

**Minutes of the Proceedings
Board of County Commissioners
Prepared by the Office of the Clerk of Laramie County
Laramie County Wyoming**

Tuesday, June 06, 2017

- 170606 00** The Laramie County Commissioners met in regular session Tuesday, June 6, 2017, at 3:30 p.m. Those in attendance were Commissioner Troy Thompson, Chairman; Commissioner Ron Kailey, Vice-Chairman; Commissioner Linda Heath; Commissioner Amber Ash; Commissioner K.N. Buck Holmes; County Attorney Mark Voss; County Clerk Debra K. Lee; and Deputy County Clerk Rhonda Bush

Those signing the register were Casey Epler; Reba Epler; Conrad Nuanes; Matt Butler, Laramie County EMA; Nancy Trimble, Laramie County Planning; Dave Bumann, Laramie County Public Works; Sandra Newland, Laramie County Grants; Aaron Briggs; Stanley Walker, Laramie County Clerk; Cotton Jones, JLS Inc.; Carey Hartmann, Library; Sharon Fain; Heather Rudy, Human Resources; Kurt Zunker, DUI/DRUG Court.

- 01** Commissioner Kailey moved to approve the Minutes of Proceedings for May 16 and May 31, 2017. Commissioner Holmes seconded the motion, which passed unanimously.
- 02** Commissioner Holmes moved to approve a building, equipment, and grounds agreement between Laramie County and Cheyenne Frontier Days expiring June 30, 2018. Commissioner Kailey seconded the motion, which passed unanimously.
- 03** Commissioner Holmes moved to approve the following part-time salaries in the amount of \$33,259.59 for May 2017: Planning, \$450.00; Shooting Sports, \$3,335.07; Buildings/Grounds Maintenance, \$14,633.95; Sheriff Operations, \$1,363.70; Detention, \$9,507.51; District Court, \$1,012.50; Coroner, \$2,206.65; Drug Court, \$750.21. Commissioner Kailey seconded the motion, which passed unanimously.
- 04** Commissioner Holmes moved to approve the following fees collected by various County entities for April 2017: County Clerk, \$121,025.22; Sheriff, \$66,580.85; Planning & Development, \$78,164.73; Clerk of District Court, \$12,112.80; Circuit Court, \$61,424.00; DUI Court, \$930.00; Drug Court, \$705.00; Shooting Sports, \$17,457.80. Commissioner Kailey seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 05** Commissioner Holmes moved to approve warrants in the amount of \$4,920,650.14 for May 2017. Commissioner Kailey seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 06** Commissioner Holmes moved to approve a non-attest accounting services

agreement between Laramie County and Childress Accounting for FY 2017 in the amount of \$10,947. Commissioner Kailey seconded the motion, which passed unanimously. The agreement is filed in central files with the County Clerk.

- 07 Commissioner Holmes moved to approve a non-attest accounting services agreement between Laramie County and RLR for FY 2017 in the amount of \$15,750. Commissioner Kailey seconded the motion, which passed unanimously. The agreement is filed in central files with the County Clerk.
- 08 Commissioner Holmes moved to approve a legal service agreement between Laramie County and Legal Aid of Wyoming for legal representation to individuals detained under the involuntary hospitalization process established pursuant to W.S. 25-10-101 in the amount of \$100 per hour to commence July 1, 2017, and expire June 30, 2018. Commissioner Kailey seconded the motion, which passed unanimously. The agreement is filed in central files with the County Clerk.
- 09 Commissioner Holmes moved to approve an addendum to renew contract 150707-17 and addendum 160719-04 between Laramie County and Kone, Inc., for three years for the service and maintenance of the County's elevators. Commissioner Kailey seconded the motion, which passed unanimously. The addendum is filed in central files with the County Clerk.
- 10 Commissioner Holmes moved to approve the transfer of a 2007 Haulmark Enclosed Trailer from Laramie County EMA to Laramie County Fire District 3. Commissioner Kailey seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 11 Commissioner Holmes moved to approve a legal services agreement between Laramie County and David Serelson, to provide representation to indigent parents in accordance with W.S. 14-3-442(b) and to comply with Laramie County's obligation pursuant to W.S. 14-3-434(b) to pay reasonable compensation for services and costs of counsel appointed by the District Court in the amount of \$40,000 commencing July 1, 2017, and expiring June 30, 2018. Commissioner Kailey seconded the motion, which passed unanimously. The agreement is filed in central files with the County Clerk.
- 12 Commissioner Holmes moved to approve a contract between Laramie County and the Wyoming Department of Health to fund the Laramie County Drug Court program in the amount of \$194,593.20, with a cash match of \$36,500 commencing July 1, 2017, and expiring June 30, 2018. Commissioner Kailey seconded the motion, which passed unanimously. After obtaining all signatures, the contract is to be filed in central files with the County Clerk.
- 13 Commissioner Holmes moved to approve a contract between Laramie County and the Wyoming Department of Health to fund the Laramie County DUI Court program in the amount of \$261,930.48 with a cash match of \$28,500 commencing July 1, 2017, and expiring June 30, 2018. Commissioner Kailey seconded the motion, which passed unanimously. After obtaining all signatures, the contract is to be filed in central files with

the County Clerk.

- 14 Commissioner Holmes moved to approve a juvenile housing agreement between Laramie County and the City of Cheyenne in the amount of \$195 per day commencing July 1, 2017, and expiring June 30, 2018. Commissioner Kailey seconded the motion, which passed unanimously. The agreement is filed in central files with the County Clerk.
- 15 Commissioner Holmes moved to approve an inmate housing agreement between Laramie County and the City of Cheyenne in the amount of \$100 per day commencing July 1, 2017, and expiring June 30, 2018. Commissioner Kailey seconded the motion, which passed unanimously. The agreement is filed in central files with the County Clerk.
- 16 Commissioner Holmes moved to approve an amendment to agreement 140401-04 between Laramie County and Swanson Services for commissary services and cobra cashier with Laramie County receiving a 25 percent commission. Commissioner Kailey seconded the motion, which passed unanimously. The amendment is filed in central files with the County Clerk.
- 17 Commissioner Holmes moved to approve a resolution authorizing the submission of an Emergency Mineral Royalty Grant Application to the Wyoming State Loan and Investment Board for the purpose of obtaining funding for the complete replacement of the Health Department Roof in the amount of \$112,500 with the County matching \$37,500. Commissioner Kailey seconded the motion, which passed unanimously. The resolution is filled in central files with the County Clerk.
- 18 Commissioner Holmes moved to approve an agreement to provide communications equipment (APX7500 Motorola Radio) between Laramie County and Laramie County Fire District #1. Commissioner Kailey seconded the motion, which passed unanimously. The agreement is filed in central files with the County Clerk.
- 19 Commissioner Kailey moved to approve an application for three malt beverage permits submitted by Conrad Nuanes to be held June 30, July 1, and July 2 at 2106 Stundon Avenue, Cheyenne, Wyoming 82007. Commissioner Ash seconded the motion, which passed unanimously. Documentation is filed in central files with the County Clerk.
- 20 Commissioner Holmes moved to approve a resolution designating the Laramie County Health Reimbursement Account as a depository commencing July 1, 2017, and ending June 30, 2018. Commissioner Heath seconded the motion, which passed unanimously. The resolution is filed in central files with the County Clerk.
- 21 Commissioner Ash moved to approve a resolution to submit a grant application to the Cheyenne Community Public Recreation District from Laramie County for funding in the amount of \$32,984 to be used towards the purchase of musical instrument park equipment for Leadership Park located at Archer. (Installation of the equipment will be provided by in-kind matching funds.) Commissioner Heath seconded the motion, which passed unanimously. The resolution is filed in central files with the County Clerk.

-
- 22 Commissioner Heath moved to approve a resolution appointing Sharon Fain to the Laramie County Library System Board of Directors for a three-year term, which will commence on July 1, 2017, and expire on June 30, 2020. Commissioner Holmes seconded the motion, which passed unanimously. After obtaining all signatures, the resolution is to be filed in central files with the County Clerk.
- 23 Commissioner Heath moved to approve a resolution appointing Joe Bonds to the Laramie County Library System Board of Directors for a three-year term, which will commence on July 1, 2017, and expire on June 30, 2020. Commissioner Holmes seconded the motion, which passed unanimously. After obtaining all signatures, the resolution is to be filed in central files with the County Clerk.
- 24 Commissioner Thompson moved to approve a resolution appointing Monique Meese to the Laramie County Community Juvenile Services Joint Powers Board representing Laramie County District Attorney's Office for a three-year term, which will commence on July 1, 2017, and expire on June 30, 2020. Commissioner Ash seconded the motion, which passed unanimously.
- 25 Commissioner Thompson moved to approve a resolution appointing Gus Lopez to the Laramie County Community Juvenile Services Joint Powers Board representing City/County Public Health Department for a three-year term, which will commence on July 1, 2017, and expire on June 30, 2020. Commissioner Ash seconded the motion, which passed unanimously. After obtaining all signatures, the resolution is to be filed in central files with the County Clerk.
- 26 Commissioner Thompson moved to approve a resolution appointing Captain Michael Sorenson to the Laramie County Community Juvenile Services Joint Powers Board representing Laramie County Sheriff's Department for a three-year term, which will commence on July 1, 2017, and expire on June 30, 2020. Commissioner Ash seconded the motion, which passed unanimously. After obtaining all signatures, the resolution is to be filed in central files with the County Clerk.
- 27 Commissioner Thompson moved to approve a resolution appointing Lt. Rob Dafoe to the Laramie County Community Juvenile Services Joint Powers Board representing the City of Cheyenne Police Department for a three-year term, which will commence on July 1, 2017, and expire June 30, 2020. Commissioner Ash seconded the motion, which passed unanimously. After obtaining all signatures, the resolution is to be filed in central files with the County Clerk.
- 28 Commissioner Thompson moved to approve a resolution appointing Carla Thurin to the Laramie County Community Juvenile Services Joint Powers Board representing Laramie County School District #2 for a three-year term, which will commence on July 1, 2017, and expire on June 30, 2020. Commissioner Ash seconded the motion, which passed unanimously. After obtaining all signatures, the resolution is to be filed in central files with the County Clerk.

-
- 29 Commissioner Kailey moved to approve a resolution reappointing Jim Osterfoss to the Cheyenne Area Convention and Visitors Bureau Board of Directors for a three-year term, which will commence on July 1, 2017, and expire on June 30, 2020. Commissioner Holmes seconded the motion, which passed unanimously. After obtaining all signatures, the resolution is to be filed in central files with the County Clerk.
- 30 Commissioner Ash moved to approve a resolution appointing Jim Moffett to the Laramie County Planning Commission for a three-year term, which will commence on July 1, 2017, and expire on June 30, 2020. Commissioner Heath seconded the motion, which passed unanimously. After obtaining all signatures, the resolution is to be filed in central files with the County Clerk.
- 31 Commissioner Ash moved to approve a resolution appointing Jody Clark to the Laramie County Planning Commission for a three-year term, which will commence on July 1, 2017, and expire on June 30, 2020. Commissioner Heath seconded the motion, which passed unanimously. After obtaining all signatures, the resolution is to be filed in central files with the County Clerk.
- 32 Commissioner Thompson moved to approve a resolution appointing William Scribner to the Cheyenne Laramie County Economic Development Joint Powers Board for a three-year term, which will commence on July 1, 2017, and expire on June 30, 2020. Commissioner Ash seconded the motion, which passed unanimously. After obtaining all signatures, the resolution is to be filed in central files with the County Clerk.
- 33 Commissioner Ash moved to approve a resolution appointing Kim Maes to the Laramie County Community Action Board of Directors for a five-year term, which will commence on July 1, 2017, and expire on June 30, 2022. Commissioner Holmes seconded the motion, which passed unanimously. After obtaining all signatures, the resolution is to be filed in central files with the County Clerk.
- 34 Nancy Trimble, County Planning, presented a subdivision permit and plat for White Flames Subdivision situated in the NE1/4 SE1/4 of Section 12, T.14N., R.64W., of the 6th P.M., Laramie County, Wyoming. This application has been submitted for platting the property into three residential tracts averaging 13-plus acres. The property is located adjacent to and west of Road 142 and north of Road 213. Cotton Jones, agent, said this is just a simple subdivision and will have very little impact. Nancy Trimble said the Planning Department recommends approval with no conditions and adoption of findings of fact a and b of the staff report. Chairman Thompson opened the hearing for PUBLIC COMMENT. Casey Epler, Hillsdale, said he is concerned for the following reasons: strain on the aquifer, decrease in property values, increased traffic and road safety concerns. He stated some of his neighbors agree with his concerns. Reba Epler echoed Mr. Epler's concerns and asked that the Board table or deny the permit. Chairman Thompson presented the State Engineer's aquifer report to the Eplers. Hearing no further PUBLIC COMMENT, Chairman Thompson closed the hearing. Commissioner Ash moved to approve the subdivision permit and plat for White Flames Subdivision and adopt the findings of fact a and b of

the staff report. Commissioner Kailey seconded the motion, which passed unanimously.

- 35** Nancy Trimble, County Planning, presented a request for a board approval for "On the Spot Mobile" car dealership located in a portion of Tract 31, Cheyenne Irrigated Gardens, Laramie County, Wyoming. This request is for a small car dealership business located within the Planned Unit Development Zone District and located at 2318 East Fox Farm Road. Aaron Briggs, applicant, said he is a certified technician and wants to fix cars and sell them at the requested location. Nancy Trimble stated based the evidence provided the staff recommends approval with no conditions and adopt findings of fact a of the staff report. Chairman Thompson opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Thompson closed the hearing. Commissioner Ash questioned the parking area. Mr. Briggs said car sales would be by appointment or internet sales, so there should not be a parking issue. Commissioner Kailey moved board approval for "On the Spot Mobile" car dealership, located within Tract 31, Cheyenne Irrigated Gardens PUD zone district and adopt findings of fact a of the staff report. Commissioner Holmes seconded the motion, which passed unanimously.

The meeting adjourned at 4:54 p.m.

CERTIFICATION

I, Debra K. Lee, Clerk of Laramie County, do hereby certify the above to be a true and correct copy of the Minutes of the Proceedings for Tuesday, June 06, 2017

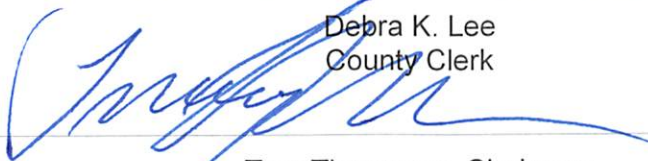
SEAL

Approved by :



Debra K. Lee
County Clerk

Reviewed by :



Troy Thompson, Chairman
Board of County Commissioners

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources, 310 West 19th Street, Cheyenne, WY 82001, (307)633-4355 within a reasonable time.

