

Board of County Commissioners Meeting

Agenda - Final

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, April 2, 2024

3:30 PM

Commissioners Board Room

Visit <https://laramiecounty.legistar.com/Calendar.aspx> to attend the meeting virtually and comment online.

Any supporting document associated with an agenda item is the document as initially submitted for the agenda and may not include any subsequent proposed amendments or revisions.

Roll Call/Call to Order

Minutes

1. Consideration of the Minutes of Proceedings for March 19, 2024.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Draft Minutes March 19, 2024](#)

Consent Agenda

2. Consideration of an addendum to service agreement between Laramie County, WY, and Rocky Mountain Radiographics, Inc, in the amount of \$8,000 to provide service and preventative maintenance of the portable X-ray machine for the Coroner's office.

Dept: Information Technology

Agent: Dominic Davis

Applicant: Rocky Mt Radiographics

Attachments: [Addendum, Rocky Mountain Radiographics, Inc](#)

3. Consideration of an appraisal service contract between Laramie County, WY, and Thomas Y Pickett & Co, Inc.

Dept: Assessor

Agent: Todd Ernst

Applicant: T Y Pickett & Co

Attachments: [Appraisal Service Contract, T Y Pickett Co, Inc](#)

4. Consideration of the deletion from Public Works fixed asset inventory of a 2003 Ranco dump trailer to be sold.

Dept: Public Works

Agent: Molly Bennett

Applicant:

Attachments: [Asset Deletion, Public Works, 2003 Ranco](#)

5. Consideration of four separate agreements between Laramie County, WY, and Laramie County Fire Districts #1, #4, and #10, and the Laramie County Fire Authority to provide an equipment staging area and electricity on an as-needed basis to heat Public Works equipment. The agreements shall remain in full force and effect until June 30, 2024, and automatically renew for successive one year periods.

Dept: Public Works

Agent: Molly Bennett

Applicant:

Attachments: [Agreement, Fire Dist #1](#)
 [Agreement, Fire Dist #4](#)
 [Agreement, Fire Dist #10](#)
 [Agreement, LCFA](#)

6. Consideration of the following fees collected by various county entities for Feb 2024: County Clerk, \$107,006.04; Sheriff, \$76,262.52; Clerk of District Court, \$20,577.00; Shooting Sports, \$14,706.92; Planning & Development, \$90,611.68; Public Works, \$4,676.39; Circuit Court, \$44,411.38; DUI Court, \$350.00; Drug Court, \$560.00.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Feb Fees 2024](#)

7. Consideration of the following part-time salaries in the amount of \$55,443.24 for March 2024: Planning, \$5,098.42; Shooting Sports, \$8,448.91; Buildings/Maintenance, \$18,957.93; Sheriff Operations, \$5,611.44; Detention, \$14,729.10; District Court, \$335.50; Drug/DUI Courts, \$2,261.94.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [March Part-time Salaries 2024](#)

Warrants

8. Consideration of warrants in the amount of \$5,273,611.76 for March 2024.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [March Warrants 2024](#)

Proclamations

9. Consideration of a resolution proclaiming April 2024 as Child Abuse Awareness and Prevention Month.

Dept: Commissioners

Agent: Commissioners

Applicant:

Attachments: [Resolution Proclaiming April 2024 Child Abuse Awareness and Prevention Month](#)

Report & Public Petitions

10. Consideration of the acceptance of the reconnaissance report as part of the cooperative agreement between Laramie County, WY, and the WY Dept of Transportation (WYDOT) to outline the terms and conditions by which the county and WYDOT will evaluate Structure No. DPI over Lodgepole Creek on Road 124 between Bridger Dr and Lodgepole Dr in Laramie County.

Dept: Public Works

Agent: Molly Bennett

Applicant:

Attachments: [Reconnaissance Report, WYDOT, Lodgepole Creek DPI](#)

Resolutions

11. PUBLIC HEARING regarding a resolution changing the boundaries of precinct 1-1, 1-2 and changing the boundaries of 5-2 and 5-3 in order to create a new precinct 5-4 for the municipality of Pine Bluffs, Laramie County, WY, and determining number of precinct committee officers to be elected.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Resolution, Changing Precinct Boundaries and Precinct Committee Officers to be Elected](#)

Contract/Agreement/Leases

12. Consideration of an agreement between Laramie County, WY, and Schlosser Signs, Inc, in an amount not to exceed \$572,356, unless negotiated by both parties in writing. The contractor is to design, manufacture and install a new monument display for the Archer Complex.

Dept: Information Technology

Agent: Brad Alexander

Applicant: Schlosser Signs, Inc

Attachments: [Agreement, Schlosser Signs, Inc](#)

13. Consideration of contract modification #3 to the Martin/Martin WY agreement (230516-23) for additional design services required for the Archer sewer connection.

Dept: Commissioners

Agent: Ben Hornok

Applicant:

Attachments: [Modification, Martin/Martin WY](#)

License/Permits

14. PUBLIC HEARING regarding a seasonal fireworks permit submitted by Breanna Elliott, dba Jurassic Fireworks, located at 201 I-25 Service Rd Bldg A.

Dept: County Clerk

Agent: Debra Lee

Applicant: Jurassic Fireworks

Attachments: [Permit, Jurassic Fireworks, 201 I-25 Service Rd Bldg A](#)

15. PUBLIC HEARING regarding a yearly fireworks permit submitted by Phantom Fireworks Showrooms, LLC, located at 227 I-25 Service Rd East.

Dept: County Clerk

Agent: Debra Lee

Applicant: Phantom Fireworks

Attachments: [Permit, Phantom Fireworks, 227 I-25 Service Rd East](#)

16. PUBLIC HEARING regarding a yearly fireworks permit submitted by Phantom Fireworks Showrooms, LLC, located at 239 I-25 Service Rd East.

Dept: County Clerk

Agent: Debra Lee

Applicant: Phantom Fireworks

Attachments: [Permit, Phantom Fireworks, 239 I-25 Service Rd East](#)

Bids/Purchases

17. Consideration of a notice of award to Simon Contractors for the County Road 142 Reconstruction project in an amount not to exceed \$5,189,321.50.

Dept: Public Works

Agent: Molly Bennett

Applicant:

Attachments: [Notice of Award, Simon Contractors, CR 142 Reconstruction](#)

Land Use:Variances/Board App./Plats

18. PUBLIC HEARING regarding a zone change from A1 - Agricultural and Rural Residential to AR - Agricultural Residential for Tract 26 and from A1 - Agricultural and Rural Residential to LR - Low Density Residential for a portion of Tract 31, Montclair Subdivision, Laramie County, WY.

Dept: Planning & Development

Agent: AVI, PC

Applicant: Teubner, Propps, Shanor &

Attachments: [Montclair Subdivision, 4th Filing, Zone Chage](#)

19. Consideration of a motion correction regarding a zone change from A1 - Agricultural and Rural Residential to AR - Agricultural Residential for a parcel in the S1/2 of the NW1/4 of Sect 10, T14N, R66W, of the 6th PM, Laramie County, WY. (Original motion approved on March 19, 2024)

Dept: Planning & Development

Agent: Cate Cundall

Applicant:

Attachments: [Adams Zone Change, 8611 Ridge Rd - Correction](#)

20. PUBLIC HEARING regarding a zone change from MR - Medium Density Residential to MU - Mixed Use and CB - Community Business for W1/2 of Tract 99, E1/2 of Tract 99, N1/2 of Tract 100, and S1/2 of Tract 100, Allison Tracts, 3rd Filing.

Dept: Planning & Development

Agent: Steil Survey Services, LLC

Applicant: McRady Properties

Attachments: [McRady Properties, Zone Change](#)

21. PUBLIC HEARING regarding a subdivision permit and plat for Riatta Flats Subdivision, located on Lot 1, Aspen Hills Subdivision, 1st Filing, Laramie County, WY.

Dept: Planning & Development

Agent: Steil Surveying Services, LLC

Applicant: Riatta Holdings, LLC

Attachments: [Riatta Flats, Subdivision Permit and Plat](#)

22. PUBLIC HEARING and consideration of the postponement regarding a solar energy site plan and permit for the Cowboy Solar I & II Project, situated in sects 30, 29, 28, 27, 26, and 35 of T13N, R65W, as well as Sects 26 and 25, T13N, R66W, and Sect 2 of T12N, R65W of the 6th PM, Laramie County, WY.

Dept: Planning & Development

Agent: Christian Dick

Applicant: Enbridge, Inc

Attachments: [Solar Energy Site Plan and Permit, Cowboy Solar I & II Project](#)

23. PUBLIC HEARING regarding a vacation of Lot 3, Block 9, Rolling Hills Estates, 3rd Filing, Laramie County, WY, and a zone change from NB - Neighborhood Business to P - Public for Tract 2, Mettler Park, Laramie County, WY.

Dept: Planning & Development

Agent: Steil Surveying Services, LLC

Applicant: Candido Izaguirre and LCFA

Attachments: [Izaguirre and LCFA, Vacation and Zone Change](#)

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or humanresources@laramiecountywy.gov at least two business days prior to the meeting. Per WS §18-3-516(f), access to county information can be obtained at laramiecountywy.gov.