

Board of County Commissioners

Minutes of the Proceedings - Draft

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, August 6, 2024

3:30 PM

Commissioners Board Room

Roll Call/Call to Order

Present: Chairman Brian Lovett, Vice Chairman Gunnar Malm, Commissioner Linda Heath, Commissioner K. N. Buck Holmes, Commissioner Troy Thompson

Minutes

1. Consideration of the Minutes of Proceedings for July 16, 2024.

[24 - 410](#)

Attachments: [Draft Minutes July 16, 2024](#)

A motion was made by Commissioner Holmes, seconded by Commissioner Thompson, that this agenda item be approved. The motion carried by the following vote:

Aye: Lovett, Malm, Heath, Holmes, Thompson

Consent Agenda

Approval of the Consent Agenda

A motion was made by Commissioner Thompson, seconded by Vice Chairman Malm, to approve the Consent Agenda. The motion carried by the following vote:

Aye: Lovett, Malm, Heath, Holmes, Thompson

2. Consideration of a contract between Laramie County, WY, and Specialty Counseling and Consulting LLC, in an amount not to exceed \$162,148 to provide substance abuse and mental health treatment services, drug testing and other treatment-related services to Drug Court participants.

[24 - 393](#)

Attachments: [FY25 Contract, Specialty Counseling and Consulting, LLC, Drug Court](#)

This agenda item was approved.

3. Consideration of an agreement between Laramie County, WY, and Specialty Counseling and Consulting, LLC, in an amount not to exceed \$146,034.30 to provide substance abuse and mental health treatment services, drug testing, and other treatment-related services

[24 - 394](#)

to DUI Court participants.

Attachments: [FY25 Agreement Specialty Counseling and Consulting, LLC, DUI Court](#)

This agenda item was approved.

4. Consideration of an agreement between Laramie County, WY, and Drug Testing Center of Cheyenne in an amount not to exceed \$10,000 to provide drug and alcohol testing and other supporting services to DUI Court participants. [24 - 395](#)

Attachments: [FY25 Agreement, Drug Testing Center, DUI Court](#)

This agenda item was approved.

5. Consideration of an agreement between Laramie County, WY, and Drug Testing Center of Cheyenne in an amount not to exceed \$11,000 to provide drug and alcohol testing and other supporting services to Drug Court participants. [24 - 396](#)

Attachments: [FY25 Agreement, Drug Testing Center, Drug Court](#)

This agenda item was approved.

6. Consideration of a contract between Laramie County, WY, and Foundations, LLC, in the amount of \$10,000 to provide substance abuse and mental health treatment services to Drug Court participants. [24 - 397](#)

Attachments: [FY25 Contract, Foundations, LLC, Drug Court](#)

This agenda item was approved.

7. Consideration of a grant agreement between Laramie County, WY, and Cheyenne Regional Medical Center in the amount of \$10,000 to provide funds for the Coroner's office for suicide prevention efforts to run through June 15, 2026. [24 - 383](#)

Attachments: [FY25 and FY26, Prevention Grant Agreement, CRMC](#)

This agenda item was approved.

8. Consideration of the ratification of a resolution authorizing submission of a grant application to the WY Office of Homeland Security, FFY23 State of Homeland Security Grant Program, for election security in the amount of \$35,410. [24 - 398](#)

Attachments: [FFY23 SHSP Grant Application, Election Security](#)

This agenda item was approved.

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9. Consideration of a subgrantee agreement between Laramie County, WY, and Cheyenne Regional Medical Center for a WY Dept of Health, Public Health Division, Community Prevention grant in an amount not to exceed \$915,892 to run through June 30, 2026. [24 - 409](#)
- Attachments:** [Subgrantee Agreement, CRMC, Prevention](#)
- This agenda item was approved.
10. Consideration of two FY25 annual compensation agreements between Laramie County, WY, and the University of Wyoming. [24 - 387](#)
- Attachments:** [FY25 Annual Compensation Agreements, UW Extension](#)
- This agenda item was approved.
11. Consideration of the deletion from the Sheriff's fixed asset inventory of a 2002 Ford van to be sold at public auction. [24 - 404](#)
- Attachments:** [Asset Deletion, Sheriff, 2002 Ford](#)
- This agenda item was approved.
12. Consideration of a license agreement between Laramie County, WY, and Randall Reilly, LLC, dba Fusable. [24 - 382](#)
- Attachments:** [Agreement, Randall Reilly, LLC, API License](#)
- This agenda item was approved.
13. Consideration of the ratification of six one-day catering permits submitted by The Knotty Pine Saloon for events on Aug 3, 5, 6, 8 through 10, 2024, at the Archer Complex. [24 - 412](#)
- Attachments:** [24-hour Permit, The Knotty Pine Saloon, August 3, 5, 6, 8-10, 2024](#)
- This agenda item was approved.
14. Consideration of the ratification of a catering permit submitted by DeLancey Enterprises, LLC, dba Hell on Wheels Package Liquors, for an event on Aug 4, 2024, at the Archer Complex. [24 - 388](#)
- Attachments:** [24-hour Permit, Hell on Wheels Package Liquor, Aug 4, 2024](#)
- This agenda item was approved.
15. Consideration of a catering permit submitted by DeLancey Enterprises, LLC, dba Hell on Wheels Package Liquors, for an event on Aug 24, 2024, at the Riata Ranch Event Center, 826 Arena Lane. [24 - 389](#)
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Attachments: [24-hour Permit, Hell on Wheels Package Liquor, Aug 24, 2024](#)

This agenda item was approved.

16. Consideration of a manufacturer's off-premise permit submitted by WMC/PBD LLC, dba Pine Bluffs Distilling, for an event on Aug 11, 2024, at the High Plains Arboretum. [24 - 402](#)

Attachments: [24-hour Permit, Pine Bluffs Distilling, Aug 11, 2024](#)

This agenda item was approved.

17. Consideration of the following fees collected by various county entities for June 2024: County Clerk, \$108,443.74; Sheriff, \$222,878.56; Clerk of District Court, \$20,032.50; Shooting Sports, \$15,047.21; Planning & Development; \$110,713.70; Circuit Court, \$62,373.54; DUI Court, \$545.00; Drug Court \$770.00. [24 - 381](#)

Attachments: [June Fees 2024](#)

This agenda item was approved.

18. Consideration of the following part-time salaries in the amount of \$70,668.01 for July 2024: Planning, \$1,144.23; Shooting Sports, \$9,364.16; Building/Maintenance, \$24,881.03; Sheriff Operations, \$7,201.06; Detention, \$21,506.35; Drug/DUI Courts, \$2,863.83; District Court, \$3,707.35. [24 - 390](#)

Attachments: [July Part-time Salaries 2024](#)

This agenda item was approved.

Warrants

19. Consideration of warrants in the amount of \$11,812,063.05 for July 2024. [24 - 403](#)

Attachments: [July Warrants 2024](#)

A motion was made by Commissioner Thompson, seconded by Vice Chairman Malm, that this agenda item be approved. The motion carried by the following vote:

Aye: Lovett, Malm, Heath, Holmes, Thompson

Grants

- 20.** Consideration of a FY25 contract between WY Office of the Attorney General, Division of Victim Services, and Laramie County, WY, for the Sheriff's office Victim Services Program in the amount of \$138,923 to run through June 30, 2025. [24 - 384](#)

Attachments: [Contract, FY25 Victim Witness](#)

A motion was made by Commissioner Thompson, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

Aye: Lovett, Malm, Heath, Holmes, Thompson

Items #21 and #22 were consolidated into one motion.

- 21.** Consideration of a contract between WY Judicial Branch and Laramie County, WY, in an amount not to exceed \$497,533 to fund the DUI Court program. [24 - 399](#)

Attachments: [FY25 and FY26 Contract, WY Judicial Branch, DUI Court](#)

A motion was made by Commissioner Holmes, seconded by Commissioner Thompson, that this agenda item be approved. The motion carried by the following vote:

Aye: Lovett, Malm, Heath, Holmes, Thompson

- 22.** Consideration of a contract between WY Judicial Branch and Laramie County, WY, in the amount of \$343,858.44 to fund the Drug Court program. [24 - 400](#)

Attachments: [FY25 and FY26, WY Judicial Branch, Drug Court](#)

A motion was made by Commissioner Holmes, seconded by Commissioner Thompson, that this agenda item be approved. The motion carried by the following vote:

Aye: Lovett, Malm, Heath, Holmes, Thompson

- 23.** Consideration of an agreement between Laramie County, WY, and PreCise MRM a wholly owned subsidiary of Force America in an amount not to exceed \$145,020 to provide a vehicle GPS tracking system along with installation and service to run through Aug 31, 2027. [24 - 401](#)

Attachments: [Agreement, PreCise MRM](#)

A motion was made by Vice Chairman Malm, seconded by Commissioner

Heath, that this agenda item be approved. The motion carried by the following vote:

Aye: Lovett, Malm, Heath, Holmes, Thompson

Contract/Agreement/Leases

- 24.** Consideration of a memorandum of understanding between Laramie County, WY, and WY Dept of Health setting forth the terms and conditions by which the Sheriff's office shall utilize jail-based psychiatric services paid for by the WY Dept of Health. [24 - 407](#)

Attachments: [MOU, WY Dept of Health](#)

A motion was made by Commissioner Heath, seconded by Vice Chairman Malm, that this agenda item be approved. The motion carried by the following vote:

Aye: Lovett, Malm, Heath, Holmes, Thompson

- 25.** Consideration of a memorandum of understanding between Laramie County, WY, and FE Warren Air Force Base (FEW AFB) to outline cooperation between the 90th Security Forces Squadron, FEW AFB and Sheriff's office. [24 - 408](#)

Attachments: [MOU, FEW AFB](#)

A motion was made by Commissioner Holmes, seconded by Commissioner Thompson, that this agenda item be approved. The motion carried by the following vote:

Aye: Lovett, Malm, Heath, Holmes, Thompson

- 26.** Consideration of an addendum between Laramie County, WY, and Ameri-Tech HVAC Services, Inc, in the amounts \$95,800 and \$26,640 to provide HVAC services for the Sheriff's office and Juvenile Services Center. [24 - 385](#)

Attachments: [Agreement, Ameri-Tech HVAC Services, Inc](#)

A motion was made by Commissioner Thompson, seconded by Vice Chairman Malm, that this agenda item be approved. The motion carried by the following vote:

Aye: Lovett, Malm, Heath, Holmes, Thompson

- 27.** Consideration of an addendum between Laramie County, WY, and Buddi US, LLC, to provide ankle monitoring equipment and services to the Sheriff's office. [24 - 406](#)

Attachments: [Addendum, BUDDI US, LLC](#)

A motion was made by Commissioner Thompson, seconded by Vice Chairman Malm, that this agenda item be approved. The motion carried by the following vote:

Aye: Lovett, Malm, Heath, Holmes, Thompson

- 28.** Consideration of an addendum and acceptance of sales quotation between Laramie County, WY, and Tyler Technologies, Inc, in a one-time amount of \$10,340 and annual recurring fees in the amount of \$1,740 to create and/or modify terms associated with the IDM Document Alert for iDoc Market as indicated in attachment A. [24 - 411](#)

Attachments: [Addendum, Tyler Technologies, Inc](#)

Laura Pate, County Clerk's office, explained the notification service would allow residents to sign up to be notified if a document was recorded under their name.

A motion was made by Vice Chairman Malm, seconded by Commissioner Thompson, that this agenda item be approved. The motion carried by the following vote:

Aye: Lovett, Malm, Heath, Holmes, Thompson

Appointments

- 29.** Consideration of a resolution appointing a member to the Eastern Laramie County Solid Waste Disposal District for a three-year term, expiring Aug 31, 2027. [24 - 386](#)

Attachments: [Eastern Laramie Co Solid Waste Disposal Dist Appointment](#)

A motion was made by Vice Chairman Malm, seconded by Commissioner Holmes, to reappoint Elaine Hart. The motion carried by the following vote:

Aye: Lovett, Malm, Heath, Holmes, Thompson

- 30.** Consideration of a resolution appointing a member to the Laramie County Adult Community Corrections Board to complete a four-year term left vacant by Shaina Smith, expiring Dec 31, 2026. [24 - 392](#)

Attachments: [Adult Community Corrections Board](#)

A motion was made by Vice Chairman Malm, seconded by Commissioner Holmes, to appoint Patricia Mahelona. The motion carried by the following vote:

Aye: Lovett, Malm, Heath, Holmes, Thompson

Public Hearings/Rules & Reg's

- 31.** PUBLIC HEARING for the formation of the proposed Woods Landing Estates Road Maintenance Improvement and Service District. [24 - 296](#)

Attachments: [Notice of Public Hearing, Proposed Woods Landing Estates Road Maintenance Improvement and Service District](#)

Valerie Roybal, County Clerk's office, explained the process for establishing a special district.

Chairman Lovett opened the hearing for PUBLIC COMMENT. Mick Finn, resident, asked the commissioners to pass this item. Hearing no further PUBLIC COMMENT, Chairman Lovett closed the hearing.

The notice was received and filed.

Land Use:Variances/Board App./Plats

- 32.** Consideration of a resolution granting an exception for development of small wastewater systems pursuant to the "201 Agreement" for a portion of Sunnyside Addition, 4th Filing, Tracts 137-140, Laramie County, WY, also known as 4614 E Pershing Blvd. [24 - 376](#)

Attachments: [Resolution Granting 201 Exception, O'Connor](#)

Justin Arnold, Planning, said James and Lydia O'Connor are requesting an exception to the 201 Agreement between the city of Cheyenne and Laramie County. He said approval by the county's governing body is required for the exception to proceed.

Mr. Arnold said based on evidence provided, staff recommends approval with the adoption of findings of fact a with no conditions.

A motion was made by Commissioner Holmes, seconded by Commissioner Heath, to approve the 201 Exception for Laramie County, WY. The motion carried by the following vote:

Aye: Lovett, Malm, Heath, Holmes, Thompson

- 33.** PUBLIC HEARING regarding a subdivision permit and plat for Lot 1, Block 1, Hope Subdivision, and Lot 1, Block 1, Hope Subdivision, 5th Filing, situated in the SE1/4, Sect 17, T13N, R66W of the 6th PM, Laramie County, WY, to be platted and known as "Hope Subdivision, 8th Filing". [24 - 391](#)

Attachments: [Hope Subdivision, 8th Filing](#)

Justin Arnold, Planning, said Steil Surveying Services, LLC, on behalf of John Larimore and Salomon Castillo, submitted a subdivision permit and plat application for Hope Subdivision, 8th Filing, located at 3030 and 3050 S Ave B6. He said the

application was submitted to replat the existing tracts into two new reconfigured tracts. Arnold said there is no change to the existing residential use.

Arnold said based on evidence provided, staff recommends approval of the subdivision permit and plat with the adoption of findings of fact a and b with no conditions.

Chairman Lovett opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Lovett closed the hearing.

A motion was made by Commissioner Heath, seconded by Commissioner Thompson, to approve the subdivision permit and plat for Hope Subdivision, 8th Filing, and adopt the findings of fact a and b of the staff report with no conditions. The motion carried by the following vote:

Aye: Lovett, Malm, Heath, Holmes, Thompson

- 34.** PUBLIC HEARING regarding a solar energy site plan and solar energy permit for the Cowboy Solar I & II Project, situated in Sects 30, 29, 28, 27, 26, and 35 of T13N, R65W, as well as Sects 26 and 25, T13N, R66W, and Sect 2 of T12N, R65W of the 6th PM, Laramie County, WY.

[24 - 405](#)

Attachments: [Cowboy Solar I & II Project Solar Energy Site Plan and Permit](#)
[Cowboy Solar I & II Project Solar Energy Site Plan and Permit, without maps](#)

Bryce Hamilton, Planning, said the board previously tabled the April 2 hearing until 1) Agency review was completed to the satisfaction of Planning and Development, and 2) The Planning Commission had ample time to review project materials and make recommendations to the board.

Hamilton said the conditions were met as of July 25. He said the Planning Commission recommended approval of the project with the conditions outlined in the report. He said the report contains three projects: approval for using the land in question as a large-scale solar energy facility, a solar energy site plan, and a solar energy permit. Hamilton said the project would be generally located one mile north across the stretch of Chalk Bluff Rd immediately east of S Greeley Hwy, also known as County Rd 203.

Hamilton said staff noted that proposed condition 1 concerning the road agreement is still being negotiated between staff and the applicant. He stated it will be up to the board to decide whether to approve the project with the proposed condition or wait until a draft agreement is finalized.

Hamilton said based on evidence provided, staff recommends approval with the

adoption of findings of fact a, b, c and d with five conditions: 1) Applicant and Laramie County shall execute an agreement regarding reconstruction of Chalk Bluff Rd, the execution of which shall precede any groundbreaking on the project; 2) Applicant shall revise the site plan to include locations of onsite cisterns or fire apparatus facilities as LCFD#1 deems appropriate; 3) Applicant shall revise the site plan to include a secondary legal emergency access; 4) A final drainage analysis shall be provided to Planning; and 5) Evidence of a liability policy with an effective date 24 months prior to the date of "turn-on" of the project shall be provided to Planning.

Christian Dick, director of project development at Enbridge, Inc, shared an overview of the project and what Enbridge will be doing for the community. He said Enbridge has met all criteria and is requesting board approval.

Commissioner Lovett opened the hearing for PUBLIC COMMENT. James Coynem, Terracon consultants hired by Enbridge, said they had done over a million dollars of work and couldn't have done it without Enbridge. Residents Karen Denning, Curt and Patty Epler, and Michael DeMartin spoke in favor of the project. Dale Steenbergen, President and CEO Greater Cheyenne Chamber of Commerce, asked commissioners to go forward with this project to continue to provide jobs for kids, grow our economic base, modernize our community, and drive it into the future. Ed Prosser, resident, expressed concerns about the project--the battery storage system and flammability of batteries, and the absence of turning lanes at intersections in the south and north to access Chalk Bluffs. Aaron Nab, resident, spoke against the project and concerns about lack of commitment of Enbridge to remain in the area for the long term and safety issues. Hearing no further PUBLIC COMMENT, Chairman Lovett closed the hearing.

A motion was made by Vice Chairman Malm, seconded by Commissioner Thompson, to approve the Cowboy Solar I and II project with five conditions and adopt the findings of fact a, b, c and d of the staff report.

Commissioner Thompson clarified that Planning is directed not to issue a Certificate of Review until the five conditions are met.

Commissioner Malm discussed the option of leasing the land so it is not permanently taken out of production, which would allow future generations to use it as grasslands when time allows.

Commissioner Malm noted for the record that the governing body has never held the company or process hostage. The board has done its due diligence and followed the process outlined in the county's regulations and state statutes.

Commissioner Thompson asked Dick if the battery issue was discussed during the Industrial Siting application process. Dick confirmed that two of their engineers testified and were available for comments, questions and concerns. Dick noted that

the project could be built without the battery if commercial and industrial users do not want the battery. Dick spoke about the discussion Enbridge had with Fire District #1.

Chairman Lovett spoke about the Industrial Siting application process and how it requires a plan for the reclamation of the land when the project reaches the end of its life. He noted that Wyoming is one of a few states that have that process, which includes a full reclamation bond with a review every five years to ensure the dollar amount stays current for the reclamation of the property.

The motion carried by the following vote:

Aye: Lovett, Malm, Heath, Holmes, Thompson

The meeting adjourned at 5:19 pm.

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or humanresources@laramiecountywy.gov at least two business days prior to the meeting. Per WS §18-3-516(f), access to county information can be obtained at laramiecountywy.gov.