

Board of County Commissioners Meeting

Agenda - Final

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, September 3, 2019

3:30 PM

Commissioners Board Room

Roll Call/Call to Order

Minutes

1. Consideration of the Minutes of Proceedings for August 20, 2019.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Draft Minutes August 20, 2019](#)

Consent Agenda

2. Consideration of a catering permit submitted by Kimberly Wides Stewart, S & W Properties, dba Vino's Wine and Spirits, to cater the Laramie County Republican Party Red State Rendezvous event at the LCCC Clay Pathfinder Building on September 6, 2019.

Dept: County Clerk

Agent: Debra Lee

Applicant: Vino's Wine and Spirits

Attachments: [Vino's Wine and Spirits 24-hour Catering Permit September 6, 2019](#)

3. Consideration of a resolution authorizing the ratified submission of a reallocation grant application to the Wyoming Department of Health for the FY 2020 Wyoming Court Supervised Treatment program to request funding for the Laramie County Drug Court program in the amount of \$46,773.30 with no additional matching funds.

Dept: Grants

Agent: Sandra Newland

Applicant: Kurt Zunker

Attachments: [WY Dept. of Heath FY 2020 Re-Allocation Application - Drug Court \\$46,773.30](#)

- 4. Consideration of a resolution authorizing the ratified submission of a grant application to the Wyoming Association of Sheriffs and Chiefs of Police for a FY 2020 EUDL grant for overtime costs associated with underage drinking enforcement for the months of April and June 2020 in the amount of \$608.13.

Dept: Grants

Agent: Sandra Newland

Applicant: Sheriff's Dept.

Attachments: [FY 2020 EUDL Grant Application](#)

- 5. Consideration of an agreement between Laramie County, WY, and Bud's Wrecking to transport, destroy, and dispose of vehicles at the abandoned lot, as described in attachment A.

Dept: Sheriff

Agent: Jeff Lambing

Applicant: Bud's Wrecking

Attachments: [Bud's Wrecking Agreement](#)

- 6. Consideration of an equitable sharing agreement and certification for the Laramie County Sheriff's Department. This is a correction to the August 6, 2019 agenda item 190806-02. It corrects the amount from \$3,131.69 to \$6,189.67 under item d of the summary of shared funds spent.

Dept: Sheriff

Agent: Rich Hillegas

Applicant:

Attachments: [Equitable Sharing Agreement and Certification - Corrected](#)

- 7. Consideration of an administrative services agreement between Laramie County, WY, and Blue Cross Blue Shield of Wyoming for an employee welfare benefit plan which has been established and is maintained by Laramie County, as plan sponsor and plan administrator, for the benefit of its participants and beneficiaries.

Dept: Human Resources

Agent: Heather Rudy

Applicant: Blue Cross Blue Shield of W

Attachments: [Administrative Services Agreement - Blue Cross Blue Shield of Wyoming](#)

- 8. Consideration of the appointment of Eang Man as a part-time magistrate of the Circuit Court for the First Judicial District, Laramie County, State of Wyoming, in accordance with W.S. 5-9-210(b).

Dept: Commissioners

Agent: Commissioners

Applicant: Circuit Court

Attachments: [Appointment of Magistrate to Circuit Court - Eang Man](#)

- 9. Consideration of the following fees collected by various County entities for July 2019: County Clerk, \$155,708.82; Sheriff, \$109,881.29; Clerk of District Court, \$18,106.69; Shooting Sports, \$14,012.27; Planning & Development, \$105,647.58; Circuit Court, \$66,227.00; DUI Court, \$525.00; Drug Court, \$680.00.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [July Fees 2019](#)

- 10. Consideration of the following part-time salaries in the amount of \$50,117.91 for August 2019: Coroner, \$168.32; Planning, \$380.00; Shooting Sports, \$6,899.04; Events Department, \$6,210.50; Buildings/Maintenance, \$24,662.85; Sheriff Operations, \$1,789.18; Detention, \$7,567.17; District Court, \$1,192.50; Drug/DUI Courts, \$1,248.35.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [August Part-time Salaries 2019](#)

- 11. Consideration of warrants in the amount of \$4,571,739.73 for August 2019.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [August Warrants 2019](#)

- 12. Consideration of the annual agreement between Laramie County, WY, City of Cheyenne Youth Alternatives (Juvenile Probation Services) in the amount of \$54,000, beginning July 1, 2019, and ending June 30, 2020.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [FY 2020 Agreement - Cheyenne Youth Alternatives](#)

- 13. Consideration of the annual economic development services agreement between Laramie County, WY, and Cheyenne LEADS in the amount of \$50,000, beginning July 1, 2019, and ending June 30, 2020.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [FY 2020 Economic Development Services Agreement - Cheyenne LEADS](#)

- 14. Consideration of the annual human services agreement between Laramie County, WY, and Cheyenne Housing Authority in the amount of \$75,000, beginning July 1, 2019, and ending June 30, 2020.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [FY 2020 Human Services Agreement - Cheyenne Housing Authority](#)

- 15. Consideration of the annual human services agreement between Laramie County, WY, and Peak Wellness in the amount of \$40,000, beginning July 1, 2019, and ending June 30, 2020.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [FY 2020 Human Services Agreement - Peak Wellness](#)

- 16. Consideration of the annual human services agreement between Laramie County, WY, and United Way of Laramie County in the amount of \$125,000, beginning July 1, 2019, and ending June 30, 2020.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [FY 2020 Human Services Agreement - United Way of Laramie County](#)

- 17. Consideration of the annual human services agreement between Laramie County, WY, and Pine Bluffs Senior Citizens Center in the amount of \$24,000, beginning July 1, 2019, and ending June 30, 2020.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [FY 2020 Human Services Agreement - Pine Bluffs Senior Citizens](#)

- 18. Consideration of the multiannual cooperative agreement between the City of Cheyenne, Laramie County, WY, and United Way of Laramie County to create a Human Services Advisory Council to coordinate and refine human services delivery funding in the amount of \$10,500 per year beginning October 16, 2019, and ending October 15, 2022.

Dept: County Clerk

Agent: Debra Lee

Applicant: United Way & City of Cheye

Attachments: [Cooperative Agreement - United Way of Laramie County](#)

Proclamations

- 19. Consideration of a resolution proclaiming September 2019 as National Recovery Month.

Dept: Commissioners

Agent: Commissioners

Applicant:

Attachments: [Resolution Proclaiming September National Recovery Month](#)

Grants

- 20. Consideration of a contract between Laramie County, WY, and the Wyoming Department of Family Services for the Temporary Assistance for Needy Families Community Partnership Initiative in the amount of \$120,000, effective October 1, 2019, through September 30, 2020.

Dept: Grants

Agent: Sandra Newland

Applicant:

Attachments: [FY 2020 TANF CPI Contract](#)

Appointments

- 21. Consideration of a resolution reappointing Mark T. Voss as the Laramie County Attorney in accordance with W.S. 18-3-301(a), effective September 3, 2019.

Dept: Commissioners

Agent: Commissioners

Applicant:

Attachments: [Resolution Reappointing the County Attorney Mark T. Voss](#)

Land Use:Variances/Board App./Plats

- 22. Consideration of the postponement request for a Subdivision Permit and Plat for Jordan Ranch, 1st Filing, a portion of land in the SW1/4 SW1/4, Sec. 22, T. 15.N., R. 66W., of the 6th P.M., Laramie County, WY. (Item continued from June 25 and July 31, 2019, meetings)

Dept: Planning & Development

Agent: Edwards Development Co.

Applicant: Jordan Ranch, LLC

Attachments: [Jordan Ranch, 1st Filing Subdivision Permit and Plat](#)

- 23. PUBLIC HEARING regarding a Zone Change from MR-Medium Density Residential to PUD-Planned Unit Development for "K. Wilson PUD" located on Tract 3, Kemp Subdivision, Laramie County, WY.

Dept: Planning & Development

Agent: Kermit Craig & Gay L. Wilson

Applicant: Lottie Kemp Irrevocable Tr.

Attachments: [K. Wilson Complex PUD Zone Change](#)

- 24. PUBLIC HEARING regarding a Subdivision Permit and Plat for Talbert Corner, a portion of land in the S1/2 SE1/4, Sec. 30, T. 17N., R. 63W., of the 6th P.M., Laramie County, WY.

Dept: Planning & Development

Agent: Steil Surveying Services, LLC

Applicant: Joshua Imel, ET UX

Attachments: [Talbert Corner Subdivision Permit and Plat](#)

25. PUBLIC HEARING regarding a Subdivision Permit for Tract 2, Sunset Tracts, 2nd Filing, Laramie County, WY.

Dept: Planning & Development

Agent: Steil Surveying Services, LLC

Applicant: Greg Dyekman

Attachments: [Tract 2, Sunset Tracts, 2nd Filing Subdivision Permit](#)

26. PUBLIC HEARING regarding a Subdivision Permit and Plat for Archer Estates, 7th Filing, a re-plat of Tract 5, Archer Estates, 6th Filing, Laramie County, WY.

Dept: Planning & Development

Agent: Steil Surveying Services, LLC

Applicant: Triple Dot Dev., LLC

Attachments: [Archer Estates, 7th Filing, Subdivision Permit and Plat](#)

27. PUBLIC HEARING regarding a Subdivision Permit and Plat for BHE Ready Subdivision, and a Zone Change from A2-Agricultural to LI-Light Industrial, for a portion of land in the N1/2 NE1/4, Sec. 5, T. 13N., R. 67W., of 6th P.M., Laramie County, WY. (Two motions required)

Dept: Planning & Development

Agent: Inberg-Miller Engineers

Applicant: King Ranch Company, LP

Attachments: [BHE Ready Subdivision Permit and Plat & Zone Change](#)

28. PUBLIC HEARING regarding a Zone Change from PUD-Planned Unit Development to AR-Agricultural Residential, and a Subdivision Permit and Plat for Bison Crossing, 10th Filing, a portion of land in the SW1/4, Sec. 29, the SE1/4, Sec. 29, and the NW1/4, Sec. 32, T. 13N., R. 66W., of the 6th P.M., Laramie County, WY. (Two motions required)

Dept: Planning & Development

Agent: T.F.S. II, LLC

Applicant:

Attachments: [Bison Crossing, 10th Filing, Zone Change & Subdivision Permit and Plat](#)

29. PUBLIC HEARING regarding a Zone Change from CB-Community Business to MR-Medium Density Residential, for a portion of Tract 44, Allison Tracts, Laramie County, WY, and a Subdivision Permit and Plat for Bette Lane Townhomes, a replat of a portion of Tract 44, Allison Tracts, Laramie County, WY. (Two motions required)

Dept: Planning & Development

Agent: Steil Surveying Services, LLC

Applicant: Bohlinger Properties of Wyo

Attachments: [Bette Lane Townhomes Zone Change & Subdivision Permit and Plat](#)

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or lchr320@laramiecounty.com at least two business days prior to the meeting.