

Board of County Commissioners

Minutes of the Proceedings - Draft

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, July 19, 2022

3:30 PM

Commissioners Board Room

Roll Call/Call to Order

Present: Chairman Troy Thompson, Vice Chairman Brian Lovett, Commissioner Linda Heath, Commissioner K. N. Buck Holmes, Commissioner Gunnar Malm

Minutes

1. Consideration of the Budget Hearing Minutes of Proceedings for June 30, 2022. [22 - 445](#)

Attachments: [Draft of the Budget Hearing June 30, 2022 Minutes](#)

A motion was made by Commissioner Holmes, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

Aye: Thompson, Lovett, Heath, Holmes, Malm

2. Consideration of the Minutes of Proceedings for July 5, 2022. [22 - 446](#)

Attachments: [Draft Minutes July 5, 2022](#)

A motion was made by Commissioner Holmes, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

Aye: Thompson, Lovett, Heath, Holmes, Malm

Consent Agenda

Approval of the Consent Agenda

A motion was made by Commissioner Malm, seconded by Commissioner Holmes, to approve the Consent Agenda. The motion carried by the following vote:

Aye: Thompson, Lovett, Heath, Holmes, Malm

3. Consideration of the ratification of an agreement between Laramie County, WY, and Front Range Roofing Systems, LLC in an amount not to exceed \$12,000 to provide re-roofing service on a house/shed located in Albin. The agreement provides for potential future work [22 - 425](#)

upon mutual agreement between the contractor and the Laramie County Maintenance Director.

Attachments: [Agreement, Front Range Roofing Systems, LLC](#)

This agenda item was approved.

4. Consideration of an addendum between Laramie County, WY, and Power Systems West to provide testing and maintenance of emergency standby generator sets as described in attachment A. [22 - 408](#)

Attachments: [Addendum, Power Systems West](#)

This agenda item was approved.

5. Consideration of an addendum between Laramie County, WY, and The Party People, LLC in the amount of \$6,000 to provide entertainment at the Laramie County Fair as described in attachment A. [22 - 407](#)

Attachments: [Addendum, The Party People, LLC](#)

This agenda item was approved.

6. Consideration of an addendum between Laramie County, WY, and Fusion Talent Group in an amount not to exceed \$8,000 to provide a Kids Pedal Tractor Pull Show during the Laramie County Fair. [22 - 412](#)

Attachments: [Addendum, Fusion Talent Group, Kids Pedal Tractor Pull Show](#)

This agenda item was approved.

7. Consideration of an addendum between Laramie County, WY, and Fusion Talent Group in an amount not to exceed \$12,000 for the Magic Bean Ag Show during the Laramie County Fair. [22 - 411](#)

Attachments: [Addendum, Fusion Talent Group, Magic Bean Ag Show](#)

This agenda item was approved.

8. Consideration of an agreement between Laramie County, WY, and Artsy Events & Giggle Loopsy in the amount of \$4,865 to provide airbrush art services at the Laramie County Fair. [22 - 447](#)

Attachments: [Agreement, Artsy Events & Giggle Loopsy](#)

This agenda item was approved.

9. Consideration of the ratification of five memorandum of understandings between Laramie County, WY, and Caytlin Heatherington, Logan C Mansur-Holaday, Jayden Riddle, Savannah Schilling and Savannah Whittecar to provide a one-year stipend of [22 - 417](#)

\$1,500 each as consideration for representing Laramie County as Ambassadors. The Ambassadors will carry out the responsibilities outlined in the ambassador application for purposes of representing the County with a primary focus of promoting the Laramie County Fair and corresponding activities.

Attachments: [MOUs, Laramie County Fair Ambassadors](#)

This agenda item was approved.

10. Consideration of the appointment of Hannah West, as a part-time magistrate in the Circuit Court for the First Judicial District, Laramie County, WY, in accordance with WS 5-9-210(b). [22 - 421](#)

Attachments: [Appointment of Court Magistrate to Circuit Court, Hannah West](#)

This agenda item was approved.

11. Consideration of an addendum between Laramie County, WY, and ConvergeOne, Inc in an amount not to exceed \$16,039.39 to provide maintenance of 911 system including but not limited to monitoring, remote technical support and software protection as specifically described in attachments A and B. [22 - 430](#)

Attachments: [Addendum, ConvergeOne, Inc, 911 Services](#)

This agenda item was approved.

12. Consideration of a malt beverage permit submitted by Ronald Pinther dba Tom Horn, LLC for an event on Aug 6, 2022 at 1192 Otto Rd. [22 - 438](#)

Attachments: [24-hour Permit, Tom Horn, LLC, Aug 6, 2022](#)

This agenda item was approved.

13. Consideration of a FY23 contract between WY Office of the Attorney General, Division of Victim Services, and Laramie County, WY, for the Sheriff's Dept Victim Witness Program in a grant award amount not to exceed \$107,760 with a match not to exceed \$47,389.91, beginning July 1, 2022, and expiring June 30, 2023. [22 - 427](#)

Attachments: [FY23 Victim Witness Grant Award](#)

This agenda item was approved.

14. Consideration of the ratification of a grant application to the WY Dept of Transportation for a Transportation Alternatives Program grant to request funds for a drainage evaluation of Allison Draw/Greenway underpasses in the amount of \$135,735 with a match of \$14,265. [22 - 444](#)

Attachments: [Grant Application, WYDOT, TAP](#)

This agenda item was approved.

- 15.** Consideration of an agreement between Laramie County, WY, and Carpet One Commercial Flooring in an amount not to exceed \$27,582 to provide removal and installation of carpeting for the County Clerk's offices, security and maintenance areas within the Laramie County Governmental Complex . [22 - 448](#)

Attachments: [Agreement, Carpet One Commercial Flooring](#)

This agenda item was approved.

Grants

- 16.** Consideration of a notice of award to Convergent for a gunshot detection system for the historic and new courthouses (Laramie County Governmental Complex). [22 - 426](#)

Attachments: [Notice of Award, Convergent](#)

A motion was made by Commissioner Heath, seconded by Vice Chairman Lovett, that this agenda item be approved. The motion carried by the following vote:

Aye: Thompson, Lovett, Heath, Holmes, Malm

- 17.** Consideration of a US Dept of Treasury Coronavirus State and Local Fiscal Recovery Fund subaward contract between Laramie County, WY, and the Town of Albin in an amount not to exceed \$74,000 from ARPA funds to run through May 31, 2023. [22 - 428](#)

Attachments: [SLFRF Subgrantee Contract, US Dept of the Treasury, Town of Albin](#)

A motion was made by Vice Chairman Lovett, seconded by Commissioner Holmes, that this agenda item be approved. The motion carried by the following vote:

Aye: Thompson, Lovett, Heath, Holmes, Malm

- 18.** Consideration of seven ARPA nonprofit subrecipient agreements between Laramie County, WY, and Grace for 2 Brothers Foundation \$82,850; Family Promise of Cheyenne \$57,489.79; Friday Food Bag Foundation \$100,000; Platte Rivers Veterans Fly Fishing \$14,793; Unaccompanied Students Initiative \$55,000; Wyoming Breast Cancer Initiative \$12,500; and Young Men's Christian Association (YMCA) \$174,500. Agreements to run through May 31, 2023. [22 - 431](#)

Attachments: [Agreements, ARPA Nonprofits](#)

A motion was made by Commissioner Malm, seconded by Vice Chairman

Lovett, that this agenda item be approved. The motion carried by the following vote:

Aye: Thompson, Lovett, Heath, Holmes, Malm

Contract/Agreement/Leases

- 19.** Consideration of a three-year agreement between Laramie County, WY, and Trane US, Inc dba Trane to provide service and maintenance of the County's HVAC systems as described in attachment A. Schedule of annual amounts: Year one \$352,339.40, year two \$366,432.98 and year three \$381,090.30. [22 - 409](#)

Attachments: [Agreement, Trane US, Inc](#)

Jerry Pribble, Maintenance, said the approximate \$100,000 increase to the contract is primarily due to adding the Event Center and related buildings.

A motion was made by Vice Chairman Lovett, seconded by Commissioner Holmes, that this agenda item be approved. The motion carried by the following vote:

Aye: Thompson, Lovett, Heath, Holmes, Malm

- 20.** Consideration of a lease agreement between Laramie County, WY, and Southeast WY RC Club. This lease agreement shall remain in full force and effect until Dec 31, 2024. [22 - 399](#)

Attachments: [Lease Agreement, Southeast WY RC Club](#)

A motion was made by Vice Chairman Lovett, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

Aye: Thompson, Lovett, Heath, Holmes, Malm

- 21.** Consideration of Laramie County, WY, acknowledgment of Saddlehorn Pipeline Co, LLC temporary easement extension. [22 - 437](#)

Attachments: [Acknowledgement, Saddlehorn Pipeline Co, LLC Easement Extension](#)

A motion was made by Commissioner Malm, seconded by Commissioner Holmes, that this agenda item be approved. The motion carried by the following vote:

Aye: Thompson, Lovett, Heath, Holmes, Malm

Items #22 through #34 were consolidated into one motion

- 22.** Consideration of an agreement between Laramie County, WY, and Ayres Assoc, Inc to provide engineering and surveying services. [22 - 420](#)

Attachments: [Agreement, Ayres Assoc, Inc](#)

A motion was made by Commissioner Malm, seconded by Vice Chairman Lovett, that this agenda item be approved. The motion carried by the following vote:

Aye: Thompson, Lovett, Heath, Holmes, Malm

23. Consideration of an agreement between Laramie County, WY, and CivilWorx, LLC to provide engineering and surveying services. [22 - 439](#)

Attachments: [Agreement, CivilWorx, LLC](#)

A motion was made by Commissioner Malm, seconded by Vice Chairman Lovett, that this agenda item be approved. The motion carried by the following vote:

Aye: Thompson, Lovett, Heath, Holmes, Malm

24. Consideration of an agreement between Laramie County, WY, and Coffey Engineering & Surveying to provide engineering and surveying services. [22 - 440](#)

Attachments: [Agreement, Coffey Engineering & Surveying](#)

A motion was made by Commissioner Malm, seconded by Vice Chairman Lovett, that this agenda item be approved. The motion carried by the following vote:

Aye: Thompson, Lovett, Heath, Holmes, Malm

25. Consideration of an agreement between Laramie County, WY, and GLM Design Group to provide engineering and surveying services. [22 - 406](#)

Attachments: [Agreement, GLM Design Group](#)

A motion was made by Commissioner Malm, seconded by Vice Chairman Lovett, that this agenda item be approved. The motion carried by the following vote:

Aye: Thompson, Lovett, Heath, Holmes, Malm

26. Consideration of an agreement between Laramie County, WY, and HDR Engineering, Inc to provide engineering and surveying services. [22 - 423](#)

Attachments: [Agreement, HDR Engineering, Inc](#)

A motion was made by Commissioner Malm, seconded by Vice Chairman Lovett, that this agenda item be approved. The motion carried by the following vote:

Aye: Thompson, Lovett, Heath, Holmes, Malm

27. Consideration of an agreement between Laramie County, WY, and Inberg-Miller Engineers to provide engineering and surveying services. [22 - 442](#)

Attachments: [Agreement, Inberg-Miller Engineers](#)

A motion was made by Commissioner Malm, seconded by Vice Chairman Lovett, that this agenda item be approved. The motion carried by the following vote:

Aye: Thompson, Lovett, Heath, Holmes, Malm

28. Consideration of an agreement between Laramie County, WY, and Jones Land Surveying, Inc to provide engineering and surveying services. [22 - 429](#)

Attachments: [Agreement, Jones Land Surveying, Inc](#)

A motion was made by Commissioner Malm, seconded by Vice Chairman Lovett, that this agenda item be approved. The motion carried by the following vote:

Aye: Thompson, Lovett, Heath, Holmes, Malm

29. Consideration of an agreement between Laramie County, WY, and Martin/Martin WY, Inc to provide engineering and surveying services. [22 - 422](#)

Attachments: [Agreement, Martin-Martin WY, Inc](#)

A motion was made by Commissioner Malm, seconded by Vice Chairman Lovett, that this agenda item be approved. The motion carried by the following vote:

Aye: Thompson, Lovett, Heath, Holmes, Malm

30. Consideration of an agreement between Laramie County, WY, and Short Elliott Hendrickson, Inc to provide engineering and surveying services. [22 - 449](#)

Attachments: [Agreement, Short Elliott Hendrickson, Inc](#)

A motion was made by Commissioner Malm, seconded by Vice Chairman Lovett, that this agenda item be approved. The motion carried by the following vote:

Aye: Thompson, Lovett, Heath, Holmes, Malm

31. Consideration of an agreement between Laramie County, WY, and T-O Engineers, Inc to provide engineering and surveying services. [22 - 424](#)

Attachments: [Agreement, T-O Engineers, Inc](#)

A motion was made by Commissioner Malm, seconded by Vice Chairman Lovett, that this agenda item be approved. The motion carried by the following vote:

Aye: Thompson, Lovett, Heath, Holmes, Malm

32. Consideration of an agreement between Laramie County, WY, and Trihydro, Corp to provide engineering and surveying services. [22 - 405](#)

Attachments: [Agreement, Trihydro, Corp](#)

A motion was made by Commissioner Malm, seconded by Vice Chairman Lovett, that this agenda item be approved. The motion carried by the following vote:

Aye: Thompson, Lovett, Heath, Holmes, Malm

33. Consideration of an agreement between Laramie County, WY, and Wood Environment & Infrastructure Solutions, Inc to provide engineering and surveying services. [22 - 398](#)

Attachments: [Agreement, Wood Environment & Infrastructure Solutions](#)

A motion was made by Commissioner Malm, seconded by Vice Chairman Lovett, that this agenda item be approved. The motion carried by the following vote:

Aye: Thompson, Lovett, Heath, Holmes, Malm

34. Consideration of an agreement between Laramie County, WY, and Y2 Consultants, LLC to provide engineering and surveying services. [22 - 441](#)

Attachments: [Agreement, Y2 Consultants, LLC](#)

A motion was made by Commissioner Malm, seconded by Vice Chairman Lovett, that this agenda item be approved. The motion carried by the following vote:

Aye: Thompson, Lovett, Heath, Holmes, Malm

License/Permits

35. PUBLIC HEARING regarding a new retail liquor license submitted by WYO Campground, LLC, dba WYO Campground, LLC, located at 4066 I-80 Service Rd. [22 - 443](#)

Attachments: [WYO Campground, LLC, Retail Liquor License Application](#)

County Clerk Debra Lee said the application was in order. Michael Pavlica, WYO Campground, LLC, said they have been in business for over 30 years at the same location. He said the liquor license will add to their amenities.

Chairman Thompson opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Thompson closed the hearing.

A motion was made by Commissioner Malm, seconded by Commissioner Holmes, that this agenda item be approved. The motion carried by the following vote:

Aye: Thompson, Lovett, Heath, Holmes, Malm

Appointments

- 36.** Consideration of a resolution appointing a member to the Laramie County Library Board to complete the term left vacant by Keyosha Atwater expiring June 30, 2024. [22 - 410](#)

Attachments: [Library Board Appointment](#)

A motion was made by Commissioner Holmes, seconded by Commissioner Heath, to appoint Steven Leafgreen. The motion carried by the following vote:

Aye: Thompson, Lovett, Heath, Holmes, Malm

Public Hearings/Rules & Reg's

- 37.** PUBLIC HEARING regarding a resolution adopting the Laramie County Clerk procedures, fees, costs and charges for inspecting, copying and producing public records existing primarily or solely in electronic format. [22 - 418](#)

Attachments: [Resolution, County Clerk Public Record Fee Schedule](#)

County Clerk Debra Lee explained the resolution is to adopt fees for inspecting, copying and producing records. She noted it is modeled after the State of Wyoming's Rules and Regulations. She said this is the end of the 45-day public comment period and no public comments were received in the County Clerk's office.

Chairman Thompson opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Thompson closed the hearing.

A motion was made by Commissioner Holmes, seconded by Vice Chairman Lovett, that this agenda item be approved. The motion carried by the following vote:

Aye: Thompson, Lovett, Heath, Holmes, Malm

- 38.** PUBLIC HEARING regarding a resolution adopting updated Planning & Development and Building Permit fee schedules for FY23.

[22 - 419](#)

Attachments: [Resolution, FY23 Planning & Development and Building Permit Fee Schedules](#)

Justin Arnold, Planning, explained the resolution was pursuant to Laramie County Land Use Regulations, Section 1-1-105, along with state statute, for adoption of the FY23 Schedule of Fees. He noted new fee schedules had not been promulgated since 2003, with the exception of a minor increase to mobile homes. Mr. Arnold said research showed the county's fee structure was not in line with other jurisdictions. He said the updated fee structure takes inflation over the past 20 years into account and helps the department remain solvent. Notice of intent was given for public comment and the County Clerk's office received no comments. Mr. Arnold noted an open house was also held to explain the proposed fee schedules.

Chairman Thompson opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Thompson closed the hearing.

A motion was made by Commissioner Heath, seconded by Vice Chairman Lovett, that this agenda item be approved. The motion carried by the following vote:

Aye: Thompson, Lovett, Heath, Holmes

Nay: Malm

Land Use:Variances/Board App./Plats

- 39.** PUBLIC HEARING regarding a Subdivision Permit and Plat for Sleepy Hollow, located in a portion of the NW1/4 Sect 20, T15N, R66W, of the 6th PM, Laramie County, WY. (Postponed from June 21, 2022 meeting)

[22 - 433](#)

Attachments: [Sleepy Hollow, Subdivision Permit & Plat](#)

Commissioner Malm announced he had a conflict of interest with the agenda item and departed the dais.

Marissa Pomerleau, Planning, said Steil Surveying Services, on behalf of G & G Enterprises, LLC, submitted a Subdivision Permit and Plat application for Sleepy Hollow, located southeast of the intersection of North View Rd and Rd 218. The application was submitted to subdivide the property into five residential-use tracts.

Ms. Pomerleau said based on evidence provided, staff recommends approval of the subdivision permit and plat with the adoption of findings of fact a with no condition.

Chairman Thompson opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Thompson closed the hearing.

A motion was made by Commissioner Holmes, seconded by Vice Chairman Lovett, to approve the subdivision permit and plat for Sleepy Hollow, located in a portion of the NW1/4 Sect 20, T15N, R66W, of the 6th PM, Laramie County, WY, and adopt the findings of fact a of the staff report. The motion carried by the following vote:

Aye: Thompson, Lovett, Heath, Holmes

Recused: Malm

- 40.** PUBLIC HEARING regarding a Subdivision Permit and Plat for Allison Tracts, 7th Filing, a replat of Tract 68, less the north 5', Allison Tracts, 2nd Filing, Laramie County, WY.

[22 - 434](#)

Attachments: [Allison Tracts, 7th Filing, Subdivision Permit & Plat](#)

Marissa Pomerleau, Planning, said AVI, PC, on behalf of Robert Rodriguez of Cheyenne, WY, submitted a Subdivision Permit and Plat application to subdivide the property, located at 411 W Allison Rd, into two residential-use tracts.

Ms. Pomerleau said based on evidence provided, staff recommends approval of the subdivision permit and plat with the adoption of findings of fact a and b with no condition.

Chairman Thompson opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Thompson closed the hearing.

A motion was made by Commissioner Heath, seconded by Commissioner Holmes, to approve the subdivision permit and plat for Allison Tracts, 7th Filing, and adopt the findings of fact a and b of the staff report. The motion carried by the following vote:

Aye: Thompson, Lovett, Heath, Holmes, Malm

- 41.** PUBLIC HEARING regarding a Subdivision Permit and Plat for Heaven View, located in a portion of the NW1/4 Sect 20, T13N R62W, of the 6th PM, Laramie County, WY.

[22 - 435](#)

Attachments: [Heaven View, Subdivision Permit & Plat](#)

Commissioner Malm announced he had a conflict of interest with the agenda item and departed the dais.

Mason Schuricht, Planning, said Steil Surveying Services, on behalf of G & G Enterprises LLC, submitted a Subdivision Permit and Plat application for Heaven

View, located at the intersection of State Hwy 214 and Rd 206. The application was submitted to subdivide the property into five separate tracts, approximately 5.8 acres in size, with one tract being approximately 6.7 acres.

Shane Hansen, Steil Surveying Services and agent for the applicant, spoke of access to the subdivision. Mr. Schuricht said a revised plat was submitted to show internal access within the subdivision and a single access to State Hwy 214.

Mr. Schuricht said based on evidence provided, staff recommends approval of the subdivision permit and plat with the adoption of findings of fact a with no condition.

Chairman Thompson opened the hearing for PUBLIC COMMENT. Teresa Kelley, Mark Leininger and Kirby Murdoch, residents, expressed concerns about water, lot size and traffic. Hearing no further PUBLIC COMMENT, Chairman Thompson closed the hearing.

Commissioner Holmes spoke about the AMEC study which is the latest data the County has about the recharge of groundwater. Commissioner Lovett said he and Commissioner Heath had spoken with the consultants who conducted the study and validated with them that the memo is still relevant and the County is applying it correctly. The major concerns with groundwater in Laramie County are the three major irrigation areas and the city well field. Chairman Thompson referenced the rules the County goes by and stated those rules and regulations are reviewed every year. He requested recommendations on amendments to Land Use Rules and Regulations should be made to the Board at the appropriate time.

A motion was made by Commissioner Holmes, seconded by Commissioner Heath, to approve the subdivision permit and plat for Heaven View with no conditions and adopt the findings of fact a of the staff report. The motion carried by the following vote:

Aye: Thompson, Lovett, Heath, Holmes

Recused: Malm

- 42.** PUBLIC HEARING regarding a vacation of all of Tract 4, Allison Tracts, less the east 330 feet and less that portion granted to the State Highway Commission of WY, located in a portion of Sect 8, T13N, R66W, of the 6th PM, Laramie County, WY.

[22 - 436](#)

Attachments: [Tract 4, Less a Portion, Allison Tracts, 1st Filing, Vacation](#)

Michael Surface, Planning, said Palma Land Planning, LLC, on behalf of Coffee Brew, LLC, submitted a vacation for Tract 4, Allison Tracts, less other portions of land located south of the intersection of Fox Farm Rd and S Greeley Hwy on the east side. The vacation was submitted to create an administrative plat of two lots.

Mr. Surface said based on evidence provided, staff recommends approval of the vacation with the adoption of findings of fact a.

Dale Davis, County Clerk's office, read into the record an e-comment from the Casey Palma, agent for the applicant. Mr. Palma explained the request and expressed support of the item.

Chairman Thompson opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Thompson closed the hearing.

A motion was made by Commissioner Malm, seconded by Commissioner Holmes, to approve the vacation of all of Tract 4, Allison Tracts, less the east 330 feet and less that portion granted to the State Hwy Commission of WY, located in a portion of Sect 8, T13N, R66W, of the 6th PM, Laramie County, WY, upon approval of the administrative plat and adopt the findings of fact a of the staff report. The motion carried by the following vote:

Aye: Thompson, Lovett, Heath, Holmes, Malm

Report & Public Petitions

The Board recessed at 4:30 pm and reconvened at 4:40 pm.

- 43.** PUBLIC HEARING regarding a request for the establishment of a public right-of-way, a 50-foot section of Second St from Adams Ave south to Rd 203.

[22 - 432](#)

Attachments: [Resolution, Road Petition](#)
 [Road Petition Exhibit A](#)
 [Road Petition Viewer's Report](#)

Molly Bennett, Public Works, appointed viewer for the road petition, gave an overview of the report. She said various agencies and interested private parties/stakeholders commented and would like to see this section of road established as a public right-of-way (ROW). She noted the County had maintained the road as a ROW for many years prior to the discovery of no recorded ROW. On the assumption the road was a ROW, utilities with recorded easements were established within Second St and there are water and gas lines within the road section. Ms. Bennett said the referenced section of road serves as a public convenience.

Ms. Bennett said her recommendation, as appointed viewer, is that the section of Second St from Adams Ave south to Rd 203 be established as a 50-foot publicly dedicated ROW in accordance with County policy and existing regulations and laws. Upon potential establishment by the Board, Laramie County Public Works would

resume maintenance of the entire section of Second St in Carpenter, WY, and easements will be granted for the existing utilities within the proposed ROW. Ms. Bennett noted that more than one point of ingress and egress for the Town of Carpenter is good practice, and recommended County Commissioners review other access options for the Town of Carpenter. She stated that an overall ingress, egress and truck routing analysis may be warranted.

County Attorney Mark Voss explained the process of petitioning to establish a public road: After a petition is properly filed, the Board appoints a viewer to investigate and make a recommendation on whether establishment of a road is in the public interest. The Board can accept or reject the viewer's report. If the report is rejected, the matter comes to an end. If the report is accepted, a second hearing is held to consider any objections and accept claims for damages. The Board appoints three appraisers to make a determination of damages by evaluating the value of property before and after establishment of a road.

Commissioner Malm asked for clarification on the word 'appraiser.' Mr. Voss said the qualification for an appraiser would be any person who is a 'disinterested' elector in Laramie County. There are no professional or certification requirements.

Chairman Thompson opened the hearing for PUBLIC COMMENT. Cameron Geeting, attorney for Lisa Parsons, landowner, requested the Board reject or table the viewer's report. He stated a claim for damages would be filed if the report was accepted. Mr. Geeting proposed alternative ROWs and utility easements. Jack Studley, professional land surveyor contracted by the utility companies, said Ms. Parsons is agreeable to providing easements for the existing utilities.

Yvonne Ware, Carpenter Water and Sewer District, expressed concerns about the utilities and the cost of their relocation if the road was not established. Gary Smith, resident, spoke about the property's history and the 50-year existence of the road. Justin Morgan, resident, spoke of inconvenience and safety concerns since the road has been closed by the property owner. Cory Morgan, resident, expressed concerns that if property owners closed the road, his property would become landlocked.

Lisa Parsons, landowner, spoke about property rights and how she had consulted with the County before she closed the road. She stated the County said she could block the road if she wanted in the absence of a ROW. Ms. Parsons noted she had looked into closing the road in 2019 because of increased commercial traffic. She said her property had been vandalized three times. She added if the road is established, she would be required to give up an additional 30 feet of property.

Residents Leslie Lattimore and Lorayne Leastman, spoke of increased traffic and safety concerns. Dee Parsons, landowner, talked about the traffic and the requirement for vacation of additional property for a county road.

Hearing no further PUBLIC COMMENT, Chairman Thompson closed the hearing.

A motion was made by Commissioner Malm, seconded by Commissioner Holmes, to accept the viewers report.

A motion was made by Commissioner Heath, to leave the road as it is, closing it to truck traffic, allowing emergency and utility vehicles to access 2nd St along with residential traffic. The motion failed due to a lack of a second.

The Board discussed the history of the road, traffic mitigation measures, and better signage to keep truck traffic from going through residential areas.

Mr. Voss said the resolution allows for the public hearing to be continued for claims of damage at a later date so appraisers can be appointed to prepare a report of damages. Mr. Voss said damage claims are required to be submitted to the County Clerk's office.

The Board decided to set the next public hearing for Sept 2, 2022 to hear the appraisers' report. Claims need to be filed with the County Clerk's office by close of business on Aug 3, 2022. Mr. Voss advised that when the County receives the appraisers' report, he will forward the report to the claimants.

A motion was made by Commissioner Malm, seconded by Commissioner Holmes, to accept the viewer's report. The motion carried by the following vote:

Aye: Thompson, Lovett, Heath, Holmes, Malm

The meeting adjourned at 6:06 pm.

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or lchr320@laramiecounty.com at least two business days prior to the meeting.