Vacation Co. Rd. 148](#)

County Attorney Mark Voss requested the item be postponed. Mr. Voss said he would like to speak with Burn's town council and attorney concerning implications on future road development.

A motion was made by Commissioner Thompson, seconded by Commissioner Heath, to postpone the public hearing on the road vacation petition to a date selected by the Public Works Director. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

Grants

11. Consideration of a memorandum of understanding between Laramie County, WY, and the Laramie County Community Partnership to outline responsibilities and expectations of the above-mentioned parties in relation to the WY Dept. of Health's Community Prevention Grant to run through June 30, 2022. [21 - 033](#)

Attachments: [MOU, Laramie County Community Partnership, WDH Comm. Prevention Grant](#)

A motion was made by Commissioner Thompson, seconded by Vice Chairman Holmes, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

12. Consideration of a notice of award to Tobin and Associates, P.C., for design services for a Laramie County EMA & Health Dept. storage facility not to exceed \$158,080. [21 - 034](#)

Attachments: [Notice of Award, Tobin and Associates P.C., EMA-Health Building Design Services](#)

A motion was made by Vice Chairman Holmes, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

13. Consideration of a resolution authorizing submission of a grant application to the WY Dept. of Health to fund operations of the Laramie County DUI Court program in the amount of \$280,639.80 with a cash match of \$28,500. [21 - 039](#)

Attachments: [Resolution, Grant Application, WY Dept. of Health, LC DUI Court](#)

A motion was made by Commissioner Thompson, seconded by Vice Chairman Holmes, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

14. Consideration of a resolution authorizing submission of a grant application to the WY Dept. of Health to fund operations of the Laramie County Drug Court program in the amount of \$233,866.50 with a cash match of \$36,500. [21 - 041](#)

Attachments: [Resolution, Grant Application, WY Dept. of Health, LC Drug Court](#)

A motion was made by Commissioner Thompson, seconded by Vice Chairman Holmes, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

Contract/Agreement/Leases

15. Consideration of an addendum and proposal in the amount of \$79,799 between Laramie County, WY, and ArcaSearch Corp., to process and incorporate into the County's historical records website, images of real estate mortgage and other records recorded by the County Clerk's office from 1868 through 1994. [21 - 037](#)

Attachments: [Addendum and Proposal, ArcaSearch Corp., Mortgage Records](#)

A motion was made by Vice Chairman Holmes, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

16. Consideration of an addendum and rental agreement between Laramie County, WY, and Games Galore Party Rental, Inc., to provide inflatable games as described in attachment A, in the amount of \$13,750. [21 - 043](#)

Attachments: [Addendum and Rental Agreement, Games Galore Party Rental, Inc., County Fair](#)

A motion was made by Commissioner Heath, seconded by Vice Chairman Holmes, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

17. Consideration of an addendum between Laramie County, WY, and Matthew Davis, dba Adventure Quest Events, to provide entertainment services as described in attachment A, in the amount of \$10,000. [21 - 044](#)

Attachments: [Addendum, Adventure Quest Events, LC Fair](#)

A motion was made by Commissioner Thompson, seconded by Commissioner Lovett, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

- 18. Consideration of the ratification of an addendum between Laramie County, WY, Laramie County Events Dept., WY Secretary of State's office, and the University of Wyoming, to modify the Wyoming Bucking Horse & Rider Organizational Use Agreement as attachment A. [21 - 052](#)

Attachments: [Addendum, WY SOS, UW, WY Bucking Horse & Rider](#)

A motion was made by Vice Chairman Holmes, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

Appointments

- 19. Consideration of a resolution to appoint a member to the Laramie County Weed and Pest Control District Board of Directors for area 5. [21 - 038](#)

Attachments: [Memo, Appointment Resolution, Weed and Pest Board of Directors, Area 5](#)

A motion was made by Commissioner Lovett, seconded by Commissioner Thompson, to appoint Darrel Repshire (Area 5). The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

Commissioner Lovett was excused from the meeting at 3:55 p.m.

Land Use:Variances/Board App./Plats

- 20. PUBLIC HEARING regarding a Subdivision Permit and Plat for Lone Star Estates, located in a portion of the NE1/4, Sect. 29, T.15N., R.66W., of the 6th P.M., Laramie County, WY. (Postponed from the Jan. 5, 2021 meeting) [21 - 046](#)

Attachments: [Lone Star Estates, Subdivision Permit & Plat](#)
[Lone Star Estates, Subdivision Permit & Plat, Staff Report - Revised](#)
[Lone Star Estates, Subdivision Permit & Plat, Plat - Revised](#)
[Lone Star Estates, Subdivision Permit & Plat, Resolution - Revised](#)

Logan Ward, Planning, said AVI PC, on behalf of Ruthanne Hubbard, submitted a Subdivision Permit and Plat application for Lone Star Estates, located east of the Morningstar Rd. and US Hwy. 85 intersection. The application was submitted to

subdivide approximately 76 acres into 12 single-family residential lots.

Chris Lovas, AVI engineer and agent for the applicant, said he had corresponded with County Attorney Mark Voss to address his concerns from the Jan. 5, 2021 meeting when this agenda item was postponed. The concerns were: access to the subdivision from Powerhouse Rd., grazing lease agreements, and covenants. Mr. Lovas noted a road petition was recorded in the Laramie County Clerk's office, Book 1706 Page 1, which established a dedicated public road for access to the subdivision from Powerhouse Rd. Mr. Lovas read the six notes added to the updated plat which included wording for private maintenance of the portion of Powerhouse Rd. serving as access to McCrae Rd. until such time as the County accepts the road for maintenance.

Ms. Ward said based on the evidence provided, staff recommends approval of the subdivision permit and plat application with the adoption of findings of fact a with the following conditions: 1) All minor corrections including grammatical errors shall be resolved prior to recordation of the final plat. 2) A "legend," as required by state statute, be added to the plat in a clearly visible location, stating: "NO PUBLIC MAINTENANCE OF STREETS OR ROADS" and "NO PROPOSED CENTRALIZED SEWAGE SYSTEM." 3) Note # 4 be stricken and replaced with the following: "All roads or streets within this subdivision shall be constructed to County standards and privately maintained. The portion of Powderhouse Rd., serving as access to McCrae shall be constructed by Developer to County standards and maintained jointly by any and all landowners within the subdivision, until such time that this section of Powderhouse is accepted by Laramie County for maintenance. No date for such acceptance is set. 4) The designation of, "POWDERHOUSE (ROW EASEMENT)" should be modified to, "POWDERHOUSE ROAD." The call-out on the plat of detail in regard to the state easement should remain.

Commissioner Thompson asked if all the conditions are satisfied. Ms. Ward noted Planning received an updated plat and all conditions, except for condition 1, have been met. The updated plat is out for agency review.

Chairman Malm opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Malm closed the hearing.

A motion was made by Commissioner Thompson, seconded by Commissioner Heath, to approve the Subdivision Permit and Plat for Lone Star Estates with one condition and adopt the findings of fact a of the staff report. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Thompson

Excused: Lovett

The meeting adjourned at 4:13 p.m.

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or lchr320@laramiecounty.com at least two business days prior to the meeting.